Concentration Advising Calendar 2016–2017

* means your presence is required at this event

** Schedule extra office hours for concentrators

** means your presence is required at this event

### SEMESTER I

**Friday, September 2 and September 8 (choose one)**
New Concentration Advisor Orientation, 12:00–2:00 p.m., Brown Faculty Club

**Monday, September 5**
** Academic Expo, 4:00–5:30 p.m., Sayles Hall

**Wednesday, September 7**
Fall semester classes begin

**Wednesday–Tuesday, September 7–20**
** Meetings with 7th and 8th semester concentrators to approve course schedules

*Beginning Wednesday, September 7, Mondays–Fridays*
Peer Advisor Open Hours
1:30–3:30 p.m., 1st Floor CareerLAB

**Thursday, September 8**
First day to register for a RISD course

**Thursday, September 15**
Last day to register for a RISD course without a fee or drop a RISD course (5:00 p.m. deadline)

**Tuesday, September 20**
Last day to add a course without a fee (5:00 p.m. deadline)

**Monday, September 26**
Study Abroad Fair, 11:00 a.m.–2:00 p.m., Alumnae Hall

**Tuesday, September 27**
Professional School Fair, 12:00–2:00 p.m. Sayles Hall, Main Green

**Tuesday, October 4**
Last day to add a course, change from audit to credit, or change a grade option (5:00 p.m. deadline)

**Wednesday–Tuesday, October 5–18**
Registration for Wintersession Courses

**Monday, October 10**
Indigenous Peoples’ Day. No University exercises.

**Tuesday, October 11**
Date by which sophomores and incoming transfer juniors entering their 5th semester must submit their concentration declarations in ASK to avoid a registration hold (5:00 p.m. deadline)

**Friday, October 14**
Last day to change from credit to audit in a course (5:00 p.m. deadline)

**Monday–Friday, October 17–28**
Advising Period for spring pre-registration

**Wednesday, October 19**
**Concentration Fair, 7:00–8:30 p.m., Sayles Hall

**Thursday, October 20**
Careers and Concentrations, 6:00 p.m., 1st Floor CareerLAB

**Thursday, October 27**
Deadline for Concentration Advisors to approve concentration declarations in ASK

**Tuesday–Tuesday, November 1–8**
Pre-registration for spring semester (Note: No student will be permitted to register for his or her fifth semester unless a concentration declaration has been completed and approved)
Registrar submits list of seniors to concentration advisors to clear for mid-year completion

**Tuesday, November 8**
End of the pre-registration period (5:00 p.m. deadline)

**Thursday, November 10**
Fellowships, Internships, and Research Experience (FIRE) Fair, 4:00–6:00 p.m., Sayles Hall

**Wednesday–Sunday, November 23–27**
Thanksgiving recess begins Wednesday at noon

**Saturday, December 3**
Midyear Completion Celebration, 4:00 p.m., Salomon Center

**Thursday–Monday, December 8–12**
Reading Period (optional and at the discretion of the instructor)

**Friday, December 12**
Classes end for courses not observing Reading Period
Last day to drop a course or to file for an incomplete (5:00 p.m. deadline)
Last day for advisors to approve second concentrations in ASK for students in their 7th semester declaring an additional concentration. (5:00 p.m. deadline) *Any declarations not “advisor approved” and recorded in Banner by the Registrar by this deadline will not be honored.*
Deadline to nominate seniors to serve as Commencement Speakers

**Tuesday–Wednesday, December 13–21**
Final Examination Period

Continued on reverse side
Wintersession

Thursday, December 22
Wintersession online courses begin

Tuesday, January 3
Wintersession begins (face to face courses)

Friday, January 6
Last day to change a grade option

Friday, January 20
Last day to drop wintersession course or request an incomplete

Monday, January 23
Final exams

SENDER II

Monday, January 16
Martin Luther King, Jr. Holiday. No University exercises.

Tuesday, January 24
Spring semester registration for new students

Wednesday, January 25
Spring semester classes begin

Wednesday–Tuesday, January 25–February 7
** Meetings with 7th and 8th semester concentrators to approve course schedules

Wednesday, February 1
Deadline for students to complete fall semester incompletes if the course is to count toward a student’s academic standing

Tuesday, February 7
Last day to add a course without a fee (5:00 p.m. deadline)

Thursday, February 16
First day to register for a RISD course

Saturday–Tuesday, February 18–21
Long weekend. No University exercises

Wednesday, February 22
Last day to add a course, change from audit to credit, or change a grade option (5:00 p.m. deadline)

Thursday, February 23
Last day to register for a RISD course without a fee or drop a RISD course (5:00 p.m. deadline)

Friday, March 10
Mid-semester deadline. Last day to change from credit to audit in a course (5:00 p.m. deadline)

Saturday–Sunday, March 25–April 2
Spring Recess

Saturday, April 1
Date by which students entering their 5th semester and entering junior transfers must submit their concentration declarations in ASK to avoid registration hold (5:00 p.m. deadline)

Monday–Friday, April 3–April 14
Advising period for fall pre-registration

**Schedule additional office hours for concentrators

Thursday, April 13
Deadline for concentration advisors to approve concentration declarations in ASK

Tuesday–Tuesday, April 18–25
Pre-registration for fall semester (Note: No student will be permitted to register for his or her fifth semester unless a declaration of concentration has been filed and approved.)

Tuesday, April 25
End of the pre-registration period.

