In many cases Faculty will have data, records or such things as specimens, cell lines or reagents that they would like to take with them when they leave Brown University. The ownership of these items may be unclear. It is best to clarify these issues prior to departure or transfer of the items. All items listed below should be complete PRIOR to departing Brown University.

60-90 Days from Departure Date:

**Data or Records:**

If transferring data or records please note The Bayh-Dole Act (Public Law: 96-517) specifies that universities, and non-profit institutions are to have access to any data they generate using federal funds. Original notebooks normally stay at Brown University.

**Other Items including such things as Specimens, Cell Lines or Reagents:**

If transferring items such as specimens, cell lines or reagents please see additional information on required Material Transfer Agreements) found on the Technology Ventures Office website (https://www.brown.edu/research/conducting-research-brown/commercializing-technology)

Required Form Letter for Data Transfer (found on Brown website): Research Data Agreement Letter