Guide to Brown 2015
for entering transfer, visiting, and resumed undergraduate education students and their families
<table>
<thead>
<tr>
<th>SEMESTER I 2014</th>
<th>SEMESTER II 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AUG 1</strong>  Saturday. Last day for payment of charges.</td>
<td><strong>JAN 1</strong>  Friday. Last day for payment of charges.</td>
</tr>
<tr>
<td><strong>AUG 30–</strong>  Sunday through Saturday. Optional pre-orientation programs.</td>
<td><strong>JAN 23</strong>  Saturday. Residence halls open. New Transfer, Visiting, and RUE students move in.</td>
</tr>
<tr>
<td><strong>SEPT 5</strong>  Wednesday. International students move into residence halls.</td>
<td><strong>JAN 24</strong>  Sunday. New Transfer, Visiting, and RUE students continue to move into residence halls. First orientation meeting occurs in the afternoon.</td>
</tr>
<tr>
<td><strong>SEPT 2</strong>  Wednesday. International students move into residence halls.</td>
<td><strong>JAN 26</strong>  Tuesday. Midyear Orientation for new students.</td>
</tr>
<tr>
<td><strong>SEPT 5–8</strong>  Saturday. All other first-year students move into residence halls.</td>
<td><strong>FEB 9</strong>  Tuesday. Last day to add a course without a fee. (5:00 p.m. deadline)</td>
</tr>
<tr>
<td><strong>SEPT 7</strong>  Monday. First Readings Seminars.</td>
<td><strong>FEB 18</strong>  Thursday. First day to register for a RISD course.</td>
</tr>
<tr>
<td><strong>SEPT 8</strong>  Tuesday. Academic advising and online course registration.</td>
<td><strong>FEB 20–23</strong>  Saturday through Tuesday. Long weekend. No classes meet.</td>
</tr>
<tr>
<td><strong>SEPT 9</strong>  Wednesday. First semester classes begin.</td>
<td><strong>FEB 24</strong>  Wednesday. Last day to add a course, change from audit to credit, or change a grade option. (5:00 p.m. deadline)</td>
</tr>
<tr>
<td><strong>SEPT 9</strong>  Wednesday. First day to register for a Rhode Island School of Design (RISD) course.</td>
<td><strong>FEB 25</strong>  Thursday. Last day to register for a RISD course without a fee or to change a grade option for a RISD course. (5:00 p.m. deadline)</td>
</tr>
<tr>
<td><strong>SEPT 17</strong>  Thursday. Last day to register for a RISD course without a fee or to change a grade option for a RISD course. (5:00 p.m. deadline)</td>
<td><strong>MAR 11</strong>  Friday. Last day to change from credit to audit in a course. (5:00 p.m. deadline)</td>
</tr>
<tr>
<td><strong>SEPT 22</strong>  Tuesday. Last day to add a course without a fee. (5:00 p.m. deadline)</td>
<td><strong>MAR 26–</strong>  Saturday through Sunday. Spring recess.</td>
</tr>
<tr>
<td><strong>OCT 1</strong>  Deadline for declaring a leave for Semester II, 2015–2016.</td>
<td><strong>APR 3</strong>  Monday through Friday. Advising period for fall pre-registration.</td>
</tr>
<tr>
<td><strong>OCT 6</strong>  Tuesday. Last day to add a course, change from audit to credit, or change a grade option. (5:00 p.m. deadline)</td>
<td><strong>APR 8</strong>  Friday. Deadline for submission of proposals for undergraduate group study projects (GISPs) for fall 2016.</td>
</tr>
<tr>
<td><strong>OCT 12</strong>  Monday. Fall Weekend Holiday. University closed. Residence Halls &amp; Dining open.</td>
<td><strong>APR 14</strong>  Thursday. Date by which 4th and entering 5th semester students must have an approved concentration in ASK to avoid having a registration hold (5:00 pm deadline).</td>
</tr>
<tr>
<td><strong>OCT 16</strong>  Friday. Last day to change from credit to audit in a course. (5:00 p.m. deadline)</td>
<td><strong>APR 29–</strong>  Friday through Tuesday. Reading period (optional and at the discretion of the instructor).</td>
</tr>
<tr>
<td><strong>OCT 19–30</strong>  Monday through Friday. Advising period for spring pre-registration.</td>
<td><strong>MAY 10</strong>  Friday through Tuesday. Reading period (optional and at the discretion of the instructor).</td>
</tr>
<tr>
<td><strong>OCT 29</strong>  Thursday. Date by which 4th and entering 5th semester students must have an approved concentration in ASK to avoid having a registration hold (5:00 pm deadline).</td>
<td><strong>MAY 1</strong>  Sunday. Deadline to declare a leave for Semester I, 2016–2017.</td>
</tr>
<tr>
<td><strong>OCT 30</strong>  Friday. Deadline for submission of proposals for undergraduate group study projects (GISPs) for Semester II.</td>
<td><strong>MAY 10</strong>  Tuesday. Classes end for courses not observing reading period. Last day to drop a course or to request an incomplete. (5:00 p.m. deadline)</td>
</tr>
<tr>
<td><strong>NOV 3–10</strong>  Tuesday through Tuesday. Pre-registration for Semester II.</td>
<td><strong>MAY 11–20</strong>  Wednesday through Friday. Final examination period. Students must sit for exams at scheduled times.</td>
</tr>
<tr>
<td><strong>NOV 25–29</strong>  Wednesday noon to Sunday. Thanksgiving recess. University Closed. Residence Halls &amp; Dining open.</td>
<td><strong>MAY 18</strong>  Wednesday. Last day of RISD classes. (RISD final studio reviews and exams: May 23–27)</td>
</tr>
<tr>
<td><strong>DEC 8</strong>  Tuesday. Last day of RISD classes. (RISD final studio reviews and exams: December 8–12.)</td>
<td><strong>MAY 21</strong>  Saturday noon. Residence halls close.</td>
</tr>
<tr>
<td><strong>DEC 7–11</strong>  Monday through Friday. Reading period (optional and at the discretion of the instructor).</td>
<td><strong>MAY 29</strong>  Sunday. Commencement.</td>
</tr>
<tr>
<td><strong>DEC 11</strong>  Friday. Classes end for courses not observing reading period. Last day to drop a course or to file for an incomplete. (5:00 p.m. deadline)</td>
<td><strong>MAY 29</strong>  Sunday. Commencement.</td>
</tr>
<tr>
<td><strong>DEC 12–21</strong>  Saturday through Monday. Final examination period. Students must sit for exams at scheduled times.</td>
<td><strong>MAY 29</strong>  Sunday. Commencement.</td>
</tr>
<tr>
<td><strong>DEC 22</strong>  Tuesday 9am. Residence halls close for winter break.</td>
<td><strong>MAY 29</strong>  Sunday. Commencement.</td>
</tr>
</tbody>
</table>
# Table of Contents

- From the President 5
- Principles of the Brown University Community 6
- Academic Life 8
  - Degree Requirements and Transfer Credits
  - Progress toward Graduation
- Pre-Brown Academic Planning 12
- Academic Advising 14
  - Academic Advisors
  - Peer Advising
- Choosing Courses and Registering 16
  - Course Recommendations
  - Course Placement
  - Advanced Placement (AP) Credits
  - International Certifications
  - Course Placement Tests
  - Course Registration
  - Grade Options
  - Course Performance Reports
- Special Curricular Options 21
  - Brown Summer Session
  - Rhode Island School of Design
  - Independent Study
  - Study Abroad
  - Study Away in the U.S.
- Choosing a Concentration 22
- Undergraduate Research 24
- Academic Resources 25
  - Dean of the College Office
  - The Writing Center
  - Academic Support
  - Student and Employee Accessibility Services
  - Curricular Resource Center
  - Center for Careers and Life at Brown
  - Swearer Center for Public Services
  - The Science Center
  - Math Resource Center
  - Women in Science and Engineering
  - The New Scientist Program
- Libraries 27
- Computing and Information Services 28
- Arriving on Campus 31
- Orientation and Special Activities 32
- Living on Campus 33
  - Meals on Campus
  - Residence Hall Life
  - Housing Lottery
  - Telephone Service
  - Roommate Selection
  - What to Bring
  - Getting Around Providence
  - The Brown ID Card
- Co-Curricular Life and Support 38
  - Resources for Students
  - Office of Student Life
  - International Students
  - LGBTQ Students
  - First Generation Students
  - Office of Student Veterans & Commissioning Programs
  - Reserve Officers Training Corps (ROTC)
  - Office of the Chaplains and Religious Life
  - Sarah Doyle Women’s Center
  - Brown Center for Students of Color
  - Student Activities
  - Student Organizations
  - Student Government
  - Athletics and Recreation
- Student Health and Safety 43
  - Health Services
  - Counseling and Psychological Services (CAPS)
  - Department of Public Safety
- Paying for Brown 46
  - Student Account Statement
  - Tuition and Fees
- Financial Aid 48
  - Working at Brown
- Especially for Parents and Family 51
  - Academic Records
  - Publication of Directory Information
  - Emergency Communication
  - Verification of Enrollment
  - Student Health Records
  - Student Conduct
  - Family Weekend
  - Alumni Activities
  - Useful Websites
- Campus Map 54
- University Phone Numbers 56
Dear Brown students,

Welcome to Brown! I am delighted that you have chosen to become members of this dynamic community, and I am eager to share in the events of the year ahead with all of you.

It is an exciting moment to be joining the Brown family. We recognize that each of you has come to campus with a unique set of interests, talents, and goals, and we are committed to providing you with the resources and guidance you will need to fulfill your greatest potential.

As partners in learning, your mission will be to explore your academic options, to uncover your intellectual passions, and to design a course of study that best reflects the future you wish to build for yourselves and others. As you proceed, keep in mind that at Brown, knowledge lives and grows beyond the classroom, and that your relationships with classmates, faculty, administrators, and mentors can have a stronger impact on your understanding than any subject matter alone.

In your time at Brown, I invite you to dive in, to consider both ideas and activities that lie outside your comfort zone, and to participate fully in the wide-ranging campus dialogue that consistently renews the energy of this remarkable learning environment. We are proud to have you with us, and we look forward to celebrating your accomplishments in the months and years to come.

Christina Paxson
President
Brown University
We, as members of the Brown University community – faculty, undergraduates, graduate and medical students, and staff – are dedicated to supporting and maintaining a scholarly community in which all share together in the common enterprise of learning. As a central aim, Brown University promotes intellectual inquiry through vigorous discourse, both oral and written. The fundamental principles that must necessarily undergird this aim include respect for the integrity of the academic process; individual integrity and self-respect; respect for the freedoms and privileges of others; and respect for University resources. In becoming a part of Brown University, we accept the rights and responsibilities of membership in the University’s academic and social community, and assume the responsibility to uphold the University’s principles.

Respect for the Integrity of the Academic Process

The rights and responsibilities that accompany academic freedom are at the heart of the intellectual purposes of the University. Our conduct as community members should protect and promote the University’s pursuit of its academic mission. We are all, therefore, expected to conduct ourselves with integrity in our learning, teaching, and research, and in the ways in which we support those endeavors.

Individual Integrity

In order to ensure that the University can dedicate itself fully to its academic and educational vision, it is expected that an individual’s personal integrity will be reflected not only in honest and responsible actions but also in a willingness to offer direction to others whose actions may be harmful to themselves or the community. The University expects that members of the Brown community will be truthful and forthright. The University also expects that community members will not engage in behavior that endangers their own sustained effectiveness or that has serious ramifications for their own or others’ safety, welfare, academic well-being, or professional obligations.

The Main Green is the heart of campus and serves as a gathering place for all members of the Brown community.
Respect for the Freedoms and Privileges of Others

We strive for a sense of community in which the individual growth of all members is advanced through the cultivation of mutual respect, tolerance, and understanding. Brown University values and encourages individuality while also affirming the community dimensions of academic life. A socially responsible community provides a structure within which individual freedoms may flourish without threatening the privileges or freedoms of other individuals or groups.

The University is committed to honest, open, and equitable engagement with racial, religious, gender, ethnic, sexual orientation, and other differences. The University seeks to promote an environment that in its diversity is integral to the academic, educational, and community purposes of the institution.

Respect for University Resources

All community members must respect the general resources and physical property of the University. Such resources are assets in which community members have a vested interest, as these resources specifically support the institutional mission.

A Comment on Academic Integrity

Academic achievement is ordinarily evaluated on the basis of work that a student produces independently. All work that students submit for evaluation – research papers, lab reports and assignments, computer code projects, language placement materials, creative work, exams, quizzes, and tests – is subject to the rules of academic integrity.

Outside sources of information or opinion must always be acknowledged in the work students submit for a course. Obtaining credit for work, words, or ideas that are not the products of a student’s own effort constitutes plagiarism and thus violates Brown’s academic code. Misrepresentations of facts, significant omissions, or falsifications in any connection with the academic process (including change-of-course permits, the academic transcript, or applications for graduate training or employment) also violate the code.

Suspected violations of the academic code are reported to the Office of the Dean of the College. A faculty committee hears each case, and students who are found to be in violation of Brown’s academic code face penalties ranging from reprimand to suspension or expulsion from the University.

Incoming students complete an online tutorial about Brown’s academic code in the summer preceding their first semester of enrollment. Once on campus, students who are still in doubt about the principles or practice of academic integrity should consult their course instructors or the academic deans for clarification. Misunderstanding the code is never accepted as an excuse for dishonest work.

Policy on Alcohol and Other Drugs

Brown’s alcohol and other drug policies reflect the University’s responsibility to provide a safe and legal learning environment. Brown requires all members of the University to comply with state and federal laws as well as University regulations related to drug and alcohol use. The legal drinking age in the state of Rhode Island is 21. Those who use illegal drugs and illicitly use legal drugs, including but not limited to alcohol, are in violation of the law, University regulations, and the Principles of the Brown University Community. The full policy is available at brown.edu/randr.

Students at Brown learn about the values and perspectives of others while developing a respectful sense of community.
Academic Life

Flexibility, choice, rigor, experimentation, individual responsibility, pedagogical innovation—these are the standards by which a Brown education is judged. Instead of trying to inculcate a single, common tradition of values and beliefs, Brown expects students to select a broad program of liberal study that reflects their own interests and challenges them to explore unfamiliar academic terrain. The goal of such a curriculum is to create citizens who are at home in a world of multiplicity and change.

Brown’s curricular structures reflect the idea that education should be responsive to each student’s particular intellectual interests and desires. Conceived by undergraduate students and faculty participating in a Group Independent Study Project during the late 1960s, Brown’s well-known open curriculum harks back to a philosophy shaped by Brown President Francis Wayland in the mid-19th century. In 1850 he wrote, “The various courses should be so arranged that, insofar as practicable, every student might study what he chose, all that he chose, and nothing but what he chose.”

With this freedom comes responsibility. Students at Brown are expected to innovate, create, and craft their own way through a vast array of curricular choices. By crafting a unique education with the guidance and assistance of advisors and teachers, Brown students are challenged to explore widely across the disciplines, to define liberal education for themselves, and to become active learners who take responsibility for their own education.
At Brown, two baccalaureate degrees are awarded – the bachelor of arts (A.B.) and the bachelor of science (Sc.B.). The degree awarded is determined by a student’s chosen concentration program. All Brown students must complete either an A.B. or an Sc.B. at Brown in order to graduate.

Provided they meet certain University guidelines and deadlines, transfer students may also complete both an A.B. and an Sc.B., or a five-year bachelor’s and master’s program. However, the closer students are to becoming Brown juniors, the harder it will be to put together a viable double degree program.

All students must meet certain degree requirements as described below.

**Demonstrate Competence in Writing**

Learning to write well is a developmental process that occurs over time. For this reason, all students must work on their writing at least twice: once during the first half of their college experience and once during the second half. Students meet the first half of this requirement in their first four semesters by completing an approved writing course at Brown. In semesters 5 through 7, students work on their writing a second time, by taking another approved Brown course or by documenting that they have worked on their writing in another Brown course. See page 16 for more information on Brown’s writing requirement.

