

RESEARCH ADMINISTRATION UPDATES AND ITEMS OF INTEREST

OFFICE OF THE VICE PRESIDENT FOR RESEARCH / OFFICE OF SPONSORED PROJECTS

This newsletter is produced by the Office of Sponsored Projects to provide agency updates, sponsor policy and procedural information, and guidance and training in all aspects of sponsored project administration for Researchers and Research Administrators. Please visit <http://www.brown.edu/research/newsletters> for archives.

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OSP / OVPR UPDATES

➤ **Private Foundation Funding Workshop**

Tuesday, February 12, 4-5:30 pm, Petteruti Lounge, Stephen Robert Campus Center.

Federal funds are becoming increasingly competitive and difficult to acquire, and it's important for researchers and scholars to consider alternative means of funding their work. Private foundations are a substantial and often untapped resource for university faculty, who may be experienced with grant seeking at federal agencies, but find private foundations less accessible.

This workshop, organized by the Office of the VP for Research and the Office of Corporate and Foundation Relations, is intended for faculty of all disciplines. It will provide a broad introduction to private foundations and answer the questions:

- How do private foundations differ from federal funders?
- What's out there, and would be appropriate for your research project?
- Who on campus can help you?

Participants will hear from faculty who have received private foundation funding, and also get an inside look from former foundation program staff at how foundations think and make funding decisions.

Please register [here](#) (registration is not required but would be appreciated). Questions? Contact [Anne Windham@brown.edu](mailto:Anne.Windham@brown.edu)

➤ Horizon 2020 – European Commission

While the official launch of first calls for the European Commission's "Horizon 2020" [programme](#) doesn't open until January 2014, Graham Harrison, NSF program director, has been identified as the person best able to help US Principal Investigators wade through the supplemental (or new award) process for collaborations with the EU community. Brown investigators looking for funding related to these collaborations may feel free to contact him with questions:

Graham M. Harrison, Ph.D.
Office of International Science and Engineering
National Science Foundation
4201 Wilson Blvd.
Arlington, VA 22230.
Phone: 703-292-7252
[Email: gharriso@nsf.gov](mailto:gharriso@nsf.gov)

You are also reminded of the Office of International Research Administration in OVPR. Director Norman Hebert has expertise in all matters pertaining to international research activity. Norm's direct line on campus is 863-6791.

➤ January Issue of *Research Development and Grant Writing News* is Now Available

This monthly electronic newsletter offers strategies on how to compete successfully for research funding from federal agencies and foundations. Each issue highlights agency research news and trends, web resources, and new funding opportunities. Current and archived newsletters are available as a resource for the research community on the [External Funding Opportunities](#) page of the OVPR website. A Brown log-in is required since this is copyrighted material, available through our institutional subscription. Distribution to the Brown community is unlimited, but it may not be re-posted on an open website.

[Research Development and Grant Writing News Webpage](#)

➤ OSP Property Manager New Mailing Address

Effective January 22, 2013, OSP Property Manager Michelle Moniz Dotzenrod has a new mailing address: Horace Mann, Box 2010. Michelle's direct line has not changed, it is 863-1798. Michelle's new office is located in 004 Horace Mann.

AGENCY UPDATES

NIH UPDATES

- **eRA Commons Users Can Now Generate a Publication Report for Paper Progress Reports for the PHS 2590 with My NCBI**
[NOT-OD-13-017](#)

The tool, [My Bibliography](#), which is part of My NCBI, now has the functionality to generate a PDF report of publications that may be printed and submitted as Section 2.2.6, Section E. Publications, of the paper PHS 2590 progress report.

My Bibliography, a resource that allows users to retain their information, save searches, select display formats, filter options, and set up automatic searches that are sent by e-mail from many NCBI databases. *My NCBI* users can save their citations (journal articles, books, meetings, patents and presentations) in *My Bibliography*.

Grantees are encouraged to begin using the PDF report immediately on a voluntary basis. Submitting the *My Bibliography* PDF report will be required at the same time that the Research Performance Progress Report (RPPR) is required for all Streamlined Non-Competing Award Process (SNAP) and Fellowship awards, expected in the **Spring of 2013** (see [NOT-OD-12-142](#)).

➤ NIH Public Access Policy Process Change

[NOT-OD-12-160](#)

Compliance with the [NIH public access policy](#) has been a statutory requirement and a term and condition of all grant awards and cooperative agreements since 2008. New guidelines ([NOT-OD-12-160](#)) have been issued, announcing that in spring 2013, at the earliest, **NIH will delay processing of non-competing continuation grant awards, if publications arising from an award are not in compliance with the NIH Public Access Policy.**

Once publications are in compliance, awards will go forward. This change will take effect in tandem with NIH requiring the use of the [Research Performance Progress Report](#) (RPPR) for all Streamlined Non-competing Award Process (SNAP) and Fellowship awards, also in the Spring of 2013.

