



BROWN EMERGENCY MEDICINE
BROWN PHYSICIANS, INC.

**RESEARCH SYMPOSIUM
ORAL PRESENTATION GUIDELINES**

PURPOSE

The emergency medicine research symposium aims to (1) highlight the research conducted by our department members; (2) provide an opportunity for presenting research findings for trainees and new researchers; (3) offer a forum for presenters to receive peer review, feedback and suggestions; (4) enable collaborations among our researchers and our research colleagues; (5) encourage high-quality research and progression to publication of research findings; (6) facilitate a process for assessment of departmental investments in research; and (7) provide an opportunity to learn from experienced researchers, particularly pertaining to research methodology in emergency medicine.

FORMAT

You will have 10 minutes to present your slides to your peers and colleagues. The audience will have 15 minutes to provide questions and feedback. The invited guest speaker will serve as the expert reviewer. S/he will review your abstract and prepare feedback in advance. The expert reviewer will open the feedback discussion and then the floor will open to the audience. In addition to *oral* feedback, attendees will provide *written* critiques on (1) presentation skills, (2) research quality, and (3) future directions; which we will provide to you after the symposium. All members of the Department of Emergency Medicine are invited to attend. The symposium serves as resident conference hours for that day.

INSTRUCTIONS

Time limit = 10 minutes

Slide limit = 8 slides (do not circumvent the slide limit by using animation or layers)

Minimum font size in text = 18 (24 - 32 is ideal)

Slide content = the PPT template provided is mandatory (do not change the slide design, order, count, headings, or font)

Set up = Amy will download your slides to the presentation computer and will open your slides when it is your time to present. The presentation computer will be in presenter view mode (i.e. notes and clock will be visible).

DEADLINES

Immediately: Request this time off from your scheduler.

March: Design your slides.

April: Meet with your mentor to review your slides. If your mentor is not available, you may contact Dr. Baird or Dr. Goldberg for assistance. Make final revisions.

May 1ST: **Send your final slides to amichaluk@lifespan.org. Changes will not be accepted after this date.**

May: Rehearse. Rehearse. Rehearse.

QUESTIONS

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