Guide to Brown

for entering students and their families

FY  First Year Students
TV  Transfer, Visiting, & Resumed Undergraduate Education Students
University Calendar and registration-related deadlines

**SEMESTER I 2016**

**AUG 1**  Saturday. Last day for payment of charges.

**AUG 28–** Sunday through Saturday. Optional pre-orientation programs. Participating students move into residence halls early. See page 35 for more information.

**SEPT 3**  Wednesday. International students move into residence halls. Orientation for international students begins.

**SEPT 3–6**  Orientation begins in the afternoon.

**SEPT 5**  Monday. First Readings Seminars.

**SEPT 6**  Tuesday. Academic advising and online course registration.

**SEPT 7**  Wednesday. First semester classes begin.

**SEPT 8**  Thursday. First day to register for a Rhode Island School of Design (RISD) course.

**SEPT 15**  Thursday. Last day to register for a RISD course without a fee or to change a grade option for a RISD course. (5:00 p.m. deadline)

**SEPT 20**  Tuesday. Last day to add a course without a fee. (5:00 p.m. deadline)


**OCT 4**  Tuesday. Last day to add a course, change from audit to credit, or change a grade option. (5:00 p.m. deadline)


**OCT 11**  Tuesday. Concentration declaration deadline for 4th semester and entering 4th and 5th semester students.

**OCT 14**  Friday. Last day to change from credit to audit in a course. (5:00 p.m. deadline)

**OCT 17–28**  Monday through Friday. Advising period for spring pre-registration.

**OCT 27**  Thursday. Date by which 4th and entering 4th and 5th semester students must have an approved concentration in ASK to avoid having a registration hold (5:00 p.m. deadline).

**OCT 28**  Friday. Deadline for submission of proposals for under-graduate group study projects (GISPs) for Semester II.

**NOV 1–8**  Tuesday through Tuesday. Pre-registration for Semester II.


**DEC 6**  Tuesday. Last day of RISD classes. (RISD final studio reviews and exams: December 8–12.)

**DEC 8–12**  Thursday through Monday. Reading period (optional and at the discretion of the instructor).

**DEC 12**  Friday. Classes end for courses not observing reading period. Last day to drop a course or to file for an incomplete. (5:00 p.m. deadline)

**DEC 13–21**  Tuesday through Wednesday. Final examination period. Students must sit for exams at scheduled times.

**DEC 22**  Thursday 9am. Residence halls close for winter break.

**SEMESTER II 2017**

**JAN 1**  Sunday. Last day for payment of charges.

**JAN 21**  Saturday. Residence halls open. New Transfer, Visiting, and RUE students move in.

**JAN 22**  Sunday. New Transfer, Visiting, and RUE students continue to move into residence halls. First orientation meeting occurs in the afternoon.

**JAN 22–24**  Sunday–Tuesday. Midyear Orientation for new students.

**JAN 24**  Tuesday. Academic Advising and online course registration for Midyear transfers begin at 4:00 pm.

**JAN 25**  Wednesday. Second semester classes begin Returning students registration begins at 8:00 am.

**FEB 7**  Tuesday. Last day to add a course without a fee. (5:00 p.m. deadline)

**FEB 16**  Thursday. First day of RISD Spring session.

**FEB 18–21**  Saturday through Tuesday. Long weekend. No classes meet.

**FEB 22**  Wednesday. Last day to add a course, change from audit to credit, or change a grade option. (5:00 p.m. deadline)

**FEB 23**  Thursday. Last day to register for a RISD course without a fee or to change a grade option for a RISD course. (5:00 p.m. deadline)

**MAR 10**  Friday. Last day to change from credit to audit in a course. (5:00 p.m. deadline)

**MAR 25–**

**APR 2**  Saturday through Sunday. Spring recess.

**APR 1**  Saturday. Concentration declaration deadline for 4th semester and entering 5th semester students.

**APR 1**  Saturday. Deadline for students currently on leave to apply for re-admission for Semester I, 2017–2018.

**APR 3–14**  Monday through Friday. Advising period for fall pre-registration.

**APR 7**  Friday. Deadline for submission of proposals for undergraduate group study projects (GISPs) for fall 2017.

**APR 13**  Thursday. Date by which 4th and entering 4th and 5th semester students must have an approved concentration in ASK to avoid having a registration hold (5:00 p.m. deadline).


**APR 28–**

**MAY 9**  Friday through Tuesday. Reading period (optional and at the discretion of the instructor).


**MAY 9**  Tuesday. Classes end for courses not observing reading period. Last day to drop a course or to request an incomplete. (5:00 p.m. deadline)

**MAY 10–19**  Wednesday through Friday. Final examination period. Students must sit for exams at scheduled times.

**MAY 17**  Wednesday. Last day of RISD classes. (RISD final studio reviews and exams: May 23–27.)

**MAY 20**  Saturday noon. Residence halls close.

**MAY 28**  Sunday. Commencement.
# Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>From the President</td>
<td>5</td>
</tr>
<tr>
<td>Principles of the Brown Community</td>
<td>6</td>
</tr>
<tr>
<td>Academic Life at Brown</td>
<td>9</td>
</tr>
<tr>
<td>Degree Requirements</td>
<td></td>
</tr>
<tr>
<td>Progress toward Graduation</td>
<td>10</td>
</tr>
<tr>
<td>Summer Planning &amp; Deadlines</td>
<td>12</td>
</tr>
<tr>
<td>Academic Advising</td>
<td>15</td>
</tr>
<tr>
<td>Academic Advisors</td>
<td></td>
</tr>
<tr>
<td>Peer Advising</td>
<td></td>
</tr>
<tr>
<td>Choosing Courses and Registering</td>
<td>18</td>
</tr>
<tr>
<td>Course Placement</td>
<td></td>
</tr>
<tr>
<td>Advanced Placement (AP) Credits</td>
<td></td>
</tr>
<tr>
<td>International Certifications</td>
<td></td>
</tr>
<tr>
<td>Course Placement Tests at Brown</td>
<td></td>
</tr>
<tr>
<td>Grade Options</td>
<td></td>
</tr>
<tr>
<td>Special Curricular Options</td>
<td>27</td>
</tr>
<tr>
<td>Brown Summer Session</td>
<td></td>
</tr>
<tr>
<td>Rhode Island School of Design</td>
<td></td>
</tr>
<tr>
<td>Independent Study</td>
<td></td>
</tr>
<tr>
<td>Study Abroad</td>
<td></td>
</tr>
<tr>
<td>Study Away in the U.S.</td>
<td></td>
</tr>
<tr>
<td>Undergraduate Research</td>
<td>28</td>
</tr>
<tr>
<td>Academic Resources</td>
<td>29</td>
</tr>
<tr>
<td>Dean of the College Office</td>
<td></td>
</tr>
<tr>
<td>The Writing Center</td>
<td></td>
</tr>
<tr>
<td>Academic Support</td>
<td></td>
</tr>
<tr>
<td>Student and Employee Accessibility Services</td>
<td></td>
</tr>
<tr>
<td>Curricular Resource Center</td>
<td></td>
</tr>
<tr>
<td>Center for Careers and Life After Brown</td>
<td></td>
</tr>
<tr>
<td>Howard R. Swearer Center for Public Service</td>
<td></td>
</tr>
<tr>
<td>The Science Center</td>
<td></td>
</tr>
<tr>
<td>The Math Resource Center</td>
<td></td>
</tr>
<tr>
<td>Women in Science and Engineering</td>
<td></td>
</tr>
<tr>
<td>The New Scientist Program</td>
<td></td>
</tr>
<tr>
<td>The Leadership Alliance SYNERGI Project</td>
<td></td>
</tr>
<tr>
<td>Libraries</td>
<td>32</td>
</tr>
<tr>
<td>Computing and Information Services</td>
<td>33</td>
</tr>
<tr>
<td>Arriving on Campus</td>
<td>34</td>
</tr>
<tr>
<td>Orientation and Pre-Orientation Programs</td>
<td>35</td>
</tr>
<tr>
<td>Living on Campus</td>
<td>36</td>
</tr>
<tr>
<td>Residence Hall Life</td>
<td></td>
</tr>
<tr>
<td>What to Bring</td>
<td></td>
</tr>
<tr>
<td>Getting Around Providence</td>
<td></td>
</tr>
<tr>
<td>The Brown ID Card</td>
<td></td>
</tr>
<tr>
<td>Co-Curricular Life and Support</td>
<td>42</td>
</tr>
<tr>
<td>Office of Student Life</td>
<td></td>
</tr>
<tr>
<td>Office of the Chaplains and Religious Life</td>
<td></td>
</tr>
<tr>
<td>Brown Center for Students of Color</td>
<td></td>
</tr>
<tr>
<td>First Generation Students</td>
<td></td>
</tr>
<tr>
<td>International Students</td>
<td></td>
</tr>
<tr>
<td>LGBTQ Center</td>
<td></td>
</tr>
<tr>
<td>Office of Student Veterans &amp; Commissioning Programs</td>
<td></td>
</tr>
<tr>
<td>Sarah Doyle Women’s Center</td>
<td></td>
</tr>
<tr>
<td>Student and Employee Accessibility Services</td>
<td></td>
</tr>
<tr>
<td>Student Activities</td>
<td></td>
</tr>
<tr>
<td>Student Organizations</td>
<td></td>
</tr>
<tr>
<td>Student Government</td>
<td></td>
</tr>
<tr>
<td>Athletics and Recreation</td>
<td></td>
</tr>
<tr>
<td>Student Health and Safety</td>
<td>47</td>
</tr>
<tr>
<td>Health Services</td>
<td></td>
</tr>
<tr>
<td>BWell Health Promotion</td>
<td></td>
</tr>
<tr>
<td>Counseling and Psychological Services</td>
<td></td>
</tr>
<tr>
<td>Department of Public Safety</td>
<td></td>
</tr>
<tr>
<td>Paying for Brown</td>
<td>50</td>
</tr>
<tr>
<td>Student Account Statement</td>
<td></td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td></td>
</tr>
<tr>
<td>Financial Aid</td>
<td></td>
</tr>
<tr>
<td>Working at Brown</td>
<td></td>
</tr>
<tr>
<td>Especially for Parents</td>
<td>54</td>
</tr>
<tr>
<td>Parent Addresses</td>
<td></td>
</tr>
<tr>
<td>Academic Records</td>
<td></td>
</tr>
<tr>
<td>Verification of Enrollment</td>
<td></td>
</tr>
<tr>
<td>Publication of Directory Information</td>
<td></td>
</tr>
<tr>
<td>Emergency Communication</td>
<td></td>
</tr>
<tr>
<td>Student Health Records</td>
<td></td>
</tr>
<tr>
<td>Student Conduct</td>
<td></td>
</tr>
<tr>
<td>Family Weekend</td>
<td></td>
</tr>
<tr>
<td>Brown’s Alumni Community</td>
<td></td>
</tr>
<tr>
<td>Useful Websites</td>
<td></td>
</tr>
<tr>
<td>Campus Map</td>
<td>58</td>
</tr>
<tr>
<td>University Phone Numbers</td>
<td>60</td>
</tr>
</tbody>
</table>
Welcome from the President

Dear entering Brown student,

Welcome to Brown! I am delighted that you have chosen to become a member of this dynamic community, and I am eager to share in the events of the year ahead with all of you.

It is an exciting moment to be joining the Brown family. We recognize that each of you has come to campus with a unique set of interests, talents, and goals, and we are committed to providing you with the resources and guidance you will need to fulfill your greatest potential.

As partners in learning, your mission will be to explore your academic options, to uncover your intellectual passions, and to design a course of study that best reflects the future you wish to build for yourselves and others. As you proceed, keep in mind that at Brown knowledge lives and grows beyond the classroom and that your relationships with classmates, faculty, administrators, and mentors can have a stronger impact on your understanding than any subject matter alone.

In your time at Brown, I invite you to dive in, to consider both ideas and activities that lie outside your comfort zone, and to participate fully in the wide-ranging campus dialogue that consistently renews the energy of this remarkable learning environment. We are proud to have you with us, and we look forward to celebrating your accomplishments in the months and years to come.

Christina Paxson
President
Brown University
Principles of the Brown University Community

We, as members of the Brown University community—faculty, undergraduates, graduate and medical students, and staff—are dedicated to supporting and maintaining a scholarly community in which all share together in the common enterprise of learning. As a central aim, Brown University promotes intellectual inquiry through vigorous discourse, both oral and written. The fundamental principles that must necessarily undergird this aim include respect for the integrity of the academic process; individual integrity and self-respect; respect for the freedoms and privileges of others; and respect for University resources. In becoming a part of Brown University, we accept the rights and responsibilities of membership in the University’s academic and social community, and assume the responsibility to uphold the University’s principles.

Respect for the Integrity of the Academic Process

The rights and responsibilities that accompany academic freedom are at the heart of the intellectual purposes of the University. Our conduct as community members should protect and promote the University’s pursuit of its academic mission. We are all, therefore, expected to conduct ourselves with integrity in our learning, teaching, and research, and in the ways in which we support those endeavors.

Individual Integrity

In order to ensure that the University can dedicate itself fully to its academic and educational vision, it is expected that an individual’s personal integrity will be reflected not only in honest and responsible actions but also in a willingness to offer direction to others whose actions may be harmful to themselves or the community. The University expects that members of the Brown community will be truthful and forthright. The University also expects that community members will not engage in behavior that endangers their own sustained effectiveness or that has serious ramifications for their own or others’ safety, welfare, academic well-being, or professional obligations.

The Main Green is the heart of campus and serves as a gathering place for all members of the Brown community.
Respect for the Freedoms and Privileges of Others

We strive for a sense of community in which the individual growth of all members is advanced through the cultivation of mutual respect, tolerance, and understanding. Brown University values and encourages individuality while also affirming the community dimensions of academic life. A socially responsible community provides a structure within which individual freedoms may flourish without threatening the privileges or freedoms of other individuals or groups.

The University is committed to honest, open, and equitable engagement with racial, religious, gender, ethnic, sexual orientation, and other differences. The University seeks to promote an environment that in its diversity is integral to the academic, educational, and community purposes of the institution.

Respect for University Resources

All community members must respect the general resources and physical property of the University. Such resources are assets in which community members have a vested interest, as these resources specifically support the institutional mission.

A Comment on Academic Integrity

Academic achievement is ordinarily evaluated on the basis of work that a student produces independently. All work that students submit for evaluation – research papers, lab reports and assignments, computer code projects, language placement materials, creative work, exams, quizzes, and tests – is subject to the rules of academic integrity.

Outside sources of information or opinion must always be acknowledged in the work students submit for a course. Obtaining credit for work, words, or ideas that are not the products of a student’s own effort constitutes plagiarism and thus violates Brown’s academic code. Misrepresentations of facts, significant omissions, or falsifications in connection with the academic process (including change-of-course permits, the academic transcript, or applications for graduate training or employment) also violate the code.

Suspected violations of the academic code are reported to the Office of the Dean of the College. A faculty committee hears each case, and students who are found to be in violation of Brown’s academic code face penalties ranging from reprimand to suspension or expulsion from the University.

Incoming students complete an online tutorial about Brown’s academic code in the months preceding their first semester of enrollment. Once on campus, students who are still in doubt about the principles or practice of academic integrity should consult their course instructors or the academic deans for clarification. Misunderstanding the code is never accepted as an excuse for dishonest work.

Policy on Alcohol and Other Drugs

Brown’s alcohol and other drug policies reflect the University’s responsibility to provide a safe and legal learning environment. Brown requires all members of the University to comply with state and federal laws as well as University regulations related to drug and alcohol use. The legal drinking age in the state of Rhode Island is 21. Those who use illegal drugs and illicitly use legal drugs, including but not limited to alcohol, are in violation of the law, University regulations, and the Principles of the Brown University Community. The full policy is available at brown.edu/randr.
Flexibility, choice, rigor, experimentation, individual responsibility, pedagogical innovation—these are the standards by which a Brown education is judged. Instead of trying to inculcate a single, common tradition of values and beliefs, Brown expects students to select a broad program of liberal study that reflects their own interests and challenges them to explore unfamiliar academic terrain. The goal of such a curriculum is to create citizens who are at home in a world of multiplicity and change.

Brown’s curricular structures reflect the idea that education should be responsive to each student’s particular intellectual interests and desires. Conceived by undergraduate students and faculty participating in a Group Independent Study Project during the late 1960s, Brown’s well-known open curriculum harks back to a philosophy shaped by Brown President Francis Wayland in the mid-19th century. In 1850 he wrote, “The various courses should be so arranged that, insofar as practicable, every student might study what he chose, all that he chose, and nothing but what he chose.”

