President’s Staff Advisory Council Meeting Minutes

11:30 a.m. – 1:30 p.m.
Brown University, 121 South Main Street, Room 247

Absent: Osiris Gonzales, Leslie Uhnak

Notes from Heather

- Thank you for inviting people to Bring a Friend Day in August. We currently have 32 guests. Save the date notices will be sent out. During the Bring a Friend Meeting Anika and Eric will give a power point presentation.
- Thank you for working on the conversation project. We have 126 responses as of today, which we will report to President Simmons.

Open discussion

- Merging Events and Staff Participation Subcommittees: There are some overlapping duties in terms of events. Therefore the subcommittees will be merged on a 3 moth pilot program.
- More Brown staff volunteer than we may be aware of for various events. A section will be added to the Conversation Project to gage what volunteer work staff may be doing in the community. We can then assist in promoting those events.
- In the meeting with President Simmons, she charged us with branding ourselves. Our mission is to carry out her charge.
- We should be more visible to Brown staff through open forums, public SAC meetings, brown bag lunch sessions, and suggestion boxes

Events Subcommittee

- The Summer Stroll was a huge success
- The Ice Cream Social will be on September 14th in conjunction with Pedestrian Safety
- We collaborated with Athletics on football games. We have been making an effort to collaborate with other departments.
Consortium Subcommittee

- Michelle composed an email to be sent to peer and local schools requesting information on any type of staff advisory council that they may have. So far she received 2 responses from 5 schools. The email will be available on the wiki.

Outreach & Communication Subcommittee

- Leslie Uhnak will be the point of contact for the subcommittee

Karen Davis – Advisors Report

- Leadership transitions - Val Wilson is leaving. The search is on for her replacement.
- The initial phase of the Workday project is winding down. July 1st starts a deeper dive into configuration for Brown business processes.

Staff Concerns/Suggestions

- A staff suggestion was sent to SAC - The idea is to offer staff who have unused sick days a small reward for not using all of their sick days (i.e. gift certificates, etc.) or to allow us to donate unused sick days to those who have no sick time left. Karen responded that it is difficult to administer something like that; however, if you run out of sick time, there are other types of leaves that may be available.

Meeting adjourned at 1:30