the SPS Online Team

COURSE DEVELOPMENT PROCESS

- SPS TEAM REVIEWS PROPOSALS, SCHEDULES FACE-TO-FACE CONVERSATION W/ INSTRUCTOR, IF POTENTIAL
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- MEETS W/ SPS TO DISCUSS COURSE VIABILITY & CONCERNS
- PARTICIPATES IN FLO (4 WEEKS)
- SUBMITS COURSE OUTLINE, SYLLABUS / CDW
- INTRODUCTION TO PLIC / ONLINE TUTORIAL SERIES
- FACE-TO-FACE MEETING #1 W/ ID & DMS
- COURSE & MODULE OVERVIEW VIDEOS PRODUCED
- OITA DISCUSSION
- CONDUCTS QA W/ PLIC OR RELIC
- SIGNS OITA
- COURSE CONCLUDES; SUBMITS GRADES
- USEABILITY TESTS CONDUCTED @ SPS
- COURSE RUNS
- COURSE REVIEW & REFINEMENT

SPS = SCHOOL OF PROFESSIONAL STUDIES
ID = INSTRUCTIONAL DESIGNER
CDW = COURSE DEVELOPMENT WORKSHEET
FLO = FACILITATING LEARNING ONLINE COURSE
DMS = DIGITAL MEDIA SPECIALIST
PLIC = PRE-LAUNCH INSTRUCTOR CHECKLIST
OITA = ONLINE INSTRUCTOR TEACHING AGREEMENT
RELIC = RELAUNCH INSTRUCTOR CHECKLIST
▼ = STEPS LEADING UP TO INITIAL LAUNCH
▼▼ = STEPS REPEATED FOR FUTURE LaunchES

THIS IS A REPRESENTATION OF THE ONLINE COURSE DEVELOPMENT PROCESS. STEPS MAY VARY SLIGHTLY.