**Complete a Concentration (major)**

Brown offers over 70 standard concentrations that lead to either the Sc.B. or the A.B. degree. All students must complete at least one concentration in order to graduate from Brown. In keeping with the philosophy of the open curriculum, students may apply to complete an independent concentration of their own design if standard departmental offerings do not match their interests. Brown does not offer minors.

Because transfer students are enrolled for fewer than eight semesters at Brown, completing two concentrations or an independent concentration requires careful and early planning. Acceptance of non-Brown study toward concentration requirements varies across departments and concentrations. Transfer students should review concentration requirements online prior to arriving on campus. Transfer students should also meet with a concentration advisor as soon as possible after arriving at Brown. For further information, see the section “Choosing A Concentration.”

**Complete 30 Courses**

In order to graduate with a Brown baccalaureate degree, students must earn 30 course credits. Each full credit course at Brown has a value of 4 semester credit hours, meaning students must successfully complete semester courses that total 120 semester credit hours. Transfer students receive credits for pre-Brown courses toward Brown’s 30-course requirement, but must earn a minimum of 15 course credits at Brown itself. Students may count up to 4 summer courses toward Brown’s graduation requirement, whether taken at Brown or elsewhere.

Courses taken at a four-year accredited college or university and passed with a grade of “C” or better are usually eligible for transfer credit. The number of transfer credits granted depends on the total number of credit hours (as indicated on your original transcript) from courses that qualify for transfer credit. 1 Brown course credit requires 4 qualifying semester credit hours (or 6 qualifying quarter credit hours). Partial course credit is not given. In other words, 1 course from elsewhere may not translate to 1 Brown course credit.

Official transcripts received before July will be processed for transfer credit by the time students arrive on campus. Transfer credits appear on the Brown transcript as unassigned transfer credit. International certification credit is not automatically transferred and must be requested after the student matriculates at Brown. AP credits do not count for course credit or for academic standing, but certain departments use AP credits to determine course placement.
Fulfill the Enrollment Requirement

Students must accumulate eight semesters of enrollment credit in order to graduate. One semester of enrollment credit will appear as four enrollment units on the Brown transcript, for a total graduation requirement of 32 enrollment units. Of the required eight semesters of enrollment credit, transfer students must accumulate at least four semesters in residence at Brown, through enrollment in fall or spring terms. Brown will not award more than four semesters of advanced standing in transfer credit. A semester of enrollment credit can be earned by transferring in a full semester’s worth of work from qualifying study at another institution, studying full-time at Brown for a semester, or from exam results for certain international certificate programs such as British A-Levels and the International Baccalaureate (IB). Summer school courses do not count toward the enrollment requirement; however, students who successfully complete four summer courses at Brown may seek a waiver of 1 semester of enrollment credit.

Brown awards enrollment credit for non-Brown work in full semester blocks only. Brown does not grant partial semesters of enrollment credit. Transfer students can usually expect their semester level to be advanced at Brown by the number of semesters completed full-time in regular terms (non-January and non-summer terms) at their previous institution(s), subject to Brown’s limits and receipt of official transcripts.

Enrollment credit based on exam results from international diploma or international certificate programs is not automatically calculated. Students must apply for such credit separately. International diploma/certificate exam results may qualify for both enrollment and course credit. Such credits will under no circumstances exempt transfer students either from a minimum of 4 semesters of enrollment at Brown or from completion of a minimum of 15 Brown courses. Transfer students should take note of how many courses and semesters they must complete at Brown in order to graduate.

FINAL TRANSCRIPTS are required to process transfer credits.

Transfer credits will be placed on your Brown transcript by August 15th (based on transcripts received by July 1st).
The standard semester course load at Brown is four courses. Full-time students are permitted to enroll in a maximum of five courses in a given semester. Students may take three courses in a semester as long as doing so will not bring the student below the level of good academic standing. Brown-earned course credits determine academic standing; this applies to all transfer students entering after 2009-2010.

The chart above indicates the number of courses students are normally expected to complete by the end of their first, second, third, and fourth years at Brown to remain in good academic standing. All incoming students begin at Brown in good academic standing.

Exceptions to these requirements are recommended by deans when a student’s individual circumstances, either academic or personal, warrant special consideration. Registration for fewer than three courses in any semester requires special permission. RUE students may take fewer than three courses but must make this determination officially by consulting with the RUE Dean and finalizing course registration by the deadline for the last day to add a course. Students who fall below progress requirements, may be placed on academic warning, serious warning, or suspension for one year. A permanent notation on the internal and external transcripts is made in such cases.

Students who complete four courses in each of the two semesters after being placed on warning or after returning from suspension return to good standing.

Courses taken at Brown during the summer may improve a student’s academic standing in the following semester. Summer courses taken elsewhere may count toward Brown’s 30-course graduation requirement, but have no effect on academic standing at Brown. Pre-Brown credits or transfer credits from study elsewhere also have no impact on academic standing.

Degree Requirements:
For transfer students, the full amount of credit and advanced standing for all the courses* they completed at their previous institution(s), up to a maximum of 15 courses and four semesters of advanced standing, will be applied toward graduation requirements. Because students must complete at least 15 courses in residence at Brown, transfer students who have received credit for 15 courses may not apply additional study at another institution toward these requirements.

* Courses must meet Brown transfer credit guidelines.

### Academic Standing

<table>
<thead>
<tr>
<th>Semester</th>
<th>Good Standing</th>
<th>Warning</th>
<th>Serious Warning</th>
<th>Suspension</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year</td>
<td>1</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>II</td>
<td>7</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>Second Year</td>
<td>III</td>
<td>11</td>
<td>10</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>IV</td>
<td>15</td>
<td>14</td>
<td>13</td>
</tr>
<tr>
<td>Third Year</td>
<td>V</td>
<td>18</td>
<td>17</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>VI</td>
<td>22</td>
<td>21</td>
<td>20</td>
</tr>
<tr>
<td>Fourth Year</td>
<td>VII</td>
<td>26</td>
<td>25</td>
<td>24</td>
</tr>
<tr>
<td></td>
<td>VIII</td>
<td>30</td>
<td>–</td>
<td>–</td>
</tr>
</tbody>
</table>
Pre-Brown Academic Planning

A successful transition to Brown requires careful academic planning. Brown communicates with incoming transfer students regularly prior to the orientation programs before each term. Your mail and emails from Brown will apprise you of important academic deadlines (see timeline above).

Your next mailing will describe important academic and campus life matters, policies, and procedures. Orientation information will be e-mailed to you several weeks before your expected arrival.

Mail is sent to students’ home addresses. If you will be elsewhere for an extended duration, you should arrange to have Brown mail forwarded to you.

**Activate e-mail account and electronic services**

Students must have an active Brown e-mail account to receive important information about course offerings and lotteries, academic advising and campus life issues. To activate your Brown Google Account, which includes email and other Google Apps services, please follow the instructions below:

1. Visit myaccount.brown.edu and click “Manage Your Account”

2. Log in with the username and password you used to check your admission decision. If you have trouble recalling your password, you can reset it by clicking the “Forgot your password?” link in the login form and scrolling down to the Undergraduate Applicants section. If you are still having trouble or do not remember your user-name, you can call the IT Service Center at 401-863-4357 for assistance.

3. Click “Activate Brown Google Account” on the left menu and follow the steps on the screen. You will be asked to agree to the terms of use and choose a password for your Google account; this should be different than your Brown password.

4. When you are finished, you can click Profile on the left menu and scroll down to the Brown IDs section to view your email address.

5. When finished, log out of “MyAccount” by clicking “Log Out”. You can log in to your email account at http://gmail.com using your Brown email address and the password you chose.

We will communicate with you using your Brown email account in the months preceding your arrival; check it regularly.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>INSTRUCTIONS</th>
<th>QUESTIONS? CALL</th>
<th>FALL SEMESTER RETURN DATE</th>
<th>SPRING SEMESTER RETURN DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activate Brown Email Account</td>
<td>activate.brown.edu</td>
<td>401 863-4357</td>
<td>AS SOON AS POSSIBLE</td>
<td>AS SOON AS POSSIBLE</td>
</tr>
<tr>
<td>AP Scores</td>
<td>College Board should send to Brown by July 1, 2015</td>
<td>401 863-3488</td>
<td>Request by June 1, 2015 (Brown will not have your scores if you sent these before you committed to attend.)</td>
<td>Request by June 1, 2015</td>
</tr>
<tr>
<td>Health Insurance Waiver</td>
<td>online form at brown.edu/insurance</td>
<td>401 863-1703</td>
<td>July 1, 2015</td>
<td>January 5, 2016</td>
</tr>
<tr>
<td>Update or verify your personal information</td>
<td>online at selfservice.brown.edu</td>
<td>401 863-4357</td>
<td>July 1, 2015</td>
<td>January 5, 2016</td>
</tr>
<tr>
<td>College Transcript(s)</td>
<td>green – envelope enclosed</td>
<td>401 863-2378</td>
<td>July 1, 2015</td>
<td>July 1, 2015 (and transcript of fall work by January 3rd)</td>
</tr>
<tr>
<td>Housing Form</td>
<td>reslife.brown.edu/forms</td>
<td>401 863-3500</td>
<td>July 1, 2015 (New Student Questionnaire)</td>
<td>December 15, 2015 (Housing Preference Form)</td>
</tr>
<tr>
<td>Medical Forms</td>
<td>Online format: brown.edu/health</td>
<td>401 863-3305</td>
<td>July 1, 2015</td>
<td>January 5, 2016</td>
</tr>
<tr>
<td>Student and Employee Accessibility Services [SEAS] Registration Forms</td>
<td>Call or e-mail <a href="mailto:seass@brown.edu">seass@brown.edu</a> to request a SEAS registration form</td>
<td>401 863-9588</td>
<td>July 1, 2015</td>
<td>January 5, 2016</td>
</tr>
<tr>
<td>Parents Program Form</td>
<td>yellow – envelope enclosed</td>
<td>401 863-6758</td>
<td>July 1, 2015</td>
<td>January 5, 2016</td>
</tr>
<tr>
<td>Brown ID Card Photograph</td>
<td>Submit online at: selfservice.brown.edu</td>
<td>401 863-2273</td>
<td>August 1, 2015</td>
<td>January 5, 2016</td>
</tr>
<tr>
<td>Brown Bear Bucks/Deposit Slip</td>
<td>white – envelope enclosed</td>
<td>401 863-2273</td>
<td>(optional)</td>
<td>(optional)</td>
</tr>
<tr>
<td>Letter to Advisor</td>
<td>online</td>
<td>401 863-9800</td>
<td>August 15, 2015</td>
<td>January 5, 2016</td>
</tr>
<tr>
<td>Online Tutorial</td>
<td>Check your Brown email</td>
<td>401 863-9800</td>
<td>August 15, 2015</td>
<td>January 5, 2016</td>
</tr>
</tbody>
</table>
Enroll in Chem web tutorial/chemistry placement exam

This placement exam is mandatory if you plan to take CHEM 0330 during your studies at Brown. If you have official AP Chemistry test results on file at Brown by August 20 and your score is 4 or 5, you do not have to take this placement exam.

Starting on June 15, students may register for a free, on-line Chemistry summer tutorial. The tutorial reviews general chemistry and allows students to practice for the Chemistry 0330 placement exam. Registration closes August 15. If you plan to register for Chemistry 0330 this tutorial is recommended.

Final Transcript(s)

Brown’s Admission Office requires a final transcript reflecting all courses completed before summer from all incoming students. The green envelope included in this packet is for you to give to your Registrar for this purpose. Whether your Registrar uses this envelope or not, you should ask your Registrar to direct your transcript to the Brown Admission Office by July 1. Transfer credits cannot be processed without an official transcript. Mid-year transfer students should also request final transcripts so that these are sent as soon as they become available to the Admission Office.

Roommate and Room Assignment

In August, the Office of Residential Life will notify fall transfer students of roommate and room assignments. Spring transfer students will receive room assignments in January. Check the Residential Life website (reslife.brown.edu) for information about the residence halls, maps of campus, and a list of things to bring to campus.

Housing Form(s)

In the summer, incoming fall transfer students complete an online housing questionnaire that the Office of Residential Life uses to make roommate assignments. Spring transfer students will complete a housing preference form in the fall. Forms can be accessed online at reslife.brown.edu. Accessing the forms requires your Brown Username (i.e. jcarberr) and password.

Health History Forms

Explanation and mailing envelope are included in this mailing. Forms can be accessed online at brown.edu/health.

Form for Student and Employee Accessibility Services (SEAS)

Students with disabilities who plan to request accommodations or services at Brown should contact SEAS to request this form as soon as possible. E-mail SEAS@brown.edu or call 401-863-9588. Students who require disability-related housing accommodations must submit this form as soon as possible.

Online Meal Plan Changes Available on Banner

Students who wish to change their meal-plan contract should make changes online at selfservice.brown.edu. Click on “personal information” then on “meal plan and Bear Bucks Balances.”

Pre-Orientation Programs and Special Activities

Fall transfer students wishing to participate in any of Brown’s special fall pre-orientation programs (Brown Outdoor Leadership Training, International Orientation) should register online by the advertised dates (see the Orientation website).

July 15: Visual Arts 0100 Lottery Opens

VISA 0100 is the most popular studio art course at Brown. The Art Department reserves space for new students, who are assigned to the course by online lottery. Students may enter the lottery anytime between July 15 and August 5. Once the lottery has been completed students may still register for VISA 0100 during the add/drop period with the instructor’s permission.

Letter to Advisor

Your July mailing will include information about academic advising at Brown. We’ll ask you to write a letter to introduce yourself to your new advisor and to share a little bit about your academic goals and interests. Your advisor will read it prior to meeting with you during Orientation.

Online Code Tutorial

All incoming students are required to complete an online tutorial about the Academic Student Conduct Code before they arrive on campus. We will e-mail you a link to the tutorial roughly a month prior to your arrival.

Course Registration

Students register for courses after meeting with their academic advisors during Orientation. Transfer and RUE students register for courses online on Banner the day before classes begin. Visiting students’ arrival packets will contain registration forms and instructions.
Brown’s vision of liberal education is embodied in its open curriculum, which gives students a great deal of freedom—and a great deal of responsibility—to plan their own education. Liberated from the constraints of a prescribed curricular pathway, Brown students are encouraged to pursue a course of study that reflects their own interests, passions, and goals.

Academic Advising

Academic advisors help incoming transfer students engage fully and successfully with Brown’s open learning environment. Academic deans and faculty serve as pre-concentration advisors for transfer students and provide long-term institutional perspective on educational options. Concentration advisors serve as academic advisors after students declare a concentration. Student transfer counselors provide an experienced perspective on the ins and outs of course registration, course reputations, prerequisites, and the like.

In meetings with advisors, transfer students are expected to present their academic plans, articulate reasons for their choices, ask questions, and be open to suggestions.

Faculty Advising Fellows

Faculty Advising Fellows are experienced academic advisors who are interested in students’ lives both in and outside the classroom. FAFs meet and advise students informally over meals on campus. By directing students to Brown’s many programs and resources, FAFs can help them make the most of their Brown experience.

Pre-Medical and Health Careers Advising

Brown’s Health Careers Advising office provides specialized academic and pre-professional advising to students interested in a variety of health careers. The health careers dean coordinates information sessions, health professions fairs and programs throughout the year. New students should not miss the important meeting held during Orientation. Check the Orientation calendar for time and location. Visit the Health Careers website at brown.edu/go/healthcareers for more information.

