Exploring Summer Options: 2019

BrownConnect: Helping students follow their paths beyond the classroom

BROWN connect
WHERE ARE BROWN STUDENTS DURING SUMMER?

Greetings, Brown students!

Summer is a great time for students to develop key skills and explore opportunities through internships, jobs, research or volunteering. You have many options and this guide will introduce you to the resources available for your search. Throughout your search process, the CareerLAB staff is available for any questions you may have about your journey.

Last year, students participated in opportunities around the world. Whether in the lab, classroom, office, traveling, or volunteering, Brown students found their way. Not all career paths are straight and your summer is a step along the way. Good luck on your summer journey! Visit us in the CareerLAB.

SUMMER 2017: PARTICIPATION BY CLASS YEAR

- **Rising Sophomores**: 4.6% Internship, 8.7% Fellowship/Research, 9.6% Summer Job, 24% Taking Courses, 12.7% Travel, Volunteer, Other, 40.4% Seeking Employment/Unknown
- **Rising Juniors**: 3.2% Internship, 2.3% Fellowship/Research, 6.3% Summer Job, 8.8% Taking Courses, 23.4% Travel, Volunteer, Other, 56% Seeking Employment/Unknown
- **Rising Seniors**: 4.0% Internship, 2.8% Fellowship/Research, 2.8% Summer Job, 5.5% Taking Courses, 21.7% Travel, Volunteer, Other, 63.2% Seeking Employment/Unknown
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CareerLAB Resources

CareerLAB and BrownConnect offer so many resources, both online and offline, designed to help you achieve your summer goals.

Peer Career Advisor Open Hours:
During the academic year, come to walk-in hours with Peer Career Advisors (PCA’s) who can answer your quick questions, critique a resume or cover letter, and explain more about our services. Check Handshake for Open Hours days and times.

Career Counselor Appointments:
Schedule appointments with our Career Counselors through Handshake to address any of the following:
- General confusion or uncertainty
- Career assessment or self-assessment
- Connections between concentrations & careers
- Individualized career plans
- Full-blown mock interviews
- Help deciding on offers and offer negotiation
Career Counselors can drive the conversation, even if you are unsure of where or how to start!

BrownConnect:
Visit brownconnect.brown.edu to research:
- Internship postings
- Alumni database
- Funding opportunities
- Signature programs

See page 5 for tips on how to best utilize BrownConnect!

Handshake:
Visit brown.joinhandshake.com for:
- Internship and Job postings
- Skill-building workshops
- On-campus recruiting (including career fairs) events
- Scheduling appointments with career counselors

See page 10 for tips on how to best utilize Handshake!

Check brown.edu/careerlab for a vast amount of industry/career-specific resources including tip sheets on every step of the recruiting process as well as Brown-only access to preparation guides/PDFs.
I. Explore

Getting Started With BrownConnect

BrownConnect provides students unprecedented access to internships, research opportunities, funding and alumni. BrownConnect will break your search terms into three categories:

- Internships and research opportunities
- Alumni
- Funding

Remember to set up your Handshake profile, which feeds directly into the BrownConnect website, for a better user experience.

Internship and Research Opportunities:

You can search internships, filter by any of the following criteria, and continue to narrow postings in the left sidebar once you have received your search results:

- Job title
- Organization
- Geographic location
- Paid/unpaid
- Type of opportunity (full-time, part-time, Bruno)
- Industry or sector

REMEMBER to look for Bruno opportunities:

Bruno internships are quality opportunities supplied by Brown alumni and parents. These internships offer students an opportunity to leverage their Brown connection and provide an added advantage in the recruiting/hiring process. Bruno internships are tagged with the Brown shield to distinguish the position as one or more of the following:

- Exclusive to Brown students
- The position is posted by an alumnus/a, and/or parent of Brown, and preference is given to a Brown applicant (2 or more Brown candidates must be in the final interview process)
- A signature program created by Brown community (alumni, parents, staff and/or faculty) specifically for Brown students
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Funding:

BrownConnect will feature any funding opportunities that might meet your search criteria in the Funding Opportunities tab. Browse through these items and click on the various funding sources to apply.

10 Search Results

- All Listings
- Internships
- Alumni
- Funding Opportunities (10)

Funding Opportunities

- **Social Innovation Fellowship**
  Each year, the Social Innovation Fellowship selects up to 18 students who are launching or building social impact ventures...

- **Edward Guiliano ’72 Global Fellowships Program**
  The Edward Guiliano ’72 Global Fellowships Program provides students with the opportunity to broaden their perspectives and...

Alumni:

In the alumni tab, it's possible to narrow your search even further to find alumni that match the industry, concentration or networking interest of your choice. Your initial search results will look like this:

Alumni Results

- **Manuel F. Gonzales ’00**
  Communications - MD Anderson Cancer Center

- **Harumi May Supit ’00**
  Marketing & Communications - Harumi Supit

- **Jennifer Sperry ’00**
  Director of Communications - Sperry Communications

- **Nathan Jesse Storing AM’14**
  Communications Associate - Project for Public Spaces

You may continue to narrow your search using the criteria below, which you will find in the left toolbar:

- Class year
- Brown activities
- Brown sports
- Degree type
- Concentration
- Networking interests
  - First Generation / Low Income Student
  - Race / ethnicity in the workplace
  - LGBTQ in the workplace
  - Living and working outside the U.S.
How BrownConnect and Handshake Overlap

BROWN connect

- Find internship opportunities solely for undergraduates
- Connect with alumni willing to talk with students through alumni database
- Find summer funding opportunities e.g. LINK and SEW awards
- Learn more about Signature Programs offered specifically to Brown students

Both

- Work to create an effective, personalized internship experience

handshake

- Find full-time internship and job opportunities for undergraduates and alumni
- Register for on campus informational sessions and events
- Sign up for recruiting sessions
- Make career counseling appointments
- Schedule mock interviews with career counselors
Exploring Summer Options: 2019

I. Explore

How to Find an Internship

**STEP 1** → Identify 2 to 4 industries to pursue (meet with a career counselor for help)

**STEP 2** → Master resume and cover letter writing

**STEP 3** → Engage in internship search -- divide your time into 3 parts:

<table>
<thead>
<tr>
<th>70% Networking</th>
</tr>
</thead>
<tbody>
<tr>
<td>✅ BrownConnect</td>
</tr>
<tr>
<td>✅ Linkedin Alumni Tool and Groups</td>
</tr>
<tr>
<td>✅ 3 Fs - Family, Friends, Faculty/ Campus Speakers</td>
</tr>
<tr>
<td>✅ Past Supervisors</td>
</tr>
<tr>
<td>✅ High School Alumni</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>20% Online Searching</th>
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<tbody>
<tr>
<td>✅ BrownConnect</td>
</tr>
<tr>
<td>✅ Handshake</td>
</tr>
<tr>
<td>✅ Organizations suggested via networking</td>
</tr>
<tr>
<td>✅ USAjobs.com - Government internships</td>
</tr>
<tr>
<td>✅ CareerLAB Web site -- Career Field Resources</td>
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</table>

<table>
<thead>
<tr>
<th>10% Cold Calling</th>
</tr>
</thead>
<tbody>
<tr>
<td>✅ Selective and occasional</td>
</tr>
<tr>
<td>✅ Calling is better than email</td>
</tr>
</tbody>
</table>

"I'm interested in your work as an astronaut. Can we set up a time to speak on the phone so I could ask you about your experience in the field?"

