Prior to migration-
How to arrange your Calendar by category: View/Arrange By/Current View/By Category
After arranging by Category, sort by “End Date”:
You will only need to edit the items with an end date after Jan 7 2008. PREFIX the subject with “C07-“ (that’s capitol C zero 7 dash), without the quotes:
After migration –

Set up Auto Formatting: Right click anywhere on Calendar and choose “Automatic Formatting”
Set up rule for Automatic Formating:
Add/ name=C07- / change “label” from “none” to “Business” and then click “condition”
Enter “C07-“ in the search for the word(s) field and click “ok” – all “C07 meetings will turn blue. – You’re Done