**Resource Sheet for Student Filing a Complaint**

**Accommodations**

*No Contact Orders (or No Communication Orders)* – No Contact Orders are temporary directives issued by the Office of Student Life prohibiting communication between or among designated students. No Contact Orders (NCOs) are a campus measure to prevent interaction and communication between specific students. They are enforced by the Department of Public Safety and the Office of Student Life. NCOs do not become part of a student's conduct record unless he or she violates the order as determined by the student conduct system.

NCOs prohibit all forms of communication between designated students, direct or indirect, written, electronic or through a third party. The duration of a NCO is determined by the Office of Student Life, and students may request to have an NCO lifted after an appropriate sustained period of compliance. No Contact Orders are not similar to court-imposed restraining orders and do not guarantee that designated parties will avoid sightings or passing interactions on the campus or local community. In some circumstances, a No Contact Order may restrict a student from parts of the campus where he/she would not have to engage in required academic activities.

Students who are concerned about their personal safety or need further information about public safety services and options should contact the Department of Public Safety or the Providence Police Department.

Students who have questions about NCOs may speak with an Office of Student Life Student Conduct Dean during business hours or with an Administrator On-Call during evenings and weekends.

*Academic Accommodations* – Students can work with an academic dean to determine appropriate measures that might be taken given the impact of an incident and/or hearing on a student's ability to complete coursework. Some possible accommodations might include faculty notes, course load reduction, tuition adjustment, or graduation planning, if approved by the Office of the Dean of the College.

*Residential Accommodations* – Students can work with a student support dean to discuss campus accommodations and support. When possible, and in coordination with the Offices of Student Life and Residential Life, consideration can be given to possible accommodations such as dorm reassignment, off-campus housing permission, changes in meal plans, or access to parking permits.

*Working Accommodations* – Students can work with a student support dean to discuss campus work accommodations and support. When possible, and in coordination with and when approved by the employing department, consideration can be given to possible accommodations in work assignments, shift scheduling, and job location.
Additional On Campus Resources

Office of Student Life/Administrator-On-Call – Students can access a dean or administrator 24 hours a day through the Dean of the Day program from 8:30 AM to 5:00 PM at 401-863-3145 or through the Administrator-On-Call Program on weekends and evenings by calling 401-863-3322 and asking to speak to the Administrator-On-Call.

Academic Dean – You will be provided an Academic Dean if you so choose, who can help with coordinating appropriate accommodations for anything specifically regarding your academics during this process.

Student Support Dean – You will be provided a Support Dean if you so choose, who can provide guidance in following through with the necessary steps to address any concerns you may have outside of academics during this process.

Counseling and Psychological Services (CAPS) – Students can schedule an appointment with a clinician by calling 401-863-3476. Clinicians provide confidential crisis support, follow-up appointments, and 24-hour on-call services for any Brown student dealing with sexual violence or abuse in a relationship. The CAPS office is located at J. Walter Wilson, Room 516. CAPS also provides a Confidential Sexual Assault Hotline at 401-863-6000 should you need confidential crisis support; the on-call counselor is also available to accompany a survivor to the hospital.

Coordinator of Sexual Assault Prevention and Advocacy – The Coordinator (campus advocate) can be reached by calling Health Promotion at 401-863-2794 or visiting the office on the 3rd floor of Health Services. The Coordinator is available to help students affected by sexual violence and abuse in a relationship. Confidential services include support for a survivor or the friends of a survivor and help exploring options to address the incident (such as filing a complaint, if that is the student's choice). When a student speaks to the Coordinator, he or she does not have to pursue any specific course of action and no action will be taken unless it is something the student chooses.

Department of Public Safety – A student can file a police report by contacting Brown's Department of Public Safety (DPS) at 401-863-4111. This service is available 24 hours a day. A police report documents the incident either for immediate action or potential future action. Filing a report with DPS does not need to result in any action.

Crime Victim Assistance – The Department of Public Safety also provides support services for victims of sensitive crimes to include hate crimes, sexual assault, assaults, robberies, relationship violence, and stalking; services include safety planning, victim advocacy, court accompaniment, and assistance with obtaining restraining orders. Seeking help from Crime Victim Assistance does not require filing a police report.

Chaplains Office – A student may speak with a Chaplain at a variety of hours. Please visit http://www.brown.edu/campus-life/spiritual-life/chaplains/people/chaplains-office-hours to view times each Chaplain is available. You may also call the Chaplains Office at 401-863-2344 for more information.

Health Services – A student may make an appointment with Health Services by calling 401-863-3953. Please visit their website http://www.brown.edu/campus-life/health/services/ for more information.