Law Careers Advising

Brown’s Law Careers Advising deans organize informational sessions, panel discussions, and other events related to legal education and practice throughout the year. They help students plan programs of study consistent with the American Bar Association’s guidelines for law school preparation. As law school demands an array of academic skills, almost any program of study at Brown will provide strong preparation for legal study and practice. Visit the Law Careers Advising advising website at brown.edu/go/lawcareers for more information.
Peer Advising

Brown’s commitment to a flexible, open curriculum invites—even expects—students to tap into strong peer-advising networks. At Brown, in addition to the Transfer Counselors that transfer students will meet during their orientation, these include Brown’s Meiklejohn Peer Advising Program, Minority Peer Counselors, Residential Peer Leaders, International Peer Mentors, and Athletic Peer Advisors.

These programs offer the kind of student-to-student learning that is a hallmark of a Brown education, and students are encouraged to seek out these peers for consultation on a wide variety of questions. For an informed student perspective on curricular options and student life in general, transfer students may contact one of Brown’s roughly 300 Meiklejohn Peer Advisors, named after legendary Brown philosophy professor and civil libertarian Alexander Meiklejohn.

At the departmental level, Department Undergraduate Groups (DUGs) provide peer advising to students in many concentration programs. Along with faculty advisors, DUGs host departmental open houses for students interested in their concentration, organize guest lectures and conferences, and plan discussion forums with faculty.

All incoming students are expected to take the initiative with peer advisors and to seek relevant information from professors and academic administrators, as well.

Student-Directed Learning

Brown undergraduates participate in an array of teaching activities that extend their education into the larger community at Brown. Undergraduate teaching assistant programs are offered by departments as diverse as computer science, theater, and economics. Students may serve as peer tutors or academic coaches for other students. Students may also serve as Writing Fellows in courses across the curriculum.

In the months preceding your arrival, Brown’s advising team stands ready to assist you with any aspect of the planning process. Please do not hesitate to email us at advising@brown.edu.
Choosing Courses and Registering

You will register for courses online via Banner after you arrive on campus. Brown’s advising team will send you emails about important steps in the course registration process during the summer. You will also receive Planning Your Liberal Education, a booklet that provides detailed instructions on how to begin planning your first year of study at Brown.

Choosing courses as a transfer student involves bearing in mind the number of semesters you will have to sample Brown’s course offerings, complete a concentration, and fulfill all other Brown degree requirements.

With so many course and concentration options available at Brown, transfer students should research these options early. Taking a range of courses during the first year of study at Brown will help transfer students to get a feel for the curriculum, the professors, and the areas of study that most interest them; likewise reviewing concentration requirements can also help in the selection of courses.

The following suggestions may help focus the task:

• Use our interactive web tool, Focal Point, to explore the many intellectual paths you can take at Brown. The site helps you investigate specific concentrations (or majors) and explore how your personal interests might take academic shape. If you already have a good idea of the area(s) in which you wish to concentrate, familiarize yourself with requirements and take one or two related courses. Certain concentrations, such as engineering, have a high number of required courses. Students who think they may want to concentrate in such areas are advised to meet with a concentration advisor to discuss course selection. Visit brown.edu/go/focal-point/.

• Spend some time with Brown’s online course scheduler, where you can view course offerings by department and by key word. The site also allows you to experiment with various class schedules. When you arrive on campus, you will use this site to register for your courses. Detailed information on using the course scheduler is on the Dean of the College website under “Choosing Courses.”

• Choose a balanced set of courses. If you are pre-med, for example, avoid the temptation to take two challenging science classes in your first semester. Instead, sample courses from the humanities, social sciences, and the natural and physical sciences. If you are planning on taking a large lecture course, make sure you balance this with a class that is small in size.

• Give serious thought to taking a language course, especially if you wish to study abroad. Students who plan to study abroad are often required to demonstrate proficiency in the host country’s native language. Some introductory language courses are year-long courses that require students to complete both semesters in order to earn credit for the course.

• Remember that your initial course selection is a plan, not a contract. Students change their minds any number of times before finally settling on the four courses that seem best for a given semester.

Course Recommendations

Close interaction between world-class faculty and bright, creative, and engaged students is the signature of a Brown education. Brown has a number of special course offerings that are designed to facilitate these relationships and to provide students with maximum opportunity to formulate and achieve their educational objectives. Incoming students are strongly encouraged to enroll in one or more of the courses described below.

The Writing Requirement

Brown’s open curriculum has long supported one general education requirement: that all students demonstrate the ability to write well. This fundamental aspect of a liberal education has been a part of the curriculum since the late nineteenth century. Why? Good writing is essential to learning. Across the disciplines, scholars, teachers, and students write to explore ideas, uncover nuances of thought, and advance knowledge. Writing is not only a medium through which we communicate and persuade; it is also a means for expanding our capacities to think clearly.

For these reasons, all Brown students must work on their writing.

• Entering Juniors

Entering juniors may take an approved course at Brown (qualifying courses are described below), or demonstrate that you have worked on your writing through some other means. Transfer courses do not meet the requirement.
• Entering Sophomores

Entering sophomores must work on their writing at least twice. In your first year at Brown, you are required to take at least one approved course that engages students in the writing process. Alternatively, you may use a course taken at your previous institution if it has transferred to Brown as an English, Comparative Literature, or Literary Arts credit. Entering sophomores have a one-year grace period for completing this part of the requirement. As juniors and seniors, you can take another approved course at Brown, or demonstrate that you have worked on your writing through some other means. Transfer courses do not meet the second part of the requirement.

Courses that meet the requirement

There are two types of courses you can take to meet the writing requirement. All three types provide you with feedback on your writing and opportunities for revision.

Writing-designated (WRIT) courses provide students with feedback about their writing and opportunities to apply that feedback on the same assignment or when completing writing assignments later in the course. Offered in nearly all departments, WRIT courses for a particular semester may be viewed in the Banner class schedule by selecting “Writing-Designated Courses” in the Curricular Programs section.

English, Comparative Literature, and Literary Arts courses all meet the writing requirement. Students are especially encouraged to enroll in English 110, which focuses on critical reading and writing, or English 130, which focuses on the research essay. Other popular courses focus on journalistic writing (English 160) and creative nonfiction (English 180).

Please note that the requirement as it is laid out here is a minimum expectation. Our hope is that you will work on your writing throughout your time at Brown. By embracing this responsibility, you will become a stronger writer and thinker, thus fulfilling a critical aspect of your liberal education.

Science and Math Courses

Brown offers a wide range of math and science courses. Determining which math or science course is appropriate for a student’s skill level is critical; no student wants to enroll in a math or science course for which they have insufficient preparation. Students are urged to browse departmental websites to gather information about course availability and prerequisites.

• Some departments use AP scores to determine placement; consult the appropriate departmental website for the relevant policy. A complete list of departments that grant AP credit is available at brown.edu/college (use the A to Z).

• The Biology Department has comprehensive information about biology courses at biology.brown.edu/bug/.

• The Chemistry Department offers a free online summer tutorial that prepares students for the Chemistry placement exam. Visit brown.edu/academics/chemistry/undergraduate to learn more about placement in Chemistry courses.

• The Math Department’s Course Placement Guide can be accessed through their website at math.brown.edu.

Liberal Learning Courses

Liberal Learning courses introduce students to the many ways of thinking and approaching knowledge that comprise a liberal education. They emphasize synthesis rather than survey and focus on methods, concepts, and values. Reflecting Brown’s conviction that liberal education requires active student involvement, Liberal Learning courses entail extensive student participation through papers, projects, reports, and class discussion.

Liberal Learning courses are designated with “LILE” at the end of course descriptions. Banner, Brown’s online course catalog, includes a complete list of LILE courses offered each semester. The list may be viewed in Banner’s Class Schedule by choosing “Liberal Learning” in the Attribute Type section.

Diverse Perspectives in Liberal Learning Courses

Diverse Perspectives in Liberal Learning courses focus primarily or at least substantially on the knowledge and experience of groups that are underrepresented in traditional approaches to knowledge and learning. These courses examine the ways in which disciplines, histories, and paradigms of knowledge are reconfigured by the study of diversity related intellectual questions.

Diversity Perspectives in Liberal Learning courses are designated “DPLL” at the end of course descriptions. They may be viewed in the Banner Class Schedule by choosing “Diverse Perspectives in Liberal Learning” under Curricular Programs.
**Course Placement**

**College Courses Prior to Brown**

As a transfer student you may have already taken introductory courses in many areas. If you believe these satisfy prerequisites to the higher level courses that you wish to take, you should consult with a department placement advisor. The placement advisor can help you determine the appropriate course level for you and authorize an override so that you can register.

**Advanced Placement (AP) Credits**

At Brown, students may place out of certain prerequisite courses and into certain more advanced courses, or satisfy a concentration requirement, on the basis of advanced placement exam results. Some results may qualify for transcript notation of AP credit, either ‘automatically’ (based on receipt of official scores) or ‘contingently’ (after you satisfy additional criteria). Such notations DO NOT reduce the 30-minimum course credits required for the baccalaureate degree (A.B. or Sc.B.).

To record AP credit(s) prior to your arrival, Brown must receive your scores from the College Board after you commit to attend Brown and before mid-July. If you did not list Brown as a score recipient this spring you must contact the College Board immediately to order all of your scores and ensure timely delivery.

You will be able to review AP credits on your internal transcript for accuracy and request corrections in late August.

You will be blocked permanently from registering in a course if you have the corresponding AP credit noted on your Brown transcript. To be able to register for such a course, you must request “no notation” for the respective AP credit this summer. Choosing “no notation” of the AP credit will allow you to request the notation later this fall after you complete registering for courses. AP credit requests will NOT be granted, however, if you dropped the corresponding course after the grade option change deadline, or received a non-passing grade in the course. No AP credits will be transcripted after you graduate.

Placement and credit policies vary by department and determine what AP credit(s), if any, will be recorded on your transcript. For further information on AP credit policies, please contact a departmental AP advisor or check the Dean of the College website at brown.edu/academics/college/degree/policies/advanced-placement.

**International Certifications**

Transfer students with international certifications may use their exam scores to place into more advanced courses, to meet one or more concentration requirements, or to complete their Brown degree in fewer semesters, provided they fulfill all graduation requirements and the minimum in-residence enrollment requirement of 4 semesters of full-time study. Brown’s policies related to international certification credit are quite strict. Students are advised to visit the Dean of the College website to read about Brown’s policies in this area before deciding if they wish to have their exam scores processed for transfer credit.

In order to have their international exam scores considered for Brown credit, students must have their scores on file at Brown or present their original exam certificate, along with scores, to the appropriate academic dean. Students may present their student ID at 201 University Hall and ask the administrative assistant to check their file for exam scores.

Students whose international certification scores meet the minimum criteria in a given subject may enroll in an advanced course even if their scores are not yet on file at Brown.

Students who register for courses equivalent to their exam results jeopardize their ability to receive advanced standing from the University. Students who are unsure about the appropriate course level should consult their academic advisor, the appropriate academic department, or the Office of the Dean of the College.

**Course Placement Tests**

Placement tests are required for certain courses in biology, calculus, chemistry, foreign languages, and music. The tests are administered during Orientation or the first two weeks of the semester. The main course placement test requirements are described below. For further information, consult the appropriate department’s page on Brown’s website.

**Biology Placement Test**

Biology 200 is required for the A.B. and Sc.B. in Biology and the Health and Human Biology A.B. degree. Most students planning to study biology or psychology or who consider themselves pre-med will enroll in this course. A score of 4 or 5 on the Advanced Placement Test in biology fulfills this requirement. Students who have an unusually strong background in the biological sciences but who have not taken the AP test may be exempted from Biology 200 if they take Brown’s Biology Placement Test and receive the appropriate score.
**Calculus Placement Test**

The Mathematics Department offers a wide range of courses for students with various levels of preparation in math. Math 0090 and 0100 comprise the standard year-long calculus sequence required for pre-med. Mathematics 0050 and 0060, which spread the first semester of calculus (the equivalent of Math 0090) over one year, are appropriate for students who have a need for additional pre-calculus preparation.

Brown awards math course credit for scores of 4 or 5 on either AP Calculus tests. Students who have not taken the Advanced Placement Test in calculus but have studied calculus in high school and intend to continue their study of mathematics at Brown are encouraged to take higher-level calculus courses, although they are also encouraged to utilize the placement tools described below to help with their decision.

Students who are unsure of which mathematics course they should choose are advised to use the calculus placement tools linked from the front page of the math department website. These include a frequently asked questions list, a self-graded calculus placement exam, and a page which prompts for information about a student’s math background and returns an automated course suggestion.

Students who still have questions about placement after using the placement tools should either e-mail their questions to calcplacement@math.brown.edu, or plan to come to the placement advising session scheduled during Orientation.

**Chemistry Placement**

The Chemistry Department offers two options for students interested in taking introductory chemistry. Chemistry 0330 (Equilibrium, Rate and Structure) is a one-semester course with both lecture and laboratory components. It serves as the foundation course and entry point for all other chemistry courses, and is intended for students who have had a solid preparation in chemistry – at least one year, and preferably two years, of high school courses. Chem 0330 is offered in the fall and spring semesters. Chemistry 0100 (Introductory Chemistry), by contrast, has no associated laboratory. It is designed for students with little or no background in chemistry. Chemistry 0100 is offered as a traditional course during the fall semester. The Chem100 web tutorial may be completed as a non-credit refresher module in the summer prior to taking the required online Chemistry Placement Exam.

Students who wish to take Chemistry 0330 are required either to pass a short placement exam that is offered online, to have successfully completed Chemistry 0100, or to have scored a 4 or 5 on the AP Chemistry exam. Official AP test results must be on file with the Registrar’s office before the opening date of the online placement exam. Placement out of Chemistry 0330 is generally appropriate only for students who have completed IB-Higher Level Chemistry exams, British A-level exams, or equivalent courses at another university.

**Language Placement Exams**

All students intending to study a foreign language with which they have some familiarity, and who have not previously submitted scores from the SAT Achievement Test or an Advanced Placement Test in that language, are required to take a Brown foreign-language placement test.

Students who have submitted scores on an SAT Achievement or Advanced Placement Test but plan to gain significant language experience before coming to Brown (or by a stay of considerable duration in the relevant foreign country) should also plan to take a Brown foreign-language placement test during Orientation.

**Music Placement Exams**

Placement in music theory courses is determined on the basis of an exam, and enrollment in most ensembles and certain performance courses, including the Applied Music Program, is determined by audition. Most placement tests and auditions are administered at the beginning of the fall semester. Consult the Music Department website for a complete list of course offerings, performance ensembles and programs, and prerequisites.
Course Registration

Course Registration and Changes

Incoming students will meet with their academic advisors during Orientation to discuss their course plan for the first semester. Students may drop and add courses using the online registration system for the first two weeks of a semester without charge. During weeks three and four, course changes may also be made online or at the Registrar’s office, and a $15 fee will be assessed for each change. Courses may not be added after the first four weeks of a semester.

Grade Options

When registering for courses, Brown students must indicate whether they are taking a course for a letter grade (G) or satisfactory/no credit (S/NC). A small number of courses are designated by their instructors as mandatory S/NC. Students may change their grade option for a course online or in the Registrar’s Office by filing a Course Change Form. No grade option changes are allowed after the first four weeks of any semester.

The founders of Brown’s open curriculum implemented the S/NC option to encourage students to sample all areas of the curriculum. Students use the S/NC option for a variety of reasons, some pedagogical or philosophical, some by the instructor’s request, but most students agree that S/NC allows for exploration of a particular topic without the stress and pressure that a graded evaluation may impart.

The guidelines below may help students decide whether or not to take a course S/NC.

• Students interested in earning academic honors such as magna cum laude and Phi Beta Kappa should be aware that these honors are awarded on the basis of the number of grades of “A” or “S with distinction” in a student’s record.

Course Performance Reports (CPR)

In addition to the two grade options at Brown, students may request a narrative evaluation of their performance from their course instructors. These Course Performance Reports provide valuable information to students about their success in meeting course learning objectives, especially for courses graded S/NC.

