Dear Sir or Madam:

We are writing to request your assistance in finding talented undergraduates for the Summer Analyst Internship position at the Federal Reserve Bank of New York. Your familiarity with the top students in your department will be of tremendous help in this effort.

The Summer Analyst Internship program provides undergraduates an opportunity to learn about and contribute to the work done by the Research and Statistics Group. Over the course of the summer, our economists—whose specialties include banking and payment systems, capital markets, international economics, macroeconomics, and microeconomics—work closely with Summer Analysts on long-term, academically orientated research projects as well as current public policy work. In addition to their daily responsibilities, summer analysts attend events and weekly presentations hosted by senior management. These presentations provide a broad and extensive overview of the Bank's responsibilities and operations. In addition to serving as a prime learning opportunity for undergraduates interested in economic research, the summer analyst program also establishes a strong pool of candidates for recruitment into the full-time Research Analyst position at the FRBNY upon graduation.

We seek candidates who have records of superior scholarship and academic curiosity. Summer Analysts usually come from strong economics, policy, mathematics, or computer science backgrounds, though a major in one of these fields is not a necessity. Successful candidates often have previous research experience, and many are considering careers in economic research, public policy, or other related fields.

In addition, we seek candidates from a wide range of backgrounds that are typically underrepresented in economics. It is important to us that we succeed in recruiting a diverse cohort of summer analysts each year. Thus we encourage many students with varying experiences and backgrounds to apply. As a representative of your institution and student body, we ask that you please help us in passing this message along to any candidates you may know who may be otherwise hesitant to apply.

Attached to this email, you will also find a brochure with details about the full-time Research Analyst position, which the Summer Analyst position is largely modeled after. Applications for the Summer Analyst position are being accepted now at http://www.newyorkfed.org/careers/current_opportunities.html. Applicants are strongly encouraged to apply by November 1.

The Summer Analyst position is an unparalleled opportunity to work with a world-class research and policy team. We would greatly appreciate your encouragement of bright and interested students to apply.

Sincerely,

RA Recruiting Team
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