President’s Staff Advisory Council
January 22, 2019
Minutes

Attendance: Sarah Aneyci, Amy Anthony, Sarah Brown, Geeta Chougule, Dawn Cummings, Laura Dobler, Tara Greenwood, Catherine Hanni (co-chair), Joel Hernandez, Annie Kennedy, Liisa Laine (co-chair), Michael Leitao (past co-chair), Derek Lisi, Kristine Newsome, Abigail Peterson, Laura Pleasants, Jessica Pontarelli, (past co-chair), Jennifer Quiroz, Felicia Raton, Barbara Simoneau, Maria Sokolova, Beth Travers, Yi Vizard, Ray Windsor, Grace Young; Kimberly Roskiewicz (Advisor)
Absent: Daisy Ferreira

The meeting was called to order at 12:00, and members re-introduced themselves to help everyone put names and faces together.

An announcement was made by Co-Chair Catherine Hanni that per Past Co-Chair Mike Leitao the budget projections look healthier and there will be less need for cutting back SAC luncheon meals, which was suggested as a way to fund other initiatives. It should be possible to balance both.

Discussion ensued regarding meeting days, following the request by Catherine to consider an alternate to Tuesdays for the second SAC meeting of each month. Due to a conflict on all days for one member or another, the request was withdrawn and the council will continue to meet the 2nd and 4th Tuesday (unless a special event supplants a meeting, e.g., Summer or Holiday events).

Co-chair Liisa Laine introduced a review of council needs and committee memberships. Laura Dobler agreed to chair the Diversity & Inclusion sub-committee, Tara Greenwood the Events sub-committee, Beth Travers and Geeta Chougule the Operations and Communications sub-committee. The Volunteer committee will work out it’s chair at it’s first meeting.
Relative to issues in consideration, Mike Leitao said he will assist this year’s members, Beth Travers and Barbara Simoneau, in working on the question of speed bump removal at SSL.
Members agreed to a rotating responsibility to take minutes for future meetings.
Liisa Laine informed the council of a BDH inquiry received by SAC / co-chairs and that we are working with the Office of University Communications to assist us in understanding appropriate communications external of the council and university staff.
A review was given of up-coming events – and the existence of the SAC calendar of events, including Parents Network on March 15, Faculty in Focus on April 3, and another PN on April 26.

Past co-chairs Michael Leitao and Jessica Pontarelli expressed their support of on-going efforts and readiness to assist as needed. Members can use them as mentors or sources of information and a survey is suggested to reach out to alumni.

Photos of new members were taken, to be posted on the website and cups with the SAC and Brown logos were given to each member in anticipation of the extra effort they will be making to fulfill SAC and personal position responsibilities.

The next meeting is scheduled for February 12 at noon at 200 Dyer St, Rm 122.

Respectfully Submitted

Catherine Hanni