APPLICATION FORM AND GUIDELINES FOR
ONE SEMESTER OF ADVANCED STANDING AND ENROLLMENT CREDIT
FOR QUALIFYING PRE-BROWN CREDITS

Students may complete this form to apply for one semester of Advanced Standing and Enrollment Credit.

Exam results for certain A-Level, International Baccalaureate, other international certificate programs (such as French Baccalaureate, German Abitur, Swiss Matura, etc.), and certain Advanced Placement test results may qualify for exam/test credits. With three transcripted exam/test credits and/or transfer credits from pre-Brown college course, a student may apply for one (maximum) semester of advanced standing, which in turn confers 4 enrollment units of credit, toward Brown’s 32 enrollment units requirement for graduation. This form may not be used to apply for a second semester of advanced standing and enrollment credit or the equivalent (as from 4 Brown summer/winter credits or approved full-time study away); students may submit a separate petition to the Committee on Academic Standing for an exception, noting approvals are rare.

Before applying, you must read the regulations on the reverse side of this form thoroughly and meet with the academic dean for advanced standing to discuss your reasons for applying and your degree completion plans. In order to allow adequate time for students to familiarize themselves with Brown and to examine the impact of advanced standing on their academic plans, first-year matriculants (non-transfer) may not apply for advanced standing before their third semester in residence at Brown.

APPLICATION DEADLINE: Last day of classes in a student’s semester level 5. Students who miss this deadline must submit a petition for exception to the Chair of the Committee on Academic Standing.

Print Full Name ____________________________ I.D. ____________________________ Sem. Level__________

List below the Advanced Placement credits, International Exam credits, and/or pre-Brown college transfer credits (only fall or spring college courses from non-Brown study may qualify) that you wish to use for one semester of advanced standing.

For example: AP Credits: (1) AB Calculus-MATH 0900, (2) French Language-FREN 0400, (3) Biology – BIOL 0200

Total credits – must be minimum of three pre-Brown test/exam/transfer credits recorded on your transcript.

Check here if you have applied for and/or already received Advanced Standing and Enrollment Credit or the equivalent from study away transfer credits or a waiver from 4 Brown summer/winter credits. Note, this application will be void in such situations without an approved petition to the Committee on Academic Standing for two semesters of advanced standing.

Check here only if you are you bundling test/exam credits with transfer credits for pre-Brown college courses (i.e., different types of pre-Brown credits).

On the basis of the above summary of Advanced Placement, International Exams, and/or transfer credits, I request one semester of Advanced Standing and enrollment credit. Please change my estimated date of completion to __________ (Month/Year). I understand I cannot rescind this request to extend my enrollment, and I have made appropriate plans after consulting with my concentration advisor and the academic dean of the College for advanced standing to satisfy all graduation requirements in one fewer semester. I understand it is my responsibility to have a feasible degree completion plan in place.

Student’s Signature ____________________________ Date: __________________________

Date Received: __________ | Approved: __________ | Denied: __________ |

Comments __________________________________________

Dean’s Signature ____________________________ Date: __________

College and Registrar Use Only

After completing this form, make a copy for your records, deliver the original to Room 209, University Hall, and review your internal transcript approximately two weeks from our receipt of your application.
GUIDELINES FOR ADVANCED STANDING AND ENROLLMENT CREDIT

A student with 3, 4, 5, or 6 transcripted pre-Brown placement and/or transfer credits from regular fall/spring semesters may apply for and be granted one semester of advanced standing and enrollment credit subject to the following conditions:

1. Advanced standing applications must be filed in a timely way in accordance with all procedures and regulations described in this document.

2. Official college transcripts, international exam results, and/or AP score reports must be in the student’s record before a student applies for advanced standing.

3. The awarding of Advanced Placement (AP) credits and/or placement credits for international exam results does not automatically advance a student’s standing. A student must actually apply for advanced standing based on such credits in order to receive advanced standing.

4. Students who did not apply to Brown as transfer students are limited to one semester of advanced standing from any source, including pre-Brown credits, AP or IB. Students earning four Brown summer or wintersession course credits with the intention of completing academic requirements in seven fall and spring semesters may not also advance their standing using other methods to complete in six semesters, without prior approval from the Committee on Academic Standing.

Although a transfer student may be awarded up to 4 semesters of advanced standing for their pre-Brown work, only one semester can be based on placement credits from APs and/or international exams rather than their prior college enrollment. AP credits and/or international exam credits may not be combined with transfer credits to earn more than 4 semesters’ enrollment credit.

5. The advanced standing application must be filed after reaching semester level 3 at Brown and before the student’s last day of classes in semester level 5. A degree completion plan, including an approved concentration declaration, and consultation with the dean for advanced standing are also required.

6. Once a student applies for and is granted advanced standing, the request for advanced standing may not be rescinded.

7. Credits granted for work completed prior to enrollment at Brown may not be combined with transfer credits granted for work completed after enrollment at Brown.

8. All transfer credits earned after enrollment at Brown, except for summer work (which is not eligible for advanced standing), are cumulative for standing and enrollment credit.

9. In all cases, the awarding of advanced standing involves a corresponding reduction of entitlement to a semester of enrollment at Brown.

10. Placement credits do not count toward the minimum academic requirement of 30 course credits for the baccalaureate degree. Students who use AP credits for advanced standing are still required to earn thirty course credits but in a shorter amount of time than the standard eight-semester sequence. Students must plan to satisfy all graduation requirements accordingly.

11. A student with 7 or more transcripted pre-Brown placement and/or potential transfer credits from regular fall or spring semesters who wants to apply for two semesters of advanced standing and enrollment credit may not do so without prior approval from the Committee on Academic Standing.