

Exporting a Map For Use in Powerpoint, the Web, or other Graphics Programs

You can export a map from ArcMap in one of two ways: from your Data View or your Layout View.

Exporting from the Data View will only capture what is showing in the display area.

Exporting from the Layout View will capture exactly what is on the layout you have created, including titles, north arrows, scale bars, legends, and other graphics and backgrounds.

Possible Export formats include:

.pdf	Adobe Portable Document Format
.jpg	Joint Photographic Experts Group
.tif	Tagged Image File Format
.emf	Enhanced Metadata File (Word)
.png	Portable Network Graphics
.eps	Postscript
.ai	Adobe Illustrator
.svg	Scalable Vector Graphics
.bmp	Bit Mapped Graphics
.gif	Graphic Interchange Format

The format you select for your output depends on the program you will be using to import the file (Powerpoint, Word, Illustrator, etc.). Check that program to determine acceptable formats.

The procedure for exporting from either the Data View or the Layout View is identical:

Step 1: From the ArcGIS Menu Bar, select File -> Export Map

Step 2: In the pop up window, navigate to the directory where you wish to save the file, and enter a file name.

Step 3: Click the Options Tab in order to alter such things as the resolution and format (rgb, cmyk, compression) of the file.

Step 4: Click Save