



BROWN

**Management of
Fixed Price Agreement
Residual Funds**

SOP 10.15.01

Effective Date: August 10, 2020

Residual Balance Transfer Request Form

Date of Request:

Award Number:

Sponsor:

Original Award Amount:

F&A rate (indirect cost):

Residual Balance:

Award End Date:

Percent of Total Funding:

I confirm the following (Check all that apply):

- All work has been completed.
- No outstanding work activities or deliverables remain open or in question with the sponsor.
- All technical reports have been submitted and/or accepted by the sponsor.
- All invoices for the project have been submitted and all payments received.
- All applicable expenditures have been charged to the award.
- Residual funds are the property of Brown. Such funds may be transferred into Principal Investigator or Departmental or School/ Center/Library accounts and used to support the research mission of the University.
- Complete next page for residual balance transfers greater than 25% of the total award value.

Principal Investigator Name:

Required for balances >25% or >\$100,000

Signature:

Departmental Chair or Designee

Required for balances >25% or >\$100,000

Signature:

Dean/ Center Director/ Librarian Name:

If Chair is not available or not applicable

Signature:

Non-sponsored account/ worktag for account(s) receiving residual funds:

