



ALPERT MEDICAL SCHOOL
VISITING INTERNATIONAL MEDICAL STUDENTS
Clinical Elective Application

Last Name, First Name, Middle Name:	Date:
Mailing Address:	Email Address:
Home Medical School:	Year of Graduation from Medical School:
Gender:	Telephone Number:
Date of Birth (<i>month, day, year</i>)	Country of Citizenship

Students must adhere to Brown’s elective calendar of dates. No exceptions will be made. Do not contact the hospitals directly.

Elective desired: (http://med.brown.edu/students/curriculum/cl_list)

Elective No.	Elective Title	Dates of Elective

I will accept the following alternative elective and/or dates:

Elective No.	Elective Title	Dates of Elective

By the date for which the above elective is requested, I will have completed the following required clerkships:

STATEMENT OF DEAN FROM HOME MEDICAL SCHOOL (CIRCLE APPROPRIATE PHRASES)

The medical student named above is in good standing at this institution, is in the FINAL year of a _____ year program, and has approval to take the elective. Student [will] [will not] pay tuition at our school during the period indicated. Malpractice insurance [does] [does not] cover the student away from our school while taking approved work. Student [is] [is not] covered by student health insurance. Student [has] [has not] attended an educational session on the prevention of bloodborne and airborne pathogen infection in compliance with OSHA regulations. Student [has] [has not] attended an educational training session on HIPPA. Student [has] [has not] received the mask fit on the Tecno PFR95 mask. At the conclusion of the course/clerkship an evaluation report [is] [is not] required.

[Dean of home medical school must submit a letter attesting to the student's use of written and verbal English sufficient to communicate with patients, medical faculty, and others.]

Printed Name: _____ Title: _____

Signature: _____ Date: _____

(School Seal) Only original signature and seal accepted.

STATEMENT OF VISITING INTERNATIONAL MEDICAL STUDENT

I am aware that acceptance as a Visiting International Medical Student carries no implication concerning formal admission to or matriculation at Alpert Medical School. Evaluation of my performance while studying at Alpert Medical School is based on the same criteria as those used to evaluate matriculated medical students at Brown. As such, only the Alpert Medical School Clinical Evaluation Form will be provided at the end of the approved elective period.

A completed Brown Proof of Immunization form is attached to this application.

I understand that I am required to pay a non-refundable application fee of \$100.00 for EACH four-week period requested, upon submission of my completed application packet.

I understand that I am required to pay a tuition fee: \$3,500 per 4-week elective to be completed between 5/1/2010—4/30/2011 or \$3,600 per 4-week elective to be completed between 5/1/2011—4/30/2012 upon submission of my completed application packet.

- Do not send cash or personal checks. We are not responsible for any fees sent in cash.
- Cashier checks must be paid in U.S. dollars drawn on a U.S. bank.
- *Applications sent with checks not drawn on U.S. banks will be considered incomplete and returned.*
- American Express money orders may be used for payment in U.S. dollars.
- Checks or money orders must be payable to *Brown University*.
- The application fee must be paid separately from the clerkship tuition. Do not combine your payments for the application fee and tuition in the same check or money order.
- The tuition fee may be wired. Contact VIMS@Brown.edu for instructions.
- The application fee may NOT be wire transferred. Any application fees that are wire transferred will be returned to you and could result in your not being scheduled.

Please contact us immediately if you wish to cancel your elective. If you notify us AT LEAST THREE MONTHS BEFORE the start of the rotation, your tuition payment will be refunded. No

refund will be given if notification is received less than THREE MONTHS before the start of an elective, or if you withdraw after the elective has begun.

Printed Name: _____ Date: _____
Signature: _____ Email Address: _____

ALL APPLICATIONS MUST BE COMPLETE OR WILL BE RETURNED. DUE TO SHEAR VOLUME OF APPLICATIONS, WE CANNOT HOLD APPLICATIONS FOR SUPPLEMENTAL OR MISSING MATERIALS.

