

F-1/J-1 Student Program Extension

International students in F-1/J-1 status are required to complete their academic program by the expected completion date noted in item 5 on the initial Form I-20 for F-1 students ("*...and complete studies not later than date.*") or section 3 on the DS-2019 for J-1 students ("*Form covers period from ___ to date*"). Students who are not able to complete their current program by the expected completion date because of valid academic or medical reasons, must apply for a program extension with the OISSS 30 days prior to the expiration of their current immigration document.

Eligibility:

- You must be in lawful F-1/J-1 status
- You must have maintained full-time status each semester of your current program
- Delays in completing your studies must not be caused by academic probation or suspension.

To request an extension, submit to OISSS the following:

- Your current Form I-20/DS-2019
- A copy of your current passport and I-94 card
- A letter, on department letterhead, from your academic advisor or department chair (graduate students), or the Dean of the College (undergraduate students) that explains the reason for the delay in completion of your academic program. This letter must indicate a specific date by which you are expected to complete all degree requirements.
 - The letter should indicate whether this extension is due to medical circumstances or valid academic circumstances.
 - Extensions can be processed in increments of no more than one year at a time.
 - Funding shown must be sufficient to cover the cost of tuition and fees, living expenses and the cost of health insurance.
- Evidence of University funding (if applicable)
 - Graduate students: if you are funded by your department, the department administrator should provide a letter stating the terms of your funding; for example, that you have been awarded a research assistantship in the amount of \$19,000 plus tuition, fees and health insurance coverage per academic year.
 - Undergraduate students: provide a copy of your scholarship/financial aid award letter
- Evidence of personal funding
 - If some or all of your funding is from personal, family or other sources, attach original bank letters or bank statements bearing an official stamp or signature of a bank official or sponsor. If the accounts are not in your name, please attach a signed letter from the account holder verifying that these funds will be available to cover the expenses associated with your studies.

Processing Time:

Please allow 3 business days for OISSS to process your I-20/DS-2019 extension.