

Public Safety Oversight Committee Meeting
Meeting Minutes of
December 10, 2009

Committee Members in Attendance: Elayna Boucher, Russell Carey, Bochay Drum, Matthew Gillette, Christopher Harwood, Bruce Holt, Thomas Lasater, Stephen Lynch, Mark Porter, James Simmons and Valerie Wilson.

Committee Members Absent: James Green, Evan Holownia, Margaret Klawunn, John Ryan, Tracey Simon and Corey Walker.

Guests: Natalie Basil, Richard Bova, Jonah Ward and Michelle Nuey.

Meeting Minutes: The meeting minutes of October 1, 2009 were approved.

Chief's Report: Chief Porter provided the committee with the Major Crime and Service Response Report, which indicated the following statistics:

Campus Crime Activity Report:

- **Robberies:** A total of 12 robberies were reported in 2008, in comparison to a total of 5 in 2009, resulting in a decrease in reported robberies of 58.3% from last year.
- **Burglaries:** A total of 89 burglaries were reported in 2008, in comparison to a total of 67 burglaries reported in 2009, resulting in a decrease in reported burglaries of 24.7% from last year.
- **Larcenies:** A total of 184 larcenies were reported in 2008, in comparison to a total of 117 larcenies reported in 2009, resulting in a decrease in reported larcenies of 36.4% from last year.
- **Assaults:** A total of 33 assaults were reported in 2008, in comparison to a total of 16 reported in 2009, a decrease of 51.5% from last year.

Service Response Report: The DPS Communication Center received a total of 36,276 calls for service in 2009, including: 1,614 Incident Reports Generated, 4,356 Building Admits/ Room Unlocks, 1,354 Alarms, and 389 Escort/Transports.

Investigatory Field Stop Data Report: The committee received a copy of the Third Quarter Field Stop Data Report with statistics for January to September 2009. The report indicated that there were 118 Field Stops and 196 persons stopped in the third quarter of 2008, in comparison to a total of 55 Field Stops and 86 persons stopped in the Third Quarter of 2009.

Motor Vehicle Stop Data: The report indicated a total of 23 motor vehicle stops reported in the third quarter of 2008, compared to a total of 29 motor vehicle stops reported in the third quarter of 2009. The chief noted that the greatest number of stops were the result of reports made to DPS vs. stops being initiated by officers. The Field Stop Data Report is posted on the DPS Website.

Citizens Complaints: There was a review of the Citizens Complaint Report dated December 10, 2009 that indicated a total of nine (9) complaints had been reported in 2009. A copy of the Citizens Complaint Report with Findings is posted on the DPS Website.

Social Function Safety and Security: Chief Porter provided the committee with a copy of the department's internal review of actions taken by DPS officers during a disturbance at an event sponsored by a student organization at Alumnae Hall on November 15, 2009. The report included a summary of the event and a synopsis of the incident and the use of force review and findings. Based on the Chief's review and evaluation, he concluded that the use of force deployed by DPS Officers was appropriate and applied in accordance with department policy.

Chief Porter recommended the following actions be taken:

- 1.) All upcoming events will be reviewed at the weekly crime and activity meeting by DPS Command Staff Personnel to ensure proper security measures are in place.
- 2.) DPS Command Staff will have the final say on event security.
- 3.) A DPS Detail officer should be required at any event GHM (Event Management Company) is working.
- 4.) Revise the Department Event/Detail/After Action Report (Detail Function Form) to include the tracking of pertinent information and data.
- 5.) Develop a criteria document for determining the number of DPS Officers for all events requiring security.

In addition, DPS and Student Activities staff will meet weekly to review the logistics for social events taking place on campus relating to the number of security patrol and event management personnel (GHM) needed for the event. It was noted that clear guidelines for campus events need to be published to the community.

Training Update: The 2009 Training Report provided a list and description of training provided to DPS officers and staff during the year. The annual in-service training will include an active shooter tabletop exercise. The Training Update for December includes Community Policing Training for all Security and Police Officers. It was noted that in December 2009 the Professional Standards Bureau implemented a new on-line testing system that will be used to demonstrate a department member's knowledge and proficiency on various subjects and topics and will be used randomly for training purposes. Upcoming training will include:

- Legal Updates
- Expandable Baton Re-certification for Security Officers
- All Hazard Plans
- Diversity
- Hazmat/blood-borne pathogen
- Active Shooter
- Firearms

Community Relations and Outreach Bureau Update: The Community Relations and Outreach Bureau provided the committee with a report listing all community relations and outreach activities and events held and or attended by members of the department in 2009 and included: Meeting with various minority groups on campus providing overviews of the programs and services offered by DPS; attending undergraduate and graduate student sponsored events and socials, conducted safety fairs, self-defense training and awareness programs, held introductory sessions on new safety technology such as the newly launched "Rave Guardian" personal alarms. DPS continues to offer "Cooking with Cops" events at various student residence halls and participating on various campus Boards and Committees, such as the Staff Advisory Committee, Sexual Assault Advisory Board and the Diversity Advisory Board. It was noted that the department received an excellent response to the Community Survey that was sent to the campus-wide community. A total of 2,750 responses were received, exceeding the department's expectations. The responses will be compiled and a summary report of the responses will be made available to the committee at the next meeting.

Laptop Thefts and Residence Hall Security: The Report of Laptop Thefts indicated a total of 34 laptops were stolen during the semester, 19 of which were taken from Residence Halls. It was noted that unlocked and propped doors in residence halls continue to be an issue. DPS and members of Residential Life are working together to brainstorm and find ways to resolve these issues. In addition, DPS will continue to work with RPL's to assist in posting flyers and reminders to residents regarding unlocked/propped doors. The Department continues to offer laptop theft awareness and prevention by utilizing all media and communication vehicles available to get the information out to the community, such as distributing information via email, morning mail notices, table slipping, BDH advertising and distributing information at orientation programs. In addition, laptop registration and engraving sessions are conducted monthly at various locations on campus and in the Jewelry District and have resulted in 270 laptops being registered and engraved. A number of prevention recommendations are being reviewed by the department.

Graduate Student Security Concerns: In response to the Graduate Student concerns, the department provided an overview of the outreach services and activities provided to the Graduate Student Community including: offering Burglary Prevention, Personal Safety Awareness and Self-Defense workshops, utilizing the GSBB Graduate Student List Serve to promote upcoming events; sharing safety tips and important announcements via email; utilizing morning mail to send community notifications, email alerts and monthly safety bulletins; as well as attending various graduate student events, fairs and meetings. DPS updates also appear on the Graduate School Website. It was noted that DPS will consider adjusting the hours in which some of the programs are offered to better accommodate graduate student schedules. In response to the request to install a Blue-light Emergency Telephone at 70 Ship Street, DPS has submitted all required paperwork to Facilities Management.

The meeting was adjourned at 4:35pm

Respectfully submitted,
Geneva Ferrell