

RESEARCH ADMINISTRATION UPDATES AND ITEMS OF INTEREST

OFFICE OF THE VICE PRESIDENT FOR RESEARCH / OFFICE OF SPONSORED PROJECTS

This newsletter is produced by the Office of Sponsored Projects to provide agency updates, sponsor policy and procedural information, and guidance and training in all aspects of sponsored project administration for Researchers and Research Administrators. Please visit <http://www.brown.edu/research/newsletters> for archives.

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OSP / OVPR UPDATES

➤ **Next BEARCORE Session for Students and Post Docs Supported by NSF**

A reminder that NSF requires training in ethical and responsible conduct of research for undergraduate and graduate students and post doctoral researchers supported by grants awarded as a result of proposals that were submitted on or after January 4, 2010.

The University has developed a training program to meet this requirement: Brown's Ethical and Responsible Conduct of Research Education program (BEARCORE).

The next BEARCORE session is Tuesday, January 22, 8:30AM-12:30PM.

Please advise your students and post doctoral researchers to **register via this [link](#)**:

Students and post doctoral researchers must complete the training within one year of beginning their NSF supported work. Please note that if students or post docs supported by NSF have completed one BEARCORE session, they do not need to take it again. More information about the program is available on the [BEARCORE web page](#).

OSP wishes you a very Happy &
Prosperous New Year!



AGENCY UPDATES

NSF
UPDATES➤ **Important Information For Programs with Deadline Dates of January 14, 2013 or Later**

If the program you are submitting to has a deadline date of January 14, 2013 or later, and you submit your proposal prior to this date, you must prepare your proposal in accordance with the Proposal & Award Policies & Procedures Guide (PAPPG) (NSF 13-1), which requires that the one-page Project Summary include 1) an overview; 2) a statement on intellectual merit of the proposed activity; and 3) a statement on the broader impacts of the proposed activity. (See GPG, Chapter II.C.2b).

If you prepare your proposal prior to January 14, 2013, with the intention of submitting it on or after January 14, 2013, the information that you included in the Project Summary in FastLane will be inserted into the overview text box of the Project Summary. Per [PAPPG](#) guidelines, you will need to include this information in the three text boxes (overview; statement on intellectual merit; statement on broader impacts) or FastLane will not accept your proposal. (See [GPG, Chapter II.C.2b](#)).

➤ **NSF Posts FAQs on FastLane Changes for 2013 PAPPG**

As previously announced, NSF has updated several sections of the 2013 *Proposal and Award Policies and Procedures Guide*. There is a comprehensive review of the changes [here](#). A summary is below:

An overview of the upcoming PAPPG changes that impact Fastlane and proposal submission requirements are listed below:

- In lieu of one text box, the Project Summary will now have three text boxes to address "Overview", statement on "Intellectual Merit", and statement on "Broader Impacts".
- The Project Summary can only be uploaded as a pdf file if it contains [special characters](#), and the corresponding box on the Project Summary page in FastLane has been checked.
- A limit of 1 page will be enforced for the Project Summary.
- FastLane will not accept a proposal without a Project Summary.
- Four additional proposal certifications have been introduced as part of the Cover Sheet.
- The Facilities, Equipment, and Other Resources form must be uploaded. A text box will no longer be available. The format of the form also has been revised.
- Proposal and Panel Review forms will now have an additional question to address strengths and weaknesses of the proposal with respect to any additional solicitation-specific review criteria.

➤ **Proposal Invitation in 2013 for Designing Materials to Revolutionize and Engineer our Future**

The Division of Mathematical Sciences (DMS) of the National Science Foundation (NSF) is pleased to invite proposals in 2013 for the NSF activity **Designing Materials to Revolutionize and Engineer our Future (DMREF)**.

DMREF comprises well-coordinated activities involving the Directorates of Mathematical and Physical Sciences, Engineering, and Computer & Information Science and Engineering. For further details and participating divisions please see the broadly aimed Dear Colleague Letter about DMREF in fiscal year 2013, posted for example on the MPS web page, [NSF 13-025](#). As described in that Letter, success in the initiative requires a collaborative, synergistic, iterative approach that includes theory, computation, and experiments.

DMREF proposals submitted to the Division of Mathematical Sciences must:

- be submitted within the window 15 January - 15 February 2013, inclusive;
- be submitted to DMS as the division and to DMREF as the program;
- deal with problems in the range of issues described in the DMREF Dear Colleague letter, [NSF 13-025](#)
- seek new mathematical or statistical results that will advance the DMREF agenda;
- describe a research plan that meets the central Materials Genome Initiative principle of closely coupled, iterative interplay among theory, computation, and experiment.

