Brown University Courses

**Benefit:**
Three degree or job-related courses per calendar year (January 1 - December 31)

**Tuition:**
Course fee for the 2019-2020 academic year (Fall/Spring) is: $7,139 (No money is exchanged for approved Brown courses)

**GRADUATE DEGREE CANDIDATES MUST:**
- adhere to the guidelines and requirements of the Graduate School for degree programs
- notify the Graduate School, and Academic Advisors of any impending interruption in course work

**Important:**
Once registered for your course(s), in order to have the Graduate Student Activity Fee and the Graduate Recreation Fee waived, you must do the following:

**Email:** Brittany_Leclerc@brown.edu to request that these fees be waived, otherwise you will continue to receive a bill and will be responsible for payment

- Graduate Student Activity Fee: Gives access to all Graduate Student Council (GSC) social events
- Graduate Recreation Fee: Gives access to the Nelson Fitness Center

**JOB-RELATED COURSES:**
Upon course approval:
1. Registration packets will be forwarded via campus mail
2. Special Students must be signed into class by the instructor on a space available basis and formally register for courses on the first day of class

**Important Dates for Job-Related Spring/2020 Courses:**
- Wednesday, January 22, 2020 – Classes begin
- Tuesday, February 4, 2020 – Last day to add a course without a fee (not covered by the EEP)
- Tuesday, February 19, 2020 - Last day to change a grade option
- Friday, March 6, 2020 - (mid-semester) – Last day to drop a course without an EEP penalty

**Grades:**
- Employees must receive a grade of C, satisfactory or pass.
- Upon course completion, the Registrar's Office will forward a copy of the employee grade reports to the Benefits Office.

**Penalty Fee:**
A penalty fee will be charged for those enrolled in job-related courses if:
1. The course is dropped after the drop deadline date
2. The course is not satisfactorily passed with a grade of C or better, satisfactory, or pass

**Taxable Tuition**
- Brown University is allowed to provide $5,250 in tax free educational assistance per calendar year.
- Graduate courses (level 2000 and above) that exceed the IRS calendar year allowance will be taxed in compliance with IRS regulations.