With this freedom comes responsibility. Students at Brown are expected to innovate, create, and chart their own way through a vast array of curricular choices. By crafting a unique education with the guidance of advisors and teachers, Brown students are challenged to explore widely across the disciplines, to define liberal education for themselves, and to become active learners who take responsibility for their own education.
Degree Requirements

At Brown, two baccalaureate degrees are awarded: the bachelor of arts (A.B.) and the bachelor of science (Sc.B.). The degree awarded is determined by a student’s chosen concentration program. All Brown students must complete either an A.B. or an Sc.B. at Brown in order to graduate.

Provided they meet certain University guidelines and deadlines, students may also complete both an A.B. and an Sc.B., or a five-year bachelor’s and master’s program.

Although transfer students may pursue these degree options, this may be limited by entering semester level and prior course work.

Finally, select groups of first-year students are accepted to the Program in Liberal Medical Education, which they complete before entering the Warren Alpert Medical School at Brown, and the Brown-RISD Dual Degree program, in which students earn a Bachelor of Fine Arts from the Rhode Island School of Design and an A.B. from Brown. Students enrolled in these programs must meet certain degree requirements in addition to those described below.

Earn 30 Course Credits

In order to graduate with a Brown baccalaureate degree, students must successfully complete at least 30 full-credit courses (each equivalent to 4 semester credit hours), of which at least 15 course credits must be earned at Brown. A maximum of 4 course credits from summer courses, taken at Brown or elsewhere, may be applied toward this requirement. Approved study at another institution may also count toward this degree requirement.

Complete a Concentration (major)

Brown offers over 70 standard concentrations that lead to either the Sc.B. or the A.B. degree. All students must complete at least one concentration in order to graduate from Brown. In keeping with the philosophy of the open curriculum, students may apply to complete an independent concentration of their own design if standard departmental offerings do not match their interests. Brown does not offer minors.

Because transfer students are enrolled for fewer than eight semesters at Brown, completing two concentrations or an independent concentration requires careful and early planning. Acceptance of non-Brown study toward concentration requirements varies across departments and concentrations. Transfer students should review concentration requirements prior to arriving on campus. Transfer students should also meet with a concentration advisor as soon as possible after arriving at Brown.

Academic life at Brown is intense and immensely rewarding. Students feel a strong personal need to exceed their own high expectations.
Demonstrate Competence in Writing

Learning to write well is a developmental process that occurs over time. For this reason, all students must work on their writing at least twice: once during the first half of their college experience, and once during the second half. Students meet the first half of this requirement in their first four semesters by completing an approved writing course at Brown. In semesters 5 through 7, students work on their writing a second time, by taking another approved Brown course. Some concentrations allow their upperclass students to document that they have worked on their writing in the concentration in lieu of completing a second course.

Transfer students may fulfill the first half of the writing requirement if they have an unassigned ENGL, LITR, or COLT credit from their prior institution.

Fulfill the Enrollment Requirement

Students at Brown are required to accumulate eight semesters, or 32 units, of enrollment credit in order to graduate. A semester of enrollment credit can be earned by studying full-time at Brown for a semester, by transferring in a full semester’s worth of work from an approved program of study at another institution, from certain Advanced Placement (AP) exam credits, and with transfer credits from some international certification programs such as the British A-Levels and the International Baccalaureate. Summer school courses do not count toward the enrollment requirement; however students who successfully complete four summer courses at Brown may seek a waiver of one semester of enrollment.

Transfer students must accumulate at least four semesters in residence at Brown, through enrollment in fall or spring terms. Brown will not award more than four semesters of advanced standing in transfer credit. Brown awards enrollment credit for non-Brown work in full semester blocks only. Brown does not grant partial semesters of enrollment credit via transfer. Transfer students can usually expect their semester level to be advanced at Brown by the number of semesters completed full-time in regular terms (non-January and non-summer terms) at their previous institution(s), subject to Brown’s limits and receipt of official transcripts.

Progress toward Graduation

The standard course load at Brown is four courses each semester. Full-time students are permitted to enroll in a maximum of five courses in a given semester. Students may take three courses in a semester as long as doing so will not bring them below the level of good academic standing.

The chart on the next page indicates the number of courses students are normally expected to complete to remain in good academic standing. Exceptions to these requirements are recommended by deans when a student’s individual circumstances, either academic or personal, warrant special consideration. Registration for fewer than three courses in any semester requires special permission.

Students who do not successfully complete at least three courses each semester or who fall below the cumulative course count requirement may be placed on academic warning, serious warning, or suspension. A permanent notation on the internal academic record is made in such cases. Students who complete four courses in each of two semesters after being placed on warning or after returning from suspension return to good standing.

Courses taken at Brown during the summer may improve a student’s academic standing in the following semester. Summer courses taken elsewhere may count toward Brown’s 30-course graduation requirement, but they have no effect on academic standing at Brown.
## Academic Standing Chart

Academic Standing is based solely on the number of courses completed at Brown.

<table>
<thead>
<tr>
<th>SEMESTER AT BROWN</th>
<th>GOOD STANDING</th>
<th>WARNING</th>
<th>SERIOUS WARNING</th>
<th>SUSPENSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year</td>
<td>I</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>II</td>
<td>7</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>Sophomore</td>
<td>III</td>
<td>11</td>
<td>10</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>IV</td>
<td>15</td>
<td>14</td>
<td>13</td>
</tr>
<tr>
<td>Junior</td>
<td>V</td>
<td>18</td>
<td>17</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>VI</td>
<td>22</td>
<td>21</td>
<td>20</td>
</tr>
<tr>
<td>Senior</td>
<td>VII</td>
<td>26</td>
<td>25</td>
<td>24</td>
</tr>
<tr>
<td></td>
<td>VIII</td>
<td>30</td>
<td>–</td>
<td>–</td>
</tr>
</tbody>
</table>

* Academic Standing only pertains to courses taken at Brown. Transfer/RUE students should utilize this chart starting with semester I, no matter the entering semester level.

RUE students may take fewer than four courses but must make this determination officially by consulting with the RUE Dean and finalizing course registration by the deadline for the last day to add a course.

* Transfer students receive credits for pre-Brown courses toward Brown's 30-course requirement, but must earn a minimum of 15 course credits and complete 4 semesters of enrollment at Brown. Courses taken at a four-year accredited college or university and passed with a grade of "C" or better are usually eligible for transfer credit. The number of transfer credits granted depends on the total number of credit hours (as indicated on your original transcript) from courses that qualify for transfer credit. 1 Brown course credit requires 4 qualifying semester credit hours (or 6 qualifying quarter units). Partial course credit is not given. In other words, 1 course taken elsewhere may not translate to 1 Brown course credit.

Official transcripts received before July will be processed for transfer credit by the time students arrive on campus. Transfer credits appear on the Brown transcript as unassigned transfer credits.
A successful transition to Brown requires careful academic planning. Brown communicates with incoming students regularly prior to the orientation programs before each term. Your mail and emails from Brown will apprise you of important academic deadlines (see timeline below).

Incoming students receive a packet of material in June that describes critical policies and procedures. Brown will send these packets to students’ home addresses. Students who will be away from home for extended periods of time should arrange with family or friends to have the packets forwarded to them.

The timeline below describes major steps in the summer planning process. Visit Brown’s Orientation website at brown.edu/orientation and Dean of the College website at brown.edu/college for more information.

1. May 29
2. Fall - A.S.A.P.

Activate email account and electronic services

Beginning in early summer, Brown’s Dean of the College Office will email you regularly at your Brown email address. These emails will contain important information about course offerings and lotteries, academic advising, and campus life issues. In order to receive these emails and to participate in summer course lotteries, you need to activate your Brown email account.

To activate your Brown Google Account, which includes email and other Google Apps services, please follow the instructions below:

1. Visit myaccount.brown.edu and click “Manage Your Account.”

2. Log in with the username and password you used to check your admission decision. If you have trouble recalling your password, you can reset it by clicking the “Forgot your password?” link in the login form and scrolling down to the Undergraduate Applicants section. If you are still having trouble or do not remember your username, you can call the IT Service Center at 401-863-4357 for assistance.

3. Click “Activate Brown Google Account” on the left menu and follow the steps on the screen. You will be asked to agree to the terms of use and choose a password for your Google account; this should be different than your Brown password.

4. When you are finished, you can click Profile on the left menu and scroll down to the Brown IDs section to view your email address.

5. When finished, log out of “MyAccount” by clicking “Log Out.”

You can log in to your email account at http://gmail.com using your Brown email address and the password you chose.

1. FY June 1
2. Fall - July 1
3. Spring - January 5

Student and Employee Accessibility Services (SEAS) Registration Form Due

Students with disabilities who plan to request accommodations or services at Brown should contact SEAS to request a Registration form as soon as possible. Email SEAS@brown.edu or call 401-863-9588. Students who may need disability-related housing accommodations are asked to contact SEAS by June 1, 2016 so that there is time for them to get registered and have their needs factored into their housing placement.

Pre-Orientation Programs (First-year)

Brown offers several optional pre-Orientation programs. Students who wish to participate in these programs are asked to register online by the advertised dates. (See page 35 and brown.edu/orientation for program options.)

AP Scores

Contact College Board to send all AP scores to Brown. To request results of tests taken in May 2016, use the College Information Card on the back of your AP student Pack 2016 if you didn’t list Brown as a score recipient this May.
First round lottery for First-Year Seminars (FYS) and Curricular Advising Program (CAP) Opens

Academic and Student Conduct Codes (Online Code Tutorial)

All incoming students are required to complete an on-line tutorial about the Academic and Student Conduct Codes before they arrive on campus. We will email you a link to the tutorial.

International Orientation

International Orientation is open to all students who identify as international, regardless of citizenship or residency. (See page 35 for more information.) Please register online no later than August 15.

Online Meal Plan Changes Available On Banner

New students are all enrolled in a 20 meals/week meal plan. While you are required to be on a meal plan and we strongly encourage 20 meals, you may opt for any other available meal plan (except the Off Campus Plan) unless you are a RUE student. Changes may be made online until September 4 for fall students and until January 5 for spring students at selfservice.brown.edu. Click on "Personal Information," then on "Meal Plan and Bear Bucks Balances."

Academic Interest Questionnaire due

In the first week of June, we'll send you an email containing a link to this questionnaire, which asks for information about your academic and extracurricular interests. The information you provide in this questionnaire will help us match you with an academic advisor.

Roommate Questionnaire due

The Office of Residential Life uses the information you provide in this questionnaire to make roommate assignments. You can access the form at resweb.brown.edu. Accessing the form requires your Brown username (e.g., jcarberr) and password.

Chem Web Tutorial Opens

Online registration for a free, online Chemistry summer tutorial begins. This non-credit tutorial reviews general chemistry and allows students to practice for the Chemistry placement exam. Students can access the tutorial until the first day of classes. Registration will be open from June 15–August 15.

Health history form due

Refer to the forms envelope with this Guide and brown.edu/health.

Final high school transcript

Brown requires a final secondary school report and transcript from all incoming students. For students at international schools, this may include the submission of external examination results, such as British A-Levels. Please ask your guidance counselor, college or career advisor, or other school official (the person who completed your Common Application School Report) to submit the form online, along with a copy of your official transcript, to Brown. Counselors who opt to send a paper copy should mail the documents to Box 1876, Office of College Admission, Brown University, Providence, RI 02912.
Brown requires a final college transcript from all incoming TVR students.

**FY** July 6  
**VR** July 6 (RUE only)  
**FY** Second round lottery for First-Year Seminars and CAP courses closes

**FY** July 15  
**VR** Fall - July 15 (Transfer and RUE only)  
**FY** Lottery opens for Visual Arts 0100  
VISA 0100 is the most popular studio art course at Brown. The Art Department reserves spaces in this course for new who are assigned to the course by lottery. Students may enter the online lottery for VISA 0100 anytime between July 15 and August 5. Email notification of placement will be sent in mid-August.

**FY** August 1  
**VR** Fall - August 1  
**VR** Spring - January 5  
**FY** Brown I.D. Card photograph due

Upload your photo at selfservice.brown.edu. More information available on page 41.

**FY** First Semester Payment Due  
Payment for the first semester is due August 1 for fall and January 1 for spring. More information available on page 50.

**FY** August 5  
**VR** Fall - August 5  
**VR** Spring - January 5  
**FY** VISA 0100 lottery closes

**FY** Roommate and Room Assignment  
In the first week of August (fall), or January (spring), the Office of Residence Life will notify you of your roommate and room assignments. Check the Residential Life website (reslife.brown.edu) for information about the residence halls, maps of campus, and a list of things to bring to campus in the fall.

**FY** August 15  
**VR** Fall - August 15  
**VR** Spring - January 5  
**FY** Deadline to register for International Orientation (Fall only)

**FY** Fill Out Course Cart in Banner  
We’ll email you instructions on using the “Course Cart” feature in Banner. This information tool will help you register for courses and help you and your advisor have a productive conversation about your first semester at Brown.

**FY** Letter to Advisor due  
Your June mailing will include information about academic advising at Brown. We’ll ask you to write a letter to introduce yourself to your new advisor, and to share a little bit about your academic goals and interests. Your advisor will read it prior to meeting with you during Orientation.

**FY** Online Code Tutorial closes  
Any student who has not completed this tutorial will not be allowed to register.

**FY** August 20 - October 4  
**VR** Fall - August 20 - October 4  
**VR** Spring - November 1 - 8  
**FY** Chemistry Placement Exam  
This placement exam is mandatory if you plan to take Chemistry during your studies at Brown. The results of this exam will be available immediately and will determine your course placement in Chemistry. You must score a minimum of 8 in order to enroll in CHEM 0330. If you scored below 8, plan to enroll in CHEM 0100. If you have official AP Chemistry test results on file at Brown by August 15 and your score is 4 or 5, you do not have to take this placement exam. Please note that the placement exam is offered every semester during pre-registration and registration.

**FY** September 4  
**VR** Fall - September 4  
**VR** Spring - January 22  
**FY** Last day to make online Meal Plan change in Banner
Brown’s vision of liberal education is embodied in its open curriculum, which gives students a great deal of freedom—and a great deal of responsibility—to plan their own education. Liberated from the constraints of a prescribed curricular pathway, Brown students are encouraged to pursue a course of study that reflects their own interests, passions, and goals.

A strong network of advisors and mentors helps students engage fully and successfully with Brown’s open learning environment. The University assigns new students two advising partners: an academic advisor who is a Brown faculty member or administrator, and a student peer advisor. Academic advisors provide long-term institutional perspective on educational options while informing, encouraging, and occasionally challenging students. Student peer advisors and transfer counselors provide an experienced perspective on the ins and outs of course registration, course selection, prerequisites, and the like.

Students are required to meet with their faculty advisors throughout their first year of study or until they declare a concentration and then have a concentration advisor. In these meetings, students are expected to present their academic plans and to articulate reasons for their choices, always remaining open to suggestions. Students’ advisors serve as supportive critics, asking probing questions, and suggesting alternatives that students may not have considered.
Academic Advising

First-Year Advising (FYA)

The majority of first-year students are matched with an academic advisor according to a shared curricular or other interest.

Students also have the choice of applying for a space in an alternative advising program, the Curricular Advising Program (CAP).

Transfer Advising

Academic deans and faculty serve as pre-concentration advisors for transfer students and provide long-term institutional perspective on educational options. Concentration advisors serve as academic advisors after students declare a concentration.

Curricular Advising Program (CAP)

Brown’s Curricular Advising Program allows first-year students to enroll in a course taught by a faculty member who is also their academic advisor. Many first-year students find the advising process more natural and easy when their academic advisor is also one of their teaching professors. Students enter a lottery for placement in CAP courses in June and are notified of their CAP course assignment in July.

Faculty Advising Fellows (FAF)

Faculty Advising Fellows are experienced academic advisors who are interested in students’ lives both in and outside the classroom. FAFs meet and advise students informally over meals on campus. By directing students to Brown’s many programs and resources, FAFs can help them make the most of their college experience.

Biology Undergraduate Education

Located in Arnold Laboratory, First Level in Suite 215, Dean Smith and the Academic Advisors in the Office of Biology Undergraduate Education are available to advise and assist students in all of the Biology concentrations – from undeclared first-year students to seniors searching for research opportunities. Undergraduates in the Biological Sciences can choose from more than nine concentrations. Biology students take courses and pursue research with faculty spanning six departments within the Division of Biology and Medicine. Partnerships with departments outside of the Division support interdisciplinary concentrations in Applied Mathematics-Biology, Computational Biology, Biochemistry, Biophysics, and Biomedical Engineering. The program in Biology strives to place students in the role of the scientist. A growing number of first year and sophomore seminars, lab-based, and field courses in Biology allow students to engage with learning material in innovative ways that promote independent thinking and research that may lead to Honors in the concentration.

