

## Chapter 19. Student and Faculty Use of Brown University Computer Services

The staff of Computing and Information Services work to provide the University with a robust, secure, and enabling technology environment. This environment is multi-layered, made up of infrastructure, applications, services, and specialized support. [Follow this link for an overview of Brown's Computing services.](#)

### 19.1 Department Computer Coordinators (DCC)

Departmental Computing Coordinators (DCCs) provide computer support within many departments on campus. Usually the DCC has many functions within his/her department, of which computer support is a fraction of their daily tasks.

CIS encourages departments to appoint a DCC to help provide more individualized support in the departmental environments. The purpose of this program is to recognize the important role local Coordinators play and to help them do their job. The role of a DCC depends upon the skills and specialization of the Coordinator involved, the needs of the individual department and the time that the appointed Coordinator has available to devote to the task. A Coordinator might act in one or more of the following capacities:

- Sharing information about campus computing directions, activities and opportunities with other members of the department.
- Planning or assisting in planning departmental computing directions to meet existing and expected computing needs.
- Implementing new systems and applications and upgrading existing facilities (e.g., hardware installation and maintenance, programming, software installation, hardware and software upgrades).
- Training and supporting departmental users (including writing documentation).
- Administering shared systems such as network servers and printers.

Equipment needs for new faculty should be identified early and requested from the Dean of the Faculty (Dean of Medicine and Biological Sciences) as part of start-up costs. Upgrading of existing equipment for faculty is coordinated through the DCC. The purchase of software and other necessary computing supplies, however, is expected to come from the department's operating budget.

[Follow this link to learn more about the DCC program.](#)

## 19.2 Ethical Computing

[Follow this link for the official policies of Brown University related to computing issues.](#)

The policies have been adopted to ensure an equitable, appropriate, and legal use of Brown resources. The Brown community is therefore responsible for having reviewed the policies listed and for complying with their requirements. Violation of a computing-related policy may result in disciplinary action, up to and including suspension or termination.