President's Staff Advisory Council

Meeting Minutes
April 24, 2018, Petteruti Lounge, Stephen Robert ‘62 Campus Center

Attendance:

Catherine Hanni, Andrew Sutherland, Emily Nolan, Geeta Chougule, Grace Young, Heather Giannillo, Holly Tran, Jessica Pontarelli, Joel Hernandez, Josephine Okunola, José Mendoza, Kathleen Gerlach, Kimberly Roskiewicz, Laura Dobler, Liisa Laine, Michael Leitao, Purvang Patel, Samuel Sumeracki, Tara Greenwood, Shaira Kocuhaeva

Staff Concerns

*Redacted from public minutes*

SAC First-Quarter Survey Results
Most frequent feedback is that 1 hour is too short for meetings.

Debrief on Past Events
Parent Networking Group - approx. 15 in attendance. Great feedback from staff, and encouragement to continue from staff who would not make it. Next event in June or July?

Upcoming Events:
Tour of Butler Campus and Psychiatry & Human Behavior Labs
   Catherine to send memo to collect responses on which date would be best for SAC members.
   Response to staff asking to learn more about Brown’s campus and faculty research
   Possibility of May Meet & Mingle

SAC & Wellness Rewards
Staff have asked if SAC events can be considered as part of the Wellness program (i.e. eligible for rewards). From Michele Wise, Director of the Wellness Program:

1) All programs help to support the health or well-being of the employees who participate

2) ALL Fac and Staff are invited to participate

3) When marketing the event, it will be billed as "SAC and Wellness (Rewards) co-sponsor ______” event (billing it as co-sponsorship / working together with is the key there)

4) Marketing / Promotions: They need an eight week lead time (six at the bare
minimum). We are also responsible for securing the space to hold the event, and that level of detail should be locked and loaded prior to engaging Jennifer in HR (this generally isn't an issue) BUT all events MUST RSVP / Register thru their Eventbrite system (so they will provide us with the URL to use). We cannot use the tiny url or create a separate RSVP list.

Presentation by Shontay Delalue, Vice President for Institutional Equity & Diversity

A write up pending review by Shontay will be released to the university staff community.