Participants interested in submitting proposals are **strongly encouraged** to first contact any of the program officers listed in the main DMREF Letter. For DMS, please confer with Michael Steuerwalt (msteuerw@nsf.gov).

COEUS UPDATES

COEUS TIP OF THE MONTH

ENTERING INTERNATIONAL COLLABORATIONS ON NATIONAL SCIENCE FOUNDATION (NSF) / GRANTS.GOV SUBMISSIONS:

When the project has activities outside the United States or partnerships with international collaborators, you must identify the countries involved.

NSF requires that the countries identified as International collaborators or activities outside of the U.S. are entered in accordance with the NSF Specific International Organization for Standardization (ISO) 2-digit code format.

A listing of each country and their 2-digit ISO code is listed on the OSP

http://brown.edu/research/sites/brown.edu.research/files/uploads/2_Digit_Country_Codes.xlsx

EXAMPLE

My project has activities outside of the U.S. in France & Spain

- The Yes No Question (YNO) – H1 Explanation Box should appear as follows:

H1 Does this project involve activities outside the U.S. or partnership with International Collaborators? If Yes, identify which countries in the Explanation field. Yes No

Explanation: FR, SP

- Verify the Grants.gov – Other Project Info form:

6. * Does this project involve activities outside the United States or partnership with international collaborators? Yes No

6.a. If yes, identify countries: FR, SP

6.b. Optional Explanation:

COEUS USER GROUP MEETING

The meeting is intended to allow Coeus Users to network, share best practices, learn new business process changes, and address Coeus issues.

If you have ideas for topics to discuss please email Kat Szulc.

Next Meeting:

***January 16th, 2013 – Robert Center – Petteruti Lounge
10:00am – 11:30am***

TRAINING

OSP TRAINING SPOTLIGHT

OSP Outreach 2013

We will be posting our Spring Semester classes in early January. There will be various classes offered on Pre-Award and Post-Award Management, including Coeus.

In an effort to meet the overall outreach needs of research administration, we are once again seeking feedback on our trainings and outreach. We would greatly appreciate your time in completing the survey below. The Office of Sponsored Projects strives to provide the best service possible, and your input will help us meet this important goal.

[Link to survey](#)

ABOUT OSP TRAINING

The Office of Sponsored Projects is pleased to offer numerous training opportunities for faculty and staff. Topics Include:

- **Coeus Training**
 - Learn how to use the University's sponsored projects management system.
- **Pre-Award Training**
 - Learn best practices in Pre-Award management. Sessions ranging from preparation of proposals and budgets to subcontracting under Brown prime awards
- **Post-Award Training**
 - Learn best practices in Post-Award management. Sessions ranging from travel on sponsored projects to allocation of costs.

Sponsored Projects Training Sessions are now on [LearningPoint](#), Brown's new Professional Development System.

- To register for classes, please navigate to www.brown.edu/learningpoint and log in using your Brown User Name and Password.
 - The training classes can be found by clicking on the "Sponsored Research Related Training" from your homepage.

GRANT CONFERENCES/NCURA EDUCATIONAL PROGRAMS

- **14th Annual NCURA Financial Research Administration (FRA) Conference**
March 10 – March 12, 2013
 New Orleans, Louisiana
 Registration Open: <http://collaborate.ncura.edu/FRA14/Home/>
- **7th Annual NCURA Pre-Award Research Administration (PRA) Conference**
March 13 – March 15, 2013
 New Orleans, Louisiana
 Registration Open: <http://collaborate.ncura.edu/PRA7/Home/>

The Awards Committee of NCURA Region I invites your participation in nominating individuals for a Travel Award to help defray the costs of attending the **NCURA FRA & PRA Conferences**. The award amount is up to \$1,000 per Travel Award. Two awards will be made - one for FRA and one for PRA. Please see [link](#) for more information, and submit nominees by January 23, 2013.

- **2nd National Science Foundation Grants Conference of Fiscal Year 2013**
March 11 – March 12, 2013
 Hosted by Howard University
 Arlington, Virginia
 Registration will be open in January 2013.

Questions or comments about the Newsletter should be directed to the editors:
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 Katarzyna Szulc, Senior Contract & eRA Administrator (katarzyna_szulc@brown.edu)