**STEP 4** → Prepare for phone and/or in-person interview

Things to Consider
+ International Opportunities
  - Alumni
  - Going Global
+ Academic Credit - Brown's Policy
+ LINK Funding Sources

**Walk-in Hours**
Quick questions or advice on resources?
**Peer Career Advisor Open Hours**
Sunday to Friday
1:30-3:30 pm

BrownConnect is your one stop shop for internship and research opportunities, alumni connections, and funding.

Explore brownconnect.brown.edu
Handshake FAQ

Handshake at Brown is the one stop shop for Brown undergraduates to access all resources and services offered by the CareerLAB. (It has replaced the previous Job and Internship Board (JIB).)

Make sure you’re hearing about events of interest to you by updating your profile - under the "Career Interests" tab, select the box for "I want to find out about career center events."

Handshake will handle:

- Skill-building workshops, events, interviews, coffee chats, etc.
- Full-time and internship postings – (for internships only, head over to BrownConnect)
- Scheduling appointments with CareerLAB counselors and signing up for skill-building workshops

FAQs:

**What’s the best way to get started filling out my profile?**
Students can upload resumes to Handshake, and use their resumes to fill out most of their profile information. You can choose whether to add specific entries from your resume to your profile, or leave them out.

**How does Handshake work in conjunction with BrownConnect?**
Your Handshake profile feeds directly into BrownConnect for a more personalized internship and search experience. BrownConnect provides funding, an alumni database, and marked "Bruno opportunities," which are quality opportunities provided by Brown alumni and parents who have a special interest in helping Brown students.

**My application has a red X because I have a lack in technical qualifications (concentration, GPA, etc). What can I do?**
Any eligible student who has access to Handshake cannot be blocked from applying for any job or internship in Handshake, regardless of qualifications. Nothing will not stop you from submitting your application or stop the employer from receiving, reviewing and considering your application.

**What You Should Do First:**

1. Log in to [https://brown.joinhandshake.com](https://brown.joinhandshake.com)  
2. Fill out your profile and bio
BrownConnect Signature Internship Programs

Signature internships provide multiple opportunities within a designed program that are exclusive to Brown students and funded through a stipend from Brown with employers holding positions for Brown University students. Each program has a focus within a single industry, theme and/or geographic region. Students participating in these programs often receive pre-internship guidance and preparation, guided experiential learning and site visits to participating employers or alumni workplaces. Often, signature programs are collaborations between BrownConnect and other departments/centers within the Brown campus community.

Quotes from previous participants:
“...I was constantly inspired by the tenacity of such a small organization staying afloat amidst funding uncertainty and unexpected obstacles. I would say I learned the most from witnessing dedication, personal passion, and unlimited supply of hard work.” - Careers in the Common Good NYC participant

“I was able to absorb a lot of financial/entrepreneurial knowledge through performing financial analysis/modeling, or even site visiting and interviewing with the CEO of a company.” - Hong Kong Internship participant

Business Entrepreneurship and Organizations in Hong Kong

The Brown University Hong Kong Internship Program offers qualified Brown students the opportunity to expand classroom knowledge to the world of business through an immersive professional experience in Hong Kong. Through this partnership with BrownConnect and the Business, Entrepreneurship and Organizations department, employers in Hong Kong hold an internship position for Brown students to intern over the summer for 8-10 weeks. Brown provides students with stipends to offset travel and living costs associated with taking the internship positions.

Careers in the Common Good in NYC

The BrownConnect Careers in the Common Good Summer in New York City program connects Brown students with non-profits, start-ups, and public service agencies (many of whom employ or are run by Brown alumni) in New York City to help Brown students build skills and build a pathway into the nonprofit and public service fields through internships. The students selected for the internships take part in an orientation before leaving campus and a networking event with alumni in New York during the summer.

iProv in Providence

A joint project between BrownConnect and the Swearer Center for Public Service, the iProv Summer Internship Program provides a stipend for undergraduate students to work with nonprofit organizations based in the greater Providence area. Every iProv internship has been carefully developed to include a clear job description, a deliverable project or key task, and regular meetings with a supervisor. iProv interns also gather as a learning community 4-5 times during the summer in a program coordinated by the Swearer Center for Public Service.

Media in LA

The Media in LA summer internship program provides students with the opportunity to intern with a media company in the greater Los Angeles area over the summer. The program allows for participating students to gain practical experience within a variety of media fields while connecting to the LA alumni community in the workplace and through structured networking events. Brown provides students with stipends to offset travel and living costs associated with taking the internship positions.
Israel Entrepreneurship Program
Summer internship experiences with startup organizations in Israel provide Brown students the opportunity to expand classroom knowledge to the world of business through an immersive professional experience in Israel. Through a partnership with the Brown Nelson Center for Entrepreneurship, employers in Israel hold an internship position for Brown students to intern over the summer for 8-10 weeks. Brown provides students with stipends to offset travel and living costs associated with taking the internship positions.

Sweden Entrepreneurship Program
The Sweden Entrepreneurship Internship Program, with a focus on startups and technology opportunities, provides Brown students the opportunity to expand classroom knowledge to the world of business through an immersive professional experience in Stockholm, where the startup culture flourishes. Through a partnership with the Jonathan M. Nelson Center for Entrepreneurship, employers in Sweden hold an internship position for Brown students to intern over the summer for 8-10 weeks. Selected students receive stipends to offset travel and living costs associated with taking the internship positions.

