



BROWN EMERGENCY MEDICINE
BROWN PHYSICIANS, INC.

**RESEARCH SYMPOSIUM
ABSTRACT SUBMISSION GUIDELINES**

1. **Eligibility:** Only reports of original research may be submitted. The primary author/principal investigator of the research must be a Brown University Department of Emergency Medicine current resident, fellow or EMPED.
2. **Availability:** The primary author/principal investigator must be available to present on the day of the research symposium. Substitute presenters will not be allowed.
3. **Abstract format:** All abstracts must follow the format and guidelines on the abstract template provided (**see template on the next page**).
4. **Number of submissions:** There is no limit to the number of abstracts that can be submitted by an investigator.
5. **Previous presentation/publication:** Abstracts submitted to regional, national or international meetings may be submitted for consideration to the research symposium. Research that has been submitted for publication but not yet published can be submitted for consideration to the research symposium. Abstracts from research that has been presented or published prior to February 15th of the current year will not be considered for presentation at the research symposium.
6. **Changes and corrections:** It is the authors' responsibility to submit abstracts free of typographical or other errors. After the deadline, abstracts may not be revised in any way. Accepted abstracts will be included in the research symposium program.
7. **IRB approval:** Authors must certify that the research being presented has been approved by or is exempt from review of the Institutional Review Board (IRB) or Animal Care and Use Committee (IACUC).
8. **Deadline:** Please send a Word.doc of the abstract to amichaluk@lifespan.org by midnight on **February 15th**. Abstracts submitted via email to Amy Michaluk by the deadline will be considered for inclusion in the symposium.

ABSTRACT TEMPLATE

Font: Arial 11

Line Spacing: Single

Margins: 0.5 inch on all sides

Title:

The first author must be the submitting author and presenter.

Authors: Last FM¹, Last FM², Last FM¹, etc.

¹First and third authors' affiliation, location

²Second author's affiliation, location

If the project is not funded, list "not sponsored" or "pending" and include the source that is pending.

Funding Source:

You must have at least one mentor who is a faculty member in the Brown Department of Emergency Medicine.

Mentor(s):

The abstract (i.e. background, objectives, methods, results, and conclusions) is limited to 500 words. Bibliographic references should not be included.

Background:

Objectives:

Methods:

Results:

Conclusions:

Two (2) figures/tables are permitted per abstract. Figures/tables are not necessary or required. Abstract word count is not reduced for the inclusion of these figures/tables. Images/figures must be high resolution JPEG files. The minimum resolution required is 600 dpi. Please do not submit color figures or graphs unless they will reproduce well in black-and-white. Do not use colored lines on graphs that cannot be distinguished in some other fashion.

Has this work been presented elsewhere? If so, where and when?

Has this work been accepted for publication? If so, where and when? Has it been published? If so, where and when?

Has this work been approved by the IRB / IACUC?

Delete red, italicized instructions when finished.