Pre-Medical and Health Careers Advising

Brown’s Health Careers Advising office provides specialized academic and pre-professional advising to students and alumni interested in a variety of health professions. The health careers dean and team coordinate information sessions, health professions fairs and programs throughout the year. New students should not miss the important meeting held during Orientation. Check the Orientation calendar for time and location. Visit the Health Careers Advising website at brown.edu/go/healthcareers for more information.

Law Careers Advising

Brown’s Law Careers Advising deans organize information sessions, panel discussions, and other events related to legal education and practice throughout the year. They help students and alumni plan their academic and experiential learning consistent with the American Bar Association’s guidelines for law school preparation. As law schools requires an array of academic skills almost any program of study at Brown will provide strong preparation. Visit the Law Careers Advising advising website at brown.edu/go/lawcareers for more information.
Business Careers Advising

Brown’s CareerLAB and Business Careers Advising provide many resources to students and alumni interested in careers and education in business. These include information sessions, web resources, career fairs, group and individual advising. Visit the CareerLAB and Business Careers Advising websites at brown.edu/go/businesscareers and brown.edu/careerlab.

Changing Advisors

The vast majority of students develop positive working relationships with their assigned advisors. In cases where students are not benefiting from a particular advising assignment, the student may request a reassignment from the Office of the Dean of the College. Students are encouraged to build a relationship with another professor for advice. The student can contact the Dean of the College to request that professor as an advisor.

Peer Advising

Brown’s commitment to a flexible, open curriculum invites—even expects—students to tap into strong peer-advising networks. The many peer-advising programs at Brown are directly connected to the curriculum and involve the kind of student-to-student learning that is a hallmark of a Brown education.

Chief among these is Brown’s Meiklejohn Peer Advising Program, which provides first-year students an informed student perspective on curricular options and student life in general. Named after legendary Brown philosophy professor and civil libertarian Alexander Meiklejohn, the program embodies Brown’s belief that student perspectives on educational opportunities are a necessary complement to faculty perspectives on learning. Over 300 Brown students serve as Meiklejohn Peer Advisors.

Student learning and campus life are also supported by the Transfer, Visiting, and RUE Peer Counselors, Minority Peer Counselor (MPC) Program, the Residential Peer Leader (RPL) Program, International Mentoring Program (IMP), the New Scientist Peer-Advising and Leadership (NSP-PAL), Women in Science and Engineering (WISE), and Athletic Peer Advisors. The Health Careers Peer Advisors support students interested in health and medicine. As with the Meiklejohn Program, peer mentors apply for these programs, which help students develop critical communication and collaborative leadership skills.

At the departmental level, Department Undergraduate Groups (DUGs) provide peer advising to students in many concentration programs. Along with faculty advisors, DUGs host departmental open houses for students interested in their concentration, organize guest lectures and conferences, and plan discussion forums with faculty.

Students are expected to take the initiative with peer advisors and to seek relevant information from professors and academic administrators, as well.

Student-Directed Learning

Brown undergraduates participate in an array of teaching activities that extend their education to the larger community at Brown. Undergraduate teaching assistant programs are offered by departments as diverse as computer science, theatre, and economics. Students may serve as peer tutors or academic coaches for other students. Students may also serve as Writing Fellows in courses across the curriculum. All told, these programs demonstrate Brown’s belief that faculty and students share responsibility for shaping Brown’s educational offerings and for maintaining a vibrant learning environment.
Choosing Courses and Registering

Choosing courses for your first semester of study can be a daunting process at Brown. So many options are available in so many different areas that narrowing down one’s course selection to four may initially seem impossible.

Beginning in early summer, Brown’s advising team will send you regular emails about important steps in the course registration process. You will also receive Planning Your Liberal Education, a booklet that provides detailed instructions on how to begin planning your first study at Brown.

But if you’re like most Brown students, you probably want to start thinking now about the courses you might take during your first semester. The following suggestions will help guide you until you hear from us in June:

■ Use our interactive web tool, Focal Point, to explore the many intellectual paths you can take at Brown. The site helps you investigate specific concentrations (or majors) and explore how your personal interests might take academic shape. Visit brown.edu/academics/college/concentrations/ to try out Focal Point.

■ Spend some time with Brown’s course search tool, where you can search course offerings by department and by key word. The site also allows you to experiment with various class schedules. When you arrive on campus in the fall, you will use this site to register for your courses. Detailed information on using the course scheduler is on the Dean of the College website under “Choosing Courses.”

■ Consider enrolling in one or more courses recommended for first-year students. Several programs, including the First-Year Seminar and Curricular Advising Programs, require participation in an online lottery over the summer.

■ Choose a balanced set of courses. If you are pre-med, for example, avoid the temptation to take two challenging science classes in your first semester. Instead, sample courses from the humanities, social sciences, and the natural and physical sciences. If you are planning on taking a large lecture course, make sure you balance this with a class that is small in size.

■ Give serious thought to taking a language course. Students planning to study abroad in regions of the world in which German, French, Italian, Spanish, or Portuguese is the primary language are required, in most cases, to demonstrate proficiency in the language. Some departments, including German, French, and Portuguese, require students to complete two semesters of study in order to earn credit for the course.

■ Remember that your initial course selection is a plan, not a contract. Students change their minds any number of times before finally settling on the four courses that seem best for a given semester.

■ Bear in mind that you have eight semesters in which to sample Brown’s course offerings unless you are a transfer or visiting student. Once you arrive on campus, you will become part of an extensive advising network that will help you make course selections after the first semester.

Choosing courses as a transfer student involves balancing the number of semesters you will have to sample Brown’s course offerings, complete a concentration, and fulfill all other Brown degree requirements.

If you already have a good idea of the area(s) in which you wish to concentrate, familiarize yourself with requirements and take one or two related courses. Certain concentrations, such as engineering and computer science, have a high number of required courses. Students who think they may want to concentrate in such areas are advised to discuss their plans with a concentration advisor to discuss course selection. Visit brown.edu/go/focal-point/.

Changing Course Selection

Summer course selection is essentially an academic plan for the first semester. You will meet with your academic advisor during Orientation and may very well change your course plan at that meeting. You may drop and add courses using Brown’s online registration system for the first two weeks of a semester without charge. During weeks three and four, course changes may still be made online with nominal fee for each change. Courses may not be added after the first four weeks of a semester.
Choosing a Concentration

Students enter Brown with the full range of decisiveness about their intended concentration. With nearly 80 concentrations, choosing a concentration may seem like a daunting process. The guidelines below will help you choose a concentration that is right for you.

- **Talk to faculty, academic advisors, Randall Advisors, deans, and upperclass students.** Seek advice from several different sources. Although the final choice of concentration is, of course, yours alone to make, professors, administrators, and other students can help you see new perspectives, and may have information critical to your decisions. Your intended concentration also may have an affiliated Departmental Undergraduate Group (DUG) that can provide insight into a course of study.

- **Review departmental requirements on Focal Point for concentrations you are considering.** Use our interactive web tool, Focal Point. The site helps you investigate specific concentrations and explore how your personal interests might take academic shape. Visit brown.edu/academics/college/concentrations/ to try out Focal Point.

  If instead of a standard concentration, you are considering applying for an independent concentration, visit the Curricular Resource Center (CRC) to consult with one of the peer counselors and to review a database of previously approved independent concentrations.

- **Visit a concentration advisor and attend a concentration fair.** Each department has at least one faculty member who serves as a concentration advisor. You can make appointments with departmental concentration advisors at any time of the year. Use these visits to discuss details of various concentrations with departmental advisors. You can also visit a Concentration Fair where many advisors are on hand to offer consultation.

- **When choosing courses each semester, consider some of them as possible “trial runs” for a concentration.** Evaluate your likes and dislikes; try to get a feel for your academic strengths and weaknesses as they might apply to a given field. Might one or more of these areas of study “fit” you as a possible concentration?

**Completing the Online Concentration Declaration Process**

Once you have decided on a concentration, complete the following steps:

1. **Obtain a copy of your internal academic record at Brown and a copy of your transcript from your previous school if you took college courses before Brown.** Review the courses you have taken, and list those that you think might count toward your concentration. Map out the additional courses you need to take to complete your proposed concentration. Brown’s course search engine (http://courses.brown.edu) is a good reference.

2. **Speak to a Concentration Advisor.** Visit Focal Point to find the name of the concentration advisor in your field(s) of interest. Make an appointment with this person to discuss the department’s concentration requirements. Take a tentative list of the courses in your concentration to this meeting. If you will be seeking concentration approval for courses transferred from any prior institution, ask what materials you need to obtain approval of these courses. Other issues you may want to address include foreign study credits and departmental requirements for the concentration honors program.
3. **Fill out the Online Concentration Declaration Form** via the 'Declarations' tab at http://ask.brown.edu. The most important steps are explained below.

   a) Write the concentration essays. Like the course list, the essay part of the concentration is a guide for your advisor, as well as an opportunity for you to articulate your interest in that field. The more thoughtfully you write about why you want to enter a particular concentration, the more meaningful and helpful your work with your advisor will be.

   b) List the courses you have already completed within your concentration and the ones you plan to take in the future. Once you have assigned course equivalencies, these courses will appear on your internal record with a grade of “T” for transfer. You may add these and other courses to your course plan by selecting “select from academic history” in the “source” field. These lists are rough guides for you and your concentration advisor. Every department has some courses you must take; aside from these requirements, you aren’t obligated to take every course you list on your forms.

   c) Get the proper approvals. Allow ample time for your concentration advisor’s approval. You will be notified by email once your advisor approves, and the Registrar will record it in the student information system. Concentrations are not formally declared until the advisor approves.

   *Note: If you plan to have two concentrations, you must complete two separate concentration declarations, one for each program of study. You cannot begin a second declaration until the first has been approved by a concentration advisor.*

   **Tip:** Fill out the “Revision of Previously Approved Transfer Credits” Form. Download this form from the Registrar’s website or pick it up at the Registrar’s Office. Take any necessary materials to your meeting with the concentration advisor, who must sign the form. You may also need departmental approval to receive credit equivalent to a specific Brown course. Once you have obtained the necessary signatures, file the approved form with the Registrar’s Office.

---

**Pay Attention to Deadlines.** Students are not allowed to register for fifth semester courses unless a concentration declaration is on file in the Registrar’s Office by the designated date.

   **Tip:** An exception can be made for transfer students who enter Brown as fifth semester students.

Students who wish to double concentrate must declare the second concentration by the last day of classes in their 7th semester level. Check the Academic Calendar on the Registrar’s website for the exact deadlines. Students who are late in submitting forms are assessed a fee and are not guaranteed pre-registration privileges if they file after the deadline.

**Remember that your education is a process that unfolds over time.** While it is advisable to be decisive and to get on with the business of choosing a concentration, remember that the declaration of a concentration is a blueprint subject to revision as your education unfolds. Work on building relationships with your concentration advisor, other faculty, and an academic dean. As your understanding of your educational goals evolve, the people in your advising network will help you think through your options and plan a course of study that is right for you.
The Writing Requirement

Brown’s open curriculum has long supported one general education requirement: that all students demonstrate the ability to write well. This fundamental aspect of liberal education has been a part of the curriculum since the late nineteenth century. Why? Good writing is essential to learning. Across the disciplines, scholars, teachers, and students write to explore ideas, uncover nuances of thought, and advance knowledge. Writing is not only a medium through which we communicate and persuade; it is also a means for expanding our capacities to think clearly.

For these reasons, all Brown students must work on their writing at least twice: once during the first half of their college experience, and once during the second half. In your first two years, you are required to take at least one approved course that engages students in the writing process. Qualifying courses are described below. As juniors and seniors, you can take another approved course, or, if your concentration allows it, you can demonstrate that you have worked on your writing through some other means (evaluated and approved by the concentration advisor). In both cases, the writing must be undertaken at Brown; transfer courses do not meet the requirement.

Transfer students may fulfill the first part of the writing requirement with a transfer credit in English, Comparative Literature, or Literary Arts courses from their prior university.

Courses that meet the requirement

There are three types of courses you can take to meet the writing requirement. All three types provide you with feedback on your writing and opportunities for revision.

Writing-designated (WRIT) courses provide students with feedback about their writing and opportunities to apply that feedback on the same assignment or when completing writing assignments later in the course. Offered in nearly all departments, WRIT courses may be viewed in the course search tool by selecting “Writing-Designated Courses” in the Curricular Programs section.

English, Comparative Literature, and Literary Arts courses all meet the writing requirement. Students are especially encouraged to enroll in English 0900, which focuses on critical reading and writing, or English 1030, which focuses on the research essay. Other popular courses focus on journalistic writing (English 0920) and creative nonfiction (English 0930).

Many First-Year Seminars (FYS) meet the writing requirement. These courses, open only to first-year students, allow you to build strong relationships with a faculty member and other first-year students. Usually capped at twenty students each, first-year seminars are offered by most departments and have few if any prerequisites. A placement lottery for first-year seminars takes place during the summer prior to your matriculation to Brown. When selecting your FYS preferences, look for those that carry the “WRIT” designation.

Please note that the requirement as it is laid out here is a minimum expectation. Our hope is that you will work on your writing throughout your four years at Brown. By embracing this responsibility, you will become a stronger writer and thinker, thus fulfilling a critical aspect of your liberal education.

Science and Math Courses

Brown offers a wide range of math and science courses. Determining which math or science course is appropriate for a student’s skill level is critical; no student wants to enroll in a math or science course for which they have insufficient preparation. Students are urged to browse departmental websites to gather information about course availability and prerequisites.

- Some departments use AP scores to determine placement; consult the appropriate departmental website for the relevant policy.
- The Office of Biology Undergraduate Education has comprehensive information about concentrations and courses in the biological sciences. Visit: Brown.edu/academics/biology/undergraduate-education
- The Chemistry Department offers a free online summer tutorial that prepares students for the Chemistry placement exam. Students will receive information about this non-credit tutorial in June. Visit brown.edu/academics/chemistry/undergraduate to learn more about placement in chemistry courses.
- The Math Department’s Course Placement Guide can be accessed through their website at math.brown.edu.
Liberal Learning Courses

Liberal Learning courses introduce students to the many ways of thinking and approaching knowledge that comprise a liberal education. They emphasize synthesis rather than survey and focus on methods, concepts, and values. Reflecting Brown’s conviction that liberal education requires active student involvement, Liberal Learning courses entail extensive student participation through papers, projects, reports, and class discussion.

Liberal Learning courses are designated with “LILE” at the end of course descriptions. Banner, Brown’s online course catalog, includes a complete list of LILE courses offered each semester. The list may be viewed in Banner’s Class Schedule by choosing “Liberal Learning” in the Attribute Type section.

Planning Your Liberal Education, which we will send you in June, includes a full checklist of the things you need to attend to over the summer. The checklist will also be available online.

Diverse Perspectives in Liberal Learning Courses

Diverse Perspectives in Liberal Learning courses focus primarily or at least substantially on the knowledge and experience of groups that are underrepresented in traditional approaches to knowledge and learning. These courses examine the ways in which disciplines, histories, and paradigms of knowledge are reconfigured by the study of diversity-related intellectual questions.

Diverse Perspectives in Liberal Learning courses are designated “DPLL” at the end of course descriptions. They may be viewed in the Banner Class Schedule by choosing “Diverse Perspectives in Liberal Learning” in the Attribute Type section. Some new initiatives relating to diversity in the curriculum are in development.
Course Placement

Advanced Placement (AP) Credits

At Brown, students may place out of certain prerequisite courses and into certain more advanced courses, or satisfy a concentration requirement, on the basis of advanced placement exam results. Some results may qualify for transcript notation of AP credit, either ‘automatically’ (based on receipt of official scores) or ‘contingently’ (after you satisfy additional criteria). Such notations DO NOT reduce the 30-minimum course credits required for the baccalaureate degree (A.B. or Sc.B.).

To record AP credit(s) prior to your arrival, Brown must receive your scores from the College Board after you commit to attend Brown and before mid-July. If you did not list Brown as a score recipient this spring, you must contact the College Board immediately to order all of your scores and ensure timely delivery.

You will be able to review AP credits on your internal transcript for accuracy and request corrections in late August.

You will be blocked permanently from registering in a course if you have the corresponding AP credit noted on your Brown transcript. To be able to register for such a course, you must request “no notation” for the respective AP credit this summer. Choosing “no notation” of the AP credit will allow you to request the notation later this fall after you complete registering for courses. AP credit requests will NOT be granted, however, if you dropped the corresponding course after the grade option change deadline, or received a non-passing grade in the course. No AP credits will be transcripted after you graduate.

Placement and credit policies vary by department and determine what AP credit(s), if any, will be recorded on your transcript. Further information on AP credit policies can be found on the Dean of the College website at brown.edu/Administration/Dean_of_the_College/courses/ap.php.

International Certifications

Brown students with international certifications may use their exam scores to place out of certain courses and into more advanced courses, or to meet one or more concentration requirements, if their scores meet the minimum criteria set by the department or concentration, even without transcript notation of exam credit.

