

# Brown University Payroll Adjustment (PYRADJ)

Social Security Number	Name



Pay Cycle
Pay Period Ending

## Reduction in Pay (Overpayment)

Screen	Earn Type	Hours	Earn Type	Hours	Earn Type	Hours	Hourly Rate	Job Class	Account Number
013		▲		▲		▲	▲		
013		▲		▲		▲	▲		
013		▲		▲		▲	▲		
013		▲		▲		▲	▲		

## Additional Payment

Screen	Pay End Date	Earn Type	Hours	Earn Type	Hours	Sep	Vol	Ded	Rate of Pay	Job Class	Account Number
008			▲		▲				▲		
008			▲		▲				▲		
008			▲		▲				▲		
008			▲		▲				▲		

## Retroactive Adjustment

Screen	Account Number	Job Class	Earn Type	Gross Amount	Hours	Pay Date End	Adj
007				▲	+	▲	
007				▲	+	▲	
007				▲	+	▲	
007				▲	+	▲	

<b>For Office Use Only</b>
Wages & Salary Authorization
Date
Processed By
Date

Reasons (List specific, detailed reasons for the adjustments)

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Please forward faculty pay adjustments to:  
 Faculty Personnel Office  
 Box 1944

Please forward all others to:  
 Payroll Office  
 Box 1873

Department Name	Authorized Department Signature	Date
	Authorized University Signature	Date
	Office of Research Administration Signature	Date

**Payroll Department**