Any student regularly enrolled in a course may request a Course Performance Report (CPR) and, at the instructor’s discretion, receive one. Instructors of mandatory S/NC courses are obliged to honor such requests. For all other courses, instructors may decline to submit such a form if they believe they have inadequate information to do so. Students must submit CPR requests to their course instructors before the end of the semester.

Course Performance Reports are not part of a student’s official academic record or transcript, but a student may request that the University send one or more CPRs with their official transcripts.
Special Curricular Options

The Brown Summer Session

Brown’s Summer Session, which runs from mid-June to early August, allows students to earn up to four summer course credits toward their Brown degree. Benefits of summer study include smaller classes, more opportunity for close interaction with faculty, and time to focus on a limited set of objectives. Because the schedule of study is very intense, students may take a maximum of two summer courses each year. Successful completion of four Brown summer courses may waive one semester of enrollment credit, if the student wishes. Course fees are lower than those for fall and spring course offerings, and financial aid is available through the Office of Continuing Education.

Rhode Island School of Design

All Brown students have the option of taking courses at the renowned Rhode Island School of Design (RISD), adjacent to Brown on College Hill. Up to four RISD classes may count toward students’ degree requirements at Brown. During the fall, winter, and spring semesters, Brown students enroll at RISD under a cross-registration agreement that is part of their Brown tuition. Students may take courses at RISD during the school’s summer term, but students pay RISD directly when they register for a summer class. Once approved, each RISD course (3 to 6 credits) is regarded as the full equivalent of a Brown course, and upon satisfactory completion is recorded on the student’s Brown transcript. Visit RISD’s website at risd.edu to learn about their course offerings.

Independent Study

Consistent with its commitment to student-directed learning, Brown offers a variety of independent study opportunities. Many academic departments offer independent research or reading courses. Students may also initiate, design, and execute independent study projects with the help of faculty advisors. Group Independent Study Projects allow students and faculty to develop credit-bearing courses that are not a regular part of the Brown curriculum. Finally, students may choose to design their own independent concentrations if standard concentration offerings do not suit their interests. Students interested in independent academic work are advised to build strong relationships with faculty in their areas of interest. Students who demonstrate serious commitment to a subject and an ability to take the initiative with professors are much more likely to succeed in finding a faculty sponsor for an independent study project.

Study Abroad

Brown’s Office of International Programs (OIP) sends approximately 500 students abroad each year. The University sponsors programs in 11 countries at 50 different institutions. Programs are available in Brazil, Cuba, France, Germany, Hong Kong, India, Italy, Japan, Spain, Ireland, and the United Kingdom. In addition, students can participate in any of 130 other approved programs in more than 50 countries. Students may also petition to receive Brown transfer credit from other program sites. Limitations apply.

Since most students who study abroad do so in their junior year, transfer students must plan early for study abroad to be a viable and feasible option. Transfer students should gather information about international study opportunities during their first semester at Brown so that they may plan their academic course of study accordingly.

Many study abroad programs require students to demonstrate proficiency in the host country’s primary language. (e.g. where French, German, Italian, Portuguese, or Spanish is the primary language. For further information, please contact OIP.) Study abroad will not count toward fulfillment of Brown’s four semester in-residence enrollment requirement. Therefore Junior transfers are ineligible to study abroad.

Study Away in the United States

Brown students sometimes choose to study at another U.S. college or university while they are matriculated at Brown. Within established transfer credit limits, students can transfer credit to Brown from another institution with prior approval of the appropriate academic departments and the Committee on Academic Standing. Contact the Dean of the College Office for more information about programs that have been acceptable in the past and that continue to maintain academic quality consistent with Brown’s standards.
Choosing a Concentration

As students entering Brown with advanced standing from previous college study, transfer students must declare a concentration (or major) soon after they arrive. With nearly 80 concentrations, choosing a concentration may seem like a daunting process. The guidelines below will help you choose a concentration that is right for you.

• Talk to faculty, academic advisors, Randall Advisors, deans, and upperclass students. Seek advice from several different sources. Although the final choice of concentration is, of course, yours alone to make, professors, administrators, and other students can help you see new perspectives, and may have information critical to your decisions. Your intended concentration also may have an affiliated Departmental Undergraduate Group (DUG) that can provide insight into a course of study.

• Review departmental requirements on Focal Point for concentrations you are considering. Use our interactive web tool, Focal Point. The site helps you investigate specific concentrations and explore how your personal interests might take academic shape. Visit brown.edu/academics/college/concentrations/ to try out Focal Point.

• Attend a Concentration Fair and visit a concentration advisor. Each department has at least one faculty member who serves as a concentration advisor. You can make appointments with departmental concentration advisors at any time of the year. Use these visits to discuss details of various concentrations with departmental advisors. You can also visit a Concentration Fair where many advisors are on hand to offer consultation. (You will receive event information during the semester.)

• When choosing courses each semester, consider some of them as possible “trial runs” for a concentration. Evaluate your likes and dislikes; try to get a feel for your academic strengths and weaknesses as they might apply to a given field. Might one or more of these areas of study “fit” you as a possible concentration?

Completing the Online Concentration Declaration Process

Once you have decided on a concentration, complete the following steps:

1. Obtain a copy of your internal academic record at Brown and a copy of your transcript from your previous school. Review the courses you have taken, and list those that you think might count toward your concentration. Map out the additional courses you need to take to complete your proposed concentration. Brown’s course search engine (http://courses.brown.edu) is a good reference.
2. **Speak to your Concentration Advisor.** Visit Focal Point to find the name of the concentration advisor in your field(s) of interest. Make an appointment with this person to discuss the department’s concentration requirements. Take a tentative list of the courses in your concentration to this meeting. If you will be seeking concentration approval for courses transferred from your previous institution, ask what materials you need to bring to the meeting for approval of these courses. Other issues you may want to address include foreign study credits and departmental requirements for the concentration honors program.

3. **Fill out the “Revision of Previously Approved Transfer Credits” Form.** Download this form from the Registrar’s website or pick it up at the Registrar’s Office. If you completed courses at your previous institution that you would like to count toward your concentration, collect course descriptions, syllabi, and graded assignments from these courses. Take these materials to your meeting with the concentration advisor, who must sign the form. You may also need departmental approval to receive credit equivalent to a specific Brown course. Once you have obtained the necessary signatures, file the approved form with the Registrar’s Office.

4. **Fill out the Online Concentration Declaration Form** via the ‘Declarations’ tab at http://ask.brown.edu. The most important steps are explained below.

   a) **Write the concentration essays.** Like the course list, the essay part of the concentration is a guide for your advisor, as well as an opportunity for you to articulate your interest in that field. The more thoughtfully you write about why you want to enter a particular concentration, the more meaningful and helpful your work with your advisor will be.

   b) **List the courses you have already completed within your concentration and the ones you plan to take in the future.** Once you have assigned course equivalencies (step 3 above), these courses will appear on your internal record with a grade of “T” for transfer. You may add these and other courses to your course plan by selecting “select from academic history” in the “source” field. These lists are rough guides for you and your concentration advisor. Every department has some courses you must take; aside from these requirements, you aren’t obligated to take every course you list on your forms.

   c) **Get the proper approvals.** Allow ample time for your concentration advisor’s approval. You will be notified by email once your advisor approves, and the Registrar will record it in the student information system. Concentrations are not formally declared until the advisor approves.

   **Note:** If you plan to have two concentrations, you must complete two separate concentration declarations, one for each program of study. You cannot begin a second declaration until the first has been approved by a concentration advisor.

**Pay Attention to Deadlines.** With the exception of transfer students who enter as fifth semester students, students are not allowed to register for fifth semester courses unless a concentration declaration is on file in the Registrar’s Office by the designated date. Students who wish to double concentrate must declare the second concentration by the last day of classes in their 7th semester level. Check the Academic Calendar on the Registrar’s website for the exact deadlines. Students who are late in submitting forms are assessed a fee and are not guaranteed pre-registration privileges if they file after the deadline.

**Remember that your education is a process that unfolds over time.** While it is advisable to be decisive and to get on with the business of choosing a concentration, remember that the declaration of a concentration is a blueprint subject to revision as your education unfolds. Work on building relationships with your concentration advisor, other faculty, and an academic dean. As your understanding of your educational goals evolve, the people in your advising network will help you think through your options and plan a course of study that is right for you.
Undergraduate Research

Brown sponsors a number of fellowship and grant programs that support student research. Many of these programs are specifically designed to facilitate faculty-student research collaborations. Brown’s signature undergraduate research programs are described below. For a comprehensive guide to undergraduate research opportunities at Brown, visit brown.edu/college.

The UTRA Program

Undergraduate Teaching and Research Awards (UTRAs) support Brown students collaborating with Brown faculty on research and teaching projects during the summer or the academic year. Students translate their academic knowledge into hands-on practice that results in the production of new knowledge. Faculty benefit from the assistance and perspectives undergraduates bring to their work. UTRAs are available for U.S.-based projects during the summer or semester and for international projects during the summer. For more information, visit brown.edu/utra.

Mellon Mays Undergraduate Fellowships

Mellon Mays Fellowships support Brown students who show extraordinary scholarly potential and who are committed to eradicating racial disparities in higher education. The program’s goal is to encourage students from underrepresented racial and ethnic groups to pursue doctoral degrees and to join college faculties. Each MMUF recipient conducts a long-term research project under the guidance of a faculty mentor. Students apply for the program in their sophomore year. Fellows who remain in good standing with the program receive a stipend for each of the two summers of their fellowship and for each semester of their junior and senior years. Upon enrollment in an eligible graduate program, Fellows receive additional financial benefits and other forms of support. For more information, visit brown.edu/college/mmuf.

RAB Grants

Research at Brown (RAB) grants support student-initiated research projects and travel to present their research at professional conferences. Students may submit proposals for up to $500 of funding at any time during the academic semester.

Royce Fellowships

The Royce Fellowship Program was established in 1996 through the generosity of Charles Royce ’61. Royce Fellowships have supported Brown University undergraduates in carrying out independent projects of their own design. The fellowship provides a $4,000 award, along with lifetime membership in the Society of Royce Fellows, a community of student scholars, faculty fellows, and Royce alumni that meets regularly throughout the following academic year as a forum for inquiry and intellectual engagement within the university. Fellows use their awards to support work in locations across the U.S. and around the world.

The Royce Fellowship for Sport and Society

The Royce Fellowship for Sport and Society recognizes Brown University undergraduates who have a record of excellence in academics and sport. The program supports innovative research or applied projects that explore the intersection of sport and human rights within a particular context, health, education, conflict resolution, public policy, disability rights, race, gender or ethnicity. The Fellowship supports reflection and inquiry by inspiring fellows to connect their scholarly work with that of their peers and designated faculty, staff and community leaders. The fellowship provides a $4,000 award, along with lifetime membership in the Society of Royce Fellows.

Brown has been a pioneer in involving undergraduates in cutting-edge research projects.
Academic Resources

Academic life at Brown is intense. Students report that the intensity is less about competition and more about needing to meet their own high standards for participating fully in the life of the University. Brown provides an abundance of academic support services to help students achieve their academic objectives. These services are described in more detail on the Dean of the College website at brown.edu/college.

Dean of the College Office

The academic deans help all students take full advantage of Brown’s intellectual resources and curricular options. Academic deans interact with students on an individual level and on a regular basis: They serve as advisors, keep weekly open hours during which students can drop in to discuss any aspect of their academic experience, oversee Brown’s academic advising programs, and provide assistance to students needing enhanced academic support.

Located on the second floor of University Hall and in Advising Central (on the third floor of J. Walter Wilson), academic deans are available for drop-in consultations every weekday. Students may also make appointments with deans who specialize in academic or co-curricular programs of interest to them.

The Writing Center

The Writing Center, located in J. Walter Wilson, provides individual and group writing support free of charge to any member of the Brown community. Writing Center Associates assist students with all stages of the writing process, from finding a topic through drafting, revising, and final editing. Writing conferences generally last an hour; ongoing weekly appointments are available. The Writing Center’s ELL Director provides individual and group support for students whose first language is not English. Visit brown.edu/academics/college/support/writing-center/.

Peer academic coaches conduct workshops and meet individually with students to help develop successful study habits and learning strategies. Topics covered include time management, note-taking, exam preparation, and other study skills. In group tutoring, a trained peer tutor meets weekly with a small group of students to review important topics covered in class. Those who need more focused individual attention may also be eligible for one-on-one tutoring. Language tutors are available in certain introductory and intermediate language classes with instructor approval.

Student and Employee Accessibility Services (SEAS)

Student and Employee Accessibility Services works with students who may need academic support related to an area of disability. More information about SEAS is available later in this guide.

Curricular Resource Center

The Curricular Resource Center (CRC) is a place where students help each other engage with Brown’s open curriculum and utilize its academic resources.

Founded in 1976 to support the fullest use of the New Curriculum, today the CRC coordinates information sessions, community-building events, and individual meetings with students for advising about independent studies and concentrations, applying for funding opportunities, issues related to the sophomore year, and more.
CRC staff work with other departments and peer advising programs to provide a broad spectrum of advice about the wealth of curricular resources at Brown.

Center for Careers and Life After Brown

The Center for Careers and Life After Brown (CareerLAB) collaborates with faculty, deans, departments, alumni, and employers to help students connect their Brown education to a wide range of career possibilities. The Center offers individual appointments and walk-in hours; web-based resources and tools; and programs on career exploration and job search skills for internships, full-time jobs, and graduate school. CareerLAB staff work extensively with alumni and employers to build networks, knowledge, and opportunities for Brown students across a broad range of relevant career fields. BrownConnect (brownconnect.brown.edu) is the newest addition to CareerLAB’s suite of services. BrownConnect offers students the chance to reach out to more than 40,000 Brown alumni and provides “one stop shopping” for internships, research opportunities, and funding offered through and for the Brown community. Stop by the CareerLAB at 167 Angell Street or visit brown.edu/careerlab for more information on CareerLAB programs and resources.

Swearer Center for Public Service

Social responsibility and the notion of students and faculty as “engaged scholars” have long been central to Brown’s educational philosophy and culture. The Swearer Center seeks to advance these ideals through a range of community programs and partnerships, advising, fellowships, social entrepreneurship initiatives, academic courses, faculty engagement, and other programming and support. Students play a key role in the planning and implementation of a range of Center efforts. We welcome you to stop by the Center, located at 25 George Street, or visit our website for information on the range of Center opportunities: brown.edu/swearercenter.

The Science Center

The Science Center offers comprehensive support for science education at Brown. In addition to providing science-specific advising and academic support, the Science Center is home to academic mentoring programs such as Women in Science and Engineering (WiSE) and the New Scientist Program (NSP). It is also the campus clearinghouse for information about hundreds of research, fellowship, and internship opportunities at Brown and around the world. Students can meet with a Science Center advisor to discuss a fellowship application, research proposal, or poster presentation. The Science Center is located on the 3rd floor of the Sciences Library. Visit the Science Center’s website brown.edu/academics/Science-Center/ for the latest information about events, exhibits, and academic assistance in the sciences.

Math Resource Center

The Math Resource Center (MRC) provides academic support for students taking introductory mathematics courses at Brown. The Center is staffed by graduate and undergraduate students who help students on an individual or small group basis. Any student enrolled in introductory math courses (Math 0050 through Math 0200, Math 0520, Math 0540, or Applied Math 0330 or 0340 may come in for help with concepts and homework related to their classes. Many students use the MRC as a meeting place for small study groups of friends and other people who are taking the same course.

The MRC is located in Kassar House and is open from 8–10 p.m., Monday–Thursday, during the academic year. Check the Math Resource Center website at math.brown.edu/mrc/ for a complete schedule.

Women in Science and Engineering

The Women in Science and Engineering Program (WiSE) provides academic support and mentoring to Brown women interested in science, math, technology, and engineering. With a membership of more than 700 students and faculty from all fields of science at Brown, WiSE offers a peer mentor program for first-year Brown women and networking events for students and faculty.

