

Go to The Work Number's website: www.theworknumber.com

1. Click on "I'm an Employee"
2. Then click "Enter Site"

VERIFICATION SERVICES | [Main Menu](#)

Contact Us |

I want to...

I'm a Verifier

Provide Verifiers Secure Access to Your Employment and Income Information.

Are you an employee whose employer has their records on The Work Number? Are you needing to provide a salary key to a verifier? Need to access webManager?

I'm an Employee

I'm an Employer

I'm not sure

Enter Site

Looking for your **W-2**? [Learn More](#)

Need to access your Employment Data Report? [Learn How](#)

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[Site Map](#) / [Privacy Policy](#) / [Terms and Conditions](#)



Privacy

Your personal information is protected.
With your consent your personal data can be retrieved only by credentialed verifiers.

[Privacy](#) | [Better Service](#) | [Consent](#) | [Security](#)

About Verifications

A verification allows you to prove you are employed and prove your income. Using The Work Number and with your consent, verifiers retrieve your information quickly and easily online.

[Learn More](#)

Fair Credit Reporting Act

We're committed to safeguarding your privacy, and we fully comply with FCRA requirements.



[Learn More](#)

Want to do something else?

- [Request Annual Employment Data Report](#)
- [Provide Consent to a Verifier](#)
- [Access webManager](#)
- [Go to Commercial Verifier Site](#)
- [Go to Social Service Verifier Site](#)
- [Access your W-2](#)




Value of Verifications for Employees



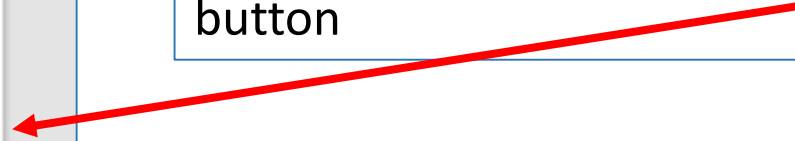
Demos and Tutorials

-  [Logging into The Work Number](#)
-  [Enrolling in Risk Based Authentication](#)
-  [How to Create a Salary Key](#)

Frequently Asked Questions

-  [How do I use The Work Number?](#)
-  [What Information does a lender or other verifier get from The Work Number?](#)
-  [What is an Employment Data Report?](#)

On the next screen, click the "Log In" button



Please read the options and select the choice that best matches the information you are looking for.

Do you need to log in?

You may not need to log in to The Work Number, unless you need to:

- Obtain a copy of your **Employment Data Report (EDR)**
- Obtain a copy of your **Immigration Verification**
(if the service is offered by your employer)
- You will also need to log into The Work Number to **create a Salary Key** *only* if directed by an organization needing to verify your income.

For options described above, please **LOG IN**.

For all other information and answers to frequently asked questions, please **CLICK HERE**.

Learn More

Learn More

Access your W-2



Enter your Employer Name or Code:

 Find employer name

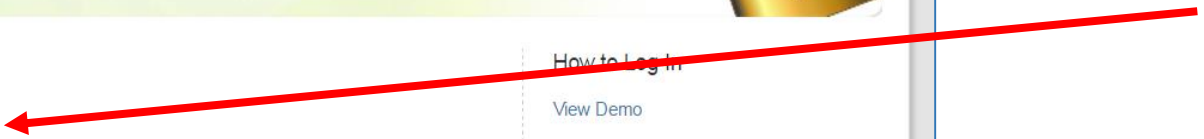
Remember my ID on this Computer

Log In

[How to Log In](#)

[View Demo](#)

Enter Brown University in the employer name field



Select the appropriate employer code for your position:

17727 – All staff and faculty

18111 – All student workers

Then click “Continue”



[← Home](#) [Privacy Policy →](#) [Help →](#)

Employee Login

We found more than one match.

More than one organization matches "Brown University". Please choose the one you are searching for from the list and click "Continue".

