Present: Suzanne Alden, Eilas Baalbaki, Joseph Browne, Emily Bruce, Karen Davis, Kim Departie, Christopher Gilbody, Carolyn Gridelli, Norma Hardy, Janice Hebert, Jennifer Lane, Leah Lebel, Gary Martins, Wendy McRae-Owoeye, Marcy Melanson, Diana Richardson, Sarah Sceery, Celeste Thompson-Roach, Matthew Tsimikas

Absent: Emily Bruce, Ashley Dufour, Lisa Nobel, Kimberly Roskiewicz

Minutes: Kate Sembor

Agenda

- Approval of Minutes
- Advisors Report
- Chairs Report
- Subcommittee Chair’s Report
- Ad-hoc Committee Chairs’ Report
- Scheduled Items
- Announcements

- Staff Issue #04-05
  - A staff member is concerned about feeling restricted to access to the Brown gym and fitness activities.
  - Restrictions include time constraints during the workday, the ability to use your lunch hour for gym attendance, etc.
  - The council considered the Human Resources Policy 20.053 permitting alternate work arrangements that accommodate the needs of employees and their departments, as well as resources at the University such as the ombudsperson.
  - The council votes in favor of the recommendation that the submitter have a conversation with their supervisor about an arrangement that would allow them to use the gym during the day.
Announcements:

- Two SAC Co-chairs have been nominated: Sarah Sceery and Janice Hebert. During an upcoming meeting, both candidates will be given the change to give a short presentation and answer any questions from the council. The council will than vote on their candidacy.

Action Items

<table>
<thead>
<tr>
<th>No.</th>
<th>Action Item</th>
<th>Who</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>By-laws regarding co-chairs should be updated to include new language.</td>
<td>Jo and Chris</td>
<td></td>
</tr>
</tbody>
</table>

Tabled Items

<table>
<thead>
<tr>
<th>No.</th>
<th>Action Item</th>
<th>When</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>