WiSE events allow students to meet and interact with Women in Science from other colleges in the Northeast. More information about WiSE is available at brown.edu/WiSE.

The New Scientist Program

The New Scientist Program is a Dean of the College initiative charged with increasing the performance, presence, and retention of students from underrepresented groups in science, technology, engineering, and mathematics fields. NSP runs a summer bridge program for incoming first-years and mentoring programs for all undergraduates. For more information about NSP visit us online at brown.edu/nsp or contact us via email at nsp@brown.edu.
Libraries and Information Literacy

Brown students are actively engaged in the course of their study and intellectual pursuits, and the Library is an eager and supportive partner in that journey. The Library’s rich and diverse collections, developed and curated for more than 250 years, include unique works and renowned special collections. From American poetry to the history of science, Brown’s library collections expose students to the breadth and depth of human understanding, ignite intellectual passions, and support students as they revisit and question accepted theories and explore new ideas.

Brown’s four on-campus libraries are popular places for study, research, and socializing. Together they offer students a wide range of choices. From the energetic 24/5 environment of the Friedman Study Center in the Sciences Library, to the stately quiet and elegance of the newly renovated Willis Reading Room in the John Hay Library, the Library’s spaces are designed with students in mind. In the Rockefeller Library, the new Sorensen Family Reading Room offers a variety of individual and group study spaces, and the Digital Scholarship Lab provides a unique setting dedicated to exploring innovation in learning, teaching, research, and scholarly communication using digital technologies. The libraries are open more than 112 hours a week, and all libraries have wireless access, computer clusters, printers, and loaner items (e.g., laptops, power cords, etc.). Technology staff are on hand to help with problems or to answer questions.

Brown’s library collections furnish a blend of traditional and digital content, covering some eighty subject areas as well as innumerable interdisciplinary fields. The Library’s collection of more than 6 million physical items is complemented by licensed electronic holdings including over one-million e-books, 66,000 electronic scholarly journals, and 300 licensed databases. These online resources are available anytime anywhere. Beyond our holdings, Brown students have direct access to collections owned by the Rhode Island School of Design and most other US libraries via our easyBorrow service.

With so much at hand – both on site as well as easily available via the web – the sheer volume of information can make it challenging to critically evaluate and use resources responsibly in academic settings. The Library offers students guidance to help navigate this complex information landscape. Each First Year Student is teamed up with a “personal librarian” who orients the student to Brown’s library services and collections. Library subject specialists meet individually with students to assist with research, offer guidance on selecting appropriate sources, and provide advice on issues such as copyright and plagiarism. A variety of workshops and tutorials on using specialized resources and software are available to aid students in honing their research skills. Library staff are ready to help in person, over the phone, via chat, by email, or by appointment. Staff are happy to answer brief questions (Ask-a-Librarian chat service) or meet for extended consultations.

As a 21st century research library, Brown is devoted to expanding the reach of students and faculty as they explore new forms of scholarship using digital technologies. The Library’s Center for Digital Scholarship actively supports emerging trends in digital research and assists scholars in creating, using, and disseminating scholarly materials in a wide range of digital media. In addition to developing digital collections (currently over 200,000 digital images, texts, audio, and files), the CDS also creates the infrastructure and tools needed to support digital scholarship at Brown.

For more information about library services and collections, please visit library.brown.edu.
Brown’s Computing and Information Services (CIS) offers a wide range of technology services to make your time at Brown productive and enjoyable.

A secure wireless network called “Brown” covers most of campus. Student software including Microsoft Office can be downloaded at software.brown.edu, and several computing labs have additional software for student use.

Printers are located in computing labs, libraries, and other campus locations. There is a nominal fee for printing, for which you will receive a credit at the beginning of the year. After printing from a lab or your personal computer, swipe your Brown ID card at a print release station to pay and release your print job. For printer locations and instructions, see brown.edu/go/printing.

Most courses have a site on Brown’s learning management system, Canvas (canvas.brown.edu), allowing you to access syllabi, assignments, reference sources, multimedia, and class discussions.

Accounts and Email

Incoming students are required to activate their Brown account by early June so that they may complete the roommate questionnaire, register for courses, and receive official University communications. Your Brown username provides access to a number of electronic services including the housing system, Banner, Canvas, wireless, and more.

During the activation, you’ll also activate your Brown email address. This address is typically in the form Firstname_Lastname@brown.edu. After graduation, it will be continued as an @alumni.brown.edu address. Your Brown email is provided by Google Apps for Education, and the Brown Google account will also give you access to calendaring, video chat, unlimited Google Drive storage, and other collaborative Google tools.
Student Computers and Devices

Most Brown students bring a laptop to campus, and it is strongly encouraged. We recommend packing everything that came with your computer, including installation discs, cables, and warranty information. For incoming students purchasing a computer, CIS recommends Dell and Apple computers; Brown’s Computer Store offers educational discounts and warranty repairs for these two brands. For more information, see brown.edu/go/buyinga-computer.

If you have a smartphone, we recommend downloading the Brown University app for an interactive campus map and easy access to important University information. You can set up our secure wireless network on most smartphones and tablets by visiting wifi.brown.edu.

Television channels are easily accessed from computers, smartphones, and tablets. Though some students choose to bring a TV, it is not necessary, and you’d need to connect it to a computer or Roku in order to watch TV. For more information, see brown.edu/go/iptvhelp.

Computing Policy

Brown University expects that students will behave responsibly and legally in their use of University computing resources. In order to use the network and other computing services, students must agree to comply with policies found at brown.edu/go/computingpolicy. Violation of these policies may result in disciplinary action, up to and including suspension or expulsion. We recommend paying special attention to the Copyright policy and making sure you are not accidentally sharing copyrighted materials such as movies or music.

Getting Help

Our IT Service Center offers technical support to members of the Brown community. If you have trouble with any computing services, such as getting connected to wifi, please get in touch or stop by. You can also sign out loaner laptops and multimedia equipment for courses. The IT Service Center can be reached at 401 863-HELP (4357), help@brown.edu, or by visiting us in the lobby of the CIT building at 115 Waterman Street. For hours and more information, see brown.edu/go/ITSServiceCenter. Please visit brown.edu/IT for information about IT services, self-help resources, and technology tips and news; we’re also on Twitter and Facebook as @ITatBrown.

Students have access to computer workstations, printing, and other services at Brown’s Center for Information Technology. The CIT also houses Brown’s Department of Computer Science.
New students and their families are welcomed to Brown on Saturday, September 5 (fall) or Saturday, January 23 (mid-year). University deans, faculty, staff, and students will be on hand to answer questions about navigating campus, and getting settled. Orientation for transfer and RUE students officially begins Saturday afternoon on September 5 for students entering this fall and Sunday afternoon on January 24 for mid-year students.

Getting to Providence

Introductory information about getting to Brown is provided below. More information is provided on Visit Brown at brown.edu/about/visit/ and Brown’s travel portal at campus-travel.com/university/brown/.

By Air

The easiest way to get to Providence by air is to fly into Rhode Island’s T.F. Green airport, named after Brown alumnus Theodore Francis Green, class of 1887. T.F. Green is served by most national and regional airlines and is approximately 10 miles from the University in Warwick, Rhode Island.

Logan International Airport, located in Boston, Massachusetts, is about 40 miles from Brown. This airport is much larger than T.F. Green and serves more airlines; it is also more difficult to navigate.

By Train

Rail service to and from Boston and New York (as well as points in between) runs through the Providence Amtrak station, a 20 minute walk uphill from campus. In addition, the Massachusetts Transit Authority commuter rail runs between Providence and Boston weekday mornings and late afternoons.

By Bus

Providence is served by Greyhound and Peter Pan bus lines. All Greyhound and some Peter Pan routes stop at Providence’s Kennedy Plaza, a short uphill walk to campus (public transit buses or taxis are also available). Note that Peter Pan’s main terminal is located at the edge of town and some routes will require either taking the shuttle to Kennedy Plaza or a taxi to campus.

Shipping students’ belongings

Brown Mail Services accepts packages from the U.S. Postal Service, Federal Express, United Parcel Service, and DHL. Arrangements should be made with the package carrier so that belongings arrive at Brown no more than one week prior to the student’s arrival.

The Brown mailbox number, a four-digit number, must be included when sending student mail to Brown. When shipping items to Brown, please use the address format below.

Student’s name
Brown University
69 Brown Street Student Box ______
Providence, RI 02912

A communication will be sent from Mail Services when a package has arrived and is available to be claimed. Due to the high volume of incoming packages more than one pick-up location may be in place. The e-mail communication will clearly identify the pick-up location and other related instructions.

Mail Services is located in the J. Walter Wilson building at 69 Brown Street. More information about Mail Services is available at brown.edu/Administration/Mail. Mail Services staff may be reached by telephone at 401 863-2900.
Browns Orientation program for transfer visiting, and RUE students provides information about Brown’s open curriculum and the educational experiences it makes possible. Orientation also provides structured opportunities for students to begin to build community and to form lasting friendships. For these reasons, it is essential that all incoming transfer, visiting, and RUE students participate in Orientation.

Orientation to Brown begins during the months prior to arrival on campus, when incoming students use an interactive website to learn about the curriculum and campus life at Brown. Bookmark brown.edu/orientation and check it often for news and updates.

In addition to the required orientation, transfer students may also apply to the Brown Outdoor Leadership Training program, BOLT. BOLT provides sophomores and new transfer and RUE students with the opportunity to explore and practice leadership while establishing a community of support. The program begins with a 5-day back-packing trip in the spectacular White Mountains of New Hampshire and continues with organized activities throughout the fall semester. For application instructions and information about BOLT, visit their website at brown.edu/BOLT. Students will return to Brown’s campus in time to participate in Orientation.

The Third World Transition Program (TWTP) is a community-building and academic readiness program for entering students that promotes intercultural understanding. Scheduled for Tuesday, September 1, through Friday, September 4, TWTP engages participants in critical dialogue about the intersections of various social identities including race, gender, class, ability, religion, and sexual orientation. These discussions continue through Minority Peer Counselor residence hall workshops, courses, and Brown Center for Students of Color events held throughout the year. TWTP is open to all students, but space is limited. More information available at brown.edu/bcsc/twtp.

Brown also offers an International Orientation. Hosted by international students and Brown staff, this orientation engages participants in the opportunities and challenges of studying at Brown as an international student, including academic expectations, campus life, and immigration and visa policies. New students are paired with upper class mentors, and there are also a few sessions open to family members. International students should plan to move into the residence halls on Wednesday, September 2, to participate. Details and registration may be found at brown.edu/imp.

Students interested in any of these programs should contact program representatives no later than the middle of July.
Living on Campus

Students come to Brown expecting an outstanding education in courses taught by world-class faculty. What they should also be prepared for is an extraordinarily diverse and exciting campus life experience. A remarkable array of student activities occurs outside of the classroom at Brown; these activities complement students’ formal education and are a key element of Brown’s unique culture of learning.

Brown’s requirement that all students must live on campus through the end of their junior year (6th semester standing) reflects the belief that residential college life is a critical component of the Brown educational experience. When students live on campus, they are much more likely to participate in student organizations and projects, cultural events and social gatherings, and civic engagement activities. Students who live on campus are also more likely to turn to one another for advice on academic choices, social opportunities, and personal issues. Such peer-advising networks are helpful at any school, but they are essential at Brown because of the large degree of freedom students are granted to chart their own education.

Exceptions to Brown’s residence life policy are granted in 12-month increments to Resumed Undergraduate Education (RUE) students, married students, and students living with their parents locally. Students who fall into these categories must register each academic year with the Residential Life Office. RUE students may find Brown’s auxiliary housing listings helpful. See brown.edu/Administration/Auxiliary_Housing/.

Meals on Campus

Consistent with Brown’s commitment to the residential college model, transfer students are required throughout their first year of residence at Brown to participate in a meal plan at Brown. (Exceptions may be granted to RUE students).

Students may choose from meal options that run the gamut from traditional “all-you-can-eat” service to à la carte dining at retail cafés and casual restaurants around campus. Daily menus are posted across campus and published in the Brown Daily Herald, Brown’s student-run newspaper, and at brown.edu/food. Each meal plan comes with FlexPlus Points that can be used to purchase food at campus snack bars, coffee carts, and convenience stores.

A registered dietitian on staff plans menus and advises students with special dietary needs. Kosher/Halal meal plan options that enable observant Jewish and Muslim students to adhere to dietary laws are also offered. To find the meal plan that best fits your needs, please review the options online at brown.edu/food.

Students are all enrolled in a 20 Meals/Week Plan. Descriptions of all plans, along with highlighted differences between weekly and flex plans, and plan prices, are available at brown.edu/food/mealplans. You may change your meal plan online at selfservice.brown.edu. If you choose to stay on the 20 meal plan, you don’t need to do anything. Note: The Off-Campus Plan is only available to students who live off-campus. Questions concerning meal plan contract options or terms should be directed to Brown Dining Services, Box 1936, Providence, RI 02912; 401 863-3343.
As much as possible, transfer students will be placed with a roommate or suitemate in residence halls with other students who are at a similar semester level. In most residence halls, men and women are housed on the same floor. All residence halls are staffed with student peer leaders, known as RPLs (Residential Peer Leaders), who serve as peer resources and collaborate with faculty, staff and students to create a living and learning environment. Community Directors provide direct supervision to the peer counselors.

Elevator service is available in a few buildings. All residence halls are protected by water sprinkler systems and equipped with fire extinguishers, fire-alarm systems, fire doors, and smoke detectors. As stipulated by Rhode Island state law, smoking is prohibited in all residence halls.

Each student in the residence halls is provided a bed with a 36" by 80" (twin extra-long) mattress, pillow, desk and chair, dresser, trash-can, recycling bucket, bookcase, and closet. The walls are usually painted white or off-white. Most windows have pull shades; curtain rods are not provided. The University supplies general room lighting but no desk lamps. Each room has computer networking (one tap per resident) and access to Brown’s Internet Protocol TV system. Wireless computer access is available in most residence halls.

Members of the Brown community can take advantage of the wireless network to watch cable TV on their computers and, with a Roku, on televisions. (Students must supply their own Roku. Instructions for setup can be found on the CIS website brown.edu/information-technology/knowledge-base/article/1532.)

Housing Lottery

The housing lottery is the process by which most students choose where they will live during the upcoming year. Students enter the lottery in a group and select actual housing on the night of the lottery. You are responsible for meeting all housing lottery deadlines. Participating in the lottery is much less stressful if you and your group plan in advance and research your options. Information needed to prepare for the lottery can be found at brown.edu/Student_Services/Residential_Council/lottery/.

Telephone Service

Each residence hall room has one live telephone jack. Telephones are not provided by the University. Students should contact their roommates to decide who will be responsible for bringing a touch-tone, Caller-ID-ready phone to school. Students will receive detailed information about how to activate residence hall phone service when they arrive on campus. More information is available on line at brown.edu/cis/services/telecommunications/stuphone.php.

Roommate Selection

Roommate assignment ranks high on students’ lists of priorities, and with good reason. Students function most effectively when they are paired with roommates whose patterns of study, sleep, and recreation are reasonably similar to their own.

The new student roommate questionnaire on Brown’s Residential Life website is designed to help residence life staff pair students with roommates whose study and sleep habits resemble theirs. Incoming fall transfer students are asked to fill out the new student roommate questionnaire by July 1. Spring transfer students should fill out a housing preference form by December 15.

Roommate assignments are made without regard to race, color, creed, sexual orientation, or national origin. Requests for disability-related accommodations should be addressed directly to the director of Student and Employee Accessibility Services, 401 863-9588, no later than July 1 for fall semester and January 5 for spring.

With the exception of roommates whose behavior interferes with another roommate’s right to a safe and secure living environment, no room changes are allowed during the first month of a fall or spring semester.

