



**KAREN T. ROMER
UNDERGRADUATE TEACHING AND RESEARCH AWARDS**

International Confirmation Form

Please be sure to review the **UTRA Terms and Procedures** available on the UTRA website *before* completing this form.

Name _____ Banner ID# _____

Social Security # _____ Citizenship Status _____

Campus Box # _____ Telephone Number _____

Current Address _____

The University will **not issue an IRS1099** for this fellowship. Your individual circumstances will determine your tax obligation. For more information regarding fellowships, stipends, and scholarships, please review IRS publication 970 (www.irs.gov).

I agree to accept the terms for the completion of my project under the guidelines set by the UTRA program. If there is any reason that I cannot complete this project, I will contact the Office of the Dean of the College immediately so that the award can be used to support another student.

Signature: _____ Date _____

You are required to complete the TravelSafe Registration process, which includes completion of an electronic Personal Travel Record/ Emergency Contact Form, and an electronic Release and Waiver for Brown-Funded Travel. You may complete this process on the Office of International Programs (OIP) website:
<https://travelsafe.brown.edu/my-travel-plans>

I have completed the OIP TravelSafe Registration process.

We recommend that you review the OIP's *Sojourn Abroad Guide** which contains useful information about travel requirements, health and safety abroad, cultural adjustment, and the logistics of living in another country. It's available at the website listed above.

In order to process your stipend, we *must* have an original hard copy of your signature by **the deadline stated on your award letter**.
 Please deliver to Ms. Janice Rego, University Hall 201