



# Pre-Professional Advising Center

## Health Careers Advising



# RE-APPLICANT HCAD 2019 - 2020

## Health Careers Advising Dossier

**Directions:** Please download and complete this form in its entirety using Adobe Reader or Acrobat. If you have a Mac, **do not use the Preview software**. Upon completion, save to your computer and email a copy to [hco@brown.edu](mailto:hco@brown.edu).

Save as *LAST\_NAME\_FIRST\_NAME\_REAPPLICANT\_HCAD2019\_2020*.

Incorrectly saved documents will be returned to you for an update. In addition to emailing the form, you must submit 2 signed hard copies prior to signing up for a Health Careers Advisory Committee interview. Refer to the "Instructions Upon Completion" after section 18 for further information.

### Section 1. Contact Information

Date Completed

Last Name  First Name  M.I.

Banner I.D.  Class Year  Degree

Concentration(s)

Email  Preferred Phone

Home Phone  Permanent Street Address

Permanent Street Address (Continued)

City  State  Zip Code

Country  Place of Birth

Citizenship  Visa Type

Please click here to insert a formal photo of yourself. Email a copy as a jpeg to [HCO@Brown.edu](mailto:HCO@Brown.edu) as well. Picture for internal use only.

## Section 2. Parent and/or Guardian Information

Parent Name 1  Living?  Occupation

Residence  Highest Degree Earned

Parent Name 2  Living?  Occupation

Residence  Highest Degree Earned

Guardian Name  Living?  Occupation

Residence  Highest Degree Earned

Age(s) of Brother(s)  Age(s) of Sister(s)

Your Secondary School  City, State  Year of Highschool Graduation

## Section 3. Self-Description--Optional

- African-American       American Indian       Chicano/a       Mexican American       Puerto Rican
- Afro-Caribbean       Asian American       Hispanic       Native Hawaiian       White or Caucasian
- Alaskan Native       Black       Latino/a       Pacific Islander       Other (specify below)

If other above, please specify  Gender

Do you identify as a first-generation college student?  
AMCAS defines this status as student neither of  
whose parents have an Associate or higher degree.

Do you identify as a disadvantaged applicant?  
AMCAS defines this status as growing up in an  
area that is medically under-served or had  
insufficient access to social, economic, and  
educational opportunities.

## Section 4. Application Type

- Medicine (allopathic and/or osteopathic)       MD/PhD       Dentistry       Veterinary       Other (Please specify) \_\_\_\_\_

Year(s) in which you previously applied

Type of previous application (e.g., MD, MD/PhD, etc.)

**Section 5. Institutional Action; Awards**

Were you ever the recipient of any institutional action from any college or university for unacceptable academic performance or violation of a code of conduct? Please include any instances of warning, serious warning, suspension or disciplinary sanction above the level of Reprimand. We urge you to discuss any cases of institutional action with us even if you believe they are on or below the level of Reprimand and will not be reported on your application.

If yes, please explain below:

Please list any awards, fellowships, scholarships, or other honors you have received since your previous application(s). Provide a description of the activities or accomplishments that led to the awards.

## Section 6. Re-Applicant Qualifications

Re-applying to health careers programs requires that you demonstrate improvement overall and in the specific areas that needed it during your previous application(s). Although every re-applicant's situation is different, several key areas matter most to admission committees. These general areas are listed below. The re-applicant HCAD 2019- 2020 asks you to address each of them individually on the following pages. You will be in a better position to re-apply if you demonstrate specific improvement in these areas and also articulate the connections between them in your experience. In sections 8 through 15 focus predominantly on self-reflection. You will be able to integrate this reflection and provide specifics about individual activities in section 16.

