

Brown to Brown Home Ownership Program

DECLARATION OF DOMESTIC PARTNERSHIP

1. We hereby certify that, as same-sex domestic partners, we have an exclusive mutual commitment similar to marriage and that we meet the following criteria:
 - We have been each other's sole domestic partner and have shared a common residence for at least the last twelve (12) consecutive months and we have every intention of remaining indefinitely in the relationship. (Please complete the *Certification of Residency* form included with this packet).
 - Neither of us is married to anyone else.
 - We are jointly responsible for each other's common welfare and basic living expenses.
 - We are both at least 18 years old and are mentally competent to consent to contract.
 - We are by law adults and are not related by blood closer than would bar marriage in our state of legal residence.

2. We agree to notify Brown University if the status of this relationship changes – include termination of the relationship or failure to meet any of the above criteria – by filing a *Change of Status* form with the Brown to Brown program coordinator (Tracy Mansour, Box 1902) no later than 30 days from the date of such change. It is understood that if this domestic partnership is terminated, a subsequent *Declaration of Domestic Partnership* cannot be filed until the later of 12 months after filing a *change of Status* form or 12 months after coverage has been cancelled.

3. We understand that the information contained in this Declaration is confidential and is being provided for the sole purpose of identifying the same-sex domestic partner of the Brown to Brown participant, who may be subject to certain rights and restrictions contained in the Brown to Brown Program.

4. We affirm that the statements attested to in this Declaration are true and correct to the best of our knowledge. We understand that we are responsible for reimbursing Brown University for any expenses incurred as a result of any false or misleading statement contained in this Declaration. It is further understood that a false statement could result in disciplinary or legal action, including termination of employment at Brown.

Employee Signature

Date

Domestic Partner Signature

Date

Brown to Brown Home Ownership Program

CERTIFICATION OF RESIDENCY

Employee Name

Domestic Partner Name

In order to be eligible for Brown University's Brown to Brown Program as same-sex domestic partners, both you and your partner must demonstrate that, for at least the past 12 months, you have been jointly responsible for each other's common welfare and financial obligations.

To verify this mutual commitment, you will need to provide the Brown to Brown program coordinator (Tracy Mansour, Box 1902) with two documents as evidence. At least one of these documents must verify your current common household address.

Appropriate documentation is listed below (please check the items you are providing):

- Joint mortgage(s) or lease(s) showing joint tenancy;
- Cancelled rent checks (for past 12 months) showing payments for a common householder;
- Documents verifying the designation of same-sex domestic partner as primary beneficiary on life insurance and/or retirement contracts;
- Documents showing joint ownership of a motor vehicle;
- Documents verifying joint credit accounts;
- Wills listing each other as beneficiary;
- Documents showing the execution of a durable power of attorney naming the same-sex domestic partner;
- Voter registration cards or voting records showing a common household;
- Passports showing a common household; and
- Other documentation showing that the persons satisfy the common household residence requirements.

Please attach a copy of two of the documents listed above to this *Certification of Residency* form and forward them to the Brown to Brown program coordinator (Tracy Mansour, Box 1902) along with your completed *Declaration of Domestic Partnership* form.

PLEASE NOTE: The information contained in these documents will be treated as confidential material.