Germany Entrepreneurship Program
Summer internship experiences with startup organizations in Berlin provide Brown students the opportunity to expand classroom knowledge to the world of business through an immersive professional experience in Germany. Through a partnership with the Brown Nelson Center for Entrepreneurship, employers in Berlin hold an internship position for Brown students to intern over the summer for 8-10 weeks. Brown provides students with stipends to offset travel and living costs associated with taking the internship positions.

Careers in the Common Good Winternships
CCG Winternships is a "mini internship" program providing opportunities for student interns to work on engaging projects for two weeks during winter break within social enterprise and nonprofit organizations. Students have the opportunity to gain hands-on experience working with innovative social change organizations and companies as well as build concrete professional skills through the completion of a tangible project. Opportunities are offered in Boston, New York City, San Francisco and Washington, D.C.

Brown in Washington Summer Fellowship
Managed by the Swearer Center for Public Service, The Brown in Washington Summer Fellowship is a paid opportunity for up to 10 undergraduate students to spend a summer in Washington, D.C., where they intern with a public agency or think tank. Students selected as fellows spend 10 weeks in Washington and take part in co-curricular programming that will provide them with rich learning experiences, valuable peer-to-peer support and deep professional connections.

Brown in Tulsa Kaiser Fellowship Program
Managed by the Swearer Center for Public Service, the Brown in Tulsa program provides up to seven undergraduate Brown University students with an 8-week summer internship opportunity where they will explore and engage with issues that affect the region.
<table>
<thead>
<tr>
<th>Program Name</th>
<th>Time Period</th>
<th>Award Amount</th>
<th>Eligibility</th>
<th>Application Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCG Winternships</td>
<td>Winter Break</td>
<td>$350</td>
<td>All years</td>
<td>October 30, 2018</td>
</tr>
<tr>
<td>BEO Hong Kong</td>
<td>Summer Break</td>
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<td>Rising Juniors and Seniors</td>
<td>January 3, 2019</td>
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<tr>
<td>Israel Entrepreneurship</td>
<td>Summer Break</td>
<td>$5,500</td>
<td>Rising Sophomores, Juniors and Seniors</td>
<td>February 21, 2019</td>
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<td>Sweden Entrepreneurship</td>
<td>Summer Break</td>
<td>$5,500</td>
<td>Rising Sophomores, Juniors and Seniors</td>
<td>February 21, 2019</td>
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<tr>
<td>Germany Entrepreneurship</td>
<td>Summer Break</td>
<td>$5,500</td>
<td>Rising Juniors and Seniors</td>
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<tr>
<td>LA Media</td>
<td>Summer Break</td>
<td>$4,500</td>
<td>Rising Sophomores, Juniors and Seniors</td>
<td>March 1, 2019</td>
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<tr>
<td>CCG in NYC</td>
<td>Summer Break</td>
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<td>Rising Sophomores, Juniors and Seniors</td>
<td>March 8, 2019</td>
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<tr>
<td>Brown in Tulsa</td>
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<td>TBD</td>
<td>Rising Sophomores, Juniors and Seniors</td>
<td>Spring Semester 2019</td>
</tr>
<tr>
<td>Brown in Washington, DC</td>
<td>Summer Break</td>
<td>TBD</td>
<td>Rising Sophomores, Juniors and Seniors</td>
<td>Spring Semester 2019</td>
</tr>
<tr>
<td>iProv</td>
<td>Summer Break</td>
<td>$3,500</td>
<td>Rising Sophomores, Juniors and Seniors</td>
<td>Spring Semester 2019</td>
</tr>
</tbody>
</table>
Career Fair Preview

CareerLAB hosts several Career Fairs each year where employers can connect with Brown students to discuss internship and entry-level job opportunities. Employers from all sectors participate in these events, which include:

Spotlight: Consulting Fair
Thursday, Sept. 13, 2018
5:30 - 7:30 p.m.
Kasper Multipurpose Room, Stephen Robert Campus Center

Fall 2018 Career Fair
(General, Tech, Engineering, Non Profit, Professional, Graduate Programs)
Tuesday, Sept. 25, 2018
11 a.m. - 3 p.m.
Olney-Margolies Athletic Center (OMAC)
235 Hope St. (in the Erickson Athletic Complex)

Brown Engineering Career and Internship Fair
Saturday, Nov. 3, 2018
12 - 4 p.m.
Engineering Research Center, 345 Brook Street

Spring 2019 General Career Fair
Tuesday, Jan. 29, 2019
1 - 3 p.m.
Sayles Hall

Careers in the Common Good Internship/Job Fair
Wednesday, Jan. 30, 2019
1 - 3 p.m.
Sayles Hall

Registration is not required to attend these events. For more information about which companies are attending and to receive updates about these events, visit Handshake.
HOW TO ROCK THE CAREER FAIR

BEFORE

Do your homework. Research the organizations that are attending by checking their websites.

Practice your elevator pitch (about 30 seconds). Talk about your studies and past experiences. At the end, ask questions about opportunities or about the organization.

Plan what you’ll wear. Business casual is the way to go.

BEFORE TIPS

Be ready with a professional resume. Not all employers ask, but better to be prepared. Check out our tip sheets for examples at brown.edu/campus-life/support/careerlab/

DURING

Fair warning: career fairs are noisy!

Pick up the Career Fair map to help plan your visit. It lists employers’ booths at the fair.

Observe other students and listen to how they talk to employers.

Many organizations are represented by alums. Talk to them! They were in your shoes once and you share the Brown experience.

DURING TIPS

Ask for business cards. This allows you to follow up with the employers that interest you.

Take notes! Jot down information on your conversations with the employer; it helps with follow-up.

AFTER

Send emails to employers with whom you want to follow up. Thank them for their time, remind them of your conversation, and reiterate your interest.
Other Websites for Summer Searching

Other sites to consider for your summer search...

After using Handshake and BrownConnect, here are other sites for your summer research:

- **Research Experiences for Undergraduates (REU)**
  The Research Experience for Undergraduates program supports active research participation in any of the areas of research funded by the National Science Foundation. Undergraduate student participants in either REU Sites or REU Supplements must be U.S. citizens, U.S. nationals, or permanent residents of the United States. Students do not apply to NSF to participate in REU activities. Students apply directly to REU Sites or to NSF-funded investigators who receive REU Supplements. To identify appropriate REU Sites, students should consult the directory of active REU Sites on the Web at [http://www.nsf.gov/crssprgm/reu/reu_search.jsp](http://www.nsf.gov/crssprgm/reu/reu_search.jsp).

- **Bridge.Jobs**
  A newly developed program that focuses on connecting employers and students with internships in Rhode Island.

