

Departure Notification Form

Please inform OISSS if you plan on leaving Brown University before your anticipated end date. It is important for OISSS to keep your records (including your SEVIS record) up to date. (Failure to inform OISSS can result in your being terminated in SEVIS as a result of your incomplete or inaccurate information about your status.)

Name: _____
Last Name First Name

Date of Birth: _____

Email Address: _____

Visa Status: ___ **F-1** ___ **J-1** ___ **H-1B**
 ___ **TN** ___ **O-1** ___ **Other** (please specify) _____

SEVIS # (Only applicable for J or F Status): _____

Department or Program Name: _____

Date You Intend To Leave Brown: _____

The Reason You are Leaving Brown (please check all that apply):

___ **I will be transferring to another institution** (you must complete transfer request form for J or F status).

___ **I will be completing my program before the anticipated end date. I will complete my program on** (date) _____.

___ **I have changed my status or applied for a change of status to** _____.

___ **I am returning to my home country on** (approximate date) _____ **and do not plan on returning to Brown University.**

___ **Other (please explain in detail)**

Signature

Date