Transcript notation of international exam credits may be requested beginning sophomore year. Transfer credit will not be awarded unless the student needs it. No more than 2 course credits may be noted without consequent advanced standing. Because Brown’s policies related to international certification credit and advanced standing are quite strict, students must consult first with an academic dean to determine eligibility for transcript notation of international exam credits.

Students who register for courses equivalent to their exam results will not be awarded credit for those exam scores. Students unsure about the course level appropriate for them should consult the relevant academic department or the Office of the Dean of the College.

Students who wish to have their international exam scores considered for Brown course credit should confirm that their scores are on file at Brown and have official results sent to the Admission Office or present their original exam certificate, along with scores, to the appropriate academic dean.

For further information on international exam credit policies, please contact a departmental transfer credit advisor or check the Dean of the College website at brown.edu/Administration/Dean_of_the_College/courses/international_certification.php.

IMPORTANT CONSIDERATIONS

• Unlike international exam credits, AP credits DO NOT reduce the 30-minimum course credit requirement for the A.B. or Sc.B.

• Don’t miss the summer deadlines for AP credit removal/correction requests. Your registration will be blocked for the course if you have the corresponding AP credit noted on your transcript.
Course Placement Tests

Placement tests are required for certain courses in biology, calculus, chemistry, foreign languages, music, and psychology. The tests are administered during Orientation or the first two weeks of the semester. The main course placement test requirements are described below. For further information, consult the appropriate department’s page on Brown’s website.

Biology Placement Test

Biology 0200 is required for A.B. and Sc.B. concentrations in the biological sciences. A score of 4 or 5 on the Advanced Placement Test in biology fulfills this requirement. Students who have an unusually strong background in the biological sciences but who have not taken the AP test may be exempted from Biology 0200 if they take Brown’s Biology Placement Test and receive an appropriate score.

Calculus and Pre-Calculus Placement Tests

The Mathematics Department offers a wide range of courses for students with various levels of preparation in math. Math 0090 and 0100 comprise the standard year-long calculus sequence required for pre-med. Mathematics 0050 and 0060, which spread the first semester of calculus (the equivalent of Math 0090) over one year, are appropriate for students who have a need for additional pre-calculus preparation.

Brown awards math course credit for scores of 4 or 5 on either AP Calculus test. Students who have not taken the Advanced Placement Test in calculus but have studied calculus in high school and intend to continue their study of mathematics at Brown are encouraged to take higher-level calculus courses, although they are also encouraged to utilize the placement tools described below to help with their decision.
Students who are unsure of which mathematics course they should choose are advised to use the calculus placement tools linked from the front page of the math department website. These include a frequently asked questions list, a self-graded calculus placement exam, and a page which prompts for information about a student’s math background and returns an automated course suggestion.

Students who still have questions about placement after using the placement tools should either email their questions to calcplacement@math.brown.edu, or plan to come to the placement advising session scheduled during Orientation.

Chemistry Placement

The Chemistry Department offers two options for students interested in taking introductory chemistry. Chemistry 0330 (Equilibrium, Rate and Structure) is a one-semester course with both lecture and laboratory components. It serves as the foundation course and entry point for all other chemistry courses, and is intended for students who have had a solid preparation in chemistry – at least one year, and preferably two years, of high school courses. Chem 0330 is offered in the fall and spring semesters. Chemistry 0100 (Introductory Chemistry), by contrast, has no associated laboratory. It is designed for students with little or no background in chemistry. Chemistry 0100 is offered in the fall semester.

Students who wish to take Chemistry 0330 are required either to pass a short placement exam that is offered online, to have successfully completed Chemistry 0100, or to have scored a 4 or 5 on the AP Chemistry exam. Official AP test results must be on file with the Registrar’s office before the opening date of the online placement exam. Placement out of Chemistry 0330 is generally appropriate only for students who have completed IB-Higher Level Chemistry exams, British A-level exams, or equivalent courses at another university.

Language Placement Exams

All students intending to study a foreign language with which they have some familiarity, and who have not previously submitted scores from the SAT Achievement Test or an Advanced Placement Test in that language, are required to take a Brown foreign-language placement test.

Students who have submitted scores on an SAT Achievement or Advanced Placement Test but plan to gain significant language experience during the summer (e.g., by taking a summer course before coming to Brown or by a stay of considerable duration in the relevant foreign country) should also plan to take a Brown foreign-language placement test during Orientation. For more information on language placement, please contact the relevant language department.

Music Placement Exams

Placement in music theory courses is determined on the basis of an exam, and enrollment in most ensembles and certain performance courses, including the Applied Music Program, is determined by audition. Most placement tests and auditions are administered at the beginning of the fall semester. Consult the Music Department website for a complete list of course offerings, performance ensembles and programs, and prerequisites.
Grade Options

When registering for courses, Brown students must indicate whether they are taking a course for a grade (G) or satisfactory/no credit (S/NC). A small number of courses are designated by their instructors as mandatory S/NC. Students may change their grade option for a course during the first four weeks of the semester in Banner’s online course registration system or by filing a Course Change Form with the Registrar’s Office. No grade option changes are allowed after the first four weeks of any semester.

The founders of Brown’s open curriculum implemented the S/NC option to encourage students to sample all areas of the curriculum. Students use the S/NC option for a variety of reasons, some pedagogical or philosophical, some by the instructor’s request, but most students agree that S/NC allows for exploration of a particular topic without the stress and pressure that a graded evaluation may impart.

The guidelines below will help you decide whether or not to take a course S/NC.

- Taking one course per semester with the S/NC option will have little or no effect on post-graduation plans. Students will still have 24 courses taken for a grade.
- Concentration courses and pre-med requirements should generally be taken for a letter grade, particularly if a student intends to pursue graduate or professional school.
- No single course, whether taken for a grade or S/NC, will determine a student’s admission to a particular profession or graduate program. It is the overall academic record that matters.
- Students interested in earning academic honors such as magna cum laude and Phi Beta Kappa should be aware that these honors are awarded on the basis of the number of grades of “A” or “S with distinction” in a student’s record.

Course Performance Reports

In addition to the two grade options at Brown, students may request a narrative evaluation of their performance from their course instructors. These Course Performance Reports provide valuable information about students’ success in meeting course learning objectives, especially for courses graded S/NC.

Any student regularly enrolled in a course may request a Course Performance Report (CPR) and, at the instructor’s discretion, receive one. Instructors of mandatory S/NC courses are obliged to honor such requests. For all other courses, instructors may decline to submit such a form if they believe they have inadequate information to do so. Students must submit CPR requests to their course instructors before the end of the semester.

Course Performance Reports are not part of your official academic record or transcript, but you may request that the University send one or more CPRs with your official transcripts.
Special Curricular Options

The Brown Summer Session

Brown’s Summer Session, which runs from mid-June to early August, allows students to earn up to four course credits toward their Brown degree. Benefits of summer study include smaller classes, more opportunity for close interaction with faculty, and time to focus on a limited set of objectives. Because the schedule of study is very intense, students may take a maximum of two courses in a given summer. No more than four summer courses, taken at Brown or elsewhere, may be counted towards the Brown degree. Successful completion of four Brown summer courses may waive one semester of required enrollment credit, upon student request. Financial aid is available through the School of Professional Studies.

Rhode Island School of Design

All Brown students have the option of taking courses at the renowned Rhode Island School of Design (RISD), adjacent to Brown on College Hill. Up to four RISD classes may count toward students’ degree requirements at Brown. During the fall, winter, and spring semesters, Brown students enroll at RISD under a cross-registration agreement that is part of their Brown tuition. Students may take courses at RISD during the school’s summer term, but students pay RISD directly when they register for a summer class. Once approved, each RISD course (3 to 5 credits) is regarded as the full equivalent of a Brown course, and upon satisfactory completion is recorded on the student’s Brown transcript. A 6 credit RISD course confers 2 Brown credits. Visit RISD’s website at risd.edu to learn about their course offerings.

Independent Study

Consistent with its commitment to student-directed learning, Brown offers a variety of independent study opportunities. Many departments offer independent research or reading courses. Students may also initiate, design, and execute independent study projects with the help of faculty advisors. Group Independent Study Projects allow students and faculty to develop credit-bearing courses that are not a regular part of the Brown curriculum. Finally, students may choose to design their own independent concentrations if standard concentration offerings do not suit their interests. Students interested in independent academic work are advised to build strong relationships with faculty in their areas of interest.

Study Abroad

Even though most students who study abroad do so in their junior year, it is not too early for students to begin thinking about this option. Brown’s Office of International Programs sends approximately 500 students abroad each year. The University sponsors programs in 12 countries at 50 different institutions. Programs are available in Argentina, Brazil, Chile, Cuba, France, Germany, Hong Kong, India, Italy, Japan, Spain, Ireland, and the United Kingdom. In addition, students can participate in any of 70 other approved programs in many countries. Students may also petition to receive Brown transfer credit from other program sites. Students are required to demonstrate foreign language proficiency prior to taking content courses in countries where French, German, Italian, Portuguese, or Spanish is the primary language. Students are strongly encouraged to learn about international study opportunities early so that they may plan their academic course of study accordingly.

Study Away

Brown students sometimes choose to study at another college or university while they are matriculated at Brown. Students can transfer credit to Brown from another institution with prior approval of the appropriate academic departments and an academic dean. Contact the Dean of the College Office to discuss how this might enhance your Brown education.
Undergraduate Research

Brown sponsors a number of fellowship and grant programs that support student research. Many of these programs are specifically designed to facilitate faculty-student research collaborations. Brown’s signature undergraduate research programs are described below. For a comprehensive guide to undergraduate research opportunities at Brown, visit brown.edu/college.

The UTRA Program

Undergraduate Teaching and Research Awards (UTRAs) support Brown students collaborating with Brown faculty on research and teaching projects during the summer or the academic year. Students translate their academic knowledge into hands-on practice that results in the production of new knowledge. Faculty benefit from the assistance and perspectives undergraduates bring to their work. UTRAs are available for U.S.-based projects during the summer or semester and for international projects during the summer. For more information, visit brown.edu/utra.

Mellon Mays
Undergraduate Fellowships

Mellon Mays Fellowships support Brown students who show extraordinary scholarly potential and who are committed to eradicating racial disparities in higher education. The program’s goal is to encourage individuals from underrepresented racial and ethnic minorities to pursue doctoral degrees and to join college faculties. Each MMUF recipient conducts a long-term research project under the guidance of a faculty mentor. Students apply for the program in their sophomore year. Fellows who remain in good standing with the program receive a stipend for each of the two summers of their fellowship and for each semester of their junior and senior years. Upon enrollment in an eligible graduate program, Fellows receive additional financial benefits and other forms of support. For more information, visit brown.edu/college/mmuf.

RAB Grants

Research at Brown (RAB) grants support student-initiated research projects and travel to present their research at professional conferences. Students may submit proposals for up to $500 of funding at any time during the academic semester. For more information, visit brown.edu/go/RAB.

Brown has been a pioneer in involving undergraduates in cutting-edge research projects.
Academic Resources

Academic life at Brown is intense. Students report that the intensity is less about competition and more about needing to meet their own high standards for participating fully in the life of the University. Brown provides an abundance of academic support services to help students achieve their academic objectives. These services are described in more detail on the Dean of the College website at brown.edu/college.

Dean of the College Office

The academic deans help all students take full advantage of Brown’s intellectual resources and curricular options. Academic deans interact with students on an individual level and on a regular basis: They serve as advisors to students, keep weekly open hours during which students can drop in to discuss any aspect of their academic experience, oversee Brown’s academic advising programs, and provide assistance to students needing enhanced academic support.

Located on the second floor of University Hall and other offices, academic deans are available for drop-in consultations every weekday. Students may also make appointments with deans who specialize in academic or co-curricular programs of interest to them.

The Writing Center

The Writing Center, located on the fifth floor of the Sciences Library, provides individual and group writing support free of charge to any member of the Brown community. Writing Center Associates assist students with all stages of the writing process, from finding a topic through drafting, revising, and final editing. Writing conferences generally last an hour; ongoing weekly appointments are available. The Writing Center’s ELL Coordinator provides individual and group support for students whose first language is not English. brown.edu/Student_Services/Writing_Center/appointments/.

Academic Support

The Academic Support Program supplements the resources provided by course instructors and teaching assistants. Services are designed to help students get the help they need to succeed academically. Students can register for free academic coaching or group tutoring for select courses, mainly in introductory math, science, and economics courses.

Peer academic coaches conduct workshops and meet individually with students to help develop successful study habits and learning strategies. Topics covered include time management, note-taking, exam preparation, and other study skills. In group tutoring, a trained peer tutor meets weekly with a small group of students to review important topics covered in class. Those who need more focused individual attention may also be eligible for one-on-one tutoring. Language tutors are available in certain introductory and intermediate language classes with instructor approval.

Student and Employee Accessibility Services (SEAS)

Student and Employee Accessibility Services works with students who may need academic support or accommodations related to an area of disability. More information about SEAS is available on page 44.
Curricular Resource Center

The Curricular Resource Center for Peer Advising (CRC) is a place where students help each other engage with Brown’s open curriculum and utilize its academic resources.

Founded in 1976 to support the fullest use of the New Curriculum, today the CRC coordinates information sessions, community-building events, and individual meetings with students for advising about independent studies and concentrations, applying for funding opportunities, issues related to the sophomore year, and more.

The CRC Director and Student Staffers work with other departments and peer advising programs to provide a broad spectrum of advice about the wealth of curricular resources at Brown. The CRC is located in the Robert Campus Center, Room 228.

Center for Careers and Life After Brown

The Center for Careers and Life After Brown (CareerLAB) supports students through every aspect of career planning and development. This includes finding internships, writing resumes and cover letters, networking with alumni, practicing interviews, meeting employers both on and off campus, searching for full-time jobs, considering graduate and professional school options, and simply sorting through the many potential career pathways available to you as a Brown student. Whether you have some idea about your career interests, or no idea at all, CareerLAB staff will work with you as an individual to help you build a progressive plan during your time at Brown that will incorporate your needs, interests, skills, and aspirations.

First-year students should definitely engage with Project 2020, a year-long series of programs, workshops, and events specifically designed to help the Class of 2020 get connected to CareerLAB’s staff and resources. BrownConnect is another key CareerLAB resource that first-year students can use to connect with more than 40,000 Brown alumni, find high-quality summer internship and research opportunities, and learn about ways to secure significant funding for summer opportunities that might otherwise be unpaid or low-paid.

To learn more about Project 2020, BrownConnect, or other CareerLAB resources, please visit www.brown.edu/careerlab or stop by the CareerLAB office at 167 Angell Street for daily open hours to meet with a Peer Career Advisor or CareerLAB staff member.

Howard R. Swearer Center for Public Service

The Swearer Center for Public Service facilitates community based learning and engagement as essential components of Brown’s educational mission. With the Swearer Center, Brown students engage with communities beyond campus through direct service or advocacy opportunities, social entrepreneurship, engaged scholarship that links their academic studies to places and issues of interest, or summer internships and fellowships. Students explore methods of social change and get to know Providence and other communities. We welcome you to stop by the Swearer Center, located at 25 George Street, or visit our website: brown.edu/swearercenter.

Science Center

The Science Center of Brown apprises STEM-students about interdisciplinary curricula and research opportunities, provides them avenues to develop science-specific study skills and learning opportunities that encourage their curiosities around science. The Center connects students and faculty who possess in-depth knowledge of their academic discipline and cultural capital to the larger community of scientists. It fosters an atmosphere that is accessible within Brown and the broader Providence community, where constituents with common intellectual interests may connect and collaborate.

The Science Center is home to academic mentoring programs that offer resources and opportunities to assist undergraduate students in transitioning to college life in the sciences. The New Scientist Collective program supports URM-STEM students, and Women in Science and Engineering program supports women in STEM. Additionally, the Center cultivates initiatives that blend science, technology, engineering, art and mathematics (STEAM).

The Science Center is located on the 3rd floor of the Sciences Library. For the latest information about events, exhibits, and academic assistance in the sciences visit https://www.brown.edu/academics/science-center/
Math Resource Center

The Math Resource Center (MRC) provides academic support for students taking introductory mathematics courses at Brown. The Center is staffed by graduate and undergraduate students who help students on an individual or small group basis. Any student enrolled in introductory math courses (Math 0050 through Math 0200), Math 0520, Math 0540, or Applied Math 0330 or 0340 may come in for help with concepts and homework related to their classes. Many students use the MRC as a meeting place for small study groups of friends and other people who are taking the same course.

The MRC is located in Kassar House and is open from 8–10 p.m., Monday–Thursday, during the academic year. Check the Math Resource Center website at math.brown.edu/mrc/ for a complete schedule.