**Important Dates**

**August:** Residential Life notifies fall transfer students of their room assignment and roommate.

**Saturday, September 5:** Fall transfer students move into residence halls.

**Tuesday, December 22, 9:00 AM:** Residence halls close for winter break.

**January:** Residential Life notifies spring transfer students of their room assignment and roommate.

**Saturday, January 23:** Residence halls open for the spring semester transfer students.

**Saturday, May 21, Noon:** Residence halls close.
Once students receive notice of their roommate assignments, they are encouraged to communicate with each other to determine what each student will bring. Residence hall rooms are small; there is no need to bring two microfridges, two rugs, etc. The University does not offer storage of any kind for students’ personal belongings during the academic or summer terms.

Before packing for the move to campus, students are urged to visit reslife.brown.edu, which has an extensive list of what to bring – and what not to bring – to Brown. Be sure to check the list of room sizes, window sizes, and accommodations in each building.

City and state fire laws prohibit hot plates, toaster ovens, space heaters, torchère halogen lamps, and any other appliance with an open flame or exposed coil in the residence halls. Candles are prohibited in the residence halls. The fine for violating this safety rule is $100 per incident. Smoking materials are one of the most common causes of fires. Smoking is not allowed in the residence halls.

A note about clothing: In Providence the weather ranges from cool to cold between mid-October and mid-April; most of your wardrobe should reflect the chilly, damp reality of the coastal New England climate.

Students may open accounts with local banks. However, it takes time for a local account to become fully active; therefore, new students should bring enough cash, traveler’s checks, or an ATM card for initial expenses.

On-Campus Supplies

Established in 1969, Brown Student Agencies (BSA) is Brown University’s largest student-run company, committed to providing needed products and services to the University community. Working in close partnership with the Student Activities Office, BSA offers programs to help ease the transition to campus life, including refrigerator and microwave rentals, student discount cards, laundry services, affordable linens, and more. For student groups, BSA provides free on-campus advertising, event ticketing services, and an online marketplace. Additionally, BSA runs several programs that give back to the Brown and Providence communities, including a social initiative fund and a Brown community mobile app. BSA members also staff the Information and Welcome Center in the Stephen Robert ‘62 Campus Center. For more information on BSA’s products and services, please visit www.brownbsa.com.

The Brown Bookstore is a one-stop shopping venue for everything a student needs. All full-time, registered Brown students have a charge account (with an annual $2,000 spending limit) that allows direct billing to their University account. No sales tax is charged to Brown students purchasing textbooks, school supplies, and course-related materials.

Textbooks can be rented or purchased, new or used, and some are available as e-books, too. Finding the best deal is easy; compare bookstore textbook prices to other major outlets at brown.verbacompare.com and sell your used textbooks back anytime.

From laptops to lattes, the bookstore has a lot more than books. The Technology Center offers a full line of academically-discounted computers, ipads, software, peripherals, and supplies, as well as an in-store authorized Apple and Dell Service Center. From mid-August to mid-September, a Bed Bath and Beyond Shop offers a complete line of residence hall furnishings. The Campus Shop provides all the basic necessities year-round, and a broad selection of collegiate and casual wear featuring leading brands such as Ralph Lauren, Under Armour, Brooks Brothers, Gear, Champion, 47Brand, Columbia and many more. The General Book area has all the latest titles, and special orders are not a problem. And be sure to stop by the Bookstore Café for that latte.

Personal Property Insurance

Brown strongly recommends that all students have adequate personal property insurance. The University is not responsible for personal property under any circumstances, whether it is in a dorm room, in storage, or en route. A parent’s or guardian’s homeowner or tenant insurance may provide coverage, or students can purchase personal property insurance through a private agency.

A note about computers: We strongly encourage all students to consider bringing a laptop to campus. The flexibility of a portable computer allows students to engage fully in opportunities in and outside the classroom. For many undergraduates, a loan is a good way to afford a laptop. For information about student loans, visit the Office of Financial Aid website. The Department of Public Safety recommends that all students register their laptop to deter theft and assist in theft recovery. DPS offers a free registration tool. Visit the crime prevention section of the DPS website to learn more.
As America’s birthplace of religious freedom and the industrial revolution, a continuing center for immigration, and a hub of arts and culture, Providence offers a rich and easily accessible range of opportunities to get engaged in the community beyond campus.

Brown encourages students to think of Providence as their new home, and community engagement as an integral part of their education at Brown.

A full range of transportation options makes it easy to get around Providence safely and efficiently. Brown provides day and nighttime shuttles around campus, downtown Providence, and some of the hospitals affiliated with The Warren Alpert Medical School of Brown University. See brown.edu/transportation for available services and schedules.

Brown students are able to ride any RIPTA bus or trolley anywhere in the state at no charge by swiping their Brown ID in the RIPTA fare box located on each bus. A kiosk with all current schedules is located in the ATM vestibule on the street level of the Brown Office Building (164 Angell Street). Bus schedules are changed three times a year: February 1, July 1, and September 1.

For shopping and other short trips, ZipCar vehicles are available for hourly rental by Brown ID holders who are 18 years of age or older. Visit zipcar.com/brown for more information.

Brown’s contract with Enterprise and National Car Rental allow drivers 21 years of age or older to rent vehicles without an additional charge. Please see the Travel Portal – ground transportation, for the links to these auto rental companies. campustravel.com/university/brown/

For students interested in getting to know the city and get involved with the local community, the Swearer Center for Public Service offers a range of opportunities and resources. Visit brown.edu/swearercenter for more information.

Brown’s Student Automobile Policy

Prior to junior year, Brown students may not bring automobiles to campus. Overnight parking is not permitted on Providence streets, and limited undergraduate parking in University lots is assigned by lottery to juniors and seniors. Private parking in the vicinity of campus is both scarce and expensive.

Family and other visitors may park in Brown’s Visitor Parking Lot. For directions and a map, see brown.edu/about/visit. This map also explains how to get to Brown from the airport, the train station, and the interstate bus terminal by car, taxi, and public transportation.
All students are required to have a Brown ID card, the official University identification card. Brown IDs are needed to open secure doors in campus buildings, to check out library materials, and to access meal plans. To maintain campus security, students may be asked by Brown Public Safety officers or other University officials to show their student IDs. Students should carry their ID cards at all times when they are on campus and present their IDs when requested to do so.

New students must submit a photo of themselves for their Brown ID Card at selfservice.brown.edu. This will allow the University to produce an ID card so that students may use them immediately upon arrival to campus. Students are required to show some form of photo identification, such as a driver’s license or passport, to receive their ID cards. More information available at brown.edu/about/administration/brown-card/ or call 401 863-2273.

**Brown/RIPTA Bus Pass**

Brown students may ride Providence’s main busline, RIPTA, anywhere in the state at no charge by swiping their Brown ID in the RIPTA fare box located on each bus. Bus schedules are located in the ATM vestibule on the street level of the Brown Office Building (164 Angell Street) and at www.Ripta.com.

**Using the Brown ID as a Debit Card**

The Brown ID may also be used as an on-campus debit card when students open a Bear Bucks Account with the University. The Bear Bucks Account functions much like any other bank debit account, with two major differences: Funds deposited into this account may be used only at on-campus sites, and cash withdrawals are prohibited. Laundry machines in the residence hall and printing/copying in the libraries use Bear Bucks only (no cash). For more information about the Brown ID card and related services, please visit brown.edu/administration/brown-card/ or call 401 863-2273.

**Bookstore Charge Account**

The Brown Card can also function as a charge card for books, supplies, and merchandise purchased at the Brown Bookstore. The charge account (with an annual $2,000 spending limit) is administered separately from the Bear Bucks Account. For information on the Bookstore Charge Account, contact the Bookstore’s business office at 401 863-3166 or drop by 244 Thayer Street.

For more information about the Brown ID card and related financial applications, please visit brown.edu/browncard or call 401 863-2273.

Students’ Brown ID cards are their passports to everyday life on campus.
Co-Curricular Life and Support

Resources for Students

Office of Student Life
brown.edu/osl
401 863-3145

The Office of Student Life (OSL) provides support and outreach to undergraduate, graduate, and medical students with the goal of promoting academic achievement and personal development. There are three departments with the Office of Student Life: Student and Employee Accessibility Services, Student Conduct, and Student Support Services. Students are invited to schedule appointments with deans and/or access same day meetings through the Dean of the Day program. The Office of Student Life also provides a 24 hour, 7 day a week Administrator On-Call program for urgent issues.

International Students
brown.edu/internationalstudents
brown.edu/OISSS

Special support for international students at Brown is available through several offices. The first stop for all students studying on a visa is the Office of International Student and Scholar Services (OISSS), which handles all matters related to immigration and student visa issues. Campus Life provides support for students who self-identify as international students regardless of visa status, through the Office of International Student & Visitor Experience (ISVE). There is also the International Mentoring Program, which is a group of experienced Brown international students who help orient incoming international students to the Brown community. Students with questions about international certification credit and advanced standing may contact the Office of the Dean of the College, where they will find comprehensive advising for all of their academic concerns.

Student and Employee Accessibility Services (SEAS)
brown.edu/seas
401 863-9588 (PHONE)
401 863-9588 (TTY)

Brown’s Student and Employee Accessibility Services (SEAS) coordinates services and accommodations for students with physical, (including mental conditions), psychological, sensory, and learning disabilities. Students with disabilities who believe they may need accommodations are encouraged to contact SEAS by June 1. Requests for accommodations are evaluated individually, based on documentation and completion of the registration process.
LGBTQ Students
brown.edu/lgbtq
401 863-3062

Brown’s LGBTQ Center provides a comprehensive range of education, information, and advocacy services for lesbian, gay, bisexual, transgender, queer, and questioning students. The Center works closely with the Sarah Doyle Women’s Center, and staff from both centers counsel individual students about their aspirations and concerns, advise student leaders, and help organize programming. The Renn Mentoring Program connects LGBTQ students with “out” faculty and staff mentors. The Center also coordinates the Brown Safe Zone program through which faculty, staff, offices, and services become visible supporters of LGBTQ life at Brown by prominently displaying a Safe Zone sticker.

Center staff also advises the Queer Alliance (QA), an undergraduate group of LGBTQ students and allies that serves as a hub of queer organizing on campus. For more information about the QA and to sign up for their e-newsletter email queer@brown.edu.

Office of Student Veterans and Commissioning Programs
brown.edu/veterans
brown.edu/go/rotc
401 863-ROTC

The Office provides advice, advocacy, information, and support for students who have served, are serving, or are interested in serving in the United States military, as well as offering support to student veterans of other nations. We work closely with the Student Veterans Society.

Brown students may participate in the Reserve Officers’ Training Corps (ROTC) for the United States Army through the Patriot Battalion at nearby Providence College. Army ROTC is one of several ways to become a commissioned officer in the United States military.

For more information, please visit us in J. Walter Wilson 317 or e-mail military@brown.edu.

Office of the Chaplains and Religious Life (OCRL)
brown.edu/ocrl
401 863-2344

OCRL leads Brown’s work in religious diversity and strives to enhance religious literacy within the University community. Brown’s multifaith team of chaplains provide care in moments of turmoil or grief, support in expression of religious identity, encouragement and advice for the intellectual enterprise, and discernment in matters of conscience, in the context of the microcosm of global experience that exists at Brown.

OCRL supports more than 18 traditions, including the Brown-RISD Catholic community, Brown-RISD Hillel, Brown Muslim Students’ Association, Protestant groups (i.e., Ecumenical, multiple Evangelical, Pentecostal, African American, and Episcopal), Quaker, Christian Scientist, Orthodox Christian, Unitarianism, Baha’i, Hinduism, Vedanta, Buddhism, Yoga and Mindfulness, Queer Faith, and contemplative practices.

Daily services and space are offered for meditation and prayer in Manning Chapel, at Hillel, and in the Brown Muslim Student Center. Annual religious holidays are observed, such as Ramadan and Eid; Christian Christmas Lessons and Carols, Lent, and Easter; Jewish High Holy Days and Passover; and Diwali. OCRL’s annual initiatives enhance multi-faith and service engagement.

For 50 years, the weekly Thursday Interfaith Supper, a broad community of faculty and students, gathers in the chaplain’s home to share supper and discussion around topics of spiritual and ethical significance.

First Generation Students
brown.edu/go/firstgen
firstgen@brown.edu

While the term first generation college student is defined as a student whose parents did not complete a four-year college education, at Brown we encourage students to think of the term more broadly. Any student who self-identifies as having minimal prior exposure to or knowledge of experiences like those at Brown may be considered a First Generation student and may find additional resources, such as those provided by the First Generation College Student Initiative, helpful during their time at Brown.

The First Generation College Student Initiative is a collaboration of the Division of Campus Life & Student Services, the Office of the Dean of the College, and a student leadership group. We provide both academic and social opportunities, and our programs are open to anyone who feels they may be helpful. The first steps are to join our listserv by e-mailing firstgen@brown.edu, join the First-Gens at Brown Facebook group, and/or come to our panel on afternoon of the first Saturday of Orientation. We look forward to being part of welcoming you to Brown!
By actively participating in the life of the University, students learn from all members of the campus community.

Sarah Doyle Women’s Center
brown.edu/sdwc
401 863-2189

The Sarah Doyle Women’s Center provides a dynamic environment for exploring issues of gender, including the intersections of gender with race, ethnicity, economic class, sexuality, gender identity, disability, age, and geography. The Center helps students connect academics with activism by sponsoring discussion groups, lectures, film series, and open hours. Additionally, Center staff work closely with the LGBTQ Center to coordinate programs and services for LGBTQ students. All members of the Brown community are welcome to visit the Center at 26 Benevolent Street and to make use of its resources.

The Center houses a library of more than 4,000 books, periodicals, and academic journals; a small video library; and an art gallery that mounts juried professional exhibitions as well as shows of staff, faculty, and student work. The Center organizes Women’s History Month events at Brown and maintains contact information for all women’s groups at Brown and women-centered agencies in the Providence area. All members of the Brown community are welcome in the Sarah Doyle Women’s Center and are encouraged to use its resources.

Brown Center for Students of Color
brown.edu/BCSC
401 863-2120

The Brown Center for Students of Color (BCSC) provides a space in which students, staff, faculty, and alumni can engage in meaningful dialogue about issues related to social justice; explore and express racial and ethnic identities; and build an inclusive community at Brown and beyond. Staff and student leaders in the BCSC offer advocacy, peer support, academic advising, and leadership development.

The BCSC coordinates a number of workshops, performances, and events throughout the year, primarily through the Heritage Series and Minority Peer Counselor (MPC) programs. Other BCSC programs include the Third World Transition Program (TWTP); African, Latino, Asian, and Native American (ALANA) Mentoring Program; and First Generation College Student Initiative.
Active involvement in life outside the classroom is a distinctive feature of Brown’s educational culture. Brown students are typically engaged in a variety of student organizations and civic activities; indeed, the degree to which students utilize co-curricular activities to complete their classroom experiences and enhance leadership skills is one of the hallmarks of a Brown education.

Success in these activities, just as with a chosen academic course of study, depends on students taking the initiative and on a realistic assessment of their energy and abilities. Students often explore a wide variety of activities in their first semester, including new interests they might not have encountered before. As students settle into Brown, most also settle into one or two student organizations in which to be actively involved, while also enjoying various one-time events sponsored by other organizations such as lectures, performances, and cultural events. By midyear, most students can gauge the full range of their academic responsibilities and make informed decisions about how much time and energy they wish to invest in co-curricular activities.

Brown’s Student Activities Office (SAO) provides leadership development, one-on-one consultation, and event planning and financial services for student groups. The SAO also manages the Stephen Robert ’62 Campus Center. Visit brown.edu/sao/ for more information.

