President’s Staff Advisory Council Meeting Minutes
August 30, 2011
11:30 a.m. – 1:30 p.m.
Brown University, Creative Arts Building,
England Studio Room N420

Present: Michelle Adam, Karen Davis, Mona Delgado, Eric Friedfeld, Joseph Gagne, co-Chair, Osiris Gonzales, Geralyn Hoffman, Heather Hower, Chair, Wendy McRae-Owoeye, Tracie Mederos, Anika Profit, Diane Ricci, Christine Sarkady, Tanitia Sello, Jessica Smith, Kathleen Sousa, Leslie Stroller
Absent: Kate Correia, Laurinda Custodio, Bill Gaudet, Heather Goode, Christie Kilgus, Debra Souza, Leslie Uhnak

- Chira Delsesto, Assistant Director of the Creative Arts Council presented an overview of the building and the Creative Arts Council. For more information, visit their web site (http://brown.edu/academics/creative-arts-council).
- Heather reviewed the process for recruitment: Bring a Friend went very well, and we are planning next for nominations and applications (see time line below):
  - Nominations:
    - Morning Mail: 9/8/11
    - Morning Mail Reminder: 9/23/11
    - Nomination Deadline: 10/7/11
  - Applications:
    - Morning Mail 10/11/11
    - Morning Mail Reminder: 10/19/11
    - Application Deadline: 10/21/11
- It was discussed and decided that new members would be encouraged but not mandated to host a Staff Participation event in their 2 years of service.
- Karen will arrange the 9/13/11 meeting agenda (i.e., coordinate with Angel for the Workday presentation, potentially schedule Dean, Provost to attend).
- Sub Committee Highlights:
  - Events: 9/8/11 Have a Treat on Us/Pedestrian Safety
  - Staff Participation: 9/17/11 Magaziner Farm (new date), 9/24/11 Hasbro Walk (switched from October date), 10/22/11 Amos House, mid-September Segue Institute for Learning Book Drive
  - Outreach and Communication: Conversation Project - 130 responses. Continue to use Morning Mail and Facebook for advertising
  - Consortium: Anika is in contact with Berkeley Staff Committee member whose daughter is a first year student at Brown