



RESEARCH ADMINISTRATION UPDATES AND ITEMS OF INTEREST

FEBRUARY
2015

OFFICE OF THE VICE PRESIDENT FOR RESEARCH / OFFICE OF SPONSORED PROJECTS

This newsletter is produced by the Office of Sponsored Projects to provide agency updates, sponsor policy and procedural information, guidance and training in all aspects of sponsored project administration for Researchers and Research Administrators. Please visit <http://www.brown.edu/research/newsletters> for archives. To subscribe, Faculty/Investigators can go to <https://listserv.brown.edu/archives/cqi-bin/wa?SUBED1=OSPNEWSLETTER&A=1>

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OSP / OVPR UPDATES

➤ Researcher Support Services for Data Management and Sharing

This spring consider utilizing one of Brown University Library's researcher support services related to managing, publishing, and sharing your sponsored research data.

- Writing Data Management and Sharing Plans
- Public Data Access/Data Availability Compliance
- Archiving, Publishing, and Sharing Your Digital Scholarship

Writing Data Management and Sharing Plans: The Library offers a service to assist you with the writing of a data management and/or data-sharing plan required by public and private research funders. Examples of funders with new data management and/or data-sharing policies starting in 2015 include the Department of Energy's [data management plan policy](#); the Bill & Melinda Gates Foundation's [open access policy](#); and the National Institutes of Health's [Genomic Data-Sharing Plan Policy](#).

For more data-related services and information please visit <http://library.brown.edu/cds/blog/> or contact Andrew Creamer, Scientific Data Management Specialist at Andrew_Creamer@brown.edu.

➤ Save the Date: OSP Brown Bag

The next OSP Brown Bag session will be held on Tuesday, March 24, 2015 from 12pm to 2pm in the Kassar House Foxboro Auditorium located at 151 Thayer Street (corner of Thayer and George).

➤ Expansion of BMRA Proposal Submission Authority Effective February 10, 2015

In our effort to perform continuous process improvement in the area of proposal submissions, OSP & BMRA have elected to re-calibrate grant proposal submission authorities.

The change will result in the expansion of BMRA's proposal submission scope to include grant proposals from centralized BioMed Departments to the Department of Defense Agencies (i.e., CDMRP, ONR, AFOSR); Environmental Protection Agency; Foundations and Non-Profit Organizations (e.g., American Heart Association, American Cancer Society); National Science Foundation and all Public Health Service Agencies:

- Agency of Healthcare Research and Quality (AHRQ)
- Agency for Toxic Substances and Disease Registry (ATSDR)
- Centers for Disease Control and Prevention (CDC)
- Food and Drug Administration (FDA)
- Health Resources and Services Administration (HRSA)
- Indian Health Service (IHS)
- National Institutes of Health (NIH)
- Substance Abuse and Mental Health Services Administration (SAMHSA)

BMRA will also submit grant proposals for subawards made to Brown under these prime sponsors. OSP will continue to submit proposals from all BioMed faculty for all contract and non-grant award type proposals and to all other sponsors. If you are unsure of the type of award that will result from your proposal submission, kindly contact OSP (Patrice_Carroll@brown.edu, 3-3141) or BMRA (Mary_Norton@brown.edu, 3-1631) for assistance with the interpretation of the program announcement or solicitation.

Distribution of Duties:

Proposals prepared by centralized Departments* within the Division of Biology & Medicine will be submitted as follows:

OSP – Grants, Contracts & Other Award Types	BMRA – Grants Only <i>(Includes Brown as Sub recipient under prime awards from these Agencies)</i>
Industry & Corporate Sponsors	National Science Foundation
VA IPAs	National Institutes of Health and all other PHS Agencies including HRSA, AHRQ, SAMHSA
Department of Defense Agencies (DoD) (when the BAA specifically states that DoD may issue the award as a grant or contract)	Department of Defense Agencies (DoD) (when the BAA specifically states the award will be issued as a grant)
Department of Energy	Foundations and other Non-Profit Institutions
NASA	US Environmental Protection Agency

*All departments reporting to the Dean of Biology and Medicine except Neuroscience and Brown Institute for Brain Science.

FEDERAL SPONSOR / AGENCY UPDATES

NIH UPDATE

➤ Change in Receipt Dates for Non-Competing NIGMS NRSA Institutional Training Grant Progress Reports (T32 and T34)

[NOT-GM-15-109](#)

The National Institute of General Medical Sciences (NIGMS) supports institutional undergraduate, predoctoral, and postdoctoral research training through the Ruth L. Kirschstein National Research Service Award (NRSA) T32 and T34 mechanisms. In order to increase the efficiency of issuing non-competing grant awards, NIGMS intends to change the date by which non-competing continuation grant progress reports must be submitted. Beginning with applications for non-competing awards that will be made in Fiscal Year 2016, progress reports for all T32 grants will be due on November 15 and progress reports for all T34 grants will be due on October 15.

