Brown University
Division of Advancement
Student Group Fundraising Request

Name of Group: ________________________________________________________________

Contact Person: ________________________________________________________________

Cell Phone: ___________________ Email: ______________________________

Are you a recognized student group? ☐ Yes ☐ No

If yes, what category? __________________________________________________________

Give a brief description of your student group’s mission: _____________________________
____________________________________________________________________________

How long has your student group been active? _________________________________

Provide a list in either a MS Excel or tab-delimited file of your current and former members including first name, last name, class year, role of that member and specific academic years of participation. If you are planning on soliciting corporations and foundations please submit a list of those you are looking to contact.

For what purpose are you looking to raise funds?

Please attach, in detail, your current operating budget and allocation of funds.

Please indicate your student account number where funds would be allocated: __________

How much are you looking to raise through your efforts? __________________________

What other fundraising avenues has your group pursued prior to this application? (please attach a list of pursuit(s) and result(s))

Has your group solicited gifts before? If so when, please describe by what means, from whom, and how much was raised in your efforts? (please attach a list of pursuit(s) and result(s))

Every group is required to identify a current staff or faculty member who will be working with them in their fundraising efforts. This person will help coordinate materials and supervise efforts in collaboration with the Division of Advancement.

Staff/Faculty Contact Name: ______________________________________________________

Phone: _____________________________ Email: __________________________
Have you read the fundraising guidelines for student groups?  □ Yes  □ No

Please indicate when you would like to fundraise:  (circle one)

January  February  July  August

Note: Applications must be submitted and approved by November 1 for January and February, May 1 for July, and June 1 for August

Please indicate which fundraising method you prefer by ranking them (1- being first choice)?

___Phone  ___Mail  ___Email

Whom would you like to solicit?

□ Alumni  □ Parents  □ Corporations  □ Foundations  □ Other ______