- 1. Application time-line, school selection, letters of recommendation:** If you missed deadlines or submitted materials later than recommended, or applied to schools that were not a good fit for your background and plans you were likely at a disadvantage. You will be expected to demonstrate the ability to plan in advance, meet deadlines and choose options that put you in the best position to be successful. You can provide 1 additional letter of recommendation and can replace 1 or 2 of your previous letters.
- 2. Academic record:** Applying to health professions schools requires strong academic performance (science and non-science courses). You must demonstrate you have strengthened your record in the specific areas of previous weakness. This may include your course work and/or your standardized test scores.
- 3. Clinical experience:** Substantive and long-term participation in activities that connect you with patients, health professionals and others involved in the clinical delivery of health care is essential. Whether through a single full-time or multiple part-time activities, you must have a strong record of continual clinical experience.
- 4. Research experience:** Although not explicitly required by the great majority of health professions schools, research (clinical, translational, or basic science) can contribute to a stronger re-application. Ideally, this further develops your other qualifications as an aspiring health professional.
- 5. Service activities:** Meaningful and continuous participation in activities that contribute to others' well-being is essential to enriching an applicant's preparation to be a well-rounded, empathetic, humanistically-focused health professional. Choose activities, causes and projects that are in line with your broader interests and the core values of the profession you aspire to join.
- 6. Personal qualities:** All health professions require a broad set of personal qualities, such as empathy, resilience, dependability, stress tolerance, service orientation, competence in science, familiarity with individual and community diversity, to name a few. As a re-applicant these qualities must be evident in your experiential record and you must be able to articulate them well as you describe your goal to become a health professional.
- 7. Motivation:** Admission committees will look for evidence of sustained and evolved motivation to pursue the profession in your experience. You will be expected to demonstrate how you have made good use of your time to think integratively about your activities and engage in experiences that prepare you better for studies and a career in health and medicine.
- 8. Alternative academic and career plans:** To be fulfilled in your professional endeavors and account for the highly-competitive nature of the re-application process you should have looked at alternative career and educational options. Applying to the same type of health profession schools repeatedly takes much time, energy and financial resources. Some schools accept a maximum of 2 applications. Reflect well on your aspirations and strong points and consider carefully what alternative profession or set of educational programs will suit you best.
- 9. Broader context:** There may have been particular circumstances that prevented you from being successful in your previous application(s) that are difficult to capture in the above. You are expected to discuss these with Assistant Dean George Vassilev before you submit the Re-Applicant HCAD 2019- 2020 to Health Careers Advising.
- 10. Activities list and personal statement:** Write about 3 most meaningful activities, and up to 6 others you have engaged in since your previous application(s). Reflect on the information you put into the previous sections of the Re-Applicant HCAD 2019- 2020 and consider integrating it appropriately. Follow the activities list with a quality draft of your new personal statement. This is the most individual aspect of your re-application. Aim to illustrate your growth, maturity, and substantive improvement since your previous application(s).

**Section 7. Application Time-line, School Selection, Letters of Recommendation**

If you missed due dates or did not submit application materials in the recommended time-line, how will you approach the process differently?

How will you improve your school selection to strengthen your application (e.g. balance your M.D. school list, add D.O. and/or foreign schools, etc.)?

Will you add/replace letter(s) of recommendation to accompany your re-application? What aspect of your candidacy will the new letter(s) support?

**Section 8. Academic Record and Standardized Test(s) since Previous Application(s)**

Which aspects of your academic preparation (grades and/or standardized tests) needed the greatest improvement from your previous application(s)? How did you address these deficiencies?

Directions:

1. Under "BCPM Courses," please list the number of "A," "B," "C," and "S" (or Pass/Fail) grades for every biology, chemistry, physics and math courses taken after your previous application . If you have taken courses at another institution, please provide transcript(s).

Biology: Includes most biology (except "Scientific Writing") and neuroscience courses. Generally does not include: psychology and community health courses.

Math: Includes math, applied math, statistics

Not included: Most other science courses in geology, engineering, and computer science.

2. Under "All Courses," please list the number of "A," "B," "C," and "S" (or Pass/Fail) grades for every course you have taken at Brown, science and non-science.

3. Under "MCAT/Other Test" please list the aggregate score and sub-scores of any test(s) you have taken since your previous application. e.g., "Total 32, VR 10, PS 11, BS 10, WS N".

BCPM Courses				
Enter number of grades received				
	A	B	C	S
#				

All Courses				
Enter number of grades received				
	A	B	C	S
#				

Name of institution

Semesters completed

Degree earned (if any)

Did you take a standardized test again after your previous application?

MCAT/Other Test after your previous application

MCAT/Other Test after your previous application

## Section 9. Clinical Experience

Describe your clinical experience since your previous application(s). Please be reflective in your narrative and draw connections between your experiences over time. You will have a chance to write in detail about individual activities in Section 10.

How did you engage with the clinical side of health and medicine since your previous application(s)?

How does this experience complement your prior clinical activities?

What did you learn from this experience?

## Section 10. Research Experience

If you have participated in any research (basic science, clinical, or translational), please reflect on the experience and how it strengthened your preparation to re-apply. You will have a chance to write in detail about individual activities in Section 10.

Why did you choose to pursue this research? What did you learn through the research process about collaboration and initiative?

How does this research complement your other experiences- course work, prior research, clinical work, community service, or others?



## Section 11. Service Activities

Describe your involvement with service activities. Please be reflective in your narrative and draw connections between your experiences over time. You will have a chance to write in detail about individual activities in Section 10.

What kind of service activities did you participate in and how were they meaningful to you?