For international opportunities, consider:

- **GoinGlobal**
  Simply visit the GoinGlobal site, log-in on the Brown Authentication screen, and you’re on your way!

  NOTE: Once you’re in the GoinGlobal site, you have the option of creating your own account with your own username and password. This will allow you to access GoinGlobal any time, anywhere, from any computer. We highly recommend it!

- **Transitions Abroad**
  Transitions Abroad offers resources for anyone who wishes to explore opportunities abroad.

Also, check CareerLAB’s website:

- **Explore Career Fields**
  CareerLAB offers several resources designed to aid you in your career search and exploration process. Check this new site for pages sorted by industry.

Remember to [make an appointment](#) with a career counselor to develop your own customized search plan and reduce the stress often associated with this process.
CRAFTING YOUR RESUME

KEY POINTS

- Tailor your resume to each position.
- Place your most relevant experience in the top third of the page.
- Focus on all types of experiences - unpaid/paid, on or off-campus, internships, jobs, and activities.
- Include active and engaging bullets - actions you took, challenges you addressed, and the impact of your work.
- Include numbers whenever possible.

SECTIONS OF RESUME

1. Contact section - name, address, phone, and email.

2. Education - start with Brown; include other higher education experience, such as study abroad. High school can sometimes be included.

3. Experiences - be specific; include key experiences that are relevant to the position you are applying for. Use meaningful section headers that pull experiences together.

4. Additional Experience - leadership, community engagement, athletics, honors, awards and other achievements that tell your story.

5. Skills & Interests - include foreign languages, computer skills, laboratory skills, and hobbies (often good ice-breakers).

FORMATTING

Within the experience section, list:
Name of Organization, Your title
- Location (city/state)
- Time frame (months and years) that you performed the work.

Keep it to one page if you are an undergraduate or recent graduate.

Use a common font that is easy-to-read. Times New Roman, Garamond, Arial, and Verdana. 10-12 points in size.

List items within each section in reverse chronology, placing your most recent experience first.

Use present tense for ongoing activities and past tense for prior experiences.

Questions? Email careerlab@brown.edu or meet with a career counselor. Learn more at brown.edu/go/resumes.
BEFORE YOU START

Research the organization. What is its culture? Its history? Its strategic goals? Research the position. What are its key responsibilities? What skills, knowledge, and qualities are needed? Review your experiences. How can you show you’re a good match?

FORMATTING

**FONT** - Use 10 to 12 point standard.

**SPACING** - Margins can be .5” around.

**HEADING** - Use business letter format.

**LENGTH** - 3-4 paragraphs.

**WRITING**

Proofread, proofread, proofread! Be specific and concise. Complement your resume with examples. Never be negative or apologize for not yet possessing a skill. Theme should be what you can do for the employer.

Josiah Carberry
Brown University • 167 Angell Street • Providence, RI 02912
josiah_carberry@brown.edu • 401.863.3326

December 27, 2012
Human Resources Manager
The Job Lab
375 Dream Ave.
Boston, MA 02115

Dear Human Resources Manager,

I am writing to apply for the position of Technical Writer for the Rhode Island State Energy Plan, as posted on BrownConnect. As a student pursuing a career in energy policy, this position is a great opportunity to channel my interest and knowledge of energy and environmental policy towards the creation of a coordinated State Energy Plan for Rhode Island.

I developed an interest in integrated policy-making as a research intern at IBM during the summer of 2012. As part of the India@75 initiative undertaken by the Confederation of Indian Industry, my team’s project was to create preliminary transport and energy plans for the city of Bangladesh. My independent tasks included researching international best practices in transport and energy, synthesizing and summarizing the data I collected into cohesive presentations; and creating Compatibility Maturity Models with […]

At Brown University, I have created an independent concentration called the Political Economy of the Environment, which addresses my interest in energy and systemic solutions through a focus in energy policy. […] I have synthesized information from academic, government sources and drafted technical policy briefs on Offshore Wind Energy on the U.S. east coast as well as Nuclear Energy in the U.S. […]

I admire the goals and principles of the Rhode Island State Energy Plan. With my skills and experience, I know I can be a great asset to this coalition. I would love the opportunity to discuss this position and my qualifications in more detail. Thank you very much for your consideration and I look forward to talking with you more.

Sincerely,

Josiah Carberry

Put your **personal information** – name, email address, postal address, and phone number at the top of your page. Use the same header as your resume to brand your documents.

Use **business letter format** and put your contact’s name, title, and address on the le margin.

Name the **specific position** for which you are applying. Indicate how you **learned of the position**. State why you’re interested in the position and the employer. Mention Brown alums or others you’ve spoken to in the organization. Consider including a one or two sentence pitch describing why hiring you would benefit the organization.

In the second paragraph, **describe a few experiences** you’ve had (eg. academic, extra-curricular, or an internship) and your roles and tasks. **Explain the skills** you gained and relate them back to the position.

Do not rehash all of your experiences from your resume. Simply identify two or three that the organization would most value, describe them, and connect them to the position you are pursuing. Choose another set of experiences and do the same as the previous paragraph.

**Reiterate your interest** in the position. Indicate that you are available to discuss your qualifications in an interview. Close by stating you hope to hear from them soon.

Make sure every word counts, and make sure the final version is polished and error-free.

Come to CareerLAB during walk-in hours for a **cover letter critique**!

Questions? Email careerlab@brown.edu or meet with a career counselor. Learn more at brown.edu/go/coverletters.
Making the Most of LinkedIn

Craft an Informative Headline
Your profile headline gives people a short, memorable way to understand who you are in a professional context or what you’re looking to do.

Display an Appropriate Photo
Select a professional, high-quality, head-and-shoulders headshot of you alone. Smile!

Show Off Your Experience, Education, and Activities
List the jobs and internships you’ve held, even if they were part-time, along with what you accomplished at each. Include information about all institutions you’ve attended, your Brown concentration, and your activities (including research, teaching, extracurriculars, and leadership).

Develop Your Summary Statement
Describe what motivates you, what you’re skilled at, and what you’re aspiring to do next in a few short paragraphs and bullet points.

Collect Recommendations
Think about soliciting recommendations from internship coordinators, colleagues, employers, and mentors.

Build Your Network
Start by adding your friends, family, and colleagues from your past jobs, internships, and activities.

Connect with the Brown Community
Access more than 73,000 Brown alumni who have posted their professional profiles on LinkedIn. Find the Brown University school page on LinkedIn and click the button for “See alumni.”
How to Ace Your Interviews

The 4 Rs:

**Research**
Gather information about the position, organization, and field through company websites, job descriptions, newspapers, and conversations with past or current employers.

