

Brown University

Brown Card Office

Declining Balance Account and Brown Card Off-Line Vending Program

Brown University offers two optional financial applications that work directly with the Brown University student ID card: **The Brown Card Declining Balance Account and the Brown Card Off-line Vending Program.**



The Brown Card Declining Balance Account is a University-maintained debit account that allows students to use their Brown ID card to make purchases at the Brown Bookstore, Computer Store, Campus Shop, Campus Dining and Snack locations, and to pay fees at the Rockefeller Library. To enable a Brown ID card to be used as a debit card, students must open a Brown Card Declining Balance Account. This can be done in person at the Cashier's Office, or by mailing this Brown Card Declining Balance Account Application/Deposit slip, along with a check, made payable to Brown University, to the Cashier's Office before coming to campus. The Declining Balance Account can be opened with a deposit amount between \$25 and \$7,500. Card holders may add deposits at any time, either through the mail or in person at the Cashier's Office during business hours.

The Brown ID Card Vending program allows students to add value to their Brown ID card's vending stripe to take advantage of convenient campus vending, including purchases at snack and beverage machines, laundry machines, and for Library copy/printing services. Cash can be added directly to the card or transferred from the Declining Balance Account using a Card Value Center (CVC) machine.

Brown Card Office
69 Brown Street
Providence, RI
02912

For more information
About the Brown ID card
And related financial
Applications, please visit
www.brown.edu/browncard

or call (401) 863-2273

Terms and Conditions of the Brown Card Declining Balance Account

- Cash withdrawals may not be made from this account.
- A balance remaining at the end of a semester will automatically be rolled over to the next semester.
- Any balance remaining in this account following graduation, separation, or withdrawal will be refunded in full to the Student Account [Exception: if the University is forced to draw from the account to clear an outstanding dept of the cardholder, only the unused balance will be refunded].
- The Declining Balance Account can be used to make purchases without cash at any University Food Service Operations, Brown Bookstore, Campus Shop or Computer store, and the Rockefeller Library.
- The Declining Balance Account can be used to transfer funds to the Vending Stripe program to make vending purchases of snacks, beverages, laundry, and self-service copiers and printers. The maximum amount that may be transferred to the vending stripe is \$20.00 per day with a maximum stripe value of \$50.00.
- If a card is lost, stolen, or damaged the cash value on the card's vending stripe may be lost.
- A lost or stolen card should be reported immediately to the Brown Card Office or to Brown University's Department of Public Safety (401) 863-3322
- Account information is confidential and can only be disclosed to the account holder.

PLEASE CUT AND MAIL



Brown Card Declining Balance Account Application / Deposit Slip

Please check one: New Account Existing Account Banner ID #: _____
(if known)

Account Holder's Name (print): _____

Location / Campus Address (if known): _____

Home Address: _____

Campus Telephone # (if known): _____ Home Telephone # _____

Deposit Amount (check box): \$7500(maximum) \$5000 \$2500 \$1000 \$500
 Other _____ (\$25 minimum)

I understand and hereby agree to terms and conditions of this account, as stated above.

Signature: _____ Date: _____

Check Deposits may be made by mail to Brown University, Cashier's Office, Box 1911, Providence, RI 02912 (please do not send cash) or in person at the Cashier's window located in the Brown Office Building, 2nd floor, 164 Angell Street.