17727 BROWN UNIVERSITY
18111 BROWN UNIVERSITY - STUDENT POPULATION

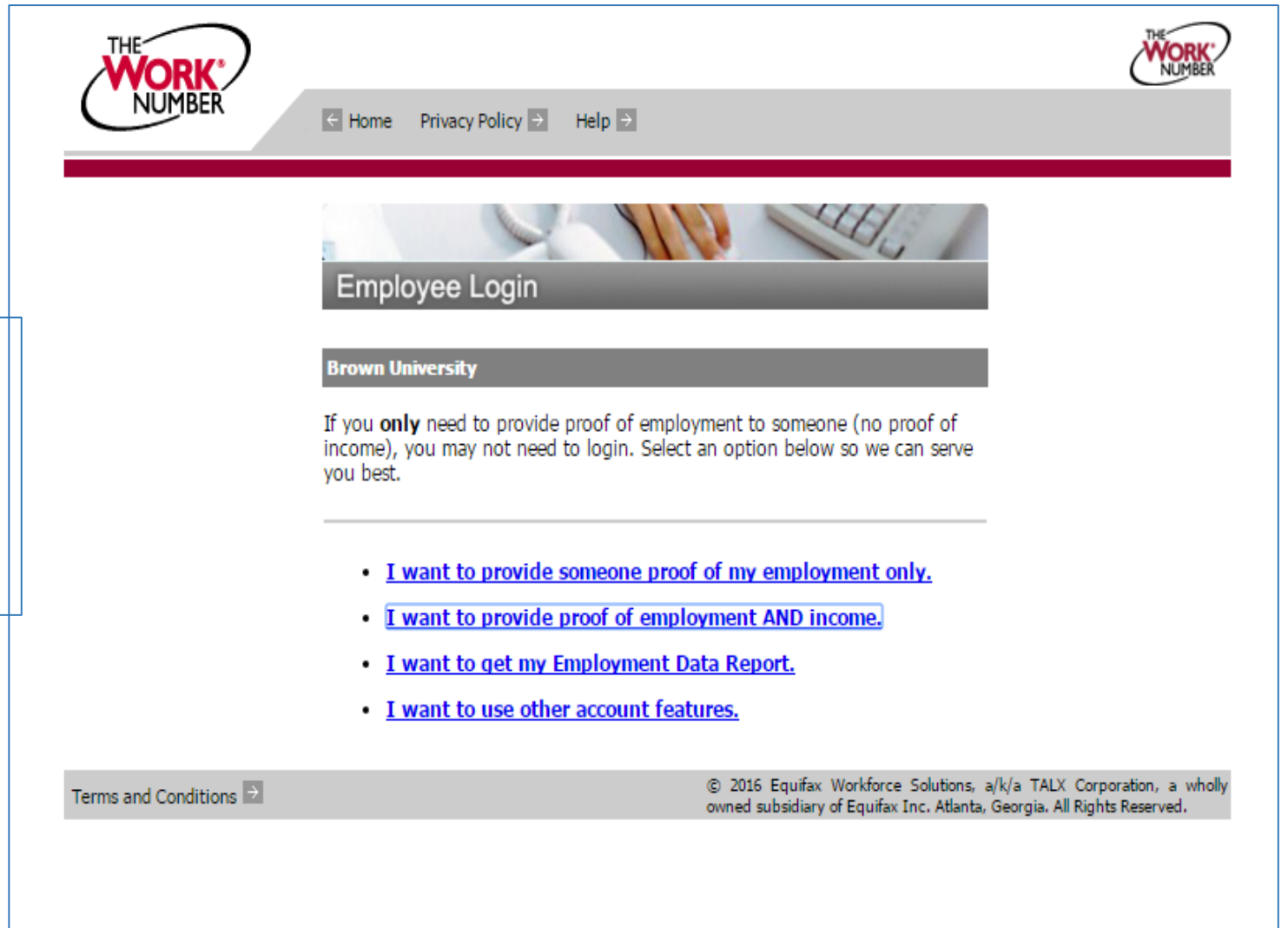
[Back](#)

[Continue](#)

[Terms and Conditions →](#)

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Select the option that best matches
The information you are looking for.
If you need to verify salary information,
Please select “I want to provide proof
of employment AND income”.