➤ NIH Interim General Grant Conditions Implementing New HHS Grants Regulations (Uniform Guidance)

[NOT-OD-15-065](#)

NIH has issued the Interim General Grant Conditions document which contains general conditions for NIH awards based on regulations at 45 CFR Part 75, which implements 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (“Uniform Guidance”) for the Department Health and Human Services (HHS) operating divisions. The document is being issued in order to serve as the applicable terms and conditions for recipients of NIH awards, until such time as revised Research Terms and Conditions become effective. These conditions are effective for Notices of Award (NoA) issued on or after December 26, 2014, that obligate new or supplemental funds. NoAs issued on or after December 26, 2014 that do not involve obligation of new or supplemental funds remain subject to 45 CFR Part 74 or Part 92, as applicable, until such time that new funds are obligated. The NIH Interim General Grant Conditions document is available at:

<http://grants.nih.gov/grants/policy/NIH%20Interim%20Grant%20General%20Conditions.pdf>

NIH’s 45 CFR Part 75 related FAQs available at:

http://grants.nih.gov/grants/policy/faq_grants_uniformguidance.htm

➤ New NIH Biographical Sketch Available in SciENcv

SciENcv has been enhanced to include the new NIH biographical sketch format as a choice for creating SciENcv profiles. Users are now able to utilize their existing SciENcv profiles to create profiles in the new NIH biographical sketch format, as well as able to select the new NIH biographical sketch format when creating profiles manually or through a data feed from an external source.

Detailed instructions can be found at: http://www.nlm.nih.gov/pubs/techbull/jf15/jf15_biosketch.html

Note: SciENcv will continue to support the current NIH biographical sketch format; however, NIH encourages researchers to use the new format with their grant submissions. Researchers will be required to employ the new NIH biographical sketch starting May 25, 2015. The official NIH announcement can be found at:

<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-15-032.html>

➤ eRA Deployment and Maintenance

Mar. 7-8	10 pm - 5 am ET Sat-Sun	Scheduled weekend maintenance	All eRA modules, databases and web sites will be unavailable (including eRA Commons, eSubmission, iEdison, QVR, all IMPAC II modules and the RePORTER Web site)
Apr. 4-5	10 pm - 5 am ET Sat-Sun	Scheduled weekend maintenance	All eRA modules, databases and web sites will be unavailable (including eRA Commons, eSubmission, iEdison, QVR, all IMPAC II modules and the RePORTER Web site)
Apr. 16-17	9 pm - 7 am ET Thu-Fri	System-wide software release	All eRA modules (including eRA Commons, eSubmission, iEdison, QVR, and IMPAC II modules), and databases will be unavailable.

NSF UPDATE

➤ Archived Webinar on the NSF Proposal & Award Policies & Procedures Guide (PAPPG) Now Available

An archived version of the January 27th webinar covering revisions to the Proposal & Award Policies & Procedures Guide (PAPPG) is now available on the Policy Office website at

<http://www.nsf.gov/bfa/dias/policy/outreach/PAPPG.mp4>.

Slide from the presentation are also available at:

http://nsf.gov/bfa/dias/policy/outreach/nsfupdate_papppgdec14.pdf

➤ NSF Statistics



*slide shown at FY2016 NSF Budget Request Roll-Out in Arlington, VA on February 2, 2015, based on FY2014 activities

➤ Important Updates to FastLane and Research.gov

On January 26, 2015, NSF released software updates to both FastLane and Research.gov. The release implemented the revised NSF policies developed in response to the Uniform Guidance and increased the number of GPG-specific automated compliance checks on proposals.

The following updates were made to FastLane:

- **Budget Justification Upload:** Budget justifications can no longer be entered as text in Fastlane. A separate file will need to be uploaded for each organization added to the budget.
- **Cost Sharing Notifications Requirement:** The existing requirement that only awards with cost sharing of \$500,000 or more must submit a cost sharing certificate will be modified to support the revised policy which specifies that cost sharing notifications must be submitted by all awardees with awards that include cost sharing of any amount.
- **New Funding Mechanism:** The FastLane proposal cover sheet will be updated to include the new funding mechanism type, Ideas Lab. Ideas Lab is designed to support the development and implementation of creative and innovative project ideas. These projects will typically be high-risk/high-impact as they represent new and unproven ideas, approaches, and/or technologies.
- **Page Count:** Page count rules will be automatically enforced for the Project Description, Budget Justification, Mentoring Plan, and Data Management Plan attachments.
- **Budget:** Budget-related checks will focus primarily on proposal duration and requested amount. For example, the system will enforce a maximum requested amount of \$200,000 for a RAPID proposal and \$300,000 for an EAGER proposal.
- **Proposal Section:** Proposal sections will be enforced by their funding mechanism for Program Announcement, Program Description and other GPG-type funding opportunities. For example, an error message will appear if a Project Description was not provided for an EAGER proposal.

Enhancements to Research.gov:

- **Updated Branding:** An update to the logo, header, footer, and background to make it consistent with the current NSF branding.

- **Improved Look and Feel:** A modification to page widths and font size in project reports and the Award Cash Management Service (ACM\$) in order to optimize layout for each visitor's screen resolution and make it easier to read.
- **Streamlined Navigation:** A streamlining of the site by removing the left navigation bar and adding top-level navigation across Research.gov
- **Simplified Login:** A consolidation of login options onto one page in order to simplify the process.
- **Expanded Help:** An expansion of the Research.gov Live Help service to now include support for logging in and changing a password.