Student Organizations

More than 350 student organizations thrive on Brown’s campus: academic and career related organizations, cultural and spiritual groups, media and publications, performance and arts groups, political and public service organizations, residential and Greek letter organizations—the list goes on. These student organizations extend learning beyond the classroom and provide students with a sense of community and shared purpose. They provide an arena for putting classroom learning into practice, and they enable students to contribute to the creation of Brown’s vibrant student culture. Visit brown.edu/bearsync to peruse the list of opportunities.

Student Government

The primary avenue for students to participate in University governance is through the Undergraduate Council of Students (UCS). Through frequent correspondence with University decision makers and fellow student groups, UCS strives to actively represent student interests in all aspects of the University. Membership in UCS is open to any undergraduate who has gathered the appropriate number of signatures and attends two meetings. Officers are elected in campus elections held each April. Please visit brownucs.org for more information. The Undergraduate Finance Board (UFB), comprised of 12 students elected each April, distributes student activities fee monies to more than 200 student organizations eligible for funding. Finally, several student councils (Residential Council, Greek Council, and Program House Council) work with the Office of Residential Life to oversee Brown’s residential system.

The Student Activities Office manages the Stephen Robert ’62 Campus Center which serves as the hub of campus social life. The space includes a variety of meeting and open community space and hosts numerous events.

The Brown Band, founded in 1924, is a completely student-run group.
Athletics and Recreation

Brown offers a range of programs that enable all students to enjoy physical activity. Students may participate in personal fitness, unstructured recreation, scheduled physical education activities, intramural sports, club sports, and intercollegiate athletics. To explore all the options the Department of Athletics and Recreation has to offer, please visit the Recreation Sports website at brownrec.com.

Facilities

The Nelson Fitness Center is a large state-of-the-art personal fitness facility. It features a 10,000 square foot multi-purpose fitness loft with more than 70 cardio machines, free weights, sectionized equipment, functional training/stretch area, and 3 dance studios for Brown students and Recreation Members. Additionally, Brown has three satellite fitness centers, located within the residence halls, that are furnished with treadmills, elliptical, spin bikes, free weights, and sectionized equipment. Membership to fitness centers is free to Brown students with a valid Brown University ID.

Group Fitness

The Department of Athletics and Recreation offers over 75 group fitness classes per week during the academic year. The annual Group Fitness Membership is $250 for unlimited access to classes, drop-in style. Members also have the option to pay $15 per class.

Personal Training

Personal Training at Brown offers individually tailored fitness training. Trainers are certified by nationally recognized organizations and are qualified to offer clients a safe and effective training program. Check brownrec.com for pricing.

Instructional Programs

The Instructional Programs offer students and Recreation Members small-group instruction in a variety of recreation and leisure activities. The classes offered in the program are progressive in nature, and meet for several weeks during the semester. Prices for each program vary; please check the website at brownrec.com to learn more about program offerings in the upcoming semester and pricing.

Intramural and Club Sports

Brown’s Intramural Sports Program offers structured athletic opportunities in a variety of team, dual, individual, and special-event programs. All Brown University and RISD students, faculty, and staff may participate in the intramural program.

Brown’s Club Sport teams offer students a higher level of competition than on-campus intramurals provide, without the rigorous time constraints required of varsity sport student athletes. The Club Sports program comprises both well-established, highly competitive clubs and a second group of sports either in their nascent stages or for which the University offers a varsity program. Most Club Sport teams compete extensively in extramural competition, and many hold memberships in athletic conferences.

Club sports at Brown are student organizations sustained through the leadership and interest of students with the assistance of the Department of Athletics and Physical Education.

Intercollegiate Athletics

A member of the Ivy League, Brown sponsors 38 intercollegiate sports that compete in NCAA Division I, the highest level of collegiate competition. Brown teams and individuals are among the finest in the nation and frequently compete in NCAA Championships. Brown’s women’s crew recently captured its seventh NCAA Division I Rowing Championship, and men’s soccer has made back-to-back appearances in the NCAA Sweet 16. Brown’s sports include baseball, basketball, crew, cross country, equestrian, fencing, football, field hockey, gymnastics, golf, ice hockey, lacrosse, rugby, skiing, soccer, softball, squash, swimming and diving, tennis, track & field, volleyball, water polo, and wrestling.
Health Services
brown.edu/health

Brown University Health Services provides wellness services and medical care to Brown students. Students may make appointments with staff physicians, nurse practitioners, physician assistants, and nurses; same-day appointments are available if students call ahead. Medical advice is available 24 hours per day. Students should call Health Services for advice on what to do if they are ill or if they have medical questions. BWell Health Promotion offers a wide variety of educational services for topics such as alcohol/drug use, nutrition/eating concerns, men/women’s health, and sexual health, and maintains an extensive resource center and website on a variety of topics.

Health Services records are confidential and are not released to anyone, including parents and legal guardians, without written authorization from the student. There are a few exceptions when release of specific information without a student’s expressed consent is necessary in emergencies or as required by law. Additional information can be found on the Health Services website.

Required Health-Related Documentation

All incoming students are required to complete medical related forms before arriving on campus. Instructions for completing these forms and where to upload required documents are in the Health Services letter included in this mailing.

Students who plan to participate in competitive athletics must have had a physical after February 1 within the past six months before starting at Brown. For continuity of care, students with chronic, serious conditions should forward their medical records to Health Services.

Immunizations

Rhode Island state law (R23-1-IMM/COL) requires all students who enter a Rhode Island college or university to have received the following vaccines:

- Hepatitis B vaccine – three doses (must have started series with at least one dose)
- MMR (Measles, Mumps, Rubella) vaccine, two doses, one on or after 12 months of age and the second at least one month after the first dose (or two individual doses of each vaccine)
- Meningococcal vaccine, required if under 22 years of age; booster required if last dose given before age 16.
- Tetanus/Diphtheria (or Tdap) booster within the past 10 years
- Varicella vaccine – if no history of chickenpox disease
- PPD (Tuberculosis) skin test within the past 6 months (required for some students as indicated on the Tuberculosis Screening Form)

Medications

A pharmacy is located at Health Services that carries many prescription medications, as well as over the counter products. To fill a prescription, Health Services requires a written or telephone prescription from a student’s health care provider. Health Services can also transfer refills from the pharmacy that originally filled the prescription. Students may also be seen by a provider at Health Services to obtain a prescription.

Students can consult with physicians, nurse practitioners, and other health professionals at Brown University Health Services.
Health Services Fee

Every student is charged a Health Service Fee each semester which allows them to come to the facility for sick and well concerns. The fee allows all students to use Health Services, regardless of health insurance coverage. This is a separate charge from the Brown student health insurance fee that you may elect to waive if you have a comparable health insurance plan.

This fee covers most general medical care at Health Services, including primary care by provider staff, use of Brown University Emergency Medical Services, nursing services and 24/7 medical advice, campus-wide health education, Counseling and Psychological Services (CAPS), and Health Services’ various public health functions. The Health Services fee allows all students to use Brown Health Services, regardless of health insurance coverage.

If you have questions about Health Services, please visit the website for more information, email nursing@brown.edu or call Health Services at 401 863-1330.

Health Insurance

All students must also have separate health insurance to cover services not provided by the Health Services fee (such as lab, x-ray, pharmacy and hospital expenses). Students are automatically enrolled in the Brown Student Health Insurance Plan. This plan is designed specifically to complement the services provided by Health Services. However, students may waive enrollment in the Student Health Insurance Plan if they are covered by a comparable health insurance plan. When evaluating your plan, you must verify that your plan provides adequate coverage that is accessible in the Providence area. Students must complete an online waiver form at brown.edu/about/administration/insurance/ by the deadline listed on the Office of Insurance and Purchasing Services website.

International Students: It is particularly important that you verify that your health insurance plan provides adequate coverage that is accessible in the Providence area before waiving the Student Health Insurance.

For questions about health insurance, please contact the Office of Insurance and Purchasing Services at 401 863-1703 or visit brown.edu/about/administration/insurance.

Counseling and Psychological Services (CAPS)

University life brings with it challenges in many areas: academic, emotional, family-based, cultural, social. It is not unusual for students to develop concerns about these areas at some point in their time at Brown. It is a sign of strength to seek help when concerns become particularly troublesome or interfere with the student’s academic or social functioning. The Office of Counseling and Psychological Services (CAPS) is a safe and confidential place for students to talk about any concern.

CAPS provides short-term psychotherapy, crisis intervention, and limited medication management. The department also offers a variety of workshops, support groups, and presentations on mental health issues throughout the year. The department’s services, however, are not intended to provide for the needs of students requiring long-term psychiatric care. CAPS provides Providence-area referrals to students who need longer-term treatment.

Records at CAPS are confidential. Generally, information is released only with written authorization from the student; however, information may be disclosed without the student’s consent under certain specific circumstances as permitted or required by law. Students are encouraged to discuss these circumstances with their clinicians.

Students may make appointments by calling 401 863-3476 from 8:30 a.m. to 5 p.m. weekdays. Crisis appointments are available daily after a telephone screening. Clinical staff members are on call at night and during weekends; students may contact the on-call clinician by phoning 401 863-3476 and following the prompts. All services are free of charge. Additional information is available online at brown.edu/caps or via phone at 401 863-3476.
Brown University’s Department of Public Safety (DPS) is an internationally accredited police agency responsible for the safety and security of more than 10,000 students, staff, faculty, and Brown guests. With a jurisdiction including all University property and adjacent city streets, the Department is responsible for 235 buildings over an area in excess of 140 acres.

DPS sponsors a comprehensive set of programs to ensure the safety of the entire Brown community. Programs include Safewalk, a student-run service that provides on-campus point-to-point walking escorts for Brown community members; the Campus Blue-Light Emergency Phone System; Brown Guardian, a public safety cell phone speed-dial option for all students, faculty and staff; free distribution of PALs (personal alarms) to all students; RAD (Rape Aggression and Resisting Aggression Defense), a nationally known basic self-defense course for women and men; advocacy and support services for victims of a crime; Operation ID property registration for laptop, bicycle, and personal property registration; and a variety of community outreach initiatives for all members of the Brown community.

The DPS Communications Center and patrol operations are offered 24/7. 365 days a year. DPS Department Headquarters and administrative offices, located at 75 Charlesfield Street, are open Monday through Friday, 8:30 a.m. to 5 p.m. The phone number for the administrative office is 401 863-3103; the front lobby of Headquarters is open to the public 24/7. For emergency police, fire or medical assistance call Public Safety at (401)863-4111. Visit the DPS website, brown.edu/publicsafety, for more information about the department and its services.

Brown University Shuttle/B.U.S.

Available to Brown University I.D. Card holders, the B.U.S. service provides transportation around the Brown campus and some of the hospitals affiliated with the Alpert School of Medicine at Brown. All B.U.S. drivers are professionally licensed chauffeurs who have passed extensive background checks and have received, in addition to driver training, Brown’s sexual-harassment, diversity, and crime-prevention training. B.U.S. drivers are uniformed and wear B.U.S. photo badges.

Brown’s Department of Public Safety offers an engraving service for bicycles, laptops, and other personal property.

**Brown University Shuttle/B.U.S. Offers the following services:**

- **Brown Evening Shuttle** – Continuous evening shuttle service around the Brown campus. Brown I.D. is required. Shuttle runs from dark until 3 a.m.

- **Brown onCall** – A point to point transportation service from off campus to on campus locations or vise versa within the on call coverage area for members of the Brown community. Service is available to Brown I.D. holders only. Service runs from dark until 3 a.m.

- **SEAS onCall** – This service is available to members of the Brown community with disabilities who need assistance moving around campus. Registration is required. Service runs from 8:30 a.m. to 5 p.m. or 7 p.m., depending on the time of year.

For details about Brown University Shuttle services, including route maps and schedules, visit the B.U.S. website at brown.edu/transportation or call 401 863-2322.
Paying for Brown

Brown’s Bursar’s Office manages the billing and collection of student accounts and provides customer service and account analysis to students and their parents or guardians. The Bursar’s Office also acts as a clearinghouse for various charges and credits that are placed directly on students’ accounts by University departments and offices.

Student Account Statement
The student’s individual account statement itemizes all charges and fees assessed by the University, including tuition, room, board, student-activity fees, health insurance fees, health services fees, and bookstore account activity. It also itemizes credits from all sources, including payments, scholarships, outside financing plans, federal and state government grant programs, Federal Direct Plus loans, and Brown’s Installment Payment Plan. University loans, Federal Direct Stafford loans, and Federal Perkins loans all require action by the student (which may include completion of a promissory note and/or loan counseling) and other administrative procedures before the funds are disbursed.

Tuition and Fees
Brown University requires payment of fall semester tuition and fees by August 1. Payment of spring semester tuition and fees is due by January 1. The University bills for fall semester tuition and fees in late June and in mid-November for the spring semester tuition and fees. The University sends electronic monthly statements that itemize charges and/or credits applied during the billing period. Charges applied to the student account during the term will be due upon receipt of the monthly student account statement.

Payments can be made online with a U.S. personal checking or savings account with any combination of cash, check, bank wire transfer, or loan proceeds. Differences in exchange rates and bank-collection charges will be charged to the student account; it is therefore best to make all payments in U.S. dollars. Brown University does not accept payment by credit card. A late-payment charge of 1.5 percent per month is added to any past-due unpaid balance.

Brown offers an installment payment plan that allows students and families to finance the cost of their education. Please contact the Bursar’s Office or visit their website for more information.

For additional information regarding electronic payments, bank wire instructions, payment mailing address, payment plans, and other billing issues, please call 401 863-2484, or visit the Bursar website at brown.edu/bursar.

Brown Bursar’s Office
Box 1839
164 Angell Street - 2nd Floor
Providence, RI 02912
Phone: 401 863-2484
brown.edu/bursar
Fax: 401 863-7518
bursar@brown.edu
Tuition Refund Policy

Students who leave the University (except under conditions noted below) or change their enrollment status during a semester are eligible for tuition payment refunds during the first five weeks of the semester according to the following schedule:

First two weeks  80%
Third week       60%
Fourth week      40%
Fifth week       20%

If a partial refund is made, the tuition that is not refunded is not credited toward the 8 semester enrollment requirement for the degree. When no refund is made, the tuition paid is credited toward the enrollment requirement, and the number of semesters in which the student must be enrolled full-time is appropriately reduced.

Students who are suspended or dismissed or who withdraw when under investigation for misconduct are not eligible for a tuition refund for the semester in which the suspension, dismissal, or withdrawal occurs.

Tuition Insurance

Brown University has arranged with A.W.G. Dewar Inc. to offer a tuition insurance plan that minimizes financial losses incurred when, due to serious illness or accident, a student must leave Brown before a semester is completed.

Participation in the Dewar Tuition Refund Plan is optional. Applications must be submitted prior to the first day of classes in a given semester. Contact the Bursar’s Office for details.

Developing a Semester Spending Plan

College life involves a number of expenses beyond tuition and fees. Students also need funds for books, toiletries, laundry, recreation, and miscellaneous purchases. Books and course supplies are usually the largest expenditure; students should budget at least $600 each semester for this purpose. Students who are not prepared to pay for these expenses out of pocket should consider setting up a charge account at the Bookstore. Students receiving a refund on their student account after their financial aid is posted probably will not receive the refund in time to use it for the purchase of course-related books.

Brown hosts a bank fair during fall move-in days at which students may open accounts with local banks. Because it takes time for a local account to become fully active, new students in the fall and spring should bring enough cash, traveler’s checks, or an ATM card for initial expenses.

Brown University Loan Office
401 863-3296
brown.edu/loanoffice
Financial Aid

The Office of Financial Aid (OFA) partners with undergraduate students and their families to meet the cost of a Brown education. The OFA staff reviews financial aid applications and determines awards consisting of need-based federal, state and institutional grants and loans for which a student may be eligible. Our counselors are available to assist you in exploring financing options, regardless of whether or not you qualify for need based assistance. We have open office hours from 9am–4:30 p.m. Mon–Fri. (except Wed. mornings) to answer students’ specific questions on any aspect of the aid process as well as provide individual counseling on financial aid issues. No appointment is necessary. You may also reach a financial aid counselor via phone or email with your financial aid inquiries.