The screenshot shows the 'THE WORK NUMBER' website interface. At the top left is the logo, and at the top right is a navigation bar with links for Home, Privacy Policy, and Help. Below the navigation bar is a red horizontal line. The main content area features a header image of a hand on a keyboard, followed by a dark grey box with the text 'Employee Login'. Below this is another dark grey box with the text 'Brown University'. The main text reads: 'If you **only** need to provide proof of employment to someone (no proof of income), you may not need to login. Select an option below so we can serve you best.' Below this text is a horizontal line, followed by a list of four blue hyperlinks: 'I want to provide someone proof of my employment only.', 'I want to provide proof of employment AND income.', 'I want to get my Employment Data Report.', and 'I want to use other account features.'. At the bottom left is a link for 'Terms and Conditions', and at the bottom right is the copyright notice: '© 2016 Equifax Workforce Solutions, a/k/a TALX Corporation, a wholly owned subsidiary of Equifax Inc. Atlanta, Georgia. All Rights Reserved.'

You will be asked to provide your Social Security Number

The screenshot shows a web page with a grey header and a central white login form. The header contains the 'THE WORK NUMBER' logo on the left and right, and navigation links for Home, Privacy Policy, and Help. The main content area has a message 'You are not logged into the site.' and a 'Log In' modal window. The modal window is titled 'Log In' and 'Brown University'. It contains the text 'Enter your SSN to log in.' followed by a text input field labeled 'SSN:'. Below the input field is a 'Continue >' button. On the left side of the page, there is a 'Terms and Conditions >' link. On the right side, there is a footer for 'TALX Corporation, a wholly owned subsidiary of TALX Corporation. All Rights Reserved.'

THE WORK NUMBER

THE WORK NUMBER

< Home Privacy Policy > Help >

You are not logged into the site.

Log In

Brown University

Enter your SSN to log in.

SSN:

Continue >

Terms and Conditions >

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[← Home](#) [Privacy Policy →](#) [Help →](#)

You are not logged into the site.

Log In ✕

Brown University

Enter your PIN.

In an effort to adopt a new, simplified yet equally secure login process, we are no longer displaying the security image feature

[Do not show me this message in the future](#)

PIN:

[Forgot your PIN?](#)

[< Back](#)

[Log in](#)