**Review & Relate**
Review your experiences and skills and draw connection between your background and the position’s description. Identify specific examples that highlight your relevant skills.

**Rehearse**
Practice responses to questions you may be asked, try out answers with a friend, and schedule a practice mock interview at CareerLAB.

Interview Protocol

Smile, make eye contact, and give a firm handshake.

Be alert. Show enthusiasm and energy.

Do not ask about salary. Wait for the employer to raise the issue or until you move on in the interview.

Take your time answering. Momentary pauses to collect your thoughts are okay. Use “That’s a great question,” to buy some time.

Try your best to not take notes (except during case interviews) until after the interview.

At the conclusion of the interview, ask about the next steps, the timeframe, and for business cards.

After the Interview

Send follow-up emails. Thank them for their time, remind them of details of your conversation, and indicate your interest.

Questions? Email careerlab@brown.edu or meet with a career counselor. Learn more at brown.edu/go/interviewing.
Networking / Informational Interviewing

Professional networks don’t just happen; they are created. Whether you’re looking for an internship, a summer job, or your first full-time position after graduation, you need to connect with people who can advise you on your search and help you access opportunities. Eventually, you will be in a position to return the favor and pass it on to the next generation.

1. Find Potential Contacts
   This is exactly where BrownConnect comes in! Brown’s online career network at brownconnect.brown.edu is searchable by industry, organization, geographic location and even more factors. We have 52,000 + volunteer alumni in our database who are willing to speak with you about their career paths and choices. Take advantage of this! You can also search on LinkedIn for other Brown alumni - see our LinkedIn page for help on this.

2. Organize Your Contacts
   - Identify 3-5 interest areas – Visit Handshake to schedule an appointment with a CareerLAB career counselor for help with this.
   - Create a Spreadsheet – Each column represents an interest area. For each column, list the professional contacts. Include their contact information and their relationship to you.
   - Follow-up – Once you’ve communicated with a contact, make notes about next steps.

3. Make Initial Contact
   If you use BrownConnect, there is already a contact template ready for you once you click “Connect with” for an alumni’s profile. You can also use this as a template for when you send emails outside of the tool. Remember: your message should be brief and focus on your interest in their work!

   Connect with Caleb

4. Have the Conversation
   - Generate questions – Once you’ve scheduled a phone or in-person informational interview, plan ahead. See the CareerLAB website for a list of sample questions.
   - Begin and end with gratitude – Etiquette counts! Begin and end by thanking your contact for making time to speak with you. Reiterate your interest in the field/explainreasonwhy.
   - Wear a reporter’s hat – Your job is to ask questions and to listen.
   - Again - it’s not about you – Many contacts will ask you questions about your education, background, and other experiences. Any information you share about yourself should be brief and to the point. Get back to your questions quickly.

5. Follow up!
   - Send a thank you note – Write 4-6 sentences in which you: reiterate your gratitude, mention something specific from the conversation, confirm that you will follow up on any suggestions.
   - Pursue leads – Follow up on your contact’s suggestions, whether it is a particular job listing, an organization to check out, or a specific person in the field.
   - Update spreadsheet – Enter a few notes about the conversation. Include suggestions for follow up: Told me to contact her again in 6 weeks.
Networking Organizer

Informational interviews are a great way to learn about different career fields. By doing 15-30 minute phone or in-person interviews with Brown alumni and others who have careers you’re curious about, you can discover what skills you need to succeed, what the day-to-day work and culture are like, and other information that can help you decide if you want to pursue an internship in this field.

You can also get leads on other organizations to target, other people to talk to, where organizations in this field post their opportunities and more information that can help you tap into the hidden internship market.

In order to keep track of it all, you can use a spreadsheet to make notes of who you talked to, when contact was made, and what your next steps should be.

Use the following headers to track information about the contacts you speak with:

- First Name
- Last Name
- Class Year
- Company
- Location
- Position
- Email
- Phone
- LinkedIn
- Date of first contact
- Date of Info Interview
- Thank you note sent
- Follow Up
  - Other organizations they suggested I research
  - Other people they suggested I reach out
  - Places to look for internship postings in this field
- Other Follow Up and Notes

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Class Year</th>
<th>Company</th>
<th>Location</th>
<th>Position</th>
<th>Email</th>
<th>Phone</th>
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<tr>
<td>Josiah</td>
<td>Carberry</td>
<td>2000</td>
<td>Federal Reserve</td>
<td>NY, NY</td>
<td>Director</td>
<td><a href="mailto:josiah-carbery@thefed.gov">josiah-carbery@thefed.gov</a></td>
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<td>33 0123456789</td>
<td>linkedin.com/clark.kent</td>
</tr>
</tbody>
</table>
Offer Negotiation

Congratulations on your job offer! Now that you have an offer in hand, you can carefully consider the opportunity in light of your professional and personal priorities.

Think it Over: Don’t accept the offer right away.
The employer has invested a great deal of time and resources in searching for the right candidate for the position. Tell the employer how excited you are about this opportunity and that you would like some time to consider the offer. How long you take depends on the situation. A small organization with an immediate opening may need your decision in a few days. Larger organizations might be able to give you more time, depending on their hiring cycle.

Remember that employers who participate in Brown’s on-campus recruiting program are required to give you a certain amount of time to consider an offer.

Ask for the terms of the offer in writing. Factors to keep in mind while evaluating an offer include:

- **Job content** – Are you excited by the job? Will you enjoy doing the tasks that are listed in the job responsibilities? How does the position help you towards achieving your long-term career goals?
- **Supervisors, co-workers, and organizational culture** – Will you enjoy being part of this team? Will your supervisor be a good mentor? Does the organization meet your values/interests? Do you like the organizational culture?
- **Salary and benefits** – Based on your research, is the salary at market level? Will you meet your financial obligations (i.e. loans, rent, etc.)? How are promotions and reviews handled? Are there perks (i.e. travel, on-site fitness facilities, professional development opportunities)?
- **Location and lifestyle** – Is the job located in a place where you would like to live? Will you have to move? How long is the commute? Is parking available? Will the job allow you to maintain the work-life balance you would like?

Managing Multiple Offers:
If you interview with several employers and receive an offer from one of them, inform the others. The news might prompt one or more of them to make you an offer as well. If you find yourself in the fortunate position of having multiple offers, a CareerLAB counselor can help you make an informed decision by putting the different offers in perspective.