The Leadership Alliance

Our mission, one shared among 36 members that comprise the Leadership Alliance consortium, is to develop underrepresented students into outstanding leaders and role models in academia, business, and the public sector. We partner with biomedical sciences, engineering, applied mathematics, physical science, and humanities and social science to place undergraduate students in research. SYNERGI is a new academic year program that offers workshops to build the academic and professional development skills of first- and second-year students interested in STEM research careers. Participants will be invited to apply for Leadership Alliance summer internships in the biomedical sciences at 22 research sites across the country. Participants will become part of a supportive community of peers, faculty and administrators to guide and advise them on academic and career development options. The goal of SYNERGI is to increase the readiness and competitiveness of underrepresented minorities interested in pursuing graduate degrees and research careers. For more information about the Leadership Alliance, visit our website at http://www.theleadershipalliance.org.
Libraries and Information Literacy

Brown students are actively engaged in the course of their study and intellectual pursuits, and the Library is an eager and supportive partner in that journey. The Library’s rich and diverse collections, developed and curated for more than 250 years, include unique works and renowned special collections. From American poetry to the history of science, Brown’s library collections expose students to the breadth and depth of human understanding, ignite intellectual passions, and support students as they revisit and question accepted theories and explore new ideas.

Brown’s four on-campus libraries are popular places for study, research, and socializing. Together they offer students a wide range of choices. From the energetic 24/5 environment of the Friedman Study Center in the Sciences Library, to the stately quiet and elegance of the newly renovated Willis Reading Room in the John Hay Library, the Library’s spaces are designed with students in mind. In the Rockefeller Library, the new Sorensen Family Reading Room offers a variety of individual and group study spaces, and the Digital Studio and Digital Scholarship Lab provide a unique setting dedicated to exploring innovation in learning, teaching, research, and scholarly communication using digital technologies. The libraries are open more than 112 hours a week, and all libraries have wireless access, computer clusters, printers, and loaner items (e.g., laptops, power cords, etc.). Technology staff are on hand to help with problems or to answer questions.

Brown’s library collections furnish a blend of traditional and digital content, covering some eighty subject areas as well as innumerable interdisciplinary fields. The Library’s collection of more than 6 million physical items is complemented by licensed electronic holdings including over one-million e-books, 75,000 electronic scholarly journals, and 300 licensed databases. These online resources are available anytime anywhere. Beyond our holdings, Brown students have direct access to collections owned by the Rhode Island School of Design and most other US libraries via our easyBorrow service.

With so much at hand – both on site as well as easily available via the web – the sheer volume of information can make it challenging to critically evaluate and use resources responsibly in academic settings. The Library offers students guidance to help navigate this complex information landscape. Each First Year Student is teamed up with a “personal librarian” who orients the student to Brown’s library services and collections. Library subject specialists meet individually with students to assist with research, offer guidance on selecting appropriate sources, and provide advice on issues such as copyright and plagiarism. A variety of workshops and tutorials on using specialized resources and software are available to aid students in honing their research skills. Library staff are ready to help in person, over the phone, via chat, by email, or by appointment. Staff are happy to answer brief questions (Ask-a-Librarian chat service) or meet for extended consultations.

As a 21st century research library, Brown is devoted to expanding the reach of students and faculty as they explore new forms of scholarship using digital technologies. The Library’s Center for Digital Scholarship actively supports emerging trends in digital research and assists scholars in creating, using, and disseminating scholarly materials in a wide range of digital media. In addition to developing digital collections (currently over 200,000 digital images, texts, audio, and files), the CDS also creates the infrastructure and tools needed to support digital scholarship at Brown.

The Brown University Library’s system includes:
- John D. Rockefeller Jr. Library, the Sciences Library and the Friedman Study Center, the John Hay Library, the Orwig Music Library, the Annmary Brown Memorial, and the Library Collections Annex (an off-campus high density storage facility). In addition, the John Carter Brown Library is an independent library affiliated with the University; it holds one of the world’s outstanding collections in the field of early Americana.

For more information about library services and collections, please visit library.brown.edu.
Computing and Information Services

Brown’s Computing and Information Services (CIS) offers a wide range of technology services to make your time at Brown productive and enjoyable.

A secure wireless network called “Brown” covers most of campus. Student software including Microsoft Office can be downloaded at software.brown.edu, and several computing labs have additional software for student use.

Printers are located in computing labs, libraries, and other campus locations. There is a nominal fee for printing, for which you will receive a credit at the beginning of the year. After printing from a lab or your personal computer, swipe your Brown ID card at a print release station to pay and release your print job. For printer locations and instructions, see brown.edu/go/printing.

Most courses have a site on Brown’s learning management system, Canvas (canvas.brown.edu), allowing you to access syllabi, assignments, reference sources, multimedia, and class discussions.

Accounts and Email

When you applied to Brown, you activated your Brown account. You will use this account to access many Brown services including the housing system, Banner, Canvas, wifi, and more. If you don’t remember the password, you can reset it using the Forgot Password feature at myaccount.brown.edu.

Before June 1st, you will be required to activate your Brown email address in order to receive official University communications, including the roommate questionnaire. For activation instructions, see brown.edu/go/activateemail. The password you create for your email account is not connected to the password for your Brown account. Your email address is typically in the form Firstname_Lastname@brown.edu. After graduation, it will be continued as an @alumni.brown.edu address. Your email account is provided by Google Apps for Education; you can also use this account to access calendars, chat, unlimited Google Drive storage, and other Google services.

Student Computers and Devices

Most Brown students bring a laptop to campus, and it is strongly encouraged. We recommend packing everything that came with your computer, including installation discs, cables, and warranty information. For incoming students purchasing a computer, CIS recommends Dell and Apple computers; Brown’s Computer Store offers educational discounts and warranty repairs for these two brands. For more information, see brown.edu/go/buyingacomputer.

If you have a smartphone, we recommend downloading the Brown University app for an interactive campus map and easy access to important University information. You can set up our secure wireless network on most smartphones and tablets by visiting wifi.brown.edu.

Television channels are easily accessed from computers, smartphones, and tablets. Though some students choose to bring a TV, it is not necessary, and you’d need to connect it to a computer or Roku in order to watch TV. For more information, see brown.edu/go/tv.

Computing Policy

Brown University expects that students will behave responsibly and legally in their use of University computing resources. In order to use the network and other computing services, students must agree to comply with policies found at brown.edu/go/computingpolicy. Violation of these policies may result in disciplinary action, up to and including suspension or expulsion. We recommend paying special attention to the Copyright policy and making sure you are not accidentally sharing copyrighted materials such as movies or music.

Getting Help

Our IT Service Center offers technical support to members of the Brown community. If you have trouble with any computing services, such as getting connected to wifi, please get in touch or stop by. You can also sign out loaner laptops and multimedia equipment for courses. The IT Service Center can be reached at 401 863-HELP (4357), help@brown.edu, or by visiting us in the lobby of the CIT building at 115 Waterman Street. For hours and more information, see brown.edu/go/ITServiceCenter. Please visit it.brown.edu for information about IT services, self-help resources, and technology tips and news; we’re also on Twitter and Facebook as @ITatBrown.
Arriving on Campus

New students and their families are welcomed to Brown on Saturday September 3 (fall) or Saturday, January 21 (mid-year). University deans, faculty, staff, and students will be on hand to answer questions about navigating campus, and getting settled. Orientation for Transfer, Visiting, and RUE students begins Saturday afternoon on September 3 for students entering this fall and Sunday afternoon on January 22 for mid-year students.

Getting to Providence

Introductory information about getting to Brown is provided below. More information is provided on Visit Brown at brown.edu/about/visit/ and Brown’s travel portal at www.campus travel.com/university/brown/.

By Air

The easiest way to get to Providence by air is via Rhode Island’s T.F. Green Airport, named after Brown alumnus Theodore Francis Green, class of 1887. T.F. Green is located in Warwick, RI, approximately 10 miles from Brown. Logan International Airport, located in Boston, Massachusetts, is about 40 miles from Brown. This airport is much larger than T.F. Green and includes an international terminal.

By Train

Rail service to and from Boston and New York (as well as points in between and beyond) runs through the Providence Amtrak station, a 20-minute walk uphill to campus. In addition, the Massachusetts Bay Transit Authority (MBTA) commuter rail runs between Providence and Boston weekday mornings and late afternoons.

By Bus

Providence is served by Greyhound and Peter Pan bus lines. All Greyhound and some Peter Pan routes stop at Providence’s Kennedy Plaza, a short uphill walk to campus (public transit buses or taxis are also available). Note that Peter Pan’s main terminal is located at the edge of town and some routes will require either taking the shuttle to Kennedy Plaza or a taxi to campus.

Shipping students’ belongings

Brown Mail Services accepts packages from the U.S. Postal Service, FedEx, United Parcel Service, and DHL. Arrangements should be made with the package carrier so that belongings arrive at Brown no more than one week prior to the student’s arrival.

In early August, the University will notify students of their Brown Mail Number. When shipping items to Brown, please use the address format below.

<Student First & Last Name>
Mail # <Folder Number>
Brown University
69 Brown St.
Providence, RI 02912

You will receive an e-mail notification from Mail Services once your incoming mail and/or package has been processed and is available for pick-up. Upon receipt of a Mail Services pick-up e-mail notification, you should proceed to J. Walter Wilson, swipe your Brown ID at one of the Mail Services kiosks and wait for your name to be called. You will be required to show your Brown ID and provide signature acknowledging receipt of your mail and/or package(s).

While a delivery carrier may send an e-mail with tracking information stating your package has been delivered to Brown, Mail Services requires additional processing time which may vary depending upon incoming volume. Please keep this in mind when considering paying for premium delivery services, especially during peak periods such as move-in, start of semester and holidays.

For additional service and policy information about Mail Services please refer to:

http://www.brown.edu/about/administration/mail/. If you have any questions, please reply to Mail_Services@brown.edu or call (401) 863-2900.
Orientation & Pre-Orientation Programs

Brown’s Orientation program introduces students to Brown’s open curriculum and the educational experiences it makes possible. Orientation also provides structured opportunities for students to begin to build community and to form lasting friendships. For these reasons, it is essential that all incoming students participate in Orientation, which officially begins Saturday, September 3 in the fall and Sunday, January 22 in the spring. Orientation also includes optional programming for parents.

Your orientation to Brown begins during the summer, when incoming students use online resources to learn about the curriculum, to pre-register for courses (unless you are a Transfer or Visiting student), and to learn about campus life at Brown. Bookmark brown.edu/orientation and check it often for news updates throughout the summer.

Brown also offers an International Orientation. Hosted by international students and Brown staff, this orientation engages participants in the opportunities and challenges of studying at Brown as an international student, including academic expectations, campus life, and immigration and visa policies. New students are paired with upper class mentors and there are also a few sessions open to family members. International students should plan to move into the residence halls on Wednesday, August 31 in order to participate. Details and registration may be found at brown.edu/imp.

Brown also offers four free pre-Orientation programs that help students acclimate to Brown. These optional programs have limited space and require application or pre-registration.

**Excellence at Brown** is an intensive five-day seminar program that orients incoming students to Brown’s academic and campus culture. Offered on Sunday, August 28, through Friday, September 2, the program includes five classes taught by distinguished Brown professors from a range of academic disciplines. Short reading assignments serve as the basis for seminar discussions, and students work one-on-one with writing center associates at Brown’s Writing Center to learn the elements of successful academic writing across the curriculum. Social programming helps students build community and learn about Brown’s campus. By the time Orientation begins, students feel ready to immerse themselves in Brown’s rich living and learning environment. For more information, please visit the website at: brown.edu/academics/college/support/excellence-brown.

The **Third World Transition Program** (TWTP) is an academically rigorous, community building program for new students that promotes intercultural understanding. Scheduled for Tuesday, August 30, through Friday, September 2, TWTP engages participants in critical dialogue about the intersections of various social identities including: race, gender, class, ability, religion, and sexual orientation. These discussions continue through academic courses, Minority Peer Counselor workshops and Brown Center for Students of Color events held throughout the year. TWTP is open to all students, but space is limited. More information is available at brown.edu/bcsc/twtp.

The **New Scientist Catalyst** program is a unique blended academic and orientation program for newly admitted students to Brown University from groups traditionally underrepresented in science, technology, engineering, and mathematics. The program is delivered in two parts: an intensive three-week academic online course, and a one-week on-campus orientation that introduces students to Brown’s science departments, campus life at Brown and both academic and non-academic resources. The program emphasizes building both academic and leadership skills to empower students in their pursuit of science and as future dynamic members of the New Scientist Collective. For more information about the program and application, please visit brown.edu/academics/new-scientist-program/. NSP-Catalyst runs Sunday, August 21 through Monday, August 29th.

For more information about the program and application, please visit brown.edu/academics/new-scientist-program/. NSP-Catalyst runs Sunday, August 21 through Monday, August 29th.

Ending the summer with a resounding BANG, the **Mosaic+** program welcomes newly admitted underrepresented minority students to Brown University with an exciting introduction to Computer Science. Over the course of this activity-packed pre-orientation program, Mosaic+ exposes new students to the meaningful opportunities and exciting challenges that await in Brown’s computer science department and the world of technology beyond. For more information about the program and the application process, visit http://cs.brown.edu/people/orgs/mosaicplus/summer/. Mosaic+ runs Sunday, August 21 through Monday, August 29th.
Living on Campus

Students come to Brown expecting an outstanding education in courses taught by world-class faculty. What they should also be prepared for is an extraordinarily diverse and exciting campus life experience. A remarkable array of student activities occurs outside of the classroom at Brown; these activities complement students’ formal education and are a key element of Brown’s unique culture of learning.

Brown’s requirement that all students live on campus for a minimum of six semesters (4 semesters for Transfer Students) reflects the fact that residential college life is a critical component of the Brown educational experience. When students live on campus, they are much more likely to participate in student organizations and projects, cultural events and social gatherings, and civic engagement activities. Students who live on campus are also more likely to turn to one another for advice on academic choices, social opportunities, and personal issues. Such peer-advising networks are helpful at any school, but they are essential at Brown because of the large degree of freedom students are granted to chart their own education.

Exceptions to Brown’s residence life policy are granted in 12-month increments to Resumed Undergraduate Education students, married students, and students living with their parents locally. Students who fall into these categories must register each academic year with the Residential Life Office.

Meals on Campus

Consistent with Brown’s commitment to the residential college model, first-year and transfer students are required to participate in a meal plan throughout their first year of residence at Brown. RUE students are not required to have a meal plan.

Students may choose from meal options that run the gamut from traditional “all-you-care-to-eat” service to à la carte dining at retail cafés and casual restaurants around campus. Daily menus are published in the Brown Daily Herald, Brown’s student-run newspaper, and at brown.edu/food/mealplans. Each meal plan also comes with FlexPlus Points that can be used to purchase food at campus snack bars, coffee carts, and convenience stores.

A registered dietitian on staff plans menus and advises students with special dietary needs. Kosher/Halal meal plan options enable observant Jewish and Muslim students to adhere to dietary laws. More information about meal plans is available online at brown.edu/food.

All entering students are enrolled in a 20 meals/week weekly plan. Descriptions of all plans, along with highlighted differences between weekly and flex plans, and plan prices, are available at brown.edu/food/mealplans. You may change to any other available meal plan (except the Off-Campus Plan, which is only available to students who live off-campus and RUE students) online, from June 6 - Sept. 4, at selfservice.brown.edu. If you choose to stay on the 20 meal plan, you don’t need to do anything. Questions concerning meal plan contract options or terms should be directed to Brown Dining Services, Box 1936, Providence, RI, 02912; 401 863-3343.
Residence Hall Life

Every first-year student lives in a residence hall room with one roommate. Each student is also a member of a residential community that includes 40 to 60 first-year students and several peer counselors who interact with faculty and deans to create a living and learning environment. Community Directors provide direct supervision and guidance to the peer counselors. In most residence halls, students are housed on the same floor without regard to their sex or gender. Students can request single gender housing when completing the New Student Housing Questionnaire.

As much as possible, transfer students will be placed in residence halls with other students of a similar semester level.

Elevator service is available in a few buildings. All residence halls are protected by water sprinkler systems and equipped with fire extinguishers, fire-alarm systems, fire doors, and smoke detectors. As stipulated by Rhode Island state law, smoking is prohibited in all residence halls.

Each student in the residence halls is provided a bed with a 36” by 80” (twin extra-long) mattress, pillow, desk and chair, dresser, trash can, recycling bucket, bookcase, and closet. The walls are usually painted white or off-white. Most windows have pull shades; curtain rods are not provided. The University supplies general room lighting but no desk lamps. Each room has computer networking (one tap per resident) and access to Brown’s Internet Protocol TV system. Wireless access is available in all residence halls.

Members of the Brown community can take advantage of the wireless network to watch cable TV on their computers and, with a Roku, on televisions (students must supply their own Roku). Instructions for setup can be found on the CIS website brown.edu/information-technology/knowledge-base/article/1537.