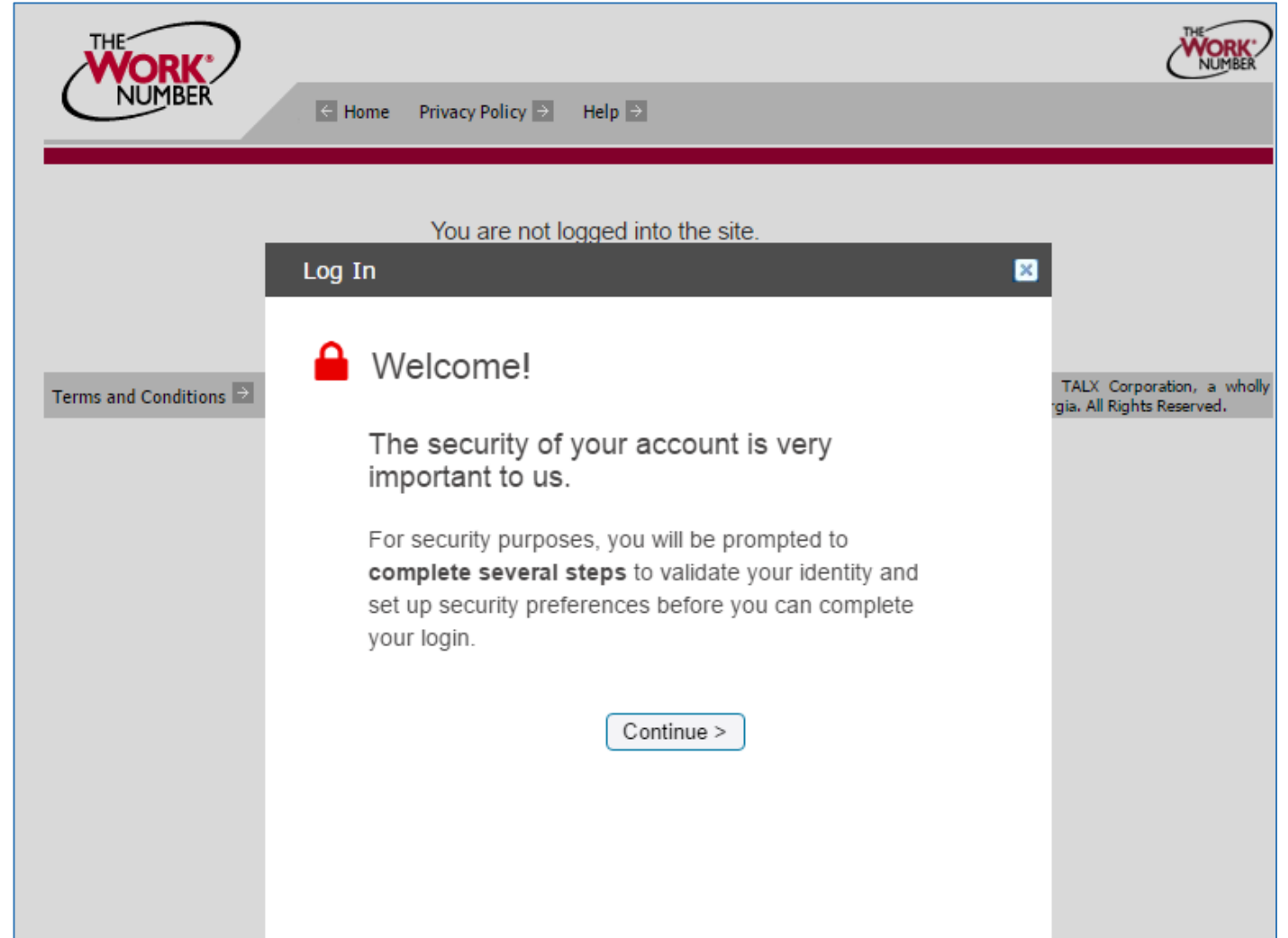
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[Terms and Conditions →](#)

Your PIN is your Workday ID number and the last two digits of your birth year.

This will form an 8-digit PIN (ex: 12345678)

Once you enter your pin you will receive this notification. Click Continue.



The screenshot shows a web application interface for 'THE WORK NUMBER'. At the top left is the logo, and at the top right is a smaller version of the logo. Below the logo is a navigation bar with links for 'Home', 'Privacy Policy', and 'Help'. A dark red horizontal bar is positioned below the navigation bar. In the center of the page, there is a notification that says 'You are not logged into the site.' Below this notification is a 'Log In' modal window. The modal window has a dark header with the text 'Log In' and a close button. The main content of the modal window features a red padlock icon followed by the text 'Welcome!'. Below this, it states 'The security of your account is very important to us.' and 'For security purposes, you will be prompted to **complete several steps** to validate your identity and set up security preferences before you can complete your login.' At the bottom of the modal window is a 'Continue >' button. In the background, there are links for 'Terms and Conditions' and 'TALX Corporation, a wholly owned subsidiary of Talx Corporation. All Rights Reserved.'

The following screen will begin an identity quiz. Please provide the requested information.

THE WORK NUMBER

THE WORK NUMBER

← Home Privacy Policy → Help →

You are not logged into the site.