Please return the following:

- (1) completed application form,
- (2) completed statement of your dean,
- (3) letter from you dean attesting to your use of written and verbal English,
- (4) list of clerkships you have completed,
- (5) completed immunization form,
- (6) signed copy of the Tenets of the Brown Community,
- (7) application fee(s),
- (8) tuition fee,
- (9) proof of health insurance,
- (10) proof of malpractice insurance, and
- (11) copy of the passport information page

Mail the packet to:

Clerkship Office
The Warren Alpert Medical School
Box GM 265
Providence, RI 02903



**PROOF OF IMMUNIZATION FORM
VISITING INTERNATIONAL MEDICAL STUDENTS**

Please use this form and do not send separate proof of immunizations

Name of Student: _____

Visiting from (name of medical school): _____

- **Td or Tdap:** I will provide proof (month/day/year) that I have been vaccinated with Td (Tetanus, Diphtheria) within the last 2 years, or Tdap (Tetanus, Diphtheria, Pertussis) within the last 2 years.
- **HEPATITIS B:** I will provide proof of THREE doses of Hepatitis B vaccine (month/day/year) or serologic evidence of Hepatitis B immunity.
- **MEASLES:** I will provide proof (month/day/year) that I have been vaccinated with TWO doses of *live* virus measles (rubeola) vaccine administered at least 28 days apart after my first birthday or positive immunity titers.
- **MUMPS:** I will provide proof (month/day/year) that I have been vaccinated with *live* virus mumps vaccine administered on or after my first birthday, or positive immunity titers.
- **RUBELLA:** I will provide proof (month/day/year) that I have been vaccinated with rubella vaccine administered on or after my first birthday or positive immunity titers.
- **TB SCREENING:** I will provide proof of TWO Tuberculosis Skin tests (PPD) at least 2 weeks apart, done within 6 months of arrival at Brown. If I have a non-negative result to the test, I will provide documentation of a chest x-ray and if indicated, prophylaxis therapy.
- **VARICELLA:** I will provide an affidavit of my chickenpox infection history, or proof (month/day/year) that I have been vaccinated with TWO doses of varicella vaccine administered 4–8 weeks apart or serologic evidence of varicella immunity.

Immunization Documentation		To be completed by student health service representative	
	Month/Day/Year	Month/Day/Year	Month/Day/Year
Td or Tdap Booster (within last 2 years)			
Hepatitis B – three doses			
Measles/Mumps/Rubella			
Measles (single dose)			
Mumps (single dose)			
Rubella (single dose)			
PPD (*two skins tests at least 2 weeks apart, within 6 months of arrival at Brown)	Placement date 1:	Read date 1:	Results (in mm)
	Placement date 2:	Read date 2:	Results (in mm)
Varicella (shots or titer)			
Student Health Service Representative's Signature, type name and title.			
Date: _____			

TENETS OF THE BROWN COMMUNITY



BROWN

PRINCIPLES OF THE BROWN UNIVERSITY COMMUNITY

We, as members of the Brown University community—faculty, undergraduates, graduate and medical students, and staff—are dedicated to supporting and maintaining a scholarly community in which all share together in the common enterprise of learning. As a central aim, Brown University promotes intellectual inquiry through vigorous discourse, both oral and written. The fundamental principles that must necessarily undergird this aim include respect for the integrity of the academic process; individual integrity and self-respect; respect for the freedoms and privileges of others; and respect for University resources. In becoming a part of Brown University, we accept the rights and responsibilities of membership in the University's academic and social community, and assume the responsibility to uphold the University's principles.

RESPECT FOR THE INTEGRITY OF THE ACADEMIC PROCESS

The rights and responsibilities that accompany academic freedom are at the heart of the intellectual purposes of the University. Our conduct as community members should protect and promote the University's pursuit of its academic mission. We are all, therefore, expected to conduct ourselves with integrity in our learning, teaching and research, and in the ways in which we support those endeavors.