Telephone Service

Each residence hall room has one live telephone jack. Telephones are not provided by the University. Students should contact their roommates to decide who will be responsible for bringing a touch-tone, CallerID-ready phone to school. Students will receive detailed information about how to activate residence hall phone service when they arrive on campus. More information is available on line at brown.edu/information-technology/knowledge-base/article/1519.

Roommate Selection

Roommate assignment ranks high on students’ lists of priorities, and with good reason. Students function most effectively when they are paired with roommates whose patterns of study, sleep, and recreation are reasonably similar to their own. The roommate questionnaire on Brown’s Residential Life website is designed to help residence life staff pair students with roommates whose study and sleep habits resemble theirs. Incoming students are asked to fill out the roommate questionnaire by June 15 for fall and December 15 for spring.

Roommate assignments are made without regard to race, color, creed, sexual orientation, or national origin. Students with questions related to gender identity are encouraged to call the Office of Residential Life at 401 863-3500. Requests for disability-related accommodations should be addressed directly to a professional staff member in the Office of Student and Employee Accessibility Services, 401 863-9588, no later than June 15. With the exception of roommates whose behavior interferes with another roommate’s right to a safe and secure living environment, no room changes are allowed from the beginning of classes to October 1.

IMPORTANT DATES

Early August: Residential Life notifies students of their room assignment and roommate.

Saturday, September 3, 2016: First-years, Fall Transfer, Visiting, & RUE students move into residence halls.

Thursday, December 22, 2016 at 9:00 a.m.: Residence halls close for winter break.

Early January: Residential Life notifies Spring Transfer, Visiting, & RUE students of their room assignment and roommate.

Saturday, January 21, 2017: Residence halls open for all students.

Saturday, May 20, 2017: Residence halls close at 12 noon.
What to Bring

Once students receive notice of their roommate assignments, they are encouraged to communicate with each other to determine what each student will bring. Residence hall rooms are small; there is no need to bring two microfridges, two rugs, etc. The University does not offer storage of any kind for students’ personal belongings during the academic or summer terms.

Before packing for the move to campus, students are urged to visit reslife.brown.edu, which has an extensive list of what to bring – and what not to bring – to Brown. Be sure to check the list of room sizes, window sizes, and accommodations in each building.

City and state fire laws prohibit hot plates, toaster ovens, space heaters, torchière halogen lamps, and any other appliance with an open flame or exposed coil in the residence halls. Candles are prohibited in the residence halls. The fine for violating this safety rule is $100 per incident. Smoking materials are one of the most common causes of fires. Smoking is not allowed in the residence halls.

A note about clothing: In Providence the weather ranges from cool to cold between mid-October and mid-April; most of your wardrobe should reflect the chilly, damp reality of the coastal New England climate.

Brown hosts a bank fair during fall move-in days at which students may open accounts with local banks. Because it takes time for a local account to become fully active, new students should bring enough cash, traveler’s checks, or an ATM card for initial expenses.

Personal Property Insurance

Brown strongly recommends that all students have adequate personal property insurance. Brown is not responsible for personal property under any circumstances, whether it is in a residence hall, in storage, or en route. A student’s family’s homeowner or tenant insurance may provide coverage, or students can purchase insurance through a private agency.

A note about computers: We strongly encourage all students to consider bringing a laptop to campus. The flexibility of a portable computer allows students to engage fully in opportunities in and outside the classroom. For many undergraduates, a loan is a good way to afford a laptop. For information about student loans, visit the Office of Financial Aid website. The Department of Public Safety recommends that all students register their laptop to deter theft and assist in theft recovery. DPS offers a free registration tool. Visit the crime prevention section of the DPS website to learn more.
On-Campus Supplies

Established in 1969, Brown Student Agencies (BSA) is Brown University’s largest student-run company, committed to providing needed products and services to the University community. Working in close partnership with the Student Activities Office, BSA offers programs to help ease the transition to campus life, such as refrigerator and microwave rentals, laundry services, affordable linens, and more. BSA recognizes evolving student needs by incubating and funding student-led, on-campus ventures. For student groups, BSA provides free on-campus advertising, event ticketing services, and an online marketplace. BSA gives back to the Brown and Providence communities, through programs including a social initiative fund and a Brown community mobile app. BSA members also staff the Information and Welcome Center in the Stephen Robert ’62 Campus Center. For more information on BSA’s products and services, please visit bsa.brown.edu.

The Brown Bookstore is a one-stop shopping venue for everything a student needs. All full-time, registered Brown students have a charge account (with an annual $2,000 spending limit) that allows direct billing to their University account. No sales tax is charged to Brown students purchasing textbooks, school supplies, and course-related materials.

Textbooks can be rented or purchased, new or used, and some are available as e-books, too. Finding the best deal is easy; compare bookstore textbook prices to other major outlets at Brown.verbacompare.com and sell your used textbooks back anytime.

From laptops to lattes, the Bookstore has a lot more than books. The Technology Center offers a full line of academically-discounted computers, iPads, software, peripherals, and supplies, as well as an in-store authorized Apple and Dell Service Center.

The Bookstore offers a complete line of residence hall and apartment furnishings. From pillows, bed linens, backrests and cushions to bed risers, under bed storage drawers, hangers and stacking drawers the Bookstore can outfit your room. They carry hundreds of other items like shower caddies, mirrors (wall and hand), towels, lamps, irons, hand vacs and health and beauty products so all your personal needs can be met. The Bookstore provides all the basic necessities year-round, and a broad selection of collegiate and casual wear featuring leading brands such as Ralph Lauren, Under Armour, Brooks Brothers, Gear, Champion, 47Brand, Columbia and many more. The General Book area has all the latest titles, and special orders are not a problem. And be sure to stop by the Bookstore Café for that latte.

Additional information about services provided by the Brown Bookstore is available at shopbrown.com.
Getting to Know Providence

As America’s birthplace of religious freedom and the industrial revolution, a continuing center for immigration, and a hub of arts and culture, Providence offers a rich and easily accessible range of opportunities to get engaged in the community beyond campus.

Brown encourages students to think of Providence as their new home, and community engagement as an integral part of their education at Brown.

A full range of transportation options makes it easy to get around Providence safely and efficiently. Brown provides day and nighttime shuttles around campus, downtown Providence, and some of the hospitals affiliated with Alpert Medical School of Brown University. See brown.edu/transportation for available services and schedules.

Brown students are able to ride any RIPTA bus or trolley anywhere in the state at no charge by swiping their Brown ID in the RIPTA fare box located on each bus. A kiosk with all current schedules is located in the ATM vestibule on the street level of the Brown Office Building (164 Angell Street). Bus schedules change three times a year: February 1, July 1, and September 1.

For shopping and other short trips, ZipCar vehicles are available for hourly rental by Brown ID holders who are at least 18 years of age. Visit zipcar.com/brown for more information.

Brown’s contract with Enterprise and National Car Rental allow drivers 21 years of age or older to rent vehicles without an additional charge. Please see the Travel Portal – ground transportation, for the links to these auto rental companies. Visit campustravel.com/university/brown/

For students interested in getting to know Providence, the Swearer Center for Public Service offers walking tours at the start of the semester to help orient you to your new city. Tours are thematically organized and led by community residents or faculty members. Visit brown.edu/swearercenter for more information

Brown’s Student Automobile Policy

Prior to junior year, Brown students may not bring automobiles to campus. Overnight parking is not permitted on Providence streets, and the limited undergraduate parking in University lots is assigned by lottery to juniors and seniors. Private parking in the vicinity of campus is both scarce and expensive.

Family and other visitors may park in Brown’s Visitor Parking Lot. For directions and a map, see brown.edu/about/visit. This map also explains how to get to Brown from the airport, the train station, and the interstate bus terminal by car, taxi, and public transportation.
The Brown ID Card

All students are required to have a Brown ID card, the official University identification card. Brown IDs are needed to open secure doors in campus buildings, to check out library materials, and to access meal plans. To maintain campus security, students may be asked by Brown Public Safety officers or other University officials to show their student IDs. Students should carry their ID cards at all times when they are on campus and present their IDs when requested to do so.

Students’ Brown ID cards are their passports to everyday life on campus.

New students must submit a photo of themselves for their Brown ID Card at selfservice. brown.edu no later than August 1. This will allow the University to produce an ID card so that students may use them immediately upon arrival to campus. Students are required to show some form of photo identification, such as a driver’s license or passport, to receive their ID cards. More information is available at brown.edu/about/administration/brown-card/ or 401 863-2273.

Brown/RIPTA Bus Pass

Brown students may ride any RIPTA bus or trolley anywhere in the state at no charge by swiping their Brown ID in the RIPTA fare box located on each bus. Bus schedules are located in the ATM vestibule on the street level of the Brown Office Building (164 Angell Street) and at Ripta.com.

Using the Brown ID as a Debit Card

The Brown ID may also be used as an on-campus debit card when students open a Bear Bucks Account with the University. The Bear Bucks Account functions much like any other bank debit account, with two major differences: Funds deposited into this account may be used only at on-campus sites, and cash withdrawals are prohibited. Laundry machines in the residence hall and printing/copying in the libraries use Bear Bucks only (no cash). For more information about the Brown ID card and related services, please visit brown.edu/about/administration/brown-card/ or call 401 863-2273.

Bookstore Charge Account

The Brown Card can also function as a charge card for books, technology, supplies, and general merchandise purchased at the Brown Bookstore. The charge account (with an annual $2,000 spending limit) is administered separately from the Bear Bucks Account. For information on the Bookstore Charge Account, contact the Bookstore’s business office at 401 863-3166 or drop by 244 Thayer Street.

For more information about the Brown ID card and related financial applications, please visit brown.edu/about/administration/brown-card/ or call 401 863-2273.
Co-Curricular Life and Support

Resources for Students

Student support is available 24 hours a day, 7 days a week, through Brown’s network of offices and on-call services.

Office of Student Life
brown.edu/osl
401 863-3145

The Office of Student Life (OSL) provides support and outreach to undergraduate, graduate, and medical students with the goal of promoting academic achievement and personal development. There are three departments with the Office of Student Life: Student and Employee Accessibility Services, Student Conduct, and Student Support Services. Students are invited to schedule appointments with deans and/or access same day meetings through the Dean of the Day program. The Office of Student Life also provides a 24 hour, 7 day a week Administrator On-Call program for emergencies.

Office of the Chaplains and Religious Life (OCRL)
brown.edu/ocrl
401 863-2344

OCRL leads Brown’s work in religious diversity and strives to enhance religious literacy within the University community. Brown’s multifaith team of chaplains provide care in moments of turmoil or grief, support in expression of religious identity, encouragement and advice for the intellectual enterprise, and discernment in matters of conscience, in the context of the microcosm of global experience that exists at Brown.

OCRL supports more than 18 traditions, including the Brown-RISD Catholic Community, Brown-RISD Hillel, Brown Muslim Students’ Association, Protestant groups (i.e., Ecumenical, multiple Evangelical, Pentecostal, African American, and Episcopal), Quaker, Christian Scientist, Orthodox Christian, Unitarianism, Baha’i, Hinduism, Buddhism, Yoga and Mindfulness, Queer Faith, and contemplative practices.

Daily services and space are offered for meditation and prayer in Manning Chapel, at Hillel, and in the Brown Muslim Student Center. Annual religious holidays are observed, such as Ramadan and Eid; Christian Christmas Lessons and Carols, Lent, and Easter; Jewish High Holy Days and Passover; and Diwali. OCRL’s annual initiatives enhance multifaith and service engagement.

For more than 50 years, the weekly Thursday Interfaith Supper, a broad community of faculty and students, gathers in the chaplain’s home to share supper and discussion around topics of spiritual and ethical significance.

Brown Center for Students of Color
brown.edu/bcsc
401 863-2120

The Brown Center for Students of Color (BCSC) serves as a gathering place for communities of color. Students are encouraged to build meaningful relationships across difference, develop racial and ethnic consciousness, and enact change at Brown and beyond. The BCSC advances the University’s mission of educating and preparing students to discharge the offices of life with usefulness and reputation by empowering students of color, cultivating leadership, facilitating critical reflection, fostering informed action, and promoting social justice.

The BCSC coordinates a number of workshops, performances, and events throughout the year, primarily through the Heritage Series and Minority Peer Counselor programs. Other BCSC programs include the Third World Transition Program; African, Latino, Asian, and Native American Mentoring Program, and Social Justice Peer Educators Program.
The FirstGen Center, which will open in August 2016 in newly renovated space on the 5th floor of the Sciences Library, is a collaboration of Campus Life, the Dean of the College, and the FirstGens@Brown student organization. We provide both academic and social opportunities, and our programs are open to anyone who feels they may be helpful. The first steps are to join our listserv by e-mailing firstgen@brown.edu, join the FirstGens@Brown Facebook group, and/or come to our panel on the afternoon of the first Saturday of Orientation. We look forward to being part of welcoming you to Brown and making your Brown experience the best it can be!

While the term first generation college student is defined as a student whose parents did not complete a four-year college education, at Brown we encourage students to think of the term more broadly. Any student who self-identifies as having minimal prior exposure to or knowledge of experiences like those at Brown may be considered a First Generation student and may find additional resources, such as those provided through the First Generation College Student Center, helpful during their time at Brown.

International Students
brown.edu/internationalstudents
brown.edu/OISSS

Support for international students at Brown is available through several offices. The first stop for all students studying on a visa is the Office of International Student and Scholar Services (OISSS), which handles all matters related to immigration and student visa issues. Campus Life provides support for students who self-identify as international students regardless of visa status, through the Office of International Student & Visitor Experience (ISVE), which also advises the International Mentoring Program, a group of experienced Brown international students who help orient first-year international students to the Brown community. Students with questions about international certification credit and advanced standing may contact the Office of the Dean of the College, where they will find comprehensive advising for all of their academic concerns.

LGBTQ Center
brown.edu/lgbtq
401 863-3062

Brown’s LGBTQ Center provides a comprehensive range of education, information, and advocacy services for lesbian, gay, bisexual, trans, queer, and questioning students. The Center works closely with the Sarah Doyle Women’s Center, and staff from both centers counsel individual students about their aspirations and concerns, advise student leaders, and help organize programming. The Renn Mentoring Program connects LGBTQ+ students with faculty and staff mentors.

The Center also coordinates the Brown Safe Zone program through which faculty, staff, departments and other campus services become visible supporters of LGBTQ life at Brown by prominently displaying a Safe Zone symbol. The LGBTQ Center staff also advises various LGBTQ+ student groups including the Queer Alliance (QA), an undergraduate group of LGBTQ students and allies that serves as a hub of queer organizing on campus. For more information about the QA or to sign up for their e-newsletter email queer@brown.edu. To learn about all LGBTQ+ groups on campus please email lgbtq@brown.edu.
Office of Student Veterans and Commissioning Programs
brown.edu/veterans
brown.edu/go/rotc
401 863-ROTC

The Office provides advice, advocacy, information, and support for students who have served, are serving, or are interested in serving in the United States military, as well as offering support to student veterans of other nations. We work closely with the Student Veterans Society.

Brown students may participate in ROTC (Reserve Officers’ Training Corps) for the US Army, Navy, Marine Corps, and Air Force. Programs are offered through partnerships with nearby host universities; transportation is provided. ROTC is one of several ways to become a commissioned officer in the United States military; our office has information about other programs available.

For more information, please visit us in J. Walter Wilson 317 or email military@brown.edu.

Sarah Doyle Women’s Center
brown.edu/sdwc
401 863-2189

The Sarah Doyle Women’s Center provides a dynamic environment for exploring issues of gender, including the intersections of gender with race, ethnicity, economic class, sexuality, gender identity, dis/ability, age, and geography. The Center helps students connect academics with activism by sponsoring discussion groups, lectures, film series, and open hours. Additionally, Center staff work closely with the LGBTQ Center to coordinate programs and services for LGBTQ students. All members of the Brown community are welcome to visit the Center at 26 Benevolent Street and to make use of its resources.

The Center houses a library of more than 3,500 books, periodicals, and academic journals; a small video library; and an art gallery that mounts juried professional exhibitions as well as shows of staff, faculty, and student work. The Center organizes Women’s History Month events at Brown and maintains contact information for all women’s groups at Brown and women-centered agencies in the Providence area.

Student and Employee Accessibility Services (SEAS)
brown.edu/seas
401 863-9588

Student and Employee Accessibility Services (SEAS) coordinates services and accommodations for students with physical (including medical conditions), psychological, sensory, and learning disabilities. Students with disabilities who believe they may need services or accommodations (ex. Academic, Dining, Housing, Transportation) are encouraged to contact SEAS by June 1, 2016. Requests for accommodations and services are evaluated individually once the registration process is complete.
Student Activities

Active involvement in life outside the classroom is a distinctive feature of Brown’s culture. Brown students are typically engaged in a variety of student organizations and civic activities; indeed, the degree to which students utilize co-curricular activities to complement their classroom experiences and enhance leadership skills is one of the hallmarks of a Brown education.