Log In [X]

Identity Quiz:

Let's get started. In order to validate your identity, please provide your name and home address on the following screens. Your information will be used to generate security questions that are highly personalized in order to provide optimal security to your account. Your employer will not have record of the questions asked or how you answer them. [Learn More - FAQs](#)

Personal Information

First Name *

Middle Initial

Last Name *

Suffix

Cancel Continue >

Terms and Conditions →

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You are not logged into the site.

PIN Set ✕

! As a security measure, please reset your current PIN

Please choose a new PIN below. Make sure your PIN is easy for you to remember, but difficult for others to guess. When you are finished, click 'Save'.

Note: New PIN must be unique and must not be your Employer-assigned PIN. If you plan to use the automated phone system, your new 8 to 16 character PIN should be numbers only.

Current PIN:

New PIN:

Re-enter New PIN:

Save

After providing your personal information, you will then be asked to create a new PIN.

Next you will be asked to set up security questions.

THE WORK NUMBER

← Home Privacy Policy → Help →

THE WORK NUMBER

Terms and Conditions →

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You have not completed the security enrollment. To log on to the

Additional Information Needed [X]

PLEASE UPDATE YOUR SECURITY QUESTIONS BELOW to improve the security of your data and create an extra layer of protection on your account. [More +](#)

To ensure your security, you are required to have at least six security questions and answers. Select questions and type answers below.

*Question 1:
Select One ▼

*Answer 1:

*Question 2:
Select One ▼

*Answer 2:

*Question 3:
Select One ▼

*Answer 3:

After you set up your security questions you will be brought to your Employee Home Page.

To verify income, click on “Prove Income to Verifiers”. This will prompt you to create a Salary Key.

THE WORK NUMBER

Employment Verifications | My Other Solutions ▾


Member: [Redacted] | My Account ▾ | Log Out


Alerts and Settings | Help | Contact Us

Main Menu

Employee

Home | Prove Employment / Income | Salary Key | Employment Data Report

 Prove Employment to Verifiers

 Prove Income to Verifiers

Employment Data Report


[Request Instant Online Report](#)

- [How to request an online EDR](#)
- [Download Manual Request form](#)

Most Recent Salary Key Activity

Salary Key	Date Requested	Last Updated	Status
Data Unavailable			

[+ New Salary Key](#)

 How to Create a Salary Key



Employee

- [Home](#)
- [Prove Employment / Income](#)
- [Salary Key](#)
- [Employment Data Report](#)

[Prove Employment Instructions](#) [Prove Income Instructions](#)

To prove income, follow the quick instructions below.

1. Give the lender your **Employer Code**. [what's this?](#)
2. Give the lender your **Social Security Number**. [why?](#)
3. Create a **Salary key** to give to the lender as employee authorization for release of income.

[Create Salary Key >>](#)



Other acceptable forms of employee authorization:

1. electronic signature
2. signature on an application or rental document.

4. Tell your lender to go to www.theworknumber.com and enter this information to get a verification.



Verifiers must be registered with The Work Number to access your employment information.

Click on "Create Salary Key"





Employee

[Home](#) | [Prove Employment / Income](#) | [Salary Key](#) | [Employment Data Report](#)

[View / Create Salary Key](#) | [Salary Key activity](#)

Select Column ▾ | [Search](#) | [Reset](#)

View: 10 at a time ▾

Salary Key	Date Requested	Date / Time Created	Expiration Date	Status	E-mail	Print	Delete
You have no active Salary Keys							

[+ New Salary Key](#)

Click on New Salary Key.
A new Salary Key will appear in the Salary Key table.

In order for a Lender to verify your employment and income at www.theworknumber.com they will need the following information:

- The name of your employer
- Your Social Security Number
- The Salary Key that you created. The Salary Key is your authorization for release of income information.

Verifiers must be registered with The Work Number to access your employment information.

If you have questions or encounter any issues please contact The Work Number: 1-800-367-2884