

**Minutes of a
Medical Faculty Executive Committee Meeting
December 13, 2004**

Present: J. Albina, R. Besdine, B. Bock, A. Brem, J. Diaz, E. Harrington, C. Jackson, J. Padbury (Chair), M. Phipps, J. Rich, S. Suner, W. Wu

The Chair opened the meeting at 8:06 a.m. Minutes of the 11/8/04 MFEC meeting were approved as submitted.

Dr. Padbury gave a Chair's Report. The FEC has been discussing the possibility of developing an ombudsperson position to help with negotiations in the promotion process on campus. He noted that the Medical School seems remarkably organized in that area. The FEC will also be giving their input on the most recent draft of the proposed Intellectual Property Policy as will the MFEC. *Inside Brown*, a new publication, will be replacing the *George St. Journal*, which will be published more frequently.

Dean Besdine reported that the University Resources Committee (URC) will be making budget recommendations for the upcoming academic year to President Simmons in the spring. Each unit of the University reports to the URC annually, and planned budgets and budget requests are now being submitted to the URC by the Medical School.

Under old business, Dr. Padbury asked the Committee for comments on accuracy, length and content of the revised slide presentation for MFEC departmental outreach in the Medical School. He explained some of the changes, many of which were based on suggestions from committee members at the last MFEC meeting. It is important that MFEC members who make presentations know their target audience and that medical faculty know the MFEC is their advocate. Hospital-based faculty should be educated about the University's initiatives for Academic Enrichment and the opportunity for shared governance by serving on faculty committees at Brown. It is also important that the presentation not focus solely on medical faculty as it will defeat the purpose of making a connection with the University. Dean Besdine noted that it is important to include Public Health in the slide presentations and offered some of his slides for Dr. Padbury to include in the MFEC's presentation.

The Committee went on to discuss specific issues that may be unique in some departments and collaborations that are forthcoming. Dean Besdine encouraged the MFEC to customize the presentation for their audience. He suggested the MFEC identify 3-4 specific kinds of audiences and develop 3-4 versions of the slide presentation to use for each audience. Committee members making presentations should take notes and ask for comments that would be brought back to the MFEC for discussion. It was decided an organizational chart showing the Medical School's committee structure would be a very useful and informative tool. Dr. Padbury will prepare a revised draft for review at the January MFEC meeting.

Dean Besdine gave a brief transitional report about the Dean's Office after which the MFEC expressed appreciation for his excellent work as Interim Dean of Medicine with hearty applause.

A second draft of the proposed Intellectual Property Policy was reviewed and discussed. Kaelyn McGregor has expressed appreciation to Dr. Padbury for the MFEC's input after reviewing the first draft of the Policy. The FEC is sponsoring a faculty forum on December 14 at 4:00 PM in

lower Salomon at Brown University about the subject. The MFEC discussed some issues that could be raised at the forum that concern hospital-based faculty such as having to pay royalties to both Brown and the hospitals. Dean Besdine urged anyone that has federal grants to participate in the forum and suggested that an MFEC representative attend and report back to the Committee.

Under new business, President Simmons asked that the MFEC appoint a member to the newly instituted Brown University Community Council, and Dr. Rich was nominated. He accepted the nomination and a motion was made, seconded and approved that he be a member of this important Committee.

Dr. Harrington will be the new chair for the MFEC's Nominations Subcommittee, and Cheryl Moreau will send her the names of interested hospital-based faculty from the committee preference sheets soon.

The meeting was adjourned at 9:15 a.m.

Respectfully submitted,

Cheryl A. Moreau
Secretary