

**BROWN UNIVERSITY
STUDENT ACTIVITIES OFFICE
STUDENT SERVICES PAYMENT FORM**

This form is used for Brown University students who are being paid by a student group to provide a service

- Examples of services include, but are not limited to, Disc Jockey, Photographer, Videographer, Band Performance, Graphic Design etc. Please check with your SAO advisor prior to paying for services that are not listed here.
 - Students must be I-9'd in order to receive payment. Students who do not complete the I-9 process will not be paid.
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Student Name: _____

Student Email: _____

Date of Service: _____

Service Provided: _____

| |
|---|
| Event name and Brown Purpose: |
|---|

Student Group: _____

Submitted by: _____
(Name of Financial Signatory)

Amount to pay: \$ _____

Fund to charge:

Baseline

Raised

UFB funds (Supplemental): _____
(UFB Budget and Line Item required)