Success in these activities, just as with a chosen academic course of study, depends on students taking the initiative and on a realistic assessment of their energy and abilities. First-year students often explore a wide variety of activities in their first semester, including new interests they might not have encountered before. As students settle into Brown, most also settle into one or two student organizations in which to be actively involved, while also enjoying various one-time events sponsored by other organizations such as lectures, performances and cultural events. By midyear, most students can gauge the full range of their academic responsibilities and make informed decisions about how much time and energy they wish to invest in co-curricular activities.

Brown’s Student Activities Office (SAO) provides leadership development, one-on-one consultation, and event planning and financial services for student groups. The SAO also manages the Stephen Robert ’62 Campus Center. Visit brown.edu/sao/ for more information.

Student Organizations

More than 350 student organizations thrive on Brown’s campus: academic and career related organizations, cultural and spiritual groups, media and publications, performance and arts groups, political and public service organizations, residential and Greek letter organizations—the list goes on. These student organizations extend learning beyond the classroom and provide students with a sense of community and shared purpose. They provide an arena for putting classroom learning into practice, and they enable students to contribute to the creation of Brown’s vibrant student culture. Visit brown.edu/bearsync to peruse the list of opportunities.

The Student Activities Office manages the Stephen Robert ’62 Campus Center which serves as the hub of campus social life. The space includes a variety of meeting and open community space and hosts numerous events. It is home to a variety of services including the Curricular Resource Center, the LGBTQ Center, the Blue Room Cafe and Campus Market, and the Information and Welcome Center.

Student Government

The primary avenue for students to participate in University governance is through the Undergraduate Council of Students (UCS). Through frequent correspondence with University decision makers and fellow student groups, UCS strives to actively advocate for student interests in all aspects of the University. Membership in UCS is open to any undergraduate who has gathered the appropriate number of signatures and attends two meetings. Officers are elected in campus elections held each April. Please visit brownucs.org for more information. The Undergraduate Finance Board (UFB), comprised of 12 students elected each April, distributes student activities fee monies to more than 200 student organizations eligible for funding. Finally, several student councils (Residential Council, Greek Council, and Program House Council) work with the Office of Residential Life to oversee Brown’s residential system.
Athletics and Recreation

Brown offers a range of programs that enable all students to enjoy physical activity. Students may participate in personal fitness, unstructured recreation, scheduled physical education activities, intramural sports, club sports, and intercollegiate athletics. To explore all the options the Department of Athletics and Recreation has to offer, please visit the Recreational Sports website at brownrec.com.

Facilities

The Nelson Fitness Center is a large state-of-the-art personal fitness facility. It features a 10,000 square foot multi-purpose fitness loft with more than 70 cardio machines, free weights, selectorized equipment, functional training/stretch area, and 3 dance studios for Brown students and Recreation Members. Additionally, Brown has three satellite fitness centers, located within the residence halls, that are furnished with treadmills, ellipticals, spin bikes, free weights, and selectorized equipment. Membership to fitness centers is free to Brown students with a valid Brown University ID.

Group Fitness

The Department of Athletics and Recreation offers over 75 group fitness classes per week during the academic year. The annual Group Fitness Membership is $250 for unlimited access to classes, drop-in style. Members also have the option to pay $15 per class.

Personal Training

Personal Training at Brown offers individually tailored fitness training. Trainers are certified by nationally recognized organizations and are qualified to offer clients a safe and effective training program. Check brownrec.com for pricing.

Instructional Programs

The Instructional Programs offer students and Recreation Members small-group instruction in a variety of recreation and leisure activities. The classes offered in the program are progressive in nature, and meet for several weeks during the semester. Prices for each program vary; please check the website at brownrec.com to learn more about program offerings in the upcoming semester and pricing.

Intramural and Club Sports

Brown’s Intramural Sports Program offers structured athletic opportunities in a variety of team, dual, individual, and special-event programs. All Brown University and RISD students, faculty, and staff may participate in the intramural program.

Brown’s Club Sport teams offer students a higher level of competition than on-campus intramurals provide, without the rigorous time constraints required of varsity sport student athletes. The Club Sports program comprises both well-established, highly competitive clubs and a second group of sports either in their nascent stages or for which the University offers a varsity program. Most Club Sport teams compete extensively in extramural competition, and many hold memberships in athletic conferences.

Club sports at Brown are student organizations sustained through the leadership and interest of students with the assistance of the Department of Athletics and Physical Education.

Intercollegiate Athletics

A member of the Ivy League, Brown sponsors 38 intercollegiate sports that compete in NCAA Division I, the highest level of collegiate competition. Brown teams and individuals are among the finest in the nation and frequently compete in NCAA Championships. Brown’s women’s crew recently captured its seventh NCAA Division I Rowing Championship, and men’s soccer has made back-to-back appearances in the NCAA Sweet 16. Brown’s sports include baseball, basketball, crew, cross country, equestrian, fencing, football, field hockey, gymnastics, golf, ice hockey, lacrosse, rugby, skiing, soccer, softball, squash, swimming and diving, tennis, track & field, volleyball, water polo, and wrestling.
Student Health and Safety

Health Services Fee

Every student is charged a Health Services Fee each semester which allows all students to access on-campus health related resources. **The fee is charged regardless of the type of health insurance coverage students have.**

The Health Services fee covers primary care by clinical providers, nursing services and 24/7 nursing advice, use of Counseling and Psychological Services (CAPS), use of Emergency Medical Services (EMS), campus-wide health promotion, and Health Services’ various public health functions. **The Health Services fee allows all students to use Brown Health Services and CAPS, regardless of health insurance coverage.**

If you have questions about the Health Services fee, please visit the website for more information, email nursing@brown.edu or call Health Services at 401 863-1330.

Students can consult with physicians, nurse practitioners, and other health professionals at Brown University Health Services.

Health Services
www.brown.edu/health

Health Services provides confidential urgent and primary medical care including sexual health and counseling to all Brown students. Students may make appointments with staff physicians, nurse practitioners, physician assistants, nutritionists and nurses; same day appointments are available if students call ahead. For students with chronic medical conditions, Health Services providers can help with transition and coordinating care while on campus. Students can talk to a nurse at Health Services for advice on what to do if they are ill or have medical questions. Nursing advice is available 24 hours per day by calling 401-863-1330.

Health Services records are confidential and are not released to anyone, including parents, legal guardians and faculty, without written authorization from the student. There are a few exceptions when release of specific information without a student’s expressed consent is necessary in emergencies or is required by law. Additional information can be found on the Health Services website.

BWell Health Promotion
brown.edu/bwell

BWell offers education and support services to students for a wide range of college health issues including stress management and self-care, alcohol/drug use, nutrition and eating concerns, sexual health, and sexual assault and harassment. BWell maintains an extensive website (https://www.brown.edu/campus-life/health/services/promotion/) with Brown specific information and resources on college health topics. The BWell office also offers educational materials and safer sex supplies.

Brown EMS provides emergency services and hospital transport, if needed, to all members of the Campus community.

Counseling and Psychological Services (CAPS)
www.brown.edu/caps

University life brings with it challenges in many areas: academic, emotional, family-based, cultural and social. It is not unusual for students to develop concerns about these areas at some point in their time at Brown. It is a sign of strength to seek help when concerns become particularly troublesome or interfere with the student’s academic or social functioning. Counseling and Psychological Services is a safe and confidential place for students to talk about such concerns.

CAPS provides short-term psychotherapy, crisis intervention, and limited medication management. The department also offers a variety of workshops, support groups, and presentations on mental health issues throughout the year. For students requiring ongoing treatment, CAPS will provide individualized referrals to therapists in the Providence area.

Records at CAPS are confidential. Generally, information is released only with written authorization from the student; however, information may be disclosed without the student’s consent under certain specific circumstances as permitted or required by law. Students are encouraged to discuss these circumstances with their clinicians.
Students may make appointments by calling 401 863-3476 from 8:30 a.m. to 5 p.m. weekdays. Crisis appointments are available daily after a telephone screening. Clinical staff members are on call at night and during weekends; students may contact the on-call clinician by calling 401 863-3476 and following the prompts. Visits to CAPS are covered by the Health Services fee. Additional information is available online at brown.edu/caps or call CAPS at 401 863-3476.

**Required Health-Related Documentation**

All incoming students are required to complete health related forms before arriving on campus. Instructions for completing these forms and where to upload required documents are in the Health Services letter included in this mailing. They are also available in the New Student Forms section at brown.edu/health. Students who plan to participate in competitive athletics must have had a physical within the past six month before starting at Brown (after February 1). For continuity of care, students with chronic, serious medical conditions should forward their medical records to Health Services.

**Immunizations**

Rhode Island state law (R23-1-IMM/COL) requires all students who enter a Rhode Island college or university to have received the following vaccines:

- Hepatitis B vaccine – three doses (must have started series with at least one dose)
- MMR (Measles, Mumps, Rubella) vaccine, two doses; one on or after 12 months of age and the second at least one month after the first dose (or two individual doses of each vaccine)
- Meningococcal vaccine, required if under 22 years of age; booster required if last dose given before age 16.
- Tetanus/Diphtheria/Pertussis (Tdap) booster within the past 10
- Varicella (chickenpox) – history of disease or vaccine, two doses
- PPD (Tuberculosis) skin test within the past 6 months (required for some students as indicated on the Tuberculosis Screening Form)

**Pharmacy**

There is a pharmacy located at Health Services, which carries many prescription medications including contraceptives, as well as over the counter products. To fill a prescription, the pharmacy requires a written or telephone prescription from a student’s health care provider, including providers not related to Health Services. The pharmacists can also transfer refills from another pharmacy where a prescription was originally filled.

**Health Insurance**

All students must have separate health insurance to cover services not provided by the Health Services fee (such as lab, x-ray, pharmacy, specialty referrals and hospital expenses). Students are automatically enrolled in the Brown Student Health Insurance Plan. This plan is designed specifically to complement the services provided by Health Services. However, students may waive enrollment in the Student Health Insurance Plan if they are covered by a comparable health insurance plan. When evaluating your plan, **you must verify that your plan provides adequate coverage that is accessible in the Providence area.** Students must complete an online waiver form at brown.edu/about/administration/insurance/ by the deadline listed on the Office of Insurance and Purchasing Services website.

International Students - It is particularly important that you verify that your health insurance plan provides adequate coverage that is accessible in the Providence area before waiving the Student Health Insurance.

For questions about health insurance, please contact the Office of Insurance and Purchasing Services at 401 863-1703 or visit brown.edu/about/administration/insurance/.
Brown University’s Department of Public Safety (DPS) is a nationally accredited police agency responsible for the safety and security of more than 10,000 students, faculty, staff and Brown guests. With a jurisdiction including all University property and adjacent city streets, the Department is responsible for all University buildings over an area in excess of 140 acres.

DPS sponsors a comprehensive set of programs to ensure the safety of the entire Brown Community. Programs include Safewalk, a student-run service that provides on-campus point-to-point walking escorts for Brown Community members; the Campus Blue-Light Emergency Phone System; Brown Guardian, a free public safety mobile application option for all students, faculty and staff; free distribution of PALs (personal alarms) to all students; RAD (Rape Aggression and Resisting Aggression Defense), a nationally known basic self-defense course for women and men advocacy and support services for victims of a crime; Operation ID property registration for laptop, bicycle and personal property registration; Card Access, a security system in all residence halls; and a variety of community outreach initiatives for all members of the Brown Community.

The DPS Communications Center and patrol operations are offered 24/7, 365 days a year. DPS Department Headquarters and administrative offices, located at 75 Charlesfield Street, is open Monday through Friday, 8:30 a.m. to 5 p.m. The phone number for the administrative office is 401-863-3103; the front lobby of Headquarters is open to the public 24/7. For emergency police, fire or medical assistance call Public Safety at (401)863-4111. Visit the DPS website, brown.edu/publicsafety, for more information about the department and its services.

Brown University Shuttle / B.U.S.

Available to Brown University I.D. Card holders, the B.U.S. service provides transportation around the Brown campus and some of the hospitals affiliated with the Alpert School of Medicine at Brown. All B.U.S. drivers are professionally licensed chauffeurs who have passed extensive background checks and have received, in addition to driver training, sexual harassment and diversity training. B.U.S. drivers are uniformed and wear B.U.S. photo badges.

- Brown Daytime Shuttle - a continuous daytime shuttle between campus and the hospitals via downtown and the Jewelry District. Brown I.D. is required. Shuttle runs from Monday-Friday from 8:00 am–7:00 pm.

- Brown Evening Shuttle - Continuous evening shuttle service around the Brown campus. Brown I.D. is required. Shuttle runs from dark until 3 a.m.

- Brown onCall - A point to point transportation services from off campus to on campus locations or vice versa within the onCall coverage area for members of the Brown Community. Service is available to Brown I.D. holders only. Service runs from dark until 3 a.m.

- SEAS onCall - This service is available to members of the Brown community with disabilities who need assistance moving around campus. Registration is required. Service runs from 8:00 a.m. to 5 or 7 p.m., depending on the time of year.

For details about Brown University Shuttle services, including route maps and schedules, visit the B.U.S. website at brown.edu/transportation or call 401 863-2322.

Brown's Department of Public Safety offers a number of services, including Brown Guardian, a free mobile safety application.
Paying for Brown

Brown’s Bursar’s Office manages the billing and collection of student accounts and provides customer service and account analysis to students and their parents or guardians. The Bursar’s Office also acts as a clearinghouse for various charges and credits that are placed directly on students’ accounts by University departments and offices.

Student Account Statement

The student’s individual account statement itemizes all charges and fees assessed by the University, including tuition, room, board, student-activity fees, health insurance fees, health services fees, and bookstore account activity. It also itemizes credits from all sources, including payments, scholarships, outside financing plans, federal and state government grant programs, Federal Direct, and Brown’s Installment Payment Plan. University and Federal Loans require action by the student (which may include completion of a promissory note and/or loan counseling) and other administrative procedures before the funds are disbursed.

Tuition and Fees

Brown University requires payment of fall semester tuition and fees by August 1. Payment of spring semester tuition and fees is due by January 1. The University bills for fall semester tuition and fees in late June and in mid-November for the spring semester tuition and fees. The University sends electronic monthly statements that itemize charges and/or credits applied during the billing period. Charges applied to the student account during the term will be due upon receipt of the monthly student account statement.

Payments can be made online with a U.S. personal checking or savings account, and with any combination of cash, check, bank wire transfer, or loan proceeds. Brown University does not accept payment by credit card. A late-payment charge of 1.5 percent per month is added to any past-due unpaid balance.

Brown offers an installment payment plan that allows students and families to finance the cost of their education. Please contact the Bursar’s Office or visit their website for more information.

For additional information regarding electronic payments, bank wire instructions, payment mailing address, payment plans, and other billing issues, please call 401 863-2484, or visit the Bursar website at brown.edu/bursar.
Tuition Refund Policy

Students who leave the University (except under conditions noted below) or change their enrollment status during a semester are eligible for tuition payment refunds during the first five weeks of the semester according to the following schedule:

- First two weeks: 80%
- Third week: 60%
- Fourth week: 40%
- Fifth week: 20%

If a partial refund is made, the tuition that is not refunded is not credited toward the 8-semester enrollment requirement for the degree. When no refund is made, the tuition paid is credited toward the enrollment requirement, and the number of semesters in which the student must be enrolled full-time is appropriately reduced. See page 10 for more information on Brown’s enrollment requirement.

Students who are suspended or dismissed or who withdraw when under investigation for misconduct are not eligible for a tuition refund for the semester in which the suspension, dismissal, or withdrawal occurs.

The facilities at the Nelson Fitness Center and Katherine Moran Coleman Aquatics Center include a 56-meter pool, extensive fitness loft, dance studios, and the Zucconi Varsity Strength and Conditioning Center.

Developing a Semester Spending Plan

College life involves a number of expenses beyond tuition and fees. Students also need funds for books, toiletries, laundry, recreation, and miscellaneous purchases. Books and course supplies are usually the largest expenditure; students should budget at least $600 each semester for this purpose. Students who are not prepared to pay for these expenses out of pocket may charge their Bookstore purchases to their student account, providing their accounts are in good standing. Students receiving a refund on their student account after their financial aid is posted probably will not receive the refund in time to use it for the purchase of course-related books.

