



BROWN UNIVERSITY
INTERNSHIP AGREEMENT

This Internship Agreement has been entered into as of _____ by and among Brown University and the Student and the Host Company identified below.

Student Information:

Name: _____

Telephone: _____ Email: _____

Host Company Information:

Name: _____

Address: _____

Supervisor Name: _____

Email: _____ Telephone: _____

Internship Information:

Internship Dates: _____

Internship Description: _____

Brown University acknowledges that:

1. The Student is an enrolled undergraduate student at Brown University.
2. The Student is pursuing the internship offered by the Host Company.

Host Company agrees that:

1. The internship will provide an appropriate educational experience for the Student.
2. The Host Company will provide appropriate trainings, a suitable work space, and a safe and secure work environment for the Student.
3. The Student will intern under the supervision of a Host Company employee and will be given specific duties as they relate to the educational experience.
4. The Host Company accepts the primary responsibility for supervision and control of the Student at the internship site and acknowledges that Brown University is not responsible for the actions of the Student.

5. The Host Company will provide evaluation reports of the Student's performance to Brown University, if requested.
6. The internship will not be used to displace any Host Company employee or to staff a position which is a normal part of the Host Company's workforce.
7. The Host Company adheres to all applicable laws and regulations, including the Fair Labor Standards Act.
8. The Student is not an employee of the Host Company, nor is the Student entitled to Host Company benefits, such as leave, retirement, health, travel compensation, housing, or any other reimbursement.

The Student agrees:

1. To comply with all policies and rules established by Brown University and the Host Company applicable to the internship.
2. That failure to comply with policies and rules established by Brown University and the Host Company applicable to the internship may result in the Student's dismissal from the internship and/or disciplinary action by Brown University.
3. To notify the CareerLab at Brown University or another Brown University official promptly in the event any problems arise during the internship.
4. That Brown University has no control over the Student's actions or the actions of others during the internship and cannot guarantee the Student's safety during the internship.

This Internship Agreement is agreed to and accepted by:

Brown University

Host Company

By: _____
 Name: _____
 Title: _____
 Date: _____

By: _____
 Name: _____
 Title: _____
 Date: _____

Student

Signature: _____
 Name: _____
 Date: _____