



BROWN Graduate School Forms

Brown University Graduate School
Box 1867
Providence, RI 02912
Phone: 401 863-2217
Fax: 401 863-3471
graduate-travel@brown.edu

International Travel Fund Application Form

Applications must be submitted to the Graduate School 30 days prior to travel

Purpose of Travel (select one): Conference Research

Student Name: _____ Student Entry Year: _____

Email: _____ Student Degree: Masters PhD

Graduate Program: _____ Postdoctoral Fellow? Yes No

Name of Conference/Title of Research Project: _____

Please attach your confirmation of invitation to present your research at a conference, conference program with your name and presentation title, or one-page research summary (research travel request only). Sixth year students and post-doctoral fellows must include the required letter of support from the Director of Graduate Studies for their program.

Dates of Travel: _____ Location: _____

Total Estimated Costs (please attach budget): _____

Requested amount from the Graduate School (up to \$1,000): _____

Please indicate any other funding you expect to receive for this trip: _____

This application must be filed with the Graduate School at least one month prior to travel. Please email to graduate-travel@brown.edu. Students will be notified of decisions via email.

Student Certification and Approvals Section

With my signature I certify that I am seeking research/conference travel funds as a member of the community of scholars at Brown University. As such I understand it is incumbent upon me to share the knowledge gained as a result of this travel in ways that further the academic mission of Brown University.

Student Date

Director of Graduate Study Date
(if applicable; see policy for details)

Graduate School Date

If approved for a travel grant, students are required to submit this form along with original receipts to their home department within 30 days of the return date of travel for electronic processing of their reimbursement request. The Graduate School will not reimburse requests submitted after 45 days of travel end date.