INDIVIDUAL INTEGRITY

In order to ensure that the University can dedicate itself fully to its academic and educational vision, it is expected that an individual's personal integrity will be reflected not only in honest and responsible actions but also in a willingness to offer direction to others whose actions may be harmful to themselves or the community. The University expects that members of the Brown community will be truthful and forthright. The University expects that community members will not engage in behavior that endangers their own sustained effectiveness or that has serious ramifications for their own safety, welfare, academic well-being or professional obligations, or for that of others.

RESPECT FOR THE FREEDOMS AND PRIVILEGES OF OTHERS

We strive for a sense of community in which the individual growth of all members is advanced through the cultivation of mutual respect, tolerance, and understanding. Brown University values and encourages individuality while also affirming the community dimensions of academic life. A socially responsible community provides a structure within which individual freedoms may flourish without threatening the privileges or freedoms of other individuals or groups.

The University is committed to honest, open, and equitable engagement with racial, religious, gender, ethnic, sexual orientation and other differences. The University seeks to promote an environment that in its diversity is integral to the academic, educational and community purposes of the institution.

RESPECT FOR UNIVERSITY RESOURCES

All community members must respect the general resources and physical property of the University. Such resources are assets in which community members have a vested interest, as these resources specifically support the institutional mission.

STANDARDS OF CONDUCT

The principles stated above are values that hold for the entire University community. Specific standards of conduct and procedures for redress of violation of those standards for each segment of the community can be found in the following University documents:

The University subscribes to an academic code. All students are expected to have read the academic code booklet, to be familiar with its principles, and to sign a statement acknowledging their responsibility for the code

The standards and procedures for all students may be found in *Brown University Student Rights and Responsibilities*, published by the Office of Student Life. Medical students should look also to the *Guiding Principles of Professional Behavior*, set forth by the Alpert Medical School, for additional information

For specific information on rights and responsibilities, faculty should consult the *Handbook of Academic Administration*, which puts into practice the principles outlined in the document *Faculty Rules and Regulations*.

Policies and procedures guiding staff conduct may be found in the *Brown University Human Resources Policy & Procedure Manual*, provided by the Human Resources department.



GUIDING PRINCIPLES OF PROFESSIONAL BEHAVIOR ALPERT MEDICAL SCHOOL

The mission statement of the Alpert Medical School exhorts the members of the medical school community to view medicine "as a noble profession rather than a trade to be learned." We seek to graduate physicians who are socially responsible and committed to improving health care in their community, the nation and the world. To these ends, we strive to create and sustain a learning environment that nurtures the full development of our professional values. The Guiding Principles of Professional Behavior is informed by the altruistic tradition of medicine and proclaims our aspirations regarding what it means to be a professional in the context of our academic and clinical environments.

Patient Advocacy. Patient care comes first. Socially responsible physicians undertake to improve the health of their patients, families and communities through their devotion to medicine and their advocacy for better health for all. Students and faculty participate in community outreach and advocacy and cultivate respect for cultural diversity. Faculty serves as role models and mentors for students, residents and fellows in striving to improve health care in the community, and to ensure that all patients regardless of their socioeconomic position receive quality health care.

Respect for Others. Professionalism requires recognition of and respect for other persons. In the clinical setting, we are respectful and responsive to patients, their families, peers and the health care staff. In the academic context, faculty and administrators demonstrate respect by teaching or communicating in a thoughtful and sensitive manner. Students, residents and fellows reciprocate by participating constructively in teaching sessions and by providing and responding to appropriate feedback to and from faculty and administrators.

