

Visiting Research Fellows

To come as a Visiting Research Fellow the visitor must meet the following criteria:

- Currently a student in their home country coming to Brown for research purposes
 - Must receive an appointment through the Graduate School
 - Will not enroll in classes at Brown
 - Will not have official student status at Brown
 - Must provide proof of health insurance upon arrival at Brown
- * No fees attached to the Visiting Research Fellow status (i.e. no enrollment fee, health service fee or health insurance fee)

Procedures:

1. Sponsoring departments should submit the following to the Graduate School:
 - Visiting Research Fellow Appointment Request Form
<http://brown.edu/gradschool/sites/brown.edu.gradschool/files/Visiting%20Research%20Fellow%20Appointment%20Request%20Form%209-15-11.pdf>
 - Letters of endorsement by the program chair/ director and the faculty member who will advise the visitor at Brown
 - A copy of the student's original appointment request to the program (i.e. such as an email correspondence with the inviting faculty member)
 - Proof of financial support (minimum of \$2225 per month)
2. Once the Graduate School receives the above documentation they will issue an invitation letter to the Visiting Research Fellow.
3. Once the visitor accepts the invitation from the Graduate School, the Graduate School will forward the appropriate documentation to OISSS. (To help expedite this step you may wish to request a copy of the invitation letter from the Graduate School and scan/email the letter to the Visiting Research Fellow in order for them to accept the invitation more quickly).
4. OISSS will contact the Visiting Research Fellow and request a copy of the biographical page of their passport and gather additional information for the DS-2019.
5. Once the DS-2019 is ready OISSS will contact the sponsoring department. The sponsoring department will need to send the DS-2019 documentation to the Visiting Research Fellow.

***Note:** All Visiting Research Fellows should come to Brown University under the J-1 visa.