Brown University Courses

**Benefit:**
Three degree or job-related courses per fiscal year (July 1 - June 30).

**Tuition:**
Course fee for the 2017-2018 academic year is: **$6,528.75** * (Fall semester) - **$6,529** * (Spring semester).

- No money is exchanged for approved Brown courses.

**Degree Programs:**
Employees must apply and be accepted to their degree program.

**Undergraduate:**
Apply to the [Resumed Undergraduate Education](#) (RUE) program.

**Graduate & Ph.D:**
Apply to the [Graduate School](#).

**Degree Candidates must:**
- **adhere to the guidelines and requirements for degree programs.**
- **notify RUE, or the Graduate School, and Academic Advisors of any impending interruption in course work.**

**Job-Related Courses:**
Upon course approval:
1. Registration packets will be forwarded via campus mail.
2. Special Students must be signed into class by the instructor on a space available basis and formally register for courses on the first day of class.

**Important Dates for the Fall/2018 Semester**
- Tuesday, September 5, 2017 – Classes begin.
- Tuesday, September 18, 2017 – Last day to add a course without a fee (not covered by the EEP).
- Tuesday, October 4, 2017 - Last day to change a grade option.
- Friday, October 14, 2017 (mid-semester) – Last day to drop a course without an EEP penalty.

**Grades:**
- Employees must receive a grade of C, satisfactory or pass.
- Upon course completion, the Registrar's Office will forward a copy of the employee's grade report to the Benefits Office.

**Penalty Fee:**
A penalty fee will be charged for those enrolled in job-related courses if:
1. The course is dropped after the drop deadline date.
2. The course is not satisfactorily passed with a grade of C or better, satisfactory, or pass.

**Taxable Tuition (applies to all degree and job-related Brown courses)**
- **Brown University is allowed to provide $5,250** in tax free educational assistance per calendar year.
- **Tuition that exceeds the IRS allowance is taxed according to IRS regulations under Section 127 of the Internal Revenue Code.**