FUNCTIONS THAT CANNOT BE PERFORMED IN COEUS LITE

Currently, the Coeus Lite and Coeus Premium versions are very much compatible and majority of the proposal development functions can be accessed in either of the versions. However, there are still few functions that are exclusive to Coeus Premium and will need to be completed in that environment (*you can complete all the available components in Coeus Lite, and then access Coeus Premium to complete the ones that are only available there*).

The functions that are not available in Coeus Lite and can **ONLY** be accessed in Coeus Premium are:

➡ **Re-Order Proposal Personnel**
Coeus Premium gives you the option to sort the order of the personnel included in your proposal to arrange the Key Personnel in the order you desire for them to appear in the R&R Senior Key Person (Expended) Form and the R&R Budget Form. (The PI must be listed first). Currently, Coeus Lite does not have this functionality.

➡ **Add/Maintain Proposal Personnel Citizenship Details**
Some sponsor forms require citizenship details. Currently, this information can only be added/maintained in Coeus Premium Proposal Person Details Screen. (NIH Fellowship & Career Development forms)
Once the Citizenship Information is entered in Premium, it will not be displayed in the Coeus Lite proposal, but it will be in effect and modifiable in the Premium proposal until submitted for approval.

➡ **Assign Narrative User Rights**
In Coeus Premium when uploading Narrative Attachments, you have the ability to assign following rights to users: Read, Modify, or None. This feature is useful if one is attaching documents that contain confidential information that others on the proposal should not necessarily be able to view, modify, or both.
Once the rights are assigned in Premium, they will carry over to the proposal in Coeus Lite. However, they will only be modifiable in the Premium proposal.

➡ **Create Narrative Placeholders**
Coeus Premium allows you to Add Narrative Type "placeholder" without uploading a file; files can be uploaded later. Files can be uploaded in Coeus Lite to the Narrative Placeholders that have been created in Coeus Premium.

➡ **View Approval Routing Map before Submitting the Proposal for Approval**
Coeus Premium allows you to preview the Approval Map as you build your proposal. In Coeus Lite you can only see the Approval Routing Map for the Proposal after it has been submitted for approval.

➡ **Proposal Hierarchy**
A proposal hierarchy can be helpful if you need to build separate budgets to submit as one – for example if the proposal includes:
- Co-Investigators in other departments with Lab Allocations
- Separate budgets and/or tasks by child accounts
- Separate a budget with a specialized F&A rate

You can create and complete your individual proposals in either Coeus Lite or Premium but *creating* the hierarchy and *linking* and *unlinking* the child proposals to the parent proposal *can only* be done in Coeus Premium. Once separate proposals are created, one of the proposals can then create the Parent proposal, and as many child proposals can be linked as are needed.
While a proposal is linked in a hierarchy, it can only be *viewed* in Coeus Lite. You must *Unlink* the proposal from the hierarchy to continue modifications in Coeus Lite. The hierarchy parent proposal can only be modified in Coeus Premium.

➡ **Set Direct Cost Limit and Total Cost Limit for Each Budget Period**
Coeus Premium allows you to set Direct Cost Limit and Total Costs Limit for **each** Project Period. This functionality is not available in Coeus Lite. In Coeus Lite you can only set the Total Cost Limit and Total Direct Cost Limit for the **entire** Project Period in the Budget Summer Section.

➡ **Sync Period Costs to the Total Period Costs Limit or the Period Direct Cost Limit**
Coeus Premium allows you to *sync* some of the direct costs in the project periods to the Direct Cost Limit or the Total Costs Limit for **each** Project Period. This functionality is not available in Coeus Lite.

➡ **Turn Off Inflation for Personnel Line Items/Budget Elements**
Coeus Premium allows you to *turn off* the inflation for Personnel Line items in the Budget – Line Item Detail Window before any individuals are added to that Line Item. This functionality is not available in Coeus Lite.

➡ **Change a Budget Category of a Line Item for this Proposal**
Coeus Premium allows you to assign a Line Item to a category different from what it defaults to. For example, publishing a Post Doc to the Senior Personnel section of the RR Budget. This functionality is not available in Coeus Lite.

➡ **Print Budget Total and Industrial Cumulative Budget Forms**
The Budget Total form and the Industrial Cumulative Budget Form can only be printed from Coeus Premium. They are currently not available in Coeus Lite.

➡ **Customize Coeus Budget View**
Coeus Premium allows you to customize the view of the budget giving you the option to select the information that you want to view; e.g. Cost Share column for each line item, Category, Underrecovery, etc.

➡ **Generate a List of Investigator's Current and Pending Awards**
Coeus Premium has a tool that queries the Award module for current awards and the Institute Proposal module for pending proposals. These reports can be downloaded as Excel files and used to prepare a Current & Pending Support document.

➡ **View Institute Proposals and Awards**
The Institute Proposal module and the Award module can only be accessed in Coeus Premium.

➡ **Modify Rolodex Entries you Created**
Coeus Premium allows you to make modifications to the Rolodex entries that you have created. Such modifications cannot be made in Coeus Lite. Coeus Lite only allows you to create *new* Rolodex Entries.