Friday–Tuesday, April 28–May 9
Reading Period (optional and at the discretion of the instructor)

Tuesday, May 9
Classes end for courses not observing Reading Period. Last day to drop a course or to file for an incomplete (5:00 p.m. deadline)

Last day for advisors to approve second concentrations in ASK for students in their 7th semester declaring an additional concentration. (5:00 p.m. deadline) *Any declarations not “advisor approved” and recorded in Banner by the Registrar by this deadline will not be honored.

Wednesday–Friday, May 10–19
Final Examination Period

Sunday, May 28
Commencement

Monday, June 26
Summer Session Begins

Saturday, July 1
Deadline for students to complete spring semester incompletes if the course is to count toward a student’s academic standing
# Resources

## Office of the Dean of the College

### Curriculum
- **Maud Mandel**
  Dean of the College
  3-2573
- **Besenia Rodriguez**
  Sr. Associate Dean, Curriculum
  3-3488
- **Peggy Chang**
  Assistant Dean
  Director, Curricular Resource Center & Engaged Life Partnership
  3-2324
- **Allie Agati**
  Manager, Curricular Programs
  3-2539

### Class Advising
- **Christopher Dennis**
  Deputy Dean of the College
  3-6244
- **Carol Cohen**
  Sr. Associate Dean, Class Advising/Personal & Health
  3-2676
- **Gail Cohee**
  Associate Dean
  Director, Sarah Doyle Women's Center
  3-3402
- **Linda Dunleavy**
  Associate Dean, Fellowships
  3-2538
- **Yolanda Rome**
  Assistant Dean, First-Year and Sophomore Studies
  3-2315

### Academic Support, Transfer Advising, and International Student and Visitor Support
- **Maitrayee Bhattacharyya**
  Sr. Associate Dean, Diversity Programs
  3-3488
- **Shontay Delalue**
  Associate Dean
  Director, International Student/Visitor Experience
  3-5866
- **Julie Lee**
  Assistant Dean, Academic Support & Transfer
  3-5965
- **Vernicia Elie**
  Assistant Dean, Financial Advising
  3-5671

### Pre-Professional Advising
- **George Vassilev**
  Associate Dean & Director
  3-2781
- **Karen Whittet**
  Health Professions Advisor
  3-6246

### Science Advising
- **David Targan**
  Associate Dean, Science
  3-2314
- **Oludurotimi Adetunji**
  Associate Dean, Science Outreach and UTRA
  3-2411
- **Stacy Kastner**
  Associate Director, Writing Center
  3-1000

### Writing Center
- **Janet Peters**
  Manager
  3-1404

### Affiliate Offices
- **Kendall Brostuen**
  Associate Dean
  Director, Office of International Programs
  3-2489
- **Matthew Donato**
  Director, CareerLAB
  3-3327
- **Mathew Johnson**
  Associate Dean & Director of the Swearer Center for Public Service
  3-5695
## Resources Continued

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>Joshua Segui</td>
<td>Interim Director, Brown Center for Students of Color Co-Curricular Initiatives</td>
<td>3-2003</td>
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### Campus Life & Student Services

**(20 Benevolent Street, 2nd Floor)**

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Eric Estes</td>
<td>Vice President for Campus Life &amp; Student Services</td>
<td>863-1800</td>
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<tr>
<td>Mary Grace Almandrez</td>
<td>Assistant Vice President for Campus Life &amp; Student Services</td>
<td>3-1800</td>
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<tr>
<td>MaryLou McMillan</td>
<td>Assistant Vice President for Campus Life &amp; Student Services</td>
<td>863-1800</td>
</tr>
<tr>
<td>Ricky Gresh</td>
<td>Director for Campus Life Projects</td>
<td>863-1166</td>
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<tr>
<td>Catherine Axe (1st floor)</td>
<td>Director of Accessibility Services</td>
<td>863-9588</td>
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**Office of Student Life (42 Charlesfield Street) Grad E-4th floor**

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Timothy Shiner</td>
<td>Interim Associate Dean and Director of Support Services</td>
<td>863-3145</td>
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<tr>
<td>Cynthia Ellis</td>
<td>Associate Dean, Student Support Services</td>
<td>863-3145</td>
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<tr>
<td>Mary Greineder</td>
<td>Assistant Dean, Student Support Services</td>
<td>863-3145</td>
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<tr>
<td>Yolanda Castillo-Appollonio</td>
<td>Associate Dean, Judicial Process</td>
<td>863-9579</td>
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<tr>
<td>Kirsten Wolfe</td>
<td>Assistant Dean, Judicial Process</td>
<td>863-9579</td>
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**Residential Life (42 Charlesfield Street)**

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<tbody>
<tr>
<td>MaryLou McMillan</td>
<td>Interim Director</td>
<td>863-1800</td>
</tr>
<tr>
<td>Thomas Forsberg</td>
<td>Associate Director for Facilities</td>
<td>863-3502</td>
</tr>
<tr>
<td>Richard Hilton</td>
<td>Associate Director of Operations</td>
<td>863-3500</td>
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<tr>
<td>Kate Tompkins</td>
<td>Associate Director for Off Campus Living and Programs</td>
<td>863-3500</td>
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**Stephen Robert ’62 Campus Center and Student Activities Office (Faunce House)**

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Joie Steele</td>
<td>Interim Director, Stephen Robert ’62 Campus Center &amp; Student Activities</td>
<td>863-2342</td>
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