



BROWN
Sheridan Center for
Teaching and Learning

Head Teaching Consultants 2023-2024 Application

Application and Position Information

About the Position

The Sheridan Center is recruiting Head Teaching Consultants (TCs) to serve as peer leaders for the 2023-2024 academic year. Head TCs work closely with Sheridan Staff and the TC program to facilitate Sheridan Teaching Seminar workshops, co-organize the TC invited-speaker series, and support the pedagogical development of graduate students at Brown. We welcome applications from former TCs of all backgrounds who want to collaborate with us on inclusive, evidence-based teaching and professional development.

In the 2023-2024 school year, Head TCs will receive a \$750 award per semester.

Primary Responsibilities

Head TCs work closely with Sheridan staff to:

- Serve as a Sheridan Teaching Seminar workshop facilitator and/or as a “floater” who fills in where needed
- Facilitate Sheridan Teaching Seminar make-up workshops
- Attend Teaching Consultant workshops and facilitate make-up workshops
- Co-organize the TC Invited Speaker Program
- Support the Sheridan Center by performing Teaching Observations and attending and participating in events, such as resource fairs, orientations, Sheridan workshops, and New Graduate TA Orientation
- Support the development of resources for New Graduate TA Orientation as needed
- Serve as a peer leader and source of information about the Sheridan Center
- Organize community-building events for TCs
- Perform other tasks as needed in collaboration with Sheridan Center staff

Time Commitment

In the fall semester, we anticipate that Head TCs will spend about 60 hours total spread throughout the semester, particularly around the facilitation of the Sheridan Teaching Seminar – see specific dates and times below. The Sheridan Teaching Seminar (formerly Cert I) is being redesigned this summer, so please note that you will need to spend time this fall going through new materials.

In the spring semester, we anticipate that Head TCs will spend about 20 hours total spread throughout the semester on their duties. The award is the same in each semester.

Eligibility

Applicants must have completed the Sheridan Teaching Seminar (Certificate I) and have completed the TC Certificate program. We also ask that applicants be available at the dates and times listed below.

Important Dates:

We ask that applicants be available for the following:

- Teaching Consultants Program Orientation & Kickoff held in-person on Monday, August 28th from 4-5 PM
- Fall Teaching Consultant sessions, which will be held in-person from 4-6 PM on the following Mondays:
 - September 18th
 - October 2nd
 - November 6th
 - November 27th (please note, this is the Monday following Thanksgiving break)
- Fall Sheridan Teaching Seminar workshops, held with in-person and Zoom options, during at least one of the standard time slots (8:30-10 AM; 1-2:30 PM; and 5:40-7:40 PM) on the following Mondays:
 - September 25th
 - October 16th
 - November 13th
 - December 4th
- Sheridan Teaching Seminar make-up workshops (held via Zoom) from 5:30-7:15 PM on the following Wednesdays:
 - September 27th
 - October 18th
 - November 15th
 - December 6th

Note: we understand that you may have other obligations that conflict with a couple of the dates above. We anticipate being able to work with head TCs to maintain coverage between them, provided applicants let us know about potential conflicts in advance on the application.

Application Instructions

Please fill out the application below and email your completed application to Sheridan_Center@brown.edu. To receive full consideration, applications must be received no later than **June 1, 2023**. Finalists will be invited to interview via Zoom in mid-June.

Questions regarding the position or application may be directed to Sara Misgen (sara_misgen@brown.edu), Assistant Director for Interdisciplinary Teaching Communities, or Logan Gin (logan_gin@brown.edu), Assistant Director for STEM.

Head Teaching Consultant Application

Name:

Graduate Program & Department:

Anticipated Graduation Date:

Expected dates of residence at Brown:

Please list the Sheridan Center Certificate Programs you have completed:

Please briefly describe how your involvement with the Sheridan Center has informed your approach to teaching (250 words, max).

Please briefly describe why you would like to serve as a Head Teaching Consultant (200 words, max).

Do you anticipate any conflicts with the dates listed above for the TC program or the Sheridan Teaching Seminar? If so, please briefly note these below.