Negotiating the Offer: Develop your skills.
Negotiating anything well is a skill that you can develop through research and practice. Throughout the negotiation process with each employer, remain courteous and enthusiastic about the opportunity on offer. The following web resources will help get you up to speed.
- [Salary Negotiation and Job Offer Tutorial](From Quintessential Careers)
- [Interviewing and Negotiating Offers](From NYU Wagner Career Services)
- [Idealist Guide to closing the deal](...
What to Negotiate

**Determine if the salary is negotiable.** Salaries for entry-level positions are sometimes non-negotiable. Other points might be negotiable. Consider negotiating the following items when you receive a job offer:

- Benefits – flex time, vacation, healthcare coverage, retirement plan
- Job responsibilities
- Relocation allowance, start date, and signing bonus

**If salary is negotiable, do your research.** Negotiating salary is best done when you have gathered information regarding the industry, the organization, its competitors, the function and specific position, and the cost of living where the job is based. Family, friends, and Brown alums may help you gather this information. Consult the websites below for specific information regarding salaries for particular fields.

- [Salary.com](http://www.salary.com)
- [NACE Salary Calculator Tools](http://www.nace.org)
- [Salary for Careers in the Common Good](http://www.sallary.com)

**Negotiating Other Aspects of the Offer**
If you have doubts or concerns about making a decision, we’re happy to help you weigh the pros and cons of one or more offers.

**Communicate Your Decision:**

**Accepting an Offer**
Once you have made a decision, call to accept the offer. Be sure to show your appreciation for the offer and excitement about the opportunity. Following up with a written acceptance letter is also an option. It enables you to restate your understanding of the offer. Remember to include terms such as salary, starting date and time, location, any perks (signing bonuses, moving allowance, etc), and any other factors that you feel were vague or were not in writing.

Once you have accepted an offer, you should never back out. Backing out of an offer that you have accepted is a serious offense and can damage your professional reputation as well as the reputation of the hiring manager. It can cause an employer to stop recruiting at Brown, thus limiting opportunities for future Brown students. If you have doubts or concerns about a decision you have made, please come and talk to a career advisor.

If you are participating in on-campus recruiting, once you’ve accepted a position you are no longer eligible to interview for any on-campus recruiting position.

**Declining an Offer**
As soon as you accept a position, you need to decline any other offer(s) you have received. Phone the organizations to let them know of your decision, then follow up with a written letter declining their offer. You may need this contact later on, so never burn your bridges.
III. Funding

LINK Summer Funding

2019 Deadlines
Friday, March 8, 12 pm on UFUNDS
Wednesday, April 10, 12 pm on UFUNDS
LINK Walk-ins: W/Th 1:30-3:30, starting 2/20/19

PROGRAM OVERVIEW

Each year, Brown awards stipends to students pursuing unpaid or low-paying summer internships. These awards allow students to explore all career fields. Students must apply for or secure an internship that is unpaid or that pays less than $1,000 before applying for funds. Rising sophomores, juniors, and seniors are eligible to apply. The program is funded by Brown alums and parents, the Office of Financial Aid, as well as other Brown departments and is administered by the Center for Careers and Life After Brown.

STUDENT ELIGIBILITY

You can apply if you meet ALL of the following criteria:

• You are an active Brown undergraduate rising sophomore, junior, or senior (not on LOA from Brown)
• You have applied for or secured an unpaid summer internship or one that pays $1,000 or less
• You are returning to study at Brown in the fall term following the proposed internship
• You have not already received a LINK/SEW award. NOTE: Students that have previously participated in a BrownConnect funded signature program are not eligible to apply
• You have not received other funding for the proposed internship (except payment of $1,000 or less). This includes funding from another Brown University award

ELIGIBLE PROGRAMS

Eligible summer internships for Brown LINK Awards:

• Unpaid or low-paying internship ($1,000 or less including stipend and/or housing, transportation)
• Minimum of 240 hours of supervised work (equivalent to 6 weeks of work at 40 hours/week)
• Offered during the summer and completed by the start of undergraduate orientation
• Supervised by a professional in the organization who agrees to follow LINK guidelines

Ineligible experiences/projects/programs:

• Tuition-based, and/or summer internship placement programs, including those with an internship component
• Internships, projects, or programs that award course credit
• Non-credit courses, training programs, or volunteer/service that do not contain any professional, experiential learning component
• Internships provided to students through placement organizations
• Organizations and programs with funding expectations for their interns and employees
• Projects that meet criteria for Brown’s UTRA (Undergraduate Teaching and Research Assistantships) Program or programs sponsored by Brown University faculty or department
• Pre-thesis research, at Brown or elsewhere, without a significant experiential learning component
• LINK funding cannot be used to complete an internship in a location on the Office of International Programs’ Travel Prohibition List
Exploring Summer Options: 2019

III. Fund

HOW TO APPLY

• Apply online at https://apps.college.brown.edu/ufunds/
• LINK is a competitive program. Please visit our webpage http://brown.edu/campus-life/support/careerlab/link for information about programs to attend and ways to prepare
• For more information about the program, please contact Sarah Brown, Internships Manager, at Sarah_Brown1@brown.edu

What Students say about LINK:

“The Apatow family has provided an environment for me to learn about the industry without the flounce and fluff that many people associate with ‘entertainment.’ I believe in the material that the Apatow team produces; it’s authentic, diligently put-together, and heart-warming in a way I can only hope to one day emulate. This summer, I feel more inspired on my drives home from work than ever before. Judd’s work-ethic is tireless, making me confident that by putting in the hours and staying true to my voice, I can accomplish my creative dreams as a hopeful writer and actress after Brown.”
— Emily Adams ’18 2017 LINK Award with Apatow Productions, Development Intern in Los Angeles, CA

“Overall this internship helped me see career possibilities beyond medical school. I can envision myself working in places such as a clinical lab to help advance medicine and medical practices. I cannot express enough how grateful I am for my summer experience interning at the Advanced Baby Imaging Lab with an amazing team. In retrospect, this experience prepared me for my next experience at the Congressional Hispanic Caucus Institute in D.C.”
— Jacqueline Augustin ’18.5 LINK Award with Advanced Baby Imaging Lab, Neurodevelopment Intern, Providence, RI

“What I valued most about my time at Mariscal & Abogados was the versatility and importance of the work assigned. Overall, I now have a confirmed interest in law—I think even in international law—and also have contacts that I hope I can follow-up with for new opportunities and recommendations.”
— Dylan Majsiak ’20 LINK Award with Mariscal & Abogados, Legal Intern in Madrid, Spain
Karen T. Romer Undergraduate Teaching and Research Awards (UTRA)

Karen T. Romer Undergraduate Teaching and Research Awards (UTRAs) support Brown students collaborating with Brown faculty on research and teaching projects during the summer or the academic year. Named for the dean who launched the program in the 1980s, UTRAs provide students with valuable academic experience that prepares them for graduate study and that contributes directly to course development at Brown.

