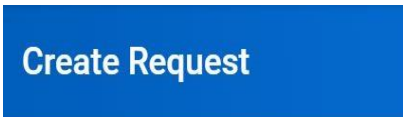


REQUESTING COMPLIMENTARY FACULTY CLUB MEMBERSHIP



Faculty and staff may use the Create Request business process to receive a complimentary Faculty Club membership.

1. From Your Home Landing Page, select the **Requests** app
2. Under the Actions Menu, select **Create Request**



3. In the Request Type box, type **Faculty Club** and hit **Enter**; *Faculty Club Membership* will populate. Select **OK**

Request Type *

4. On the next screen, type the **Faculty Club Membership** in the “Describe the Request” text box.

Membership in the Faculty Club is open to all Brown Faculty, Clinical Faculty, and Staff. The privilege of membership also is extended to Alumni/Alumnae, Parents of enrolled students, and special friends of Brown. Additionally, members of the Brown Faculty Club are entitled to reciprocal privileges at over 100 of the finest campus-based clubs in North America, England, Australia and Israel by virtue of the Club's affiliation with the Association of Faculty Clubs International. Please click [here](#) for more information about the Faculty Club.

To begin the application below, enter "Faculty Club Membership" into the "Describe the Request" box below, complete the remaining questions and submit.

Describe the Request *

5. Scroll down and complete two additional questions which includes initially the Faculty Club Agreement

Will your spouse/domestic partner be sharing your membership? (Required) **1**

Yes

No

I hereby apply for membership at the Brown Faculty Club. **2**

As part of my membership, I will be receiving occasional communications from Brown Faculty Club about special events and the bi-monthly newsletter. I agree to abide by the House Rules, a copy of which is available on the website.

I understand that I will be expected to settle my account upon service while the Brown Faculty Club is in the process of upgrading its club management system. Once the new system is operational, I will have an option to dine on account and pay my bill monthly.

Please enter your initials in the box below. (Required)

6. Click **Submit**