The Student Employment website provides comprehensive information about working at Brown as well as job listings (both on and off-campus). See additional information regarding student employment at Brown later in this section.

The Office of Financial Aid conducts outreach sessions throughout the year to educate students on financial aid topics such as the annual financial aid application process, financial literacy, financial aid for the summer term or while abroad, and scholarship searches. Please visit our website for more details about financial aid at Brown.

Financial Aid during and after the First Year

The ability of a family to contribute to educational expenses is evaluated each year. A student’s financial aid award may increase, decrease, or remain the same from year to year, depending on the family’s current ability to pay. Additionally, if circumstances arise during the year that change a family’s ability to cover educational expenses, the Office of Financial Aid will work with the family to help identify ways to meet expenses.

Students must reapply for financial aid each year and meet all published deadlines to preserve eligibility. Renewal forms and instructions on how to apply for aid are distributed at the end of the fall term.

Mid-year transfer students should contact the Office of Financial Aid in November to request a renewal form. Students who do not receive a renewal form by mid-December should contact the Office of Financial Aid immediately. Aid award notifications are sent at the beginning of June to all students who meet the application deadline. Students who do not meet the deadline for filing their renewal applications may jeopardize their eligibility for scholarship assistance.

Office of Financial Aid
J. Walter Wilson, Second Floor
Box 1827, 69 Brown Street
Providence, RI 02912
401 863-2721
brown.edu/financialaid
Student Employment

Many students’ financial aid packages include Federal Work-Study or Campus Employment. The amount of the award is based on a student working an average of 8-10 hours per week during the academic year. Income from Work-Study or Campus Employment may be used to meet personal expenses, to purchase books, and to cover other educational costs. Since funds earned are paid directly to the student, this portion of the financial aid award will not show as a credit on the billing statement from the University.

Federal Work-Study or Campus Employment is a work opportunity, not a requirement. Students who are able to cover their indirect expenses by other means are not penalized in any way. Students who do use the work portion of their award apply for jobs based on their interests, skills, and schedule. In most cases, students can apply for Work-Study or Campus Employment positions directly through the Student Employment website at brown.edu/studentemployment. Questions regarding Work-Study or Campus Employment awards may be directed to the Office of Financial Aid.

Working at Brown

Any student may obtain employment at the University, irrespective of his or her financial aid award. Dining Services is the largest employer at Brown, followed by the Library. Students also have the opportunity to work as research assistants, web developers, program managers, instructors, and managers for the Athletics Department as well as many other types of positions.

All on-campus jobs are posted on the Student Employment website; the list is updated daily. Students may apply online for campus employment and join a listserv that sends daily digests of campus job openings.

Students employed by the University must complete the appropriate documents (Form W-4, I-9, etc.) required by the federal government and the University prior to working. All students who wish to work must have a Social Security number and prove their employment eligibility in accordance with the Immigration Reform and Control Act of 1986. Students planning to work on campus should bring their U.S. passport or driver’s license and Social Security card with them in order to complete the required documentation.

International students should inquire at Brown’s Office of International Student and Scholar Services for information regarding employment eligibility, tax treaties, and the I-9 process (brown.edu/oisss).

Student Employment Office
401 863-9922
student_employment@brown.edu
brown.edu/studentemployment
Especially for Parents

The success of Brown’s open curriculum and campus culture depends in a very real way on its diverse, highly engaged, and creative students. The University’s Admission Office thus gives preference to students who have demonstrated not only exceptional intellectual ability, but also a high level of maturity and a willingness to take academic risks. Brown students are expected to take the initiative in crafting their educations, to find meaningful ways to contribute to the larger campus culture, and to use their time at Brown to prepare for making significant contributions to the world at large.

While it is important to remember that students are ultimately responsible for their education, the high degree of freedom students enjoy at Brown requires that parents, faculty, and administrators offer them informed support and guidance. The University communicates with parents during their students’ first two years at Brown to highlight tasks and challenges students encounter as they progress through their education.

Parent Addresses

Parent address information is maintained in a student’s Banner Student Information System record, changes to which may be made only by the student. Address changes may not be made over the phone by a parent or Brown staff member. Students are responsible for maintaining the accuracy of the personal information in their record, and may log into self-service.brown.edu at any time to update personal, family and emergency contact information. If parents do not share an address, but both would like to receive communications, the student must provide both addresses in Banner.

Electronic billing (E-Bill) is Brown University’s official method of billing. A link to the current billing statement will be sent to the student’s official Brown email address on each bill date. If a parent would like to receive the E-Bill directly, view statements and make payments, a student may authorize additional users by logging into the payment.brown.edu interface.

Academic Records

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The rights delineated under FERPA transfer from the parent to the student when the student reaches the age of 18 or attends a school beyond the high school level, and limits the information universities are allowed to give about individual students. Brown expects students to acknowledge that their parents have a legitimate stake in their education, share their semester grade reports, and keep their parents informed about important developments in their academic lives. Administrators and deans consistently encourage students to consult with their parents about important issues and activities. Generally speaking, University administrators and faculty will not share details of a student’s academic progress or social life unless the student has consented to the release of information. These restrictions are occasionally frustrating to parents, but students’ privacy rights should not obstruct effective communication between students and their parents, or parents and the University.

At the time of this publication, FERPA and Brown policy grant parents or legal guardians access to a dependent student’s grades if a written request is submitted to the Registrar’s Office (Registrar@brown.edu), and if the request is accepted by the student; a paper copy of each subsequent semester’s grades would then be sent to the parent making the request. A process for students to grant proxy access to their grades electronically may replace the paper system; students will be notified of changes. Complete academic transcripts can be requested only by the student. Information regarding details associated with course
registration activity and progress towards degree requirements can be divulged only to the student. When a student’s academic progress fails to meet University expectations, the Dean of the College Office notifies the student’s parents or guardians. A student on academic warning, serious warning, or suspension is assigned to an academic dean, who helps the student develop a plan for returning to good standing.

Verification of Enrollment
To request verification of student enrollment for insurance or other purposes, visit the Academic Records section on the Registrar’s website at brown.edu/registrar.

Publication of Directory Information
Campus contact information is published in an online directory, accessible by all current faculty, staff, and students. The online directory shows only name and Brown email address to non-Brown viewers. Students may make changes to their online directory information in their My Account login, or may call or go to the Computer and Information Services Help Desk for assistance. Questions about the publication of student contact information may be directed to the Registrar’s Office at 401 863-2500. Students who wish to suppress their directory information from public view should log into Banner at selfservice.brown.edu and set the ‘Confidentiality’ flag that is available in the secured ‘Personal Information Update’ section.

Emergency Communication
Brown has an emergency campus alert system that can contact students, faculty, and staff within minutes if there is an urgent situation or crisis. All Brown email addresses and Brown-owned phone numbers are loaded on the system. To receive emergency text broadcasts on their personal cell phones, students must provide their cell phone numbers in their Banner student information record by logging into selfservice.brown.edu.

Student Health Records
Students’ Health Services records are confidential and are not released to anyone, including parents and legal guardians, without written authorization from the student. In emergency situations, University officials contact parents directly. Parents whose students have special physical or mental-health needs are encouraged to talk with their sons and daughters about the challenges they may face in making the transition to college life, and to encourage their student to know about and make use of campus resources. Parents who are concerned about their son’s or daughter’s mental health can discuss their concern and seek advice by contacting Counseling and Psychological Services (CAPS) at 401 863-3476. CAPS will usually not discuss a student’s situation with a parent or guardian unless the student has signed a release authorization form. Information may be shared without the student’s consent only if required or permitted by law.

Student Conduct
The Principles of the Brown University Community (see page 6) delineate the fundamental values underlying the scholarly community at Brown. Developing and maintaining that community depends on the efforts of every individual. Unfortunately, some students compromise disciplinary and academic codes or develop other problems that disrupt the campus community. University administrators may contact parents if a student is behaving recklessly; is a danger to himself, herself; or to others; or has received repeated warnings about personal behavior.

Students accused of violating Brown’s standards of conduct are afforded certain rights according to the University’s Student Rights and Responsibility policy. Non-academic disciplinary issues are managed by the Office of Student Life, while charges of academic misconduct are handled by the Office of the Dean of the College, both according to the rules and procedures of Brown’s Academic and Student Conduct Codes. A full text of the Principles, Codes, policies, and procedures may be accessed through the Dean of the College website at brown.edu/college and the Office of Student Life website at brown.edu/randr.
Family Weekend

Apart from Commencement, Family Weekend is Brown’s largest and most important annual weekend celebration. Scheduled in 2015 for October 16 through 18, this three-day weekend is a chance for every member of the family to discover what makes Brown such an extraordinary place. Highlights include lectures by outstanding Brown faculty, a keynote address, discussions of the Brown curriculum, walking tours of campus, and social events and receptions.

A schedule and registration form may be found online at brown.edu/familyweekend. Because many parents attend the weekend, it is advisable to make hotel reservations early. Lists of area accommodations are available at brown.edu/about/visit.

Brown’s Alumni Community

Most Brown alumni groups around the world are sponsored and supported by the Brown Alumni Association (BAA). These groups typically welcome parents’ participation in their local activities. Bookmark alumni.brown.edu/calendar to see upcoming or past events.

The BAA, together with Alumni Relations, offers numerous career programs for students. BRUnet, Brown’s global career network of 5000+ alumni, BAA LinkedIn groups, and on-campus and regional career events all assist students in discovering and preparing for life after Brown. See alumni.brown.edu/career to learn more about student and alumni career programs. Explore the entire alumni.brown.edu site to learn more about the worldwide alumni community.

Parents may also host events for newly admitted students. Contact the Alumni Interviewing Program at interviewing@brown.edu for more information.

In the event of a campus emergency, communication with those on campus will be first priority; information and updates will be posted on emergency.brown.edu.

Useful Websites

Brown Home Page
brown.edu

The Brown home page is a dynamic environment of information and news. Links for Academics and for Campus Life provide easy entry to most aspects of your undergraduate’s time at Brown.

You may also visit websites of the Dean of the College at brown.edu/college and of Campus Life & Student Services at brown.edu/campuslife.

Information for Parents and Families
brown.edu/gateway/families

The gateway for families, atop the home-page, provides a list of common links within the University, including the Academic Calendar, a printable Year at a Glance for the current school year, and a link to the Parents & Families website.

Brown Alumni Magazine
brownalumnimagazine.com

The Brown Alumni Magazine (BAM) is mailed to all undergraduates’ parents, at no charge, while their children are enrolled at Brown. Published six times a year, BAM reports on current issues at Brown and in the world, and includes features on the lives and accomplishments of Brown alumni, students, and faculty.

Brown Daily Herald
browndailyherald.com

The Brown Daily Herald (BDH) is Brown’s independent student newspaper. Since 1891, the paper has served as the main outlet for students’ perspectives on campus events and world news. Produced daily during the academic year, the BDH is a news source for all segments of the campus community.

Brown Athletics
brownbears.com

This site provides contest results and information for all of Brown’s varsity intercollegiate sport programs, as well as information about club teams, intramurals, recreation and fitness.
Administrative office hours during the academic year are Monday through Friday, 8:30 a.m.–5 p.m. Summer hours (Memorial Day through mid-August) are Monday through Friday, 8 a.m.–4 p.m.

<table>
<thead>
<tr>
<th>Department</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission Office</td>
<td>401 863-2378</td>
</tr>
<tr>
<td>Alumni Relations</td>
<td>863-3307</td>
</tr>
<tr>
<td>Athletics</td>
<td>863-2972</td>
</tr>
<tr>
<td>Bookstore</td>
<td>863-3168</td>
</tr>
<tr>
<td>Brown Card Office</td>
<td>863-2273</td>
</tr>
<tr>
<td>Brown Student Agencies</td>
<td>863-2226</td>
</tr>
<tr>
<td>Brown Center for Students of Color</td>
<td>863-2120</td>
</tr>
<tr>
<td>Bursar</td>
<td>863-2484</td>
</tr>
<tr>
<td>Campus Life and Student Services</td>
<td>863-1800</td>
</tr>
<tr>
<td>Careers and Life After Brown</td>
<td>863-3326</td>
</tr>
<tr>
<td>Chaplains and Religious Life</td>
<td>863-2344</td>
</tr>
<tr>
<td>Computing Information Service</td>
<td>863-4357</td>
</tr>
<tr>
<td>Counseling and Psychological Services</td>
<td>863-3476</td>
</tr>
<tr>
<td>Dean of the College</td>
<td>863-9800</td>
</tr>
<tr>
<td>Dining Services</td>
<td>863-3343</td>
</tr>
<tr>
<td>Directions to Brown</td>
<td>863-1600</td>
</tr>
<tr>
<td>Division of Advancement</td>
<td>863-2374</td>
</tr>
<tr>
<td>English Language Learning</td>
<td>863-3524</td>
</tr>
<tr>
<td>Family Weekend</td>
<td>863-2474</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>863-2721</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>863-1703</td>
</tr>
<tr>
<td>Health Services</td>
<td>863-3953</td>
</tr>
<tr>
<td>Information (switchboard)</td>
<td>863-1000</td>
</tr>
<tr>
<td>International Student &amp; Scholar Services</td>
<td>863-2427</td>
</tr>
<tr>
<td>International Student &amp; Visitor Experience</td>
<td>863-5866</td>
</tr>
<tr>
<td>LGBTQ Center</td>
<td>863-3062</td>
</tr>
<tr>
<td>Libraries</td>
<td>863-2165</td>
</tr>
<tr>
<td>Loan Office</td>
<td>863-3296</td>
</tr>
<tr>
<td>Mail Services</td>
<td>863-2900</td>
</tr>
<tr>
<td>Public Affairs &amp; University Relations</td>
<td>863-2453</td>
</tr>
<tr>
<td>Public Safety Administration</td>
<td>863-3103</td>
</tr>
<tr>
<td>Registrar</td>
<td>863-2500</td>
</tr>
<tr>
<td>Residential Life</td>
<td>863-3500</td>
</tr>
<tr>
<td>SafeRide</td>
<td>863-3157</td>
</tr>
<tr>
<td>Sarah Doyle Women's Center</td>
<td>863-2189</td>
</tr>
<tr>
<td>Science Center</td>
<td>863-6890</td>
</tr>
<tr>
<td>Student Activities Office</td>
<td>863-2341</td>
</tr>
<tr>
<td>Student and Employee Accessibility Services</td>
<td>863-9588</td>
</tr>
<tr>
<td>Student Employment</td>
<td>863-9922</td>
</tr>
<tr>
<td>Student Life Office</td>
<td>863-3145</td>
</tr>
<tr>
<td>Study Abroad</td>
<td>863-3555</td>
</tr>
<tr>
<td>Summer Session at Brown</td>
<td>863-7900</td>
</tr>
<tr>
<td>Swearer Center for Public Service</td>
<td>863-2338</td>
</tr>
<tr>
<td>Transportation</td>
<td>863-3157</td>
</tr>
<tr>
<td>University Events &amp; Conference Services</td>
<td>863-2474</td>
</tr>
<tr>
<td>Veterans &amp; Commissioning Programs</td>
<td>863-7682</td>
</tr>
<tr>
<td>Writing Center</td>
<td>863-3524</td>
</tr>
</tbody>
</table>

**Emergency Contacts**

The Department of Public Safety is available 24 hours a day, 7 days a week, at 401-863-4111.

During business hours, Brown personnel may be contacted at the following numbers:

- Office of Student Life: 401 863-3145 (non-academic issues)
- Dean of the College: 401 863-9800 (academic issues)

For emergencies after business hours, seven days a week, contact the Administrator on Call through the Department of Public Safety by dialing 401 863-3322.