To help awardees to comply with the policy, recent updates have also been made to [My NCBI](#) that improve the workflow and communication between PD/PIs and non- PD/PI authors, making it easier for PD/PIs to track compliance of all papers arising from their awards, even if they do not author those papers.

As stated on the NIH Public Access Policy page, preparation is key to avoiding delays in funding. Some suggestions:

- The PI can use [My NCBI](#)'s *My Bibliography* feature to monitor Public Access compliance for all the applicable papers that the PI authors or arise from the PI's NIH award.
- As the PI plans a paper or supports one with an NIH award, discuss with the authors how the paper and the NIH awards that support it will comply with the Public Access Policy.

Read More:

[NIH Public Access Policy](#)

[Research Performance Progress Report](#)

[My NCBI](#)

➤ NIH RPPR Requirement now Just Months Away

In Spring 2013, National Institutes of Health researchers will be required to use the new [Research Performance Progress Report \(RPPR\)](#) to submit Streamlined Non-competing Award Process (SNAP) and Fellowship progress reports for the following activity codes:

R01-like SNAPs: D71, DP1, DP5, G08, G11, G13, P40, R00, R01, R03, R18, R21, R33, R34, R36, R37, R56, RC1, RC2, RL1, S10, S21, S22, SC1, SC2, SC3, UB1, UC2, UH1, UH2, UH3, UP5, P01, P20, P30, P40, P41, P50, PL1, R24, S11, U01, U10, U19, U24, U34, U54

Individual K SNAPs K01, K02, K05, K06, K07, K08, K18, K22, K23, K24, K25, K26, K99, KL1

Education SNAPs: D43, K30, R13, R25, RL5, T14, T36, U13, U2R

Fellowships: F05, F30, F31, F32, F33, F34, F37

SBIR/STTR SNAPs: R41, R42, R43, R44, U43, U44

Although this will be required in the spring, NIH researchers at Brown already have the option of using the RPPR for SNAP and Fellowship progress reports. See the NIH [Research Performance Progress Report \(RPPR\)](#) web page for [resources](#) and further details. If you have any questions, please don't hesitate to contact OSP or BMRA.

NSF
UPDATES➤ **NSF Transition of Annual, Final and Interim Project Reports to Research.gov**[NSF 13-041](#)

The National Science Foundation (NSF) is transitioning a number of services from FastLane to Research.gov. In order to prepare for the migration to Research.gov:

- Starting on February 1, 2013, NSF awardees must stop submitting project reports in FastLane.
- Beginning March 15, 2013, PIs will be required to submit their annual, final and interim project reports in Research.gov.

In addition, Principal Investigators should pay particular attention to reports previously submitted and returned by their NSF Program Officer. Returned reports should be revised and resubmitted prior to February 1st. Any reports that are prepared in FastLane prior to the February 1st date, but not submitted, may need to be re-entered in Research.gov.

To assist the research community with this transition, the overdue date will be extended for all project reports that are currently scheduled to become overdue between January 31 and April 30, 2013.

Read More – [NSF 13-041](#) [*Dear Colleague Letter: Implementing All Project Reporting in Research.gov*]

**Agency Tip – NIH Office of Extramural Research**

The NIH Office of Extramural Research (OER) offers eLearning Opportunities via free Webinars and Training Workshops on various agency related topics.

Registration is required for live events and space can fill up quickly, however, all webinars are recorded for later viewing. The recording, transcript and Power Point are made available approximately 3-5 business days following the event.

Please click [HERE](#) for more information or visit: http://grants.nih.gov/grants/upcoming_webinars.htm.

COEUS UPDATES

COEUS TIP OF THE MONTH

UPDATING PROPOSALS FOR NEW RATE AGREEMENT EFFECTIVE 1/7/13

A new rate agreement has been issued with an effective date of 1/7/13 that updates our Benefit Rates for full time & part time employees.

For details, please see the agreement located here:

http://www.brown.edu/research/sites/brown.edu.research/files/New%20Rate%20Agreement%201_7_13.pdf

The Coeus Rate tables have been updated in accordance with the new rate agreement.

- Please check your proposal before submission to ensure that it has the updated rates. This is especially important when copying a proposal, as the copied proposal budget will have the old benefit rates applied.

To update to the new rates, you will have to Sync the proposal to the rates table for the new rates to be incorporated in the proposal. (Instructions below).