DOD UPDATE

➤ Department of Defense Peer Reviewed Medical Research Program Fiscal Year 2015 Appropriation Announcement

The Fiscal Year 2015 Defense Appropriations Act provides \$247.5 million to the Department of Defense Peer Reviewed Medical Research Program (PRMRP). The funding is provided to support select medical research projects of clear scientific merit and direct relevance to military health.

Research support is restricted to a set number of congressionally directed topic areas, some of which include:

Advanced Prosthetics	Arthritis	Cardiovascular Heart Disease	Diabetes
Food Allergies	Hepatitis B	Integrative Medicine	Lupus
Malaria	Metal Toxicology	Psychotropic Medications	Respiratory Health
Sleep Disorders	Tinnitus	Women's Health Disease	Dystonia

A full list of topic areas can be found at:

http://cdmrp.army.mil/pubs/press/2015/15prmrp_appropriation_press.shtml

The program is administered by the U.S. Army Medical Research and Materiel Command (USAMRMC) through the Office of the Congressionally Directed Medical Research Programs (CDMRP). FY15 PRMRP program announcements and general application instructions are anticipated to be posted on Grants.gov in Spring 2015. A listing of all USAMRMC funding opportunities can be obtained on the Grants.gov website by performing a basic search using CFDA Number 12.420.

COEUS UPDATES & REMINDERS

➤ 4.5.1 P3 Release

The latest release of Coeus, 4.5.1 P3, was implemented on February 22nd.

This release **resolves** the following issues:

- **Proposal Hierarchy** - Inconsistent Proposal Hierarchy Sync Function from the Budget
- **R&R Budget Form V1.3** - Incorrect calculations in Section E. Budget Participant /Trainee Support Costs on the R&R Budget form
- **Replacing Narrative Attachments** - Inability in Coeus Lite to replace Proposal Narrative Attachments while the Proposal is in Routing

TRAINING & CONFERENCES

OSP TRAINING

The Office of Sponsored Projects is pleased to offer numerous training opportunities for faculty and staff.

Topics Include:

COEUS:

Learn how to use the University's sponsored projects management system.

Class	Date
Premium Budgeting Basics	3/10/2015
Advanced Budgeting	3/19/2015
How Does Coeus Populate Your Grants.gov Forms?	4/07/2015
Proposal Hierarchy	4/21/2015
Viewing Proposals & Awards	05/05/2015

PRE-AWARD:

Learn best practices in Pre-Award management. Sessions range from preparation of proposals and budgets to subawards.

Class	Date
NIH – NRSA Institutional Training Grants	3/18/2015
Subcontracts Demystified	4/9/2015
NIH - Career "K" Awards	5/12/2015
Cost Sharing on Sponsored Projects	5/20/2015

POST-AWARD:

Learn best practices in Post-Award management. Sessions range from travel on sponsored projects to allocation of costs.

Class	Date
Cost Transfers	3/3/2015
Commitments	3/10/2015
Allocations of Costs	3/17/2015
Financial Closeouts of Sponsored Projects	4/1/2015
Direct Charging Administrative Costs	5/5/2015
Effort Reporting	5/13/2015

To register for classes, please navigate to the [Brown Learning Point Page](#) and log in. The training classes can be found by clicking on the "Sponsored Research Related Training" from your homepage.

CONFERENCES & NCURA PROGRAMS

Save the Date! NCURA Region I Research Administration Discussion Group

Brookline, MA – March 24

- OMB Uniform Guidance: Implementation and Lessons Learned

Join a panel of experts as they discuss how these changes have impacted their institutions, lessons they have learned during implementation, and preparations for additional changes that may present in the future.

<http://www.ncuraregioni.org/radg-meetings.html>

Save the Date! NCURA Region I Spring Meeting 2015

Portland, Maine – May 3 – 6

- Pre-Conference Workshops – May 3
- Spring Meeting – May 4-6

<http://ncuraregioni.org/spring-meeting.html>

NCURA Sponsored Projects Traveling Workshops

Portland, Oregon -- May 27 – 29

- Level I: Fundamentals of Sponsored Project Administration
- Level II: Critical Issues in Research Administration
- Financial Research Administration

<http://www.ncura.edu/Education/TravelingWorkshops.aspx>

NIH Regional Seminars on Program Funding and Grant Administration

Each year, the Office of Extramural Research (OER) sponsors the NIH Regional Seminars on Program Funding and Grants Administration. These seminars are intended to help demystify the application and review process, clarify Federal regulations and policies, and highlight current areas of special interest or concern. The seminars are appropriate for grants administrators, researchers new to NIH, and graduate students.

Upcoming Seminar:

Dates: May 6-8, 2015

Location: Baltimore, MD

Registration is now open:

<http://regionalseminars.od.nih.gov/baltimore2015/>

Questions or comments about the Newsletter should be directed to the editors:

Anderson. eRA & Grant / Contract Accountant & Justyna Szulc. eRA & Grant / Contract Administrator