

**LECTURESHIPS BUDGET AY 2008-09**

	<b>LECTURESHIP FUNDS</b>	<b>OTHER SOURCES[1]</b>
<b>SPEAKERS[2]</b>		
<b>Honorarium</b>		
Speaker 1	_____	_____
Speaker 2	_____	_____
Speaker 3	_____	_____
<b>Travel</b>		
Speaker 1	_____	_____
Speaker 2	_____	_____
Speaker 3	_____	_____
<b>Room and Board</b>		
Speaker 1	_____	_____
Speaker 2	_____	_____
Speaker 3	_____	_____
<b>SUPPLIES AND SERVICES</b>		
<i>(Include Advertising)</i>		
Printing	_____	_____
Postage	_____	_____
Telephone	_____	_____
<b>EQUIPMENT AND FACILITIES[3]</b>		
Equipment Rental	_____	_____
Space Rental	_____	_____
Custodial	_____	_____
<b>OTHER[4]</b>		
Please Itemize	_____	_____
<b>TOTAL[5]</b>	_____	<b>TOTAL</b> _____
<b>LECTURESHIP FUNDS REQUESTED</b>		<b>OTHER SOURCES</b>

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 [1] Include departmental funds and funds from outside the University

[2] If more than 3 speakers, use additional page

[3] Note: Plant Operations charges departments for setting up tables and chairs, for rental of tables, chairs, microphones, pitchers, glasses, etc.

[4] Other might include entertainment i.e., meals, refreshments, etc. You must be in compliance with Brown University policies concerning reimbursement for such expenditures

[5] TOTAL LECTURESHIP FUNDS SHOULD MATCH TOTAL INDICATED IN BUDGET SUMMARY SECTION OF APPLICATION PAGE.