Ethical Practice. In maintaining the public trust, all members of the medical school community strive to sustain the highest standards of academic and personal honesty, compassion, integrity, altruism, and dependability. The medical school promotes moral development by acting ethically and by setting and maintaining the highest ethical standards for faculty, staff and students. We take responsibility not only for our own behavior but that of our professional colleagues. In daily conduct with patients and with each other, we are fair and truthful. We act in a compassionate manner. In our professional communications, we report accurately and objectively, particularly when documenting patient care and in conducting research. When

appropriate, we provide complete disclosure of self-interest and avoid and appropriately manage conflicts of interest.

Self-Care and Self-Awareness. Recognizing that devotion to the profession can only be sustained in a life that is meaningful and balanced, the medical school expects its members to attend to their own health, emotional and social needs and well-being. Reflective professionals are aware of their obligation to themselves, their family, their community and patients to maintain good health. They are thoughtful about what in their lives has personal meaning including their professional and personal values, priorities and commitments.

Autonomy and Academic Freedom. The medical school respects the autonomy of patients, students, residents and fellows. In caring for patients, we honor and uphold the principles of informed consent and shared decision-making. We understand and respect the professional boundaries of the physician/patient and the teacher/student relationships. Our trainees are encouraged to shape their own learning—to develop leadership skills and to pursue career and outside interests. As a community, we support the responsible exercise of freedom of speech and academic freedom. Such free and open communication may be required to advocate effectively for patient care.

Lifelong Learning. As members of the Alpert Medical School community we have a continuing commitment to excellence in clinical practice and in scholarship. We are committed to lifelong learning through participation in continuing education, and to facilitating ongoing opportunities for students, residents, fellows and faculty to participate in professional development that enhances innovation and creativity in their teaching and scholarship.

I have read the Principles of the Brown University Community and the Guiding Principles of Professional Behavior of Alpert Medical School and pledge to adhere to them.

Signature

Date

Printed Name

Proof of Health Insurance

Proof of coverage must be in English. Coverage must extend for your entire stay at Brown.

All Exchange Visitors are required to maintain health and accident insurance coverage during the entire time they participate in an Exchange Visitor program. The Exchange Visitor regulations specify a minimum level of coverage.

- Medical benefits of at least \$50,000 per accident or illness
- Repatriation of remains in the amount of \$7500
- Expenses associated with medical evacuation of the Exchange Visitor to his or her home country in the amount of \$10,000
- A deductible not to exceed \$500 per accident or illness.

Any insurance policy secured to fulfill the above requirements, must be underwritten by an insurance corporation having an A.M. Best rating of "A" or above, an Insurance Solvency International, Ltd. (ISI) rating of "A-1" or above, a Standard and Poor's Claims-paying Ability rating of "A" or above, a Weiss Research, Inc. rating of "B+" or above, or such other rating service that the Exchange Visitor Program may specify.

Insurance coverage backed by the full faith and credit of the government of the Exchange Visitor's home country shall be deemed to meet the requirement.

An Exchange Visitor who willfully fails to maintain the insurance coverage as set forth or who makes a material misrepresentation to the sponsor regarding the coverage will be considered to be in violation of the USIA regulations and will be subject to termination as an Exchange Visitor participant. It is the exchange visitor's responsibility, not Brown's, to obtain and maintain insurance coverage.

The following is a list of frequently used health insurance companies that meet the minimum requirement for students/ scholars. This list is not meant to endorse any one company over the other.

International Student Organization

800-244-1180

www.isoa.org

A H Insurance

866-866-2700

www.hinsurance.com

Associated Insurance Plans

800-452-5772

<http://www.associatedinsuranceplans.com>

Proof of Malpractice Insurance

Proof of coverage must be in English. Coverage must extend for your entire stay at Brown.

The Warren Alpert Medical School does not provide malpractice insurance for VIMS during their Brown clinical elective. A local company that provides malpractice coverage to international students is Medical Malpractice Joint Underwriters Association at 401-369-8243, or you mail email Kizzy Moraldo at KMoraldo@beecheercarlson.com.

Coverage provided by the Medical Defense Union is unacceptable.