Sync to Rates - Quick Guide

1. Open your Budget in Modify mode;
 - **Edit > Budget**
 - Click the Modify button
2. Once in the Budget, open the rates table;
 - **Edit > Rates**

Fiscal Year	On/Off Campus	Activity Type	Start Date	Institute Rate	Applicable Rate
2014	On	Organized Research	01 Jul 2013	62.50	62.50
Employee Benefits					
FT Rate (Faculty)					
2013	Off	Organized Research	01 Jul 2012	31.00	31.00
2013	On	Organized Research	01 Jul 2012	31.00	31.00
2014	Off	Organized Research	01 Jul 2013	30.50	30.50
2014	On	Organized Research	01 Jul 2013	30.50	30.50

3. The **Modify Rates for Proposal window** will open above the Modify Budget window.
4. Click the **Sync** button.
5. You will be prompted to answer the following question - "Do you want to Sync Proposal rates with the current Institute rates?"
 - Click the **Yes** button
6. A message box will open stating that "Saving will entail recalculation of the budget."
 - Click the **Yes** button

Your proposal will re-calculate with the new University defined rates.

COEUS USER GROUP MEETING

The meeting is intended to allow Coeus Users to network, share best practices, learn new business process changes, and address Coeus issues.

If you have ideas for topics to discuss please email Kat Szulc.

Next Meeting:

February 20, 2013 – Location Smith-Buonanno Hall G01

10:00am – 11:30am

TRAINING

OSP TRAINING SPOTLIGHT

Sponsored Projects Trainings Spring 2013 Schedule

To register for classes, please navigate to www.brown.edu/learningpoint and log in using your Brown User Name and Password.

~ The training classes can be found by clicking on the "Sponsored Research Related Training" from your homepage.

Date	Class
02/05/2013	Pre Award: Reading the Funding Opportunity Announcement (FOA)
02/07/2013	Coeus : Premium Proposal Creation and Finalization
02/12/2013	<i>Certificate Training*</i>
02/19/2013	Coeus : Premium Budgeting Basics
03/05/2013	Pre Award: Introduction to Grant Budgets
02/20/2013	Subcontracts Demystified
03/08/2013	Pre Award: Research Equipment & Property Management
03/12/2013	<i>Certificate Training*</i>
03/19/2013	Subcontracts Demystified
03/21/2013	Post Award- Commitments
03/21/2013	Coeus : Proposal Hierarchy
03/25/2013	Pre Award: NIH Assorted Training - Ruth L. Kirschstein NRSA Individual Fellowships
03/27/2013	Pre Award: Cost Sharing on Sponsored Projects Post Award
04/02/2013	Coeus : Advanced Budgeting
04/02/2013	Direct Charging Administrative Costs
04/09/2013	<i>Certificate Training*</i>
04/12/2013	Post Award - Supporting Documentation and Justification
04/17/2013	Post Award- Cost Transfers
04/18/2013	Coeus: Lite Proposal Development-New Users COEUS: How does COEUS populate your Grants.gov forms?
04/23/2013	Coeus : Viewing Proposal and Award Information
04/24/2013	Post Award – Xtrain
05/02/2013	Post Award – Allocation of Costs
05/09/2013	Post Award - Traveling on Sponsored Funds
05/13/2013	Post Award – Effort Reporting
05/14/2013	<i>Certificate Training*</i>
05/16/2013	Post Award - Financial Closeout of Sponsored Projects
06/11/2013	<i>Certificate Training*</i>
*	<i>Only for those enrolled in 10 month program</i>

ABOUT OSP TRAINING

The Office of Sponsored Projects is pleased to offer numerous training opportunities for faculty and staff. Topics Include:

- **Coeus Training**
 - Learn how to use the University's sponsored projects management system.
- **Pre-Award Training**
 - Learn best practices in Pre-Award management. Sessions range from preparation of proposals and budgets to negotiation of award terms & conditions.
- **Post-Award Training**
 - Learn best practices in Post-Award management. Sessions ranging from travel on sponsored projects to allocation of costs.

OSP Training Sessions are now on [LearningPoint](#), Brown's new

~ The training classes can be found by clicking on the "Sponsored Research Related Training" from your homepage.

GRANT CONFERENCES NCURA EDUCATIONAL PROGRAMS

- **14th Annual NCURA Financial Research Administration Conference**
March 10 – March 12, 2013
Registration Open:
<http://collaborate.ncura.edu/FRA14/Home/>
- **7th Annual NCURA Pre-Award Research Administration Conference**
March 13 – March 15, 2013
Registration Open:
<http://collaborate.ncura.edu/PRA7/Home/>
- **Departmental Research Administration Workshop
Fundamentals Workshop
SPA Level II: Critical Issues Workshop**
March 18-20, 2013
For more info: <http://www.ncura.edu/content/>
- **2nd National Science Foundation Grants Conference of Fiscal Year 2013**
March 11 – March 12, 2013
Hosted by Howard University
Arlington, Virginia
Click [here](#) to register

Questions or comments about the Newsletter should be directed to the editors:
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Katarzyna Szulc, Senior Contract & eRA Administrator (katarzyna_szulc@brown.edu)