|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Student Section:** | | | | | |
| Student’s Name |  | | | | |
| Department |  | | | | |
| Email | | | | Phone | |
|  | | | | | |
| Course Number and Title  (if applicable) | |  | Semester/Year | | / |

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| --- |
| Describe undergraduate human subjects activities. |

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| Describe the risks associated with this project and how risks will be managed. Describe procedures for maintaining confidentiality and steps for monitoring the project or activity. |

**Level II Review: Undergraduate Work that Requires Documented Notification to HRPP (but no IRB protocol) (*see* IRB Statement on Undergraduate Work)**

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| **Provide requisite assurances by checking boxes below for each of the following:** |

**The project/activity is designed and conducted solely for the purpose of student’s educational experience/receiving a grade/undergraduate thesis.**

**No use of minors or vulnerable populations (including, but not limited to, prisoners, pregnant women, persons lacking capacity to give informed consent).**

**Risk is not more than “minimal.”**

“Minimal risk” is when “the probability and magnitude of harm or discomfort in the research are not greater in and of themselves than those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests.”

**No use of deception.**

**No videotaping**

**The “Letter of Introduction for Undergraduate Work Involving Human Subjects” will be used with all participants**

**I attest that the above information is accurate and represents the true nature of my class project/activity.**

**Student(s) Signature Student(s) Name Printed Date**

|  |  |  |
| --- | --- | --- |
| **Faculty Advisor Section:** | | |
| Faculty Name & Title |  | |
| Department |  | |
| Email | | Phone |

**As the Advisor, I accept primary responsibility for ensuring the rights and welfare of the human subjects and to:**

* **Mentor student researcher in the proper conduct of research and the protection of human subjects;**
* **Review student’s *Undergraduate Project Application* and submit form to the HRPP for confirmation that the project qualifies for Undergraduate Level II review;**
* **Ensure that student obtains written or verbal permission from all subjects, using the Letter of Introduction for Undergraduate Work Involving Human Subjects;**
* **Review all methods and instruments used in each project;**
* **Document that student receives permission to conduct the project/activity at institutions or organizations other than Brown University;**
* **Monitor the research and inform the HRPP immediately if any significant problems arise.**

**If an educational project or activity does not meet the criteria for Level II Review: Undergraduate Work that Requires HRPP Documented Notification (*see* IRB Statement on Undergraduate Work), the Faculty Advisor must ensure that the student submits a complete Human Subjects Protocol to be reviewed through the normal processes of the IRB.**

**Undergraduate work that involves human subject research *designed to* develop or contribute to *generalizable knowledge* is considered research under the purview of the IRB.**

**Faculty Advisor Signature**  **Date**

**Send form with attachments in one PDF file to HRPP,** [**IRB@brown.edu**](mailto:IRB@brown.edu) **or campus mail, box 1986**

**Reviewed and Accepted by:**

**HRPP Authorized Signature** **Date**