

BROWN UNIVERSITY

Supplementary Information for Use in Evaluation of Transcripts

Official Transcript. An official transcript is a listing of courses for which a passing grade has been assigned. Courses from which a student withdraws or which are not completed satisfactorily are not entered.

Provision for other Material to be included with Transcripts. A student may elect to include other materials with the transcript as further information on academic work. The student provides this material and it is mailed with the transcript by the Registrar.

Grading System. The grading system described below became effective for undergraduates as of the beginning of the 1969-70 academic year and for graduate and medical students as of the beginning of the 1971-72 academic year. Since 1969, Brown University has not computed a Grade Point Average.

All courses are graded, subject to the conditions noted in the following paragraphs, on one of the three following bases: (1) A, B, C/No Credit (NC), or (2) Satisfactory (S)/No Credit (NC), (3) Honors (HNRS), Satisfactory (S)/No Credit (NC) [Medical School courses only, effective academic year 1999-2000]. Beginning Semester I, 1974-75, an asterisk following a grade of S denotes that the choice of grade option for that course was not left to the student but was restricted to S/NC by the instructor. Although there is no minimum letter grade equivalent for Satisfactory (S), such an evaluation should be interpreted as comparable to the A, B, C/No Credit (NC) alternate system, and for transfer credit purposes should meet the minimum grade of C.

A minimum grade of either S or C in a 1000 or 2000 (100 or 200 prior to summer 2007) level course carries credit toward all advanced degrees; however, individual departments may, subject to approval of the Graduate Council, set higher grade requirements for specific advanced degree programs.

Pre-College Program. Courses (along with Advanced Placement credits) do not apply to the minimum quantity degree requirement. However, students with the appropriate amounts of these credits may use them for Advanced Standing.

Post-Baccalaureate Program. Courses in these programs do not apply to any advanced degree program without the expressed written consent of the Dean of the Graduate School, which would be noted in the remarks section of the record.

Academic Calendar. The normal academic year consists of two semesters of approximately fifteen weeks each inclusive of final exams.

Full-time and Part-time Enrollment. The normal full-time undergraduate course load is four courses per semester for eight semesters; however, a full-time student may elect to take three, four, or five courses in a given semester. Where course enrollment is not pertinent to the determination of full-time enrollment status (e.g., advanced degree candidates), such status is determined by the particular program or the Dean of the particular school in which the student is enrolled. Permission of the Dean is required for part-time enrollment.

Unit of Credit. The unit of credit is the semester course. This is defined as one-fourth of a normal program of academic work for one semester (four courses) and, for purposes of evaluation/transfer articulation, may be considered the equivalent of four semester hours of credit.

Course Numbering System. In the summer of 2007, the course numbering ranges were expanded from 100's to 1000's. This change was not made retroactively to courses that pre-date summer 2007. Courses numbered 1 to 999 (1-99 prior to summer 2007) are open to undergraduates. On occasion, however, and with approval of the student's department and the Dean, a graduate student may register for such a course with extra work for graduate credit, and this will be so noted. This provision does not apply to course level 1-999 (1-99 prior to summer 2007) taken for graduate credit by students in the Master of Medical Science program. Courses numbered 1000-1999 (100-199 prior to summer 2007) are open to undergraduates and graduate students. Courses numbered 2000-2999 (200-299 prior to summer 2007) are open to graduate students, and by special arrangement, to undergraduates. Courses numbered 3000 and above (300 and above prior to summer 2007) are open only to students in the School of Medicine.

Audits. Academic course credit is not granted for courses which are audited; however, an Audit is included on the permanent record only if the instructor concurs that the course work completed is acceptable as an Audit.

Degrees with Distinction. Baccalaureate degrees are awarded with one level of distinction only, magna cum laude, to approximately 20% of the graduating class.

Index to Grades and Codes

Grades Reported

A,B, or C
S = (Satisfactory)
S* = (Satisfactory) - restricted by instructor
HNRS = Honors (Medical only)
INC = Incomplete
ABS = Absent from final examination
M = Missing. Grade not submitted at time report was prepared
AUDIT = See paragraph above
ED = Existing deficiency (Medical only)
T = Transfer Credit

Academic Status Codes

AW = Warning
SW = Serious Warning

Grade Codes

* = Restricted to S/NC Option

Enrollment Codes

P = Part Time

Special Course Codes

EXCH = Courses taken on Brown Exchange Program
SAB = Courses taken on Alternative Brown Study Abroad Program

*Beginning in AY 2008-09 all study abroad coursework appears with a grade of 'S'.

Course Type Codes

Y = Year course
R = R.I. School of Design

Credit Values (No Code Equates to 1.00 = 4 Sem. Hrs.)

C = Post-Baccalaureate Certificate
V = Quarter Credit (.250)
H = Half Credit (.500)
K = Three Quarter Credit (.750)
D = Double Credit (2.000)
T = Triple Credit (3.000)
Q = Quadruple Credit (4.000)
U = Quintuple Credit (5.000)
N = Non-Credit
E = Extra Credit Required for Graduate Credit
X = Equivalent 6 Sem. Hrs. Practice Teaching
Z = Equivalent 12 Sem. Hrs. Practice Teaching
W = Weeks of Medical Clerkship
% = Pre-College Program - see above

TO TEST FOR AUTHENTICITY: Unless delivered as a secure PDF transcript, translucent globe icons *MUST* be visible from both sides when held toward a light source. The face of this transcript is printed on brown, red and black SCRIP-SAFE® paper. When photocopied, the institutional name and the word COPY appear on alternate rows as a latent image. When this paper is touched by fresh liquid bleach, an authentic document will stain brown. A black and white or color copy of this document is not an original and should not be accepted as an official institutional document. This document cannot be released to a third party without the written consent of the student. This is in accordance with the Family Educational Rights and Privacy Act of 1974. If you have any questions about this document, please contact our office. ALTERATION OF THIS DOCUMENT MAY BE A CRIMINAL OFFENSE!

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