UTRA Awards provide a unique opportunity for students in any discipline and in their first through fourth year to:

- Collaborate with faculty on important research or teaching projects
- Develop problem-solving and research skills, as well as a more comprehensive understanding of the research subject
- Explore an issue or topic of interest
- Have an impact on a Brown course or in a larger field of study

UTRAs require a full-time commitment during the summer 35 hours/week for 10 weeks and part time during the academic year: 10 hours/week for 12 weeks. Students will receive a monetary stipend for their work.

The Research Collaboration Award allows students and faculty to collaborate on a research project, which may originate from the faculty or student.

The Teaching Collaboration Award provides members of the faculty with student collaborators for research that precedes the creation or restructuring of a course. Students may apply to serve as teaching assistants once the course is offered.

The Team UTRA supports 2-4 students in the summer or up to 2 students during the semester to work with a faculty member on research or curriculum development. The application should discuss the specific contributions each member can make to the team.

The International UTRA supports collaborative research or teaching projects abroad during the summer only. Applications to work abroad will be considered only when both the faculty and the student are on site together.

<table>
<thead>
<tr>
<th>Deadlines:</th>
<th>Eligibility:</th>
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<tbody>
<tr>
<td>I-Team UTRA: November 15</td>
<td>All class levels eligible</td>
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<tr>
<td>Spring UTRA: November 15</td>
<td></td>
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<tr>
<td>Summer UTRA: February 5</td>
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<td>Fall UTRA: May 1</td>
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Student quote: “Doing an UTRA this summer has taught me how to work with others, how research is conducted in the field of Mathematics, and what opportunities are available in the STEM field for me.” - Gabby Ferra '20 I-Team UTRA with ICERM I-Team

Contact Oludurotimi O. Adetunji, Ph.D. Associate Dean of College Director, UTRA Program utra@brown.edu, (401)863-2411
Learn more about UTRA Application Process at brown.edu/utra
### Other Sources of Summer Funding:

There are other departments throughout the University that offer summer funding. Here are examples of other awards students can pursue. Contact the department directly regarding these programs.

<table>
<thead>
<tr>
<th>Department or Center</th>
<th>Awards Offered</th>
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</table>
| Jonathan E. Nelson Center for Entrepreneurship | • Breakthrough Lab (B-Lab)  
• Social Innovation Initiative/ Brown Venture Launch Fund |
| Public Health Global Health Initiative | • Brown University Minority Health and Health Disparities International Research Training Program  
• Framework in Global Health Scholarship  
• Nora Kahn Piore Award |
| Institute at Brown for Environment and Society | • Voss Undergraduate Research Fellowships in Environmental Science and Communication  
• Environmental Studies and Sciences Undergrad Summer Research and Internship Awards  
• The Institute at Brown for Environment and Society Summer Internship Program |
| Swearer Center | • Royce Fellowships  
• Arthur Liman Public Interest Fellowship |
| Visual Art | Every year the Visual Art Department grants a variety of selective fellowships and prizes to students who demonstrate artistic excellence & passion for the visual arts. Please see their website for more information. |
| Dean of the College | • Solsbery Summer Research Fellowship (Center for the Study of Human Development)  
• International Scholarship Awards |
| East Asian Studies | The Department of East Asian Studies awards a number of grants in support of summer Chinese language instruction/immersion programs, research projects, and internships in China, Taiwan or Hong Kong. Please review their website for an extensive list of awards including:  
• The Arun Stewart ’11 Memorial Fund  
• Summer Language Instruction Support |
| The Watson Institute for International and Public Affairs/Public Policy | • Happy and John Hazen White, Sr. Internship  
• Noah Krieger ’93 Internship  
• Marla Ruzicka International Public Service Fellowship |
| Office of Global Engagement | The Office of Global Engagement has grants available to students. Please see their website for more information. |
Summer Options for Pre-Med Students

NOTE: To help guide you better, the Health Careers Advising Office has designed the Health Careers Portfolio in ASK. Every year early in the fall semester, you will complete a portfolio questionnaire that will help you plan for your chosen health profession. Your answers will help you be better prepared to apply future programs and help the Advising Office get to provide you with directed guidance during your time at Brown.

Internships

Internships are a great way to strengthen medical school applications while getting a break from academics. Pre-health internships typically take place at hospitals and involve some combination of healthcare related research, preceptorship/shadowing, or administrative duties. You can search for pre-health internships through the BrownConnect site and Handshake. Previous hospitals that have hired Brown students include: Mount Sinai, Bronx Lebanon, and others.

Summer Courses

In general, many health profession schools do not view summer courses as favorable as they do courses taken during the fall/spring terms. However, if you have a compelling academic rationale for taking summer courses (e.g., to enable you to study abroad, participate in research or clinical activities that you would miss otherwise), you could take a required course over the summer. You should preferably do so at Brown or at a university with a strong academic reputation (no community colleges or online courses). It is best not to take any required science course during the summer, particularly chemistry.

Research

Engaging in research is a wonderful way to enhance your education and to build connections with faculty mentors. This can certainly help your application to health professional schools, as most applicants would have some research experience. A wide array of research opportunities are listed on the Health Careers Advising website, including intensive summer immersive programs for students from backgrounds underrepresented in the health professions. Additionally, your research opportunity is unpaid or of insufficient funds, you can apply for LINK funding through BrownConnect - more deadlines and details can be found here: http://www.brown.edu/campus-life/support/careerlab/link

MCAT Prep

Whether you place to take 1-2 years off before beginning professional training or wish to matriculate immediately following graduation, 2-3 months of dedicated study for the MCAT is typically sufficient. The summer before one plans to take the test is therefore a prime time for study. Both self-study and preparation courses can be effective, though each has pros and cons. A test prep course gives you plentiful review materials and practice exams, as well as a lot of structure; however, it is significantly more expensive. Self-study is less expensive and many good review books are available at bookstores and through on-line booksellers. Note that this approach requires substantial self-discipline.

