

Fabricated Equipment Account Request

Principal Investigator (PI):

Department Name: Box Number:

Department Main Account Number:

Primary Contact Name: Extension:

Specific Name of Fabricated Item:

Brown parent contract or grant account number(s): 5-

Additional fund source(s) account number(s):

Cost estimates of fabricated item:

Capital Equipment

Electric, Electronic, Mechanical Components

Materials, Services & Labor (see policy for allowable costs)

Operation System Software

Other Costs (attach explanation)

Total Budget estimate

Project completion date: Estimated life (years) of item:

Location on campus of fabricated item: (building name) (room number)

Ultimate disposition of fabricated item: (check one) Remain in Use on Brown Campus
 Deliverable to Sponsor
 Other – Please Attach Explanation

Originator

Department Approval (signature/date) _____

OSP Grants/Contract Accountant Approval(s) _____

Department approval permits OSP to transfer funds between accounts given above.

Incomplete requests will be returned.