How do these activities complement your clinical experience and make you a stronger candidate for the study of health and medicine?

Did you take a leadership role and how did you collaborate with other participants?

## Section 12. Personal Qualities

Please articulate some of the key personal qualities that prepare you for the study and practice of your chosen health profession. Please be reflective in your narrative and draw connections between your experiences over time. You will have a chance to write in detail about individual activities in Section 10.

Describe an experience in which you set your immediate interests aside to aid someone in need.

Describe an instance in which you failed to achieve a goal. What did you learn about yourself? How did you apply what you learned to other situations?

How do the people who know you best describe you?

**Section 13. Motivation**

Describe your motivation to pursue studies and a career in your chosen health profession.

What are the two main factors that motivate you to pursue your chosen profession? How did they evolve since your previous application(s)?

If you previously interviewed at a health profession school, what do you think you communicated effectively and what could you have articulated better?

**Section 14. Alternative academic and career plans**

Please describe your alternative plans to achieve fulfillment in your education, professional and personal life. Re-applying continually to the same type of health professions schools is not likely to be effective and can detract from finding a meaningful professional path.

If you are not successful as a re-applicant what other educational and professional plans have you made?

How are you preparing to pursue these alternative plans?

**Section 15. Broader Context**

Please share your reflections about any other aspects of your previous application(s) that you have strengthened for your planned re-application.

What feedback did you get from admission representatives or mentors about the areas in need of improvement during your previous application?

What are the three strongest points that you will bring to your re-application compared to your previous application(s)?

## Section 16. Application Activities and Personal Statement

Please describe 3 most meaningful experiences and up to 6 others which you will include in your re-application (AMCAS, AACOMAS, AADSAS, etc.). These activities should be new or continued since your previous application(s). The experience description must be 700 characters or fewer. Designate 3 of your activities as most meaningful. You have 1,325 additional characters for those. The personal statement should not exceed 5,300 characters. Character counts include spaces. Reflect on the information you provided in previous sections. Can you integrate some of the themes you covered above into your activities entries and personal statement?

Most Meaningful Activity 1

Activity Type  Dates  Total Hours

Activity Name

Contact Name and Title

Organization Name

City, State, Country

Experience Description

Most Meaningful Activity 2

Activity Type  Dates  Total Hours

Activity Name

Contact Name and Title

Organization Name

City, State, Country

Experience Description

Most Meaningful Activity 3

Activity Type  Dates  Total Hours

Activity Name

Contact Name and Title

Organization Name

City, State, Country

Experience Description



Activity Type

Dates

Total Hours

Activity Name

Contact Name and Title

Organization Name

City, State, Country

Experience Description

Activity Type

Dates

Total Hours

Activity Name

Contact Name and Title

Organization Name

City, State, Country

Experience Description

Activity Type

Dates

Total Hours

Activity Name

Contact Name and Title

Organization Name

City, State, Country

Experience Description

Activity Type

Dates

Total Hours

Activity Name

Contact Name and Title

Organization Name

City, State, Country

Experience Description

Activity Type

Dates

Total Hours

Activity Name

Contact Name and Title

Organization Name

City, State, Country

Experience Description

Activity Type

Dates

Total Hours

Activity Name

Contact Name and Title

Organization Name

City, State, Country

Experience Description

## Personal Statement

This essay should be a solid draft for the personal statement required by the AMCAS and other health school application services. It also gives us insight into the personal qualities that you will bring to your chosen profession. The personal statement should be no more than 5,300 characters including spaces. We expect that each applicant will submit a good working draft of the personal statement; therefore, you should share a draft with someone who knows something about writing and/or the health professions and who you trust to give you honest feedback. Current Brown students should consult with the Writing Center. Health Careers Advising also keeps a binder with several sample essays.

**NOTE:** We have provided 2 text boxes for your ease of use. You are responsible not to exceed the 5,300 character limit.

**Personal Statement (Continued)**

## Section 17. Statement of Understanding-Institutional Action and Integrity in the Admission Process

Applications to medical and other health professions schools will ask you to report and explain your involvement in infractions of University codes of conduct. You will also be asked to report and explain any semesters in which you were not in good academic standing and/or were the subject of suspension for unacceptable academic performance. You must report any institutional action that is above the level of Reprimand even if it does not appear on your academic transcript, did not result in separation from the University, and/or if you believe the offenses to be minor. Reprimands will continue to be part of your Brown internal record as will instances of Academic Warning and Serious Warning.

Besides asking you to report institutional action, some schools and programs will require you to have a Dean at Brown University either certify that you have not been the subject of institutional action or state in writing the facts of any action of which you were the recipient. Direct such requests to our office if you receive them.