For more information, students are encouraged to attend Peer Advisors hours held by current Brown pre-med undergraduates and schedule appointments with George Vassilev (freshman and sophomore advisor) and Anja Lee (junior /senior advisor) at the Health Careers Advising Office.
Summer Study Abroad Options

Brown and CASA (Consortium for Advanced Studies Abroad) Summer Programs

**Barcelona: Memories of the Spanish Civil War - Consensus and Divergence**
This course examines the enduring debate in Spanish society about its Civil War by analyzing the conflict, its consequences, aftermath, and narrative from a holistic point of view. Taught in English by University of Barcelona faculty. Includes local course-related trips and excursion to Madrid.

**Bologna: World Cinema in Italy**
Study world cinema at the University of Bologna and the Bologna Cineteca, one of the most important centers for film restoration in Europe and the home of the Charlie Chaplin and Pier Paolo Pasolini film archives. Taught in English.

**Comillas: Studio Art in Spain**
A faculty-led program with coursework in drawing and painting. Weekly language classes and local excursions complement the studio art coursework. Taught in English.

**Dublin: Contemporary Global Politics Course and Internship**
Experience the rich history and culture of Ireland through the lens of an academic course and internship placement. Course is taught by Trinity College Dublin faculty. Internships are offered in a wide variety of disciplines, allowing students an extraordinary opportunity to integrate into Irish life.

**Havana: Healthcare in Cuba and Spanish for Healthcare Workers**
Learn about the healthcare system in Cuba and/or develop more effective communication skills for conversing with Spanish-speaking patients. Participants take one or both courses, which are taught by Brown faculty and a medical doctor based at the University of Havana Medical School. Healthcare in Cuba is offered in English (no pre-requisites). Spanish for Healthcare Workers requires two years of college-level Spanish or equivalent.

**St. Petersburg: Russian Language and Culture**
Academic focus on Russian culture, art history, and language taught by Brown faculty. Introductory, Intermediate, and Advanced levels of Russian language offered. No prior knowledge of Russian language required.

To see deadlines, access applications, and see more program details, please visit the Office of International Programs at [www.brown.edu/oip](http://www.brown.edu/oip)
Summer Housing Options

General/Overall Tips

1. Contact local college and universities who may offer summer housing in their residence halls. Additionally, some of these schools may also have listservs for local students looking for housing options.
2. Search through general sites (e.g. Craigslist.org or Airbnb, Uloop, sublet.com, campusrent.com, Trulia.com). Remember to always exercise caution when utilizing sites such as these.
3. Utilize resources from the local area, such as newspapers, community websites, real estate agents, etc.
4. Ask your internship/research organization – they can often recommend housing options or at least good places to start the search. They may even know of other incoming interns who will be in the area and are also looking for housing.
5. Brainstorm family and friends that live in the area - many students stay with relatives/family friends to save money.
6. Use your Brown network – ask current Brown students who live in the area of your internship for recommendations of accommodations or resources, or potentially any alumni or professors with recommendations about a particular geographical area.
7. Find a roommate – It can be easier to find housing as part of a group, and can be more cost effective. Reach out to see whether other Brown students or friends from home will be living in the same city as you over the summer. Use apps like Housing Anywhere, Roomi or RoomZoom to look for potential roommates.

Important Considerations for the Housing Search Process

Always exercise caution when utilizing sites such as Craigslist to search for housing. These sites can offer some great opportunities, but there is always the potential for scams.

**Be aware of the following while conducting your housing search:**

- You should never send money to secure housing without viewing the property and signing a contract first.
- Never visit a property alone; always bring a friend or relative with you.
- Make sure you are also considering the neighborhood, in addition to the living space. It’s important to make sure you are going to be living and traveling through areas in which you feel safe.
- Consider the proximity to public transportation access, food/shopping, gyms, parks, entertainment.
Housing Options by City

Austin, TX
1. University of Texas Sublets
2. College Student Housing
3. Austin Public Transportation

Boston, MA
1. Boston University Summer Internship Housing
2. Northeastern University Summer Housing
3. Suffolk University
4. Tufts University
5. Boston Bed and Breakfast
6. MIT Fraternity Summer Housing
7. Boston Apartments
8. Boston Public Transportation

Chicago, IL
1. 777 South Street
2. The Buckingham
3. Chicago Summer Housing
4. Loyola University
5. School of the Art Institute Chicago
6. University of Illinois at Chicago Summer Housing
7. Chicago Public Transportation

Houston, TX
1. University of St. Thomas – Summer Housing
2. University of Houston Cambridge Oaks
3. Savoy Student Living
4. Houston Public Transportation
Exploring Summer Options: 2019

IV. ADDTL

Los Angeles, CA
1. Solutions in LA
2. UCLA Community Housing Office
3. Zuma Housing
4. Los Angeles Public Transportation

Nashville, TN
1. Vanderbilt University
2. College Student Housing
3. Nashville Public Transportation

New York City, NY
1. 92 Y Summer Housing
2. Columbia University
3. Educational Housing Services
4. Fashion Institute of Technology Summer Housing
5. International House NYC
6. King’s College NYC Intern Housing
7. NYU Student Housing
8. St. Mary’s Residence
9. Literati Group Housing
10. Webster Apartments
11. School of Visual Arts
12. NYC Public Transportation

San Francisco, CA
1. American College of Traditional Chinese Medicine
2. ACTCM Additional Housing Resources
3. Latitude 38 Group
4. SFO Housing
5. Summer of Love Student Housing
6. San Francisco Public Transportation
IV. ADDTL

Seattle, WA
1. University of Washington Sublets
2. Seattle University Sublets
3. Oodle Short Term Rentals
4. Trovit Rentals Seattle
5. Seattle Public Transportation

Washington, DC
1. American University
2. Catholic University of America
3. Cheap DC Intern Housing
4. Georgetown University
5. George Washington University
6. Washington Intern Student Housing (WISH)
7. Washington DC Public Transportation

Other
1. The Orlando Area Student Intern Society
2. University of Pennsylvania Summer Intern Housing

International
1. Spareroom UK
2. Homestay for Students in London
3. University Rooms UK
4. India
Final Reminders: Step-by-Step

1. Complete your profile on Handshake
   Attend information sessions and research different career field to identify your interests

2. Visit BrownConnect to research internship postings and to find alumni with whom to network

3. Update your resume and cover letter using tip sheets
   Get these materials reviewed by Peer Career Advisors during Open Hours

4. Schedule appointments and mock interviews with our Career Counselors through Handshake

5. Try to remember that there is no “right” summer experience - everyone’s path is different, as it should be

See you at CareerLAB!