Brown hosts a bank fair during fall move-in days at which students may open accounts with local banks. Because it takes time for a local account to become fully active, new students should bring enough cash, traveler’s checks, or an ATM card for initial expenses.
Financial Aid

The Office of Financial Aid (OFA) partners with undergraduate students and their families to meet the cost of a Brown education. The OFA team reviews financial aid applications and determines awards consisting of need-based federal, state and institutional grants and loans for which a student may be eligible. Our counselors are available to assist with exploring financing options, regardless of whether or not a family qualifies for need-based assistance. We have open office hours from 9am-4:30 Mon-Fri. (except Wed. mornings) to answer students’ specific questions on any aspect of the aid process, as well as provide individual counseling on financial aid issues. No appointment is necessary. Counselors are also available via phone or email for any financial aid inquiry. The Student Employment website provides comprehensive information about working at Brown as well as job listings (both on and off-campus). Additional information regarding student employment at Brown is detailed later in this section.

The Office of Financial Aid conducts outreach throughout the year to educate students on financial aid topics such as the annual financial aid application process, financial literacy, financial aid for the summer term or while abroad, and scholarship searches. Please visit our website for more details about financial aid at Brown.

Office of Financial Aid
J. Walter Wilson, Second Floor
Box 1827, 69 Brown Street
Providence, RI 02912
401 863-2721
financial_aid@brown.edu
brown.edu/financialaid

Office hours:
8:30 a.m. to 5 p.m.
During the academic year
8:00 a.m. to 4 p.m.
During the summer

Financial Aid during and after the First Year

Although the first-year aid award usually provides a rough indication of the level and kinds of financial aid a student may expect to receive in subsequent years, the ability of a family to contribute to educational expenses is evaluated each year. A student’s financial aid award may increase, decrease, or remain the same from year to year, depending on the family’s current ability to pay. Additionally, if circumstances arise during the year that change a family’s ability to cover educational expenses, the Office of Financial Aid will work with the family to help identify ways to meet expenses.

Students must reapply for financial aid each year and meet all published deadlines to preserve eligibility consideration. Application instructions on how to apply for aid are communicated prior to the start of the spring semester. Aid award notifications are available in June to all students who meet the application deadline. Students who do not meet the deadline for filing their renewal applications may jeopardize their eligibility for scholarship assistance.

Student Employment

Many students’ financial aid packages include Federal Work-Study or Campus Employment. The amount of the award is based on a student working an average of 8-10 hours per week during the academic year. Income from Work-Study or Campus Employment may be used to meet personal expenses, to purchase books, and to cover other educational costs. Since funds earned are paid directly to the student, this portion of the financial aid award will not show as a credit on the billing statement from the University.

Students apply for jobs based on their interests, skills, and schedule. In most cases, students can apply for Work-Study or Campus Employment positions directly through the Student Employment website at brown.edu/studentemployment. Questions regarding Work-Study or Campus Employment awards may be directed to the Office of Financial Aid. A Federal Work-Study or Campus Employment award is a work opportunity, not a requirement. Students who are able to cover their non-billed educational expenses by other means are not penalized in any way and are not mandated to work.
Working at Brown

Any actively enrolled undergraduate student may obtain employment at the University – a financial aid award is not required. Dining Services is the largest student employer at Brown, followed by the Library, Athletics, Computer Science and Bio Med. Student work opportunities are varied and include research assistants, web developers, program managers, instructors and athletic team managers, office assistants, tutors and many other types of positions.

All on-campus jobs are posted on the Student Employment website; the list is updated daily. Students may apply online for campus employment and join a listserv that sends daily digests of campus job openings.

Students employed by the University must complete the appropriate documents (Form W-4, I-9, etc.) required by the federal government and the University prior to working. All students who wish to work must have or obtain a Social Security number and prove their employment eligibility to work in the U.S. in accordance with the Immigration Reform and Control Act of 1986. Students planning to work on campus should bring their U.S. passport or driver’s license and Social Security card with them to campus in order to complete the required documentation.

International students should inquire at Brown’s Office of International Student and Scholar Services for information regarding employment eligibility, tax treaties, and the I-9 process (brown.edu/oiss).
Especially for Parents

The success of Brown’s open curriculum and campus culture depends in a very real way on its diverse, highly engaged, and creative students. The University’s Admission Office thus gives preference to students who have demonstrated not only exceptional intellectual ability, but also a high level of maturity and a willingness to take academic risks. Brown students are expected to take the initiative in crafting their educations, to find meaningful ways to contribute to the larger campus culture, and to use their time at Brown to prepare for making significant contributions to the world at large.

While it is important to remember that students are ultimately responsible for their education, the high degree of freedom students enjoy at Brown requires that parents, faculty, and administrators offer them informed support and guidance. The University communicates with parents during their students’ first two years at Brown to highlight tasks and challenges students encounter as they progress through their education.

Parent Addresses

Parent address information is maintained in the student’s Banner Student Information System record, changes to which may be made only by the student. Address changes may not be made over the phone by a parent or Brown staff member. Students are responsible for maintaining the accuracy of the personal information in their record, and may log into selfservice.brown.edu at any time to update personal, family and emergency contact information. If parents do not share an address, but both would like to receive communications, the student must provide both addresses in Banner.

Electronic billing (E-Bill) is Brown University’s official method of billing. A link to the current billing statement will be sent to the student’s official Brown email address on each bill date. If a parent would like to receive the E-Bill directly, view statements and make payments, a student may authorize additional users by logging into the payment.brown.edu interface.

Academic Records

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The rights delineated under FERPA transfer from the parent to the student when the student reaches the age of 18 or attends a school beyond the high school level, and limits the information universities are allowed to give about individual students. Brown expects students to acknowledge that their parents have a legitimate stake in their education, share their semester grade reports, and keep their parents informed about important developments in their academic lives. Administrators and deans consistently encourage students to consult with their parents about important issues and activities.

Generally speaking, University administrators and faculty will not share details of a student’s academic progress or social life unless the student has consented to the release of information. These restrictions are occasionally frustrating to parents, but students’ privacy rights should not obstruct effective communication between students and their parents, or parents and the University.

Parents or legal guardians can access a student’s Internal Academic Record (IAR) – with information about course enrollment, final grades, and academic standing notations - by requesting that the student establish an email address as a ‘Proxy’ in the student’s Banner self-service. Please note that in compliance with federal Law only the student can grant proxy access to their Internal Academic Record, and can establish and delete as many proxies as they wish. If your student establishes you as a Proxy, you will receive an email with instructions on how to set up your ability to view the information. Additional information about academic records is available on the Registrar’s website at brown.edu/registrar.

Parents may discuss academic issues with a dean of the College (similar to granting Proxy access to the IAR, students may establish a shared ‘Passphrase’ in Banner self-service to verify parent identity). Notifications are sent of Academic Warning, Serious Warning or Academic Suspension (students enable access in the ‘My Family’ tab in Banner self-service).
When a student’s academic progress fails to meet University expectations, the Committee on Academic Standing notifies the student that he or she is not in good standing. Students on academic warning, serious warning, or suspension are asked to meet with an academic dean who helps the student develop a plan for returning to good standing.

**Verification of Enrollment**

To request verification of student enrollment for insurance or other purposes, visit the Academic Records section on the Registrar’s website at brown.edu/registrar.

**Publication of Directory Information**

Campus contact information is published in an online directory, accessible by all current faculty, staff, and students. The online directory shows only name and Brown email address to non-Brown viewers. Questions about the publication of student contact information may be directed to the Registrar’s Office at 401 863-2500. Students who wish to suppress their directory information from public view should log into Banner at selfservice.brown.edu and set the ‘Confidentiality’ flag that is available in the secured ‘Personal Information Update’ section.

**Emergency Communication**

Brown has an emergency campus alert system that can contact students, faculty and staff within minutes if there is an urgent situation or crisis. All Brown email addresses and Brown-owned phone numbers are loaded on the system. To receive emergency text broadcasts on their personal cell phones, students must provide their cell phone numbers in their Banner student information record by logging into selfservice.brown.edu.

In the event of a campus emergency, communication with those on campus will be our first priority; information and updates will be posted on emergency.brown.edu.

**Student Health Records**

Students’ Health Services records are confidential and are not released to anyone, including parents and legal guardians, without written authorization from the student. In emergency situations, University officials contact parents directly. Parents whose students have special physical or mental-health needs are encouraged to talk with their sons and daughters about the challenges they may face in making the transition to college life, and to encourage their student to know about and make use of campus resources. Parents who are concerned about their son’s or daughter’s mental health can discuss their concern and seek advice by contacting the Office of Counseling and Psychological Services (CAPS) at 401 863-3476. CAPS will usually not discuss a student’s situation with a parent or guardian unless the student has signed a release authorization form. Information may be shared without the student’s consent only if required or permitted by law.

**Student Conduct**

The Principles of the Brown University Community (see page 6) delineate the fundamental values underlying the scholarly community at Brown. Developing and maintaining that community depends on the efforts of every individual. Unfortunately, some students compromise disciplinary and academic codes or develop other problems that disrupt the campus community. University administrators may contact parents if a student is behaving recklessly; is a danger to himself, herself, or to others; or has received repeated warnings about personal behavior.

Visit brown.edu/parents for information about your student’s Brown education, campus resources, and guidance for parents. Use brown.edu/gateway/families to access all student service offices at Brown.

Use brown.edu/gateway/families to access all student service offices at Brown.
Students accused of violating Brown’s standards of conduct are afforded certain rights according to the University’s Student Rights and Responsibility policy. Non-academic disciplinary issues are managed by the Office of Student Life, while charges of academic dishonesty are handled by the Dean of the College office, both according to the rules and procedures of Brown’s Academic and Student Conduct Codes. A full text of the Principles, Codes, policies, and procedures may be accessed through the Dean of the College website at brown.edu/college and the Office of Student Life website at brown.edu/randr.

Brown’s Alumni Community

Most Brown alumni groups around the world are sponsored and supported by the Brown Alumni Association (BAA). These groups often welcome parents’ participation in their local activities. Bookmark alumni.brown.edu/calendar to see upcoming or past events.

BrownConnect, part of President Paxson’s plan to increase student access to internships and research positions, connects students with the network of alumni, parents, and friends. BrownConnect.brown.edu provides “one stop shopping” for internships and financial support. Parents can support Brown students by posting internships, or giving to make it possible for students to accept low-paid or unpaid internships.

Parents may also host events for newly admitted students. Contact the Alumni Interviewing Program at interviewing@brown.edu for more information.

Family Weekend

Apart from Commencement, Family Weekend is Brown’s largest and most important annual weekend celebration. Scheduled in 2016 for October 21 through 23, this three-day weekend is a chance for every member of the family to discover what makes Brown such an extraordinary place. Highlights include lectures by outstanding Brown faculty, keynote address, discussions of the Brown curriculum, walking tours of campus, and social events and receptions.

A schedule and registration form may be found online at brown.edu/familyweekend. Because many parents attend the weekend, it is advisable to make hotel reservations early. Hotel listings in the Providence area are available at brown.edu/about/visit.

In the event of an emergency at Brown, information and updates will be posted on emergency.brown.edu.
Useful Websites

Brown Home Page
brown.edu

The Brown home page is a dynamic environment of information and news. Links for Academics and for Campus Life provide easy entry to most aspects of your undergraduate’s time at Brown.

You may also visit websites of the Dean of the College at brown.edu/college and of Campus Life & Student Services at brown.edu/campuslife.

Information for Parents and Families
brown.edu/gateway/families
brown.edu/parents

The gateway for families, atop the homepage, provides a list of common links within the University, including the Academic Calendar, a printable Year at a Glance for the current school year, and a link to the Parents & Families website.

Brown Alumni Magazine
brownalumnimagazine.com

The Brown Alumni Magazine (BAM) is mailed to all undergraduates’ parents, at no charge, while their children are enrolled at Brown. Published six times a year, BAM reports on current issues at Brown and in the world, and includes features on the lives and accomplishments of Brown alumni, students, and faculty.

Brown Daily Herald
browndailyherald.com

The Brown Daily Herald (BDH) is Brown’s independent student newspaper. Since 1891, the paper has served as the main outlet for students’ perspectives on campus events and world news. Produced daily during the academic year, the BDH is a news source for all segments of the campus community.

Brown Athletics
brownbears.com

This site provides contest results and information for all of Brown’s varsity intercollegiate sport programs, as well as information about club teams, intramurals, recreation and fitness.
# University Phone Numbers

Administrative office hours during the academic year are Monday through Friday, 8:30 a.m.–5 p.m.
Summer hours (Memorial Day through mid-August) are Monday through Friday, 8 a.m.–4 p.m.

<table>
<thead>
<tr>
<th>Department</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission Office</td>
<td>401 863-2378</td>
</tr>
<tr>
<td>Alumni Relations</td>
<td>863-3307</td>
</tr>
<tr>
<td>Athletics</td>
<td>863-2972</td>
</tr>
<tr>
<td>Bookstore</td>
<td>863-3168</td>
</tr>
<tr>
<td>Brown Card Office</td>
<td>863-2273</td>
</tr>
<tr>
<td>Brown Student Agencies</td>
<td>863-2226</td>
</tr>
<tr>
<td>Brown Center for Students of Color</td>
<td>863-2120</td>
</tr>
<tr>
<td>Bursar</td>
<td>863-2484</td>
</tr>
<tr>
<td>Campus Life and Student Services</td>
<td>863-1800</td>
</tr>
<tr>
<td>Careers and Life After Brown</td>
<td>863-3326</td>
</tr>
<tr>
<td>Chaplains and Religious Life</td>
<td>863-2344</td>
</tr>
<tr>
<td>Computing Information Service</td>
<td>863-4357</td>
</tr>
<tr>
<td>Counseling and Psychological Services</td>
<td>863-3476</td>
</tr>
<tr>
<td>Dean of the College</td>
<td>863-9800</td>
</tr>
<tr>
<td>Dining Services</td>
<td>863-3343</td>
</tr>
<tr>
<td>Directions to Brown</td>
<td>863-1600</td>
</tr>
<tr>
<td>Division of Advancement</td>
<td>863-2374</td>
</tr>
<tr>
<td>English Language Learning</td>
<td>863-3524</td>
</tr>
<tr>
<td>Family Weekend</td>
<td>863-2474</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>863-2721</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>863-1703</td>
</tr>
<tr>
<td>Health Services</td>
<td>863-3953</td>
</tr>
<tr>
<td>Information (switchboard)</td>
<td>863-1000</td>
</tr>
<tr>
<td>International Student &amp; Scholar Services</td>
<td>863-2427</td>
</tr>
<tr>
<td>International Student &amp; Visitor Experience</td>
<td>863-5866</td>
</tr>
<tr>
<td>Howard R. Swearer Center for Public Service</td>
<td>863-2338</td>
</tr>
<tr>
<td>LGBTQ Center</td>
<td>863-3062</td>
</tr>
<tr>
<td>Libraries</td>
<td>863-2165</td>
</tr>
<tr>
<td>Loan Office</td>
<td>863-3296</td>
</tr>
<tr>
<td>Mail Services</td>
<td>863-2900</td>
</tr>
<tr>
<td>Office of Communications</td>
<td>863-2453</td>
</tr>
<tr>
<td>Public Safety, Administration</td>
<td>863-3103</td>
</tr>
<tr>
<td>Registrar</td>
<td>863-2500</td>
</tr>
<tr>
<td>Residential Life</td>
<td>863-3500</td>
</tr>
<tr>
<td>SafeRide</td>
<td>863-3157</td>
</tr>
<tr>
<td>Sarah Doyle Women's Center</td>
<td>863-2189</td>
</tr>
<tr>
<td>Science Center</td>
<td>863-6890</td>
</tr>
<tr>
<td>Student Activities Office</td>
<td>863-2341</td>
</tr>
<tr>
<td>Student &amp; Employee Accessibility Services</td>
<td>863-9588</td>
</tr>
<tr>
<td>Student Employment</td>
<td>863-9922</td>
</tr>
<tr>
<td>Student Life Office</td>
<td>863-3145</td>
</tr>
<tr>
<td>Study Abroad</td>
<td>863-3555</td>
</tr>
<tr>
<td>Summer Session at Brown</td>
<td>863-7900</td>
</tr>
<tr>
<td>Transportation</td>
<td>863-3157</td>
</tr>
<tr>
<td>University Events &amp; Conference Services</td>
<td>863-2474</td>
</tr>
<tr>
<td>Veterans &amp; Commissioning Programs</td>
<td>863-7682</td>
</tr>
<tr>
<td>Writing Center</td>
<td>863-3524</td>
</tr>
</tbody>
</table>

## Emergency Contacts

The Department of Public Safety is available 24 hours a day, 7 days a week, at 401 863-4111.

During business hours, Brown personnel may be contacted at the following numbers:

**Office of Student Life** 401 863-3145  non-academic issues

**Dean of the College** 401 863-9800  academic issues

For emergencies after business hours, seven days a week, contact the Administrator on Call through the Department of Public Safety by dialing 401 863-3322.