In most cases, reporting institutional action such as academic warning or serious warning will not jeopardize your chances of admission as long as you have taken full responsibility for your actions and demonstrate self-reflection and personal growth or have worked through significant challenges. Infractions of the academic or disciplinary codes of conduct, however, are viewed with significant attention and concern.

Truthfulness is integral to being a successful health care professional. It is therefore essential that you take seriously your responsibility to report institutional action. ***Failure to report institutional action may be regarded by the health profession schools and the Health Careers Advisory Committee at Brown University as a lapse in ethical judgment.***

In addition, you are expected to submit to the Health Careers Advising office and the various application services and admission offices valid and true documentation of your credentials and qualifications for admission. Submission of falsified/bogus documentation is a serious violation of Brown University's standards as well as of the standards set forth by the Association of American Medical Colleges and other health professions organizations. Violation of any of the above may result in denial of the Health Careers Advisory Committee recommendation and/or referral to a Brown Judicial committee.

If you are suspected of submitting false documentation or otherwise misrepresenting yourself in the process, you may be investigated by the application services with a full report of the findings of any such investigation submitted to the admission offices at the schools to which you have applied.

I, \_\_\_\_\_, have read the statement noted above and understand that I must truthfully answer questions asked of me on applications and that I must represent myself honestly and accurately in the admission process.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Section 18. Health Careers Advisory Committee Waiver**

Sign either A or B

A. All rights of access to the Health Careers Advisory Committee letter of evaluation conferred by the Family Educational Rights and Privacy Act of 1974 (P.L. 93-380) as amended or otherwise, are hereby irrevocably and voluntarily waived.

Signature \_\_\_\_\_ Last name \_\_\_\_\_ Date \_\_\_\_\_

B. I do not wish to waive my right of access to the Health Careers Advisory Committee letter of evaluation.

Signature \_\_\_\_\_ Last name \_\_\_\_\_ Date \_\_\_\_\_

**Instructions Upon Completion:**

You are expected to discuss your re-application plans with Assistant Dean George Vassilev prior to completing the Re-Applicant HCAD 2019 - 2020. Please complete this form in its entirety using Adobe Reader or Acrobat. If you have a Mac, **do not use the Preview software**. Upon completion do the following:

- 1) Save to your computer for future reference. Save as *LAST NAME\_FIRST NAME\_REAPPLICANT\_HCAD2019\_2020*.
- 2) Email a copy to hco@brown.edu by May 17, 2019. Incorrectly completed and saved documents will be returned to you for an update.
- 3) Email a formal photo as jpeg to hco@brown.edu by May 17, 2019.
- 4) Deliver 2 signed hard copies to the Health Careers Advising office in the Pre-Professional Advising Center in the Hemisphere Building at 167 Angell Street (Ground Level) by May 17, 2019

Alumni who cannot hand-deliver their Re-Applicant HCAD 2019 - 2020 should mail it to the address below:

Health Careers Advising/Pre-Professional Advising Center  
Brown University, Box 1996  
Providence, RI 02912

For FedEx/DHL/UPS deliveries, please address mail to:  
Health Careers Advising/Pre-Professional Advising Center  
Brown University, Box 1996  
167 Angell Street  
Hemisphere Building-Ground Level

# HCAD Applicant Checklist

For re-applicant use. Do not submit this page.

**All students and alumni who wish to re-apply to health professions schools should first speak with Associate Dean George Vassilev in person or by phone before they submit the Re-Applicant HCAD 2019 - 2020.**

Both current students and alumni print and deliver/mail 2 signed hard copies to the Health Careers Advising Office in our office on the ground floor of the Hemisphere Building at 167 Angell Street by **May 17, 2019**. They should also E-mail the completed Re-Applicant HCAD 2019 - 2020 and a formal photo as a JPEG to [hco@brown.edu](mailto:hco@brown.edu) by the same date.

- Discuss re-application plans with Associate Dean George Vassilev in spring 2019
- Explore the Health Careers Applicant Guide 2019 - 2020 and Canvas page "Students- Health Careers"
- Consult school websites and application system materials for your chosen profession
- Complete Re-Applicant HCAD 2019 - 2020 and save copy for future reference
- Email a copy of the Re-Applicant HCAD 2019 - 2020 to [HCO@Brown.edu](mailto:HCO@Brown.edu) by May 17, 2019
- Email formal photo as JPEG to [HCO@Brown.edu](mailto:HCO@Brown.edu) by May 17, 2019
- Submit 2 hard copies of the Re-Applicant HCAD 2019-2020 to Health Careers Advising by May 17, 2019
- Provide new letter(s) of recommendation (if any) and all remaining forms by July 5, 2019