President’s Staff Advisory Council Meeting Minutes  
October 18, 2011  
11:30 a.m. – 1:30 p.m.  
Alpert Medical School Building, Case Study Room 280

Present: Michelle Adam, Kate Correia, Laurinda Custodio, Karen Davis, Mona Delgado, Eric Friedfeld, Joseph Gagne, co-Chair, Bill Gaudet, Heather Goode, Osiris Gonzales, Christie Kilgus, Wendy McRae-Owoeye, Tracie Mederos, Anika Profit, Christine Sarkady, Tanita Sello, Kathleen Sousa, Debra Souza, Jessica Smith, Leslie Strolla, 
Absent: Heather Hower, Chair, Diane Ricci, Leslie Uhnak 
Guests: Russell Carey, Phil Gruppuso

Russell Carey, Sr. Vice President for Corporation Affairs and Governance  
Pedestrian Safety
- We have a consulting group that works on traffic for Brown and the city of Providence. Most of the incidents are at intersections, bicycles and skateboards. 
- We re-striped walkways around campus and worked with the City to put up better signage and signal crossings. 
- Synchronization of lights along Waterman and surrounding areas. 
- A lot of education about safety awareness for students. 
- We have set up an enforcement presence at key intersections. 
- We work with the City on enforcement by issuing traffic and moving vehicle citations, which are used to get a firmer grip on traffic around campus. 
- We are trying to reduce the speed of traffic. Brook and Thayer Street is a busy crossing area. We will be there to enforce the law. We will be more visible. 
- Brown and Waterman and Brown and Angell Streets: We have looked at traffic “calming” things such as speed bumps or a bump out from the center of campus. The City has added and taken away the stop signs which can be confusing.

Question and Answer Session
- Q: How expensive would it be to put cameras on high pedestrian traffic crosswalks? 
  A: That is up to the City 
- Q: How about digital readout signs? 
  A: We are working on that. We are down to 1 working sign for the whole city. When they get thee units fixed, we will be able to request one. 
- Q: What about making Thayer a pedestrian only walkway where the construction is? 
  A: We would have to buy it from the city.

If you see areas where better marking is needed, email Russell Carey.

Presidential Search Process
- The Corporation will pursue a similar process that led to Ruth Simmons’ appointment. 
- There will be an announcement of committee members.
• There will be an outreach phase giving people the opportunity to get together with committee members. There will also be a Search website.
• We will work to develop a pool of candidates, and have a conclusion next semester.
• If there are other ways to engage staff in the process, let Russell Carey know.

Celebration of Brown’s 250 year Anniversary
• The first student enrolled in 1765, therefore 2014 is the right date to focus on. We put together a proposal that has a number of goals and objectives. There will be a website.
• We are thinking about some big events that involve the local community, staff, and students. There will be a lot of opportunities to be involved.

Karen Davis-Advisors Report
• This weekend there is a Corporation meeting - the athletics report came out. We did a nice job of balancing a lot of issues.
• FY13 budget has not been “blessed” by the Corporation yet. There has been a lot of discussion about priority setting
• Presidential Search Committee: We appointed a cabinet yesterday.
• There’s a role for SAC in the 250th event planning as well as the Presidential Search.
• SAC may sponsor a forum for the new Provost and Dean
• Is it possible to hire a new president by JULY? It may be possible. It does seem quick. There will be a lot of discussion and debate as far as what we are looking for in a new president. Ruth Simmons will be a tough act to follow. President Simmons has said that each period presents different needs. Staff are concerned that winter break maybe discontinued.

General Discussion
• We discussed the possibility of canceling the November meeting with President Simmons. We can have an April meeting instead when we have more to report. At that time we can give her a recap of all highlights. Perhaps a tea with the President would be something to consider.
• If there is a November meeting, maybe we could use our time with her differently. We can have a small forum, inviting everyone that was a past member of SAC, not just the Chairs.
• Karen will talk to Hanna about meeting schedules so we can decide what might be best

Applications for SAC
• Applications are coming in very slowly. We will extend the application date. Last year we had a similar response. We looked at past applicants, in order to recruit people
• Anika reported that staff views SAC as a volunteerism group. We would like staff to come to us with their issues and concerns.
• To bolster SAC awareness, a team should go to visit various departments to let them know what SAC is.
• We have felt a little put upon by all the volunteerism. What was important a decade ago, those may not be the same issues today.
• We need to be more diligent in setting our priorities, utilizing training.brown.edu as a vehicle for getting our word out and have a Brown bag session, set it out as a learning forum.
Staff Participation Sub-Committee Report
- Segue school book drive is a success. We are roughly at 10%. The chart will be on the website. The Brown Bookstore moved all the available Segue books to the front of the book store. We are also taking books that are not on the list. The benefit is open to donations as well.
- Donation bags are available for the food drive to be put in locations in various buildings.

Events Sub-Committee Report
- A holiday gathering is in the works.
- Looking for SAC members to set up the SAC table at the Brown Bag Concert Music Event

Phil Gruppuso, Associate Dean for Medical Education
- The library on the first floor was supported by the Champlain Foundation.
- There are no books in the library in this building. Students no longer use reference or text books. They use electronic media. All incoming student are required to purchase iPads to access textbooks.

Question and Answer Session
- Q: What departments are in this building?
  A: There are no departments here, no labs, no clinical care associated with this building. There’s a major research building next door.
- Q: Is this building open 24/7?
  A: The building is open all the time. Faculty come here to teach. Beyond the usual work day, there are students here. We use the Academy System where students are assigned to one of 3 academies which have their career advisors. The building is wireless so students can study anywhere in the building. This is 100% of their educational space unless they are at the hospitals.
- Q: Has the Med School changed the neighborhood?
  A: The neighborhood is still changing. Some clubs have closed down, parking lots have been cleaned up, and there is a new police sub-station co-run by Brown Security.

Meeting adjourned at 1:35pm