



BROWN

**Brown University Loan Office**  
Campus Box 1950, 164 Angell Street  
Providence, RI 02912  
(401) 863-3296 fax (401) 863-7518  
[loans@brown.edu](mailto:loans@brown.edu)  
[www.brown.edu/loanoffice](http://www.brown.edu/loanoffice)

**BROWN UNIVERSITY URBAN EDUCATION LOAN  
CANCELLATION REQUEST**

**Please print clearly in black or blue ink:**

**Borrower Information**

I am requesting cancellation of the appropriate amount of my  Urban Education Policy Loan  Urban Education Teacher Loan in accordance with the regulations of the program described in my original promissory note:

Name: \_\_\_\_\_ SSN #: \_\_\_\_\_

Permanent Address:

Street 1: \_\_\_\_\_ Street 2: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Home Phone: (\_\_\_\_) - \_\_\_\_ - \_\_\_\_\_ Other Phone: (\_\_\_\_) - \_\_\_\_ - \_\_\_\_\_

E-mail Address: \_\_\_\_\_ 2<sup>nd</sup> E-mail Address: \_\_\_\_\_

**Employment Information**

Name of Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Year 1: Start Date (mm/dd/yyyy): \_\_\_\_\_ End Date mm/dd/yyyy) \_\_\_\_\_

Year 2: Start Date (mm/dd/yyyy): \_\_\_\_\_ End Date mm/dd/yyyy) \_\_\_\_\_

Year 3: Start Date (mm/dd/yyyy): \_\_\_\_\_ End Date mm/dd/yyyy) \_\_\_\_\_

**Description of exact duties: Please attach full description of exact duties for all cancellation requests.**

**Borrower Certification:** I declare that I was employed in the position and for the periods of time as stated above. I request cancellation of the appropriate amount of Brown University Urban Education Loan in accordance with the regulations of the program.

Signature of Borrower: \_\_\_\_\_ Date: \_\_\_\_\_

**Employer Certification** (To be completed by Employer)

Employer: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

I certify that the borrower's declaration to his/her employment, the completion of service, and the description of duties is true and correct.

Signature of Authorized Official: \_\_\_\_\_

Name and Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Official Seal or Stamp**

**For Institutional Use Only**

Approved by: \_\_\_\_\_

Amount Cancelled: \$ \_\_\_\_\_

Date: \_\_\_\_\_

**